



CITY OF SIERRA MADRE
CITY COUNCIL REGULAR MEETING MINUTES

SIERRA MADRE CITY COUNCIL
SUCCESSOR AGENCY AND
PUBLIC FINANCE AUTHORITY

Tuesday, April 14, 2020 - 6:30 pm

Sierra Madre City Hall Council Chambers
232 W. Sierra Madre Boulevard, Sierra Madre, CA 91024

**DUE TO THE COVID-19 PANDEMIC AND CA GOVERNOR'S STAY AT HOME ORDER,
THE CITY COUNCIL MEETING WAS CONDUCTED VIA ZOOM**

The meeting was streamed live on the City's Website at www.cityofsierramadre.com
and broadcast on Government Access Channel 3 (Spectrum).

The public was provided with the opportunity to make comments by (1) texting comments to (626) 355-6214 by 6:00 p.m. on the day of the meeting, (2) emailing comments to PublicComment@cityofsierramadre.com by 6:00 p.m. on the day of the meeting, or (3) requesting to provide verbal comments via email or text by 6:00 p.m. on the day of the meeting and be called during the meeting to speak.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor John Capoccia called the meeting to order at 6:32 p.m. City Clerk Sue Spears called the roll.

Present: Mayor John Capoccia, Mayor Pro Tem Rachelle Arizmendi, and Council Members Gene Goss and John Harabedian

Absent: None

Also Present: Gabe Engeland, City Manager
Aleks Giragosian, Deputy City Attorney
Laura Aguilar, Assistant City Clerk/Administrative Services Manager
James Carlson, Management Analyst
Sue Spears, City Clerk

PLEDGE OF ALLEGIANCE

Mayor Capoccia led the Pledge of Allegiance and expressed appreciation to everyone adhering to the "Stay at Home Order", for wearing masks, and practicing social distancing.

APPROVAL OF MEETING AGENDA

Mayor Capoccia asked for a motion to approve the agenda.

City Manager Engeland announced that the discussion item regarding consideration of the award of the contract for a solar photovoltaic system at City Yards was being pulled and would be moved to a date to be determined.

Council Member Harabedian moved to approve the agenda as amended.

Mayor Pro Tem Arizmendi seconded the motion.

Ayes: Mayor John Capoccia, Mayor Pro Tem Rachelle Arizmendi, and Council Members Gene Goss and John Harabedian

Noes: None

Absent: None

Abstain: None

The motion to approve the agenda as amended was passed by a unanimous vote.

APPROVAL OF MINUTES

Mayor Capoccia asked for the approval of the Minutes of the Regular Council Meeting of March 24, 2020.

Council Member Goss moved to approve the Minutes of the Regular Council Meeting of March 24, 2020, as presented.

Mayor Pro Tem Arizmendi seconded the motion.

- Ayes: Mayor John Capoccia, Mayor Pro Tem Rachele Arizmendi, and Council Members Gene Goss and John Harabedian
- Noes: None
- Absent: None
- Abstain: None

The motion to approve the Minutes of the Regular Council Meeting of March 24, 2020, as presented was passed by a unanimous vote.

MAYOR AND CITY COUNCIL REPORTS

Mayor John Capoccia spoke about his great pride in Sierra Madre and that Sierra Madre takes care of each other.

Mayor Pro Tem Rachele Arizmendi congratulated and thanked *Sierra Madre Thrives* for raising awareness about the small businesses in Sierra Madre, including the weekly "Quarantine Canteen" on Wednesdays featuring Sierra Madre restaurants.

Council Member Gene Goss did not make a report.

Council Member John Harabedian did not make a report.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mayor Capoccia opened the meeting for Public Comment on items not on the agenda.

- Miles Prince, Director, Division IV (City of Sierra Madre), San Gabriel Valley Municipal Water District, sent an email stating: (1) the joint well agreement and funding grant to the City was approved by the SGVMWD Board, making it official, (2) thanks to City Staff, particularly City Manager Engeland, Public Works Director Cimino, and Utility Services Director Reynoso for their assistance in reaching this deal for the benefit of Sierra Madre, (3) looking forward to working with the City in seeing the project through in the coming years, (4) happy that the SGVMWD was able to donate to the Sierra Madre Senior Center to support the senior meals program, and (5) expressing a willingness by the SGVMWD to support Sierra Madre to "weather the storm and support our neighbors."

Mayor Capoccia asked if any other public comments on items not on the agenda had been submitted. No other email or text comments were submitted and Mayor Capoccia closed Public Comment.

PRESENTATION – SIERRA MADRE EARTH DAY

Robert Parkhurst, Vice Chair of the Sierra Madre's Energy and Natural Resources Commission, reported on this item that included a PowerPoint presentation about Sierra Madre Earth Day that included the following information:

- April 22, 2020 marks the 50th anniversary of the first Earth Day.
- The theme for Earth Day 2020 is "Climate Action" and the Earth Day Network has set a goal to engage 1,000,000,000 (one trillion) people worldwide.
- This year's Sierra Madre's Earth Day event was cancelled as a result of COVID-19, but plans are for a City Proclamation and articles in Mt. Views News and other local publications.
- Alternative Earth Day activities suggested were: Donate, Get Out in the Garden, Read, Reflect and Plan for the Future, and Renew Your Energy by going to 100% through the Clean Power Alliance.

AGENDA ACTION ITEMS:

1. CONSENT CALENDAR

City Clerk Spears gave the following reports under the Consent Calendar:

- (a) CONSIDERATION OF RESOLUTION 20-15: DESIGNATING AUTHORIZED AGENTS TO ACT ON THE CITY'S BEHALF FOR DISASTER FINANCIAL ASSISTANCE - Recommendation that the City Council adopt Resolution 20-15 designating the City Manager, Finance Director, and Fire Chief as authorized agents to execute documents for the purpose of reimbursement for disaster-related expenditures under Cal OES and FEMA disaster assistance programs.
- (b) CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO GENTRY BROTHERS INC., FOR CONSTRUCTION OF THE FY 2019-2020 STREET IMPROVEMENT PROJECT No. ST82001 IN AN AMOUNT NOT TO EXCEED \$488,400 - Recommendation that the City Council award a construction contract to Gentry Brothers Inc., in an amount not to exceed \$488,400 for the Fiscal Year 2019-20 Street Improvement Project and authorize the City Manager to execute the agreement.
- (c) AUTHORIZATION CHANGE ORDER No. 1 FOR ENGINEERING DESIGN SERVICES TO INCLUDE THE PARKING LOT DESIGN IN SIERRA VISTA PARK - Recommendation that the City Council approve the expenditure of Development Impact funds for the engineering design of the improvements to the Sierra Vista Park Parking Lot in an amount not to exceed \$19,500.
- (d) RESOLUTION 20-17 DESIGNATING STREETS TO BE INCLUDED IN THE FY 2020-21 STREET REHABILITATION PROGRAM - Recommendation that the City Council approve Resolution 20-17 designating certain streets to be included in the Fiscal Year 2020-21 Street Rehabilitation Program.
- (e) TREASURER'S REPORT FOR QUARTER ENDING DECEMBER 31, 2019 - Recommendation that the City Council receive and file the report from the City Treasurer.
- (f) AUTHORIZATION FOR THE CHANGE ORDER FROM ARROW LIFT FOR THE ELEVATOR REPAIRS PROJECT AT THE RECREATION CENTER BUILDING - Recommendation that City Council approve the change order from Arrow Lift the amount of \$13,072.38 from capital improvement funds, increasing the original contract amount. This project will be submitted for reimbursement through Prop A – Maintenance & Servicing (M&S) funds for the elevator repairs at the Recreation Center Building upon a Notice of Completion.
- (g) ADOPTION OF RESOLUTION 20-16 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS - Recommendation that the City Council approve Resolution 20-16 for approval of payment of City warrants in the aggregate amount of \$506,406.98; Sierra Madre Library warrants in the aggregate amount of \$3,103.67; and payroll transfer in the aggregate amount of \$353,210.11; for fiscal year ending June 30, 2020.

Mayor Capoccia asked if any Council Members had questions on any of the Consent Items. No questions were asked.

Mayor Capoccia opened the meeting for Public Comment on the Consent Items. No email or text communications were submitted regarding the Consent Items so Mayor Capoccia closed Public Comment and brought the matter back to the City Council for a motion.

Mayor Pro Tem Arizmendi made a motion to approve Consent Items 1a – 1g as presented.

Council Member Goss seconded the motion.

- Ayes: Mayor Capoccia, Mayor Pro Tem Rachelle Arizmendi, and Council Members Gene Goss and John Harabedian
- Noes: None
- Absent: None
- Abstain: None

The motion to approve Consent Items 1a – 1g as presented was passed by a unanimous vote.

2. DISCUSSION - CONSIDERATION OF AMENDMENT No. 1 TO THE PROFESSIONAL SERVICES AGREEMENT FOR ANIMAL CONTROL SERVICES WITH THE PASADENA HUMANE SOCIETY & SPCA

City Manager Engeland reported on this item with the recommendation that the City Council approve Amendment No. 1 to the Professional Services Agreement for animal control services with the

Pasadena Humane Society & SPCA for a one-year contract extension beginning July 1, 2020 in the amount of \$55,312. Per the Staff Report, the proposed one-year amendment amount of \$55,312 is a substantial increase over the current contract amount is \$20,301/year but is less than the initially PHS proposed contract amount of \$77,672. Alternatives provided included that the City Council may take the following actions:

- Approve Amendment No. 1 to the Professional Services Agreement for animal control services with the Pasadena Humane Society & SPCA in the amount of \$55,312 for one year.
- Direct Staff to pursue an agreement with the County of Los Angeles to provided similar services for \$52,157 for one year.
- Direct Staff to further negotiate with the Pasadena Humane Society, the County of Los Angeles, or another entity to provide animal control services.

Mayor Capoccia asked if any Council Members had questions on this item. City Manager Engeland responded to City Council Member questions.

Mayor Capoccia opened this item for Public Comment.

- Marina Tappin, Sierra Madre, sent an email expressing support for approving the contract with the Pasadena Humane Society and against contracting with Los Angeles County.

No other email or text communications were submitted and Mayor Capoccia closed Public Comment and brought the matter back to the City Council for discussion and a motion.

Discussion occurred and there was consensus to approve the contract at this time, with the anticipation that a more favorable contract can be negotiated for the following year.

Council Member Goss made a motion to approve Amendment No. 1 to the Professional Services Agreement for animal control services with the Pasadena Humane Society & SPCA as presented.

Council Member Harabedian seconded the motion.

Ayes: Mayor John Capoccia, Mayor Pro Tem Rachele Arizmendi, and Council Members Gene Goss and John Harabedian

Noes: None

Absent: None

Abstain: None

The motion to approve Amendment No. 1 to the Professional Services Agreement for animal control services with the Pasadena Humane Society & SPCA as presented was passed by a unanimous vote.

3. DISCUSSION – CONSIDERATION OF AWARD OF CONTRACT TO REC SOLAR, INC. FOR DESIGN AND CONSTRUCTION OF A 554 KW-DC SOLAR PHOTOVOLTAIC SYSTEM AT THE CITY YARDS LOCATED AT 621 E. SIERRA MADRE BLVD. AT A COST NOT TO EXCEED \$1,373,000

This item was removed from the agenda and will return at a later date.

4. DISCUSSION – CITY COUNCIL COMMISSION AND COMMITTEE LIAISON ASSIGNMENTS

City Manager Engeland reported on this item with the recommendation that the City Council discuss Council Committee, liaison, and other assignments and make any changes deemed necessary.

Mayor Capoccia expressed that there was a need to fill the appointments vacated by Council Member Delmar's departure.

Mayor Capoccia reviewed the "Sierra Madre City Council Liaisons and Voting Delegates" list with the City Council members, discussion occurred, and individual appointments were agreed upon by consensus to fill the vacant assignments.

NEW ITEMS PLACED FOR FUTURE AGENDAS:

Mayor Capoccia asked the Council Members if there are any new items for future meeting agendas. No news items were requested.

ADJOURNMENT:

Mayor Capoccia asked for a motion to adjourn.

Council Member Goss made a motion to adjourn the meeting.

The motion was seconded by Mayor Pro Tem Arizmendi.

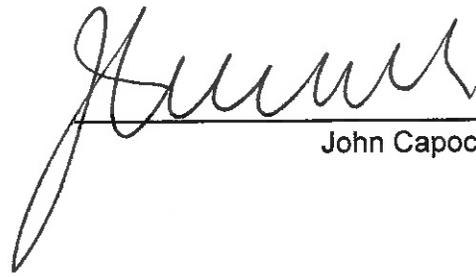
Ayes: Mayor John Capoccia, Mayor Pro Tem Rachelle Arizmendi, and Council Members Gene Goss and John Harabedian

Noes: None

Absent: None

The motion to adjourn was passed by a unanimous vote.

THIS SIERRA MADRE CITY COUNCIL REGULAR MEETING WAS ADJOURNED at 7:08 p.m. to a Regular meeting to be held on Tuesday, April 28, 2020, in the Sierra Madre City Hall Council Chambers.



John Capoccia, Mayor

Minutes taken and prepared by:



Sue Spears, City Clerk

Answer