

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL,
SUCCESSOR AGENCY, AND
PUBLIC FINANCE AUTHORITY**

Tuesday, September 11, 2018

6:30 pm

**City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**

*Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member*

*Sue Spears, City Clerk
Michael Amerio, City Treasurer*



PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Time shall be devoted to audience participation early on the agenda.

**CALL TO ORDER/ROLL CALL
MEMBERS OF THE CITY COUNCIL**

Mayor Delmar, Mayor Pro Tem Harabedian, Council Member Arizmendi, Council Member Capoccia, and Council Member Goss

**PLEDGE OF ALLEGIANCE AND
INVOCATION/INSPIRATION**

Council Member Gene Goss

APPROVAL OF AGENDA

Vote of the Council to proceed with City business.

APPROVAL OF MEETING MINUTES

Approval of City Council minutes from the regular meeting on July 24, 2018 and Special Council meeting on July 31, 2018.

REPORT OUT FROM CLOSED SESSION

City Attorney report from the closed session.

MAYOR AND CITY COUNCIL REPORTS

Council Member activities relating to City business.

PUBLIC COMMENT

Regarding items not on the Agenda.

PRESENTATIONS

Donations from Sierra Madre Rotary Club to Eagle Scout Ian Carson and Sierra Madre CERT

ACTION ITEMS

1. CONSENT

- a) **ADOPTION OF RESOLUTION 18-44 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**
- Recommendation that the City Council approve Resolution No. 18-44 for ratification of City Warrants in the aggregate amount of \$486,792.56, Library warrants in the aggregate amount of \$13,869.75, and payroll transfer in the aggregate amount of \$353,057.26 for fiscal year ending June 30, 2018 and 2019.
- b) **ADOPTION OF RESOLUTION 18-45 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**
- Recommendation that the City Council approve Resolution No. 18-45 for ratification of City Warrants in the aggregate amount of \$300,533.91, Library warrants in the aggregate amount of \$1,878.56, and payroll transfer in the aggregate amount of \$661,098.45 for fiscal year ending June 30, 2018 and 2019.
- c) **CONSIDERATION OF RESOLUTION 18-48 ELECTING TO BE EXEMPT FROM THE STATE MANDATED CONGESTION MANAGEMENT PROGRAM**
- Recommendation that the City Council approve Resolution 18-48 electing to be exempt from the Congestion Management Program as requested by the Metropolitan Transportation Authority.
- d) **ADOPTION OF RESOLUTION 18-49 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**
- Recommendation that the City Council approve Resolution 18-49 for approval of payment of City warrants in aggregate amount of \$500,024.44; Library warrants in the aggregate amount of \$228.87, and payroll transfer in the aggregate amount of \$323,984.32 for fiscal years ending June 2018 and June 2019.

PUBLIC HEARINGS

2. **CONSIDERATION OF APPLICATION FOR NOMINATION AS A LOCAL HISTORIC CULTURAL LANDMARK FOR THE PROPERTY LOCATED AT 500 MARIPOSA AVENUE**
- Recommendation that the City Council open a Public Hearing, receive testimony and approve the request for Historic Landmark designation of the property located at 500 Mariposa Avenue.
3. **UPDATE ON SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS 2020 REGIONAL TRANSPORTATION PLAN/SUSTAINABLE COMMUNITIES STRATEGY PROJECTIONS; CONSIDERATION OF RESOLUTION 18-47 AUTHORIZING THE DIRECTOR OF PLANNING COMMUNITY PRESERVATION TO SUBMIT REVISED LOCAL GROWTH FORECASTS TO THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS**
- Recommendation that the City Council open a Public Hearing, receive testimony and approve the revised growth forecast numbers and approve Resolution 18-47 authorizing the Director of Planning and Community Preservation to submit revised local growth forecasts to the Southern California Association of Governments.

DISCUSSION

- | | |
|--|--|
| 4. FIRST READING OF ORDINANCE 1402 AMENDING TITLE 10 OF THE SIERRA MADRE MUNICIPAL CODE BY ADDING A DEFINITION TO SECTION 10.04.165 “RECREATIONAL VEHICLE” AND AMENDING SECTION 10.24.310 “PARKING COMMERCIAL VEHICLES IN RESIDENTIAL DISTRICTS” | Recommendation that the City Council read by title only for first reading, waiving further reading of Ordinance 1402 amending Title 10 (Vehicles and Traffic) of the Sierra Madre Municipal Code by amending Chapter 10.04 “Definitions” and amending Section 10.24.310 (Parking Commercial Vehicles in Residential Districts.) |
| 5. ENHANCED TRAFFIC ENFORCEMENT | Recommendation that the City Council receive and file. |
| 6. CONSIDERATION OF AMENDING SMMC 13.24.060 AND SMMC 13.24.230 TO INCLUDE ALL STATE REQUIRED PROHIBITED WATER USE RESTRICTIONS, EXPANDING PROHIBITED IRRIGATION HOURS, AND ALLOWING FOR THREE DAYS OF OUTDOOR WATERING AS A PERMANENT CONSERVATION PRACTICE | Recommendation that the City Council read by title only for first reading, waiving further reading of Ordinance 1403 amending Sierra Madre Municipal Code Section 13.24.060 (“Prohibited Uses Applicable to all Customers”) of Chapter 13.24 (“Mandatory Water Conservation Plan”) of Title 13 (“Public Services”) relating to the Mandatory Water Conservation Plan |
| 7. CONSIDERATION OF RESOLUTION 18-50 AMENDING THE CITY OF SIERRA MADRE COMPENSATION PLAN AND SALARY MATRIX | Recommendation that the City Council adopt Resolution 18-50 amending the City of Sierra Madre Compensation Plan and Salary Matrix. |

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City’s website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Manager’s office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a Public Hearing at this same place on Tuesday, September 25, 2018.



CITY OF SIERRA MADRE
CITY COUNCIL REGULAR MEETING MINUTES

SIERRA MADRE CITY COUNCIL
SUCCESSOR AGENCY AND
PUBLIC FINANCE AUTHORITY

Tuesday, July 24, 2018 - 6:30 pm

Sierra Madre City Hall Council Chambers
232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Denise Delmar called the meeting to order at 6:30 p.m. City Clerk Sue Spears called the roll.

Present: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss

Absent: None

Also Present: Gabe Engeland, City Manager
Teresa Highsmith, City Attorney
Marcie Medina, Assistant City Manager
Donna Cayson, Police Captain
Chris Cimino, Director of Public Works
Vincent Gonzalez, Planning & Community Preservation Director
Miguel Hernandez, Human Resources Manager
Sofia Kownatzki, Intern
Rebecca Silva-Barrón, Community Services Manager
Christine Smart, Library Services Manager
Sue Spears, City Clerk

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION

Council Member Arizmendi led the Pledge of Allegiance and recognized that today is Aloha Shirt Day at City Hall. In addition, she spoke about “mahalo” as the sacred Hawaiian word to express thanks and gratitude but also conveys a powerful spiritual understanding that is hinted at by the root words of the word.

APPROVAL OF AGENDA

Mayor Delmar asked if there were any changes to the agenda.

City Manager Engeland reported that there was no closed session meeting this evening and that agenda item #3 is being removed from today’s agenda to be continued to a future meeting.

Mayor Delmar asked for a motion to approve the agenda as amended.

Council Member Arizmendi moved to approve the agenda as amended.

Mayor Pro Tem Harabedian seconded the motion to approve the agenda as amended.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss

Noes: None

Absent: None

Abstain: None

The motion to approve the agenda as amended was passed unanimously.

REPORT OUT FROM CLOSED SESSION

MAYOR AND CITY COUNCIL REPORTS

- A. Mayor Denise Delmar congratulated Mayor Pro Tem Harabedian on the recent birth of his son, Joshua, on July 11, 2018, with mother and baby both doing well.
- B. Pro Tem John Harabedian did not make a report.
- C. Council Member Rachelle Arizmendi reported that (1) she attended the Community Services Commission meeting last week and they have been reviewing plans for the renovation of Kersting Court and (2) it is anticipated that the recommendations regarding Kersting Court will be brought to City Council soon.
- D. Council Member John Capoccia reported (1) he attended the LA County Board of Supervisors Meeting last week with the storm water tax as an agenda item and at which they voted to put it on the agenda in November 2018, (2) it passed by a vote of 4-1, with Supervisor Kathryn Barger voting no, (3) he spoke at the meeting regarding Sierra Madre's opposition to the storm water tax, (4) most of the speakers seemed to be in favor of the storm water tax, (5) the issue is going to come up with the San Gabriel Council of Governments (SGCOG) soon and he will attend to try to convince them not to support the storm water tax, (6) at the last SGCOB meeting a presentation was made on Assembly Bill HR113 to mandate training in recognizing evidence of domestic violence and child abuse for personnel dealing with children/health & human services, (7) additionally, there was a vote of 10 yes-3 no (7 abstentions) to oppose Proposition 6, which would repeal SB1 – the gas tax, (8) he abstained because the issue had not come before the Council, and (9) that Sierra Madre has benefitted from SB1, as noted in the repaving of many City streets.
- E. Council Member Gene Goss reported that (1) he and Council Member Capoccia attended the Chamber of Commerce Town Hall @ City Hall last night, which was well attended and the business community turned out, (2) City Manager Engeland and Staff were there and took a variety of questions regarding several areas, (3) discussion was good and event will be scheduled again next year, (4) he attended the Joint Powers Insurance Authority (JPIA) Annual Board of Directors Meeting (last Wednesday), which Sierra Madre is a member agency, (5) JPIA has determined that its members need more training in risk management and will be spending over \$1M in risk management training, and (6) JPIA will be holding a risk management education forum on 9/19 - 21/18 in Carlsbad, CA and will underwrite the cost for City managers, employees, with City Councils invited as well.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mayor Delmar opened the meeting for Public Comment on items not on the agenda. Seeing no one come forward, Mayor Delmar closed Public Comment.

1. AGENDA ACTION ITEM: CONSENT CALENDAR

City Manager Engeland gave the following reports under the Consent Calendar:

- a) NOTICE OF COMPLETION FISCAL YEAR 2017/2018 STREET IMPROVEMENT PROJECT - Recommendation that the City Council accept the completed work for the Fiscal Year 2017-2018 Street Improvement Project and direct staff to file a *Notice of Completion* with the Los Angeles County Clerk/Recorder.
- b) FY 2018-2019 BLANKET PURCHASE ORDERS FOR VENDORS IN EXCESS OF \$45,000 - Recommendation that the City Council approve the issuance of blanket purchase orders for vendors in excess of \$45,000 for Fiscal Year 2018-2019.
- c) GRANULAR ACTIVATED CARBON REPLACEMENT - Recommendation that that the City Council award a contract in the amount of \$122,000 to Carbon Activated Corporation for the replacement of virgin carbon in the City's granulated treatment vessels.
- d) RECOMMENDATION TO APPROVE PLANS AND SPECIFICATIONS FOR WATER MAIN REPLACEMENTS AT VARIOUS CITY LOCATIONS AND DIRECT TO CITY STAFF TO SEEK CONSTRUCTION BIDS - Recommendation that the City Council approve plans and specifications for the replacement of water mains at various City locations, and direct staff to advertise the project for bids; recommendation that the City Council approve a change in the order authorizing OnWard Engineers to design an alternate bid schedule and specifications for the installation of C-900 PVC pipe in the amount not to exceed \$6,480.00
- e) ADOPTION OF RESOLUTION 18-39 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS - Recommendation that the City Council approve Resolution 18-39 for approval of payment of City warrants in aggregate amount of \$598,594.82; Library warrants in the aggregate amount of \$3,429.43, and payroll transfer in the aggregate amount of \$317,014.75 for fiscal years ending June 2018 and June 2019.

Mayor Delmar asked if any Member of the Council had questions on items on the Consent Calendar.

Council Members did not ask any questions.

Mayor Delmar opened the meeting for Public Comment on the Consent Calendar. Seeing no one, Mayor Delmar closed Public Comment and brought the matter back to the Council for discussion.

Council Member Capoccia thanked Staff for the Street Improvement Project, which came in at \$46,000 less than what was awarded and appreciated the way the Water Main Replacements were set up to squeeze in extra things if there are sufficient funds.

In response to a question by Council Member Capoccia regarding the use of PVC pipe vs ductile iron, City Manager Engeland said that ductile iron comes out in a spiral so that if it cracks or gets a pin hole, it can be clamped and replaced, and the PVC comes out more linear, so a crack can spread sideways, which is harder to clamp. However, he stated that (1) the way the PVC is

produced now it is less of an issue so City staff is confident of the lifespan and application, (2) they just want to make sure that it works here before going ahead and replace everything with it, (3) PVC is cheaper with a longer life span, is more durable, and less susceptible to rust and the other issues that make the pipes break down with the water here.

Council Member Capoccia commented that, because PVC is so much cheaper, even if cracks appeared and it cost the City more 50 years down the road, the net present value of that savings is tremendous. City Manager Engeland responded that the City gets savings on both ends as well, so the City is going to put a pretty good application of it out with this bid, as the savings is anticipated to be about \$300,000, which equates to three more blocks of main. He said that City staff wants to see how PVC reacts in Sierra Madre soil first.

Council Member Goss commented that he is cautious about PVC and agrees with the plan of beginning on a trial basis, with testing, but that as soon as we know we need to jump on it and reap the savings.

City Manager Engeland responded that the City's application of PVC has come a long way and that many cities use it exclusively, so PVC use has been more frequent and commonly applied. He stated that until we get it in our soil and with our water chemistry, we are going to be cautious.

Mayor Pro Tem Harabedian made a motion to approve Consent Items 1a, 1b, 1c, 1d, and 1e as presented.

Council Member Capoccia seconded the motion for approval.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss

Noes: None

Absent: None

Abstain: None

The motion to approve Consent Calendar Items 1a, 1b, 1c, 1d, and 1e as presented was approved unanimously.

APPROVAL OF MINUTES

Mayor Delmar asked for the approval of the Minutes of the Regular Council Meeting of July 10, 2018, and the Minutes of the Special Joint Meeting of the City Council and Library Board of Trustees of July 10, 2018.

Council Member Capoccia moved to approve the Minutes of the Regular Council Meeting of July 10, 2018, and the Minutes of the Special Joint Meeting of the City Council and Library Board of Trustees of July 10, 2018, as presented.

Council Member Arizmendi seconded the motion for approval.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, and Council Member Rachelle Arizmendi, John Capoccia and Gene Goss

Noes: None

Absent: None

Abstain: None

The motion to approve the Minutes of the Regular Council Meeting of July 10, 2018, and the Minutes of the Special Joint Meeting of the City Council and Library Board of Trustees of July 10, 2018, as presented was passed unanimously.

AGENDA DISCUSSION ITEMS:

2. DOWNTOWN PEDESTRIAN SAFETY – Recommendation that the City Council authorize the installation of flashing crosswalk signs at four pedestrian crosswalks in the Downtown District.

Director of Public Works Cimino gave a report on this item, with a Downtown area overview map, of the engineering study conducted to review potential traffic calming measures, pedestrian safety, and the mid-block crosswalks in the Downtown District.

Staff is recommending the installation of solar-powered flashing crosswalk signs at four (4) uncontrolled locations as indicated below, utilizing the accounts of the Downtown Assessment Lighting Districts A and B. The flashing crosswalk signs consist of a sign in each direction flashing on both sides of the signs. Once a pedestrian walks up and hits the button, the lights begin to flash, and a sound occurs for visually impaired pedestrians as well. The flashing will be only when a pedestrian presses the button and last for the time it takes a person to cross.

1. W. Sierra Madre Blvd. @ City Hall
2. W. Sierra Madre Blvd. @ Kersting Court
3. N. Baldwin Ave. @ Kersting Court
4. S. Baldwin Ave. @ Post Office

Additional recommendations were as follows:

5. Remove two (2) uncontrolled crosswalks at (a) W. Sierra Madre Blvd. @ N. Hermosa Ave. and (b) W. Sierra Madre Blvd. @ Park Ave.
6. Enhancing signage and striping per the CA MUTCD at five (5) uncontrolled locations.

Mayor Delmar asked if any Member of the Council had questions on this item.

In response to questions by Council Member Goss, Director Cimino said that speed really picks up after Lima into Downtown and that is why the flashing crosswalk sign @ City Hall is suggested, the City could install more, but at this time are just suggesting the installation of flashing crosswalk signs at four intersections. He said that, with Council's direction, the City could do more. City Manager Engeland said the recommendations are based on a multitude of factors, including pedestrian crossing volume and accident history. He also concurred that the City could install more flashing crosswalk signs than the four intersections but does not want to go less than the four recommended.

Council Member Capoccia questioned the timing of when the surveys were conducted and that in the summer, Sundays, and events in the Park, the intersection at W. Sierra Madre Blvd. @ North Hermosa gets a lot of use.

Director Cimino stated at the intersections of (a) W. Sierra Madre Blvd. @ Kersting Court and (b) Baldwin Ave. & Kersting Court, speed is not a factor, it is inattention with people looking around in Downtown and not paying attention to the crosswalks.

In response to a question by Council Member Capoccia, Director Cimino said that the cost for each crosswalk is approximately \$6,500 for a set of two signs (flashing on both sides) with pedestals.

City Manager Engeland stated that the funds would be coming from the Downtown Assessment Lighting Districts A and B and that there is a surplus. He emphasized that, if Council wanted more flashing crosswalk signs, cost would not be a factor.

Council Member Arizmendi also questioned the timing/day of the week of when the surveys at the various intersections were conducted.

In response to a question by Mayor Pro Tem Harabedian regarding having flashing crosswalk signs by schools and agreed that we want the schools to pay for them, Director Cimino stated that once the City installs the Downtown flashing crosswalk signs, the plan is to talk to The Gooden School and Saint Rita's School, as they are the two schools that are really affected. He said that the Sierra Madre Middle School intersection at Highland Ave. is a controlled crosswalk, not an uncontrolled crosswalk.

Mayor Delmar reported that she was shocked that no flashing crosswalk sign was recommended for W. Sierra Madre Blvd. @ Auburn Ave., as she was hit in that crosswalk and a lot of disabled people use that crosswalk, as well as the one @ Hermosa Ave.

Mayor Delmar opened the meeting for Public Comment on this item.

- Pat Alcorn, Sierra Madre, (1) questioned the Engineer's recommendation to remove the crosswalk at Sierra Madre Blvd. and North Hermosa and (2) said that it is a very hazardous intersection that is used frequently, especially during Memorial Park events.

Mayor Delmar asked if anyone else would like to speak on this item. Seeing no one, Mayor Delmar closed Public Comment and brought the matter back to the Council for discussion.

City Manager Engeland said that painted crosswalks give pedestrians a false feeling of safety and if they are included mid-block, where there is very little direction from the uniform traffic code with higher posted speeds,

that is more likely to cause an incident than not having a traffic crossing or pedestrian crossing at all.

Discussion among City Council took place and it was agreed that pedestrian safety is a high priority, that there should be flashing crosswalk signs every crosswalk in the Downtown area to have consistency and to avoid confusion, and it does not cost that much.

City Manager Engeland said that there is a surplus in the Downtown Lighting District funds sufficient to cover the cost of nine (9) flashing crosswalk signs - $\$6,500 \times 9 = \$58,500$

Council Member Capoccia made a motion to approve the purchase and installation of flashing light crossing signs at the following nine (9) intersections:

1. W. Sierra Madre Blvd. @ City Hall
2. W. Sierra Madre Blvd. @ North Hermosa Ave.
3. W. Sierra Madre Blvd. @ South Hermosa Ave.

4. W. Sierra Madre Blvd. @ Auburn Ave.
5. W. Sierra Madre Blvd. @ Windsor Lane
6. W. Sierra Madre Blvd. @ Kersting Court
7. N. Baldwin Ave. @ Kersting Court
8. N. Baldwin Ave. @ E. Montecito Ave.
9. S. Baldwin Ave. @ Post Office

Council Member Goss seconded the motion to approve the purchase and installation of flashing light crossing signs at the nine (9) intersections listed above.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, and Council Members Rachelle Arizmendi, John Capoccia and Gene Goss

Noes: None

Absent: None

Abstain: None

The motion to approve the purchase and installation of flashing light crossing signs at the nine (9) intersections listed above was approved unanimously.

- ~~3. **DISCUSSION REGARDING TITLE 17, ZONING, CHAPTER 17.22.130 – RECORDATION REQUIREMENT FOR SECOND UNIT PERMIT – Recommendation that the City Council provide staff with direction.**~~
4. **PENSION RATE STABILIZATION PLAN - Recommendation that the City Council approve Resolution 18-40, a Resolution approving a fund balance policy for the General Fund; authorize the lump sum pre-payment to CalPERS for PERS Unfunded Accrued Liability and the budget amendments necessary to fund the payment; and authorize the establishment of a Pension Rate Stabilization (115) Trust Fund.**

City Manager Engeland gave a report on this item, including a detailed PowerPoint presentation titled “Pension Stabilization Plan – Pension Prepayment & 115 Investment Plan Creation,” regarding the City’s Unfunded Accrued Liability (UAL) CalPERS payment obligation. A summary of which follows:

- a. Amortization Schedule Without Stabilization Plan
 - Current due CalPERS = \$27.9M.
 - Annual payments exceed \$1M from 18/19 through 35/36.
 - “Ability to Pay” exceeded in 17/18 through 35/36.
 - Payments will increase an additional 32% in the next five years.
 - Pension payments will equal more than 10% of General Fund expenditures in 20/21.
- b. CalPERS Stabilization Plan (Part 1 and Part 2) Benefits
 - Projected savings in 19/20 of \$200,000 - \$300,000.
 - Increased projected annual savings from 19/20 through 40/41.
 - “Ability to Pay” achieved in 19/20.
 - Reduction of total due to CalPERS from \$27.9M to \$15.9M (42%).
 - Savings total is \$6.9M = 25% savings of total bill.
- c. CalPERS Stabilization Plan – Part 1 - \$5M UAL Prepayment to CalPERS
 - \$6.9M savings total.

- \$12M reduction due to CalPERS from \$27.9M to \$15.9M (42.7% reduction).
 - Significant annual cash flow increase (estimated @ \$250,000 in 19/20).
 - Short-term and long-term benefits for budget stabilization.
- d. CalPERS Stabilization Plan – Part 2 – \$600,000 earmarked to Establish a 115 Investment Account
- Flexible investment with greater return potential, 10.9% (1 year) 7.9% (5 year).
 - Funds available for use in emergencies.
 - Available for payment of UAL or normal CalPERS payments.
 - Long-term benefits for budget stabilization (solves the next CalPERS crisis).
- e. Sources of Funding for CalPERS Stabilization Plan Part 1 + Part 2 = \$5,600,000
- Apply current General Fund balance above 50% = \$1,800,000
 - Apply sale of SCE underground credits = 628,000
 - Apply funding from close out of accounts/transfers = 800,000
 - Revise minimum GF balance from 50% to 25% = 2,500,000

Mayor Delmar asked if any Member of the Council had questions on this item.

Mayor Pro Tem Harabedian asked a question regarding what would happen in the event that reserve levels are reduced to 25%, the City experiences a catastrophic disaster/emergency/fire, and the City does not have sufficient reserves to cover the related expenses. City Manager Engeland said that, based on previous City incidents, Staff is comfortable with having the 25% reserve level and the additional funds available from the 115 Investment Account. In addition, if costs go beyond that, the City can do inter-fund loans, interagency loans, or potential reimbursement in State or Federal declaration of emergency situations.

Mayor Delmar opened the meeting for Public Comment on this item. Seeing no one, Mayor Delmar closed Public Comment and brought the matter back to the Council for discussion.

Council Member Arizmendi made a motion to approve _____.

Council Member Goss seconded the motion for approval.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, and Council Members Rachelle Arizmendi, John Capoccia and Gene Goss
 Noes: None
 Absent: None
 Abstain: None

The motion to approve _____ was approved unanimously.

NEW ITEMS PLACED FOR FUTURE AGENDA:

Mayor Delmar asked the members of the City Council if there are any new items for future meeting agendas.

Per suggestion by Council Member Capoccia, a resolution regarding HR 113 is to be added to a future meeting agenda.

Mayor Delmar reminded everyone that there will be a Special Meeting of the City Council on Tuesday, July 31, 2018, at 6:30 p.m.

ADJOURNMENT

Mayor Delmar asked for a motion to adjourn.

Mayor Pro Tem Harabedian made a motion to adjourn the meeting.

The motion to adjourn was seconded by Council Member Arizmendi.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss.

Noes: None

Absent: None

Abstain: None

The motion to adjourn was passed unanimously.

THIS SIERRA MADRE CITY COUNCIL REGULAR MEETING WAS ADJOURNED at 7:44 p.m. to a Regular Meeting to be held on Tuesday, September 11, 2018, in the Sierra Madre City Hall Council Chambers.

Denise Delmar, Mayor

Minutes taken and prepared by:

Sue Spears, City Clerk



CITY OF SIERRA MADRE
CITY COUNCIL SPECIAL MEETING
MINUTES

SIERRA MADRE CITY COUNCIL,
SUCCESSOR AGENCY AND
PUBLIC FINANCE AUTHORITY

Tuesday, July 31, 2018 – 6:30 pm

Sierra Madre City Hall Council Chambers
232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Denise Delmar called the meeting to order at 6:31 p.m. City Clerk Sue Spears called the roll.

Present: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members Rachelle Arizmendi (via teleconference from Placerville, CA), John Capoccia, and Gene Goss

Absent: None

Also Present: Gabe Engeland, City Manager
Teresa Highsmith, City Attorney
Laura Aguilar, Assistant City Clerk
James Carlson, Management Analyst
Chris Cimino, Director of Public Works
Vincent Gonzalez, Planning & Community Preservation Director
Miguel Hernandez, Human Resources Manager
Sophia Kownatzi, Intern
Joe Ortiz, Police Chief
Jose Reynoso, Utility Services Director
Sue Spears, City Clerk

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION

Council Member Capoccia led the Pledge of Allegiance. He followed by remembering long-time resident and Sierra Madre Rose Float Association member, Donna Sutcliffe, who passed away on 7-22-18, and asked for a moment of silence in her memory. Council Member Capoccia recalled that, for many years, Ms. Sutcliffe annually accompanied the Sierra Madre Rose Princesses to be introduced at City Council Meetings.

APPROVAL OF AGENDA

Mayor Delmar asked for a motion to approve the agenda as presented.

Mayor Pro Tem Harabedian moved to approve the agenda as presented.

Council Member Goss seconded the motion to approve the agenda as presented.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss
Noes: None
Absent: None
Abstain: None

The motion to approve the agenda as presented was passed unanimously.

MAYOR AND CITY COUNCIL REPORTS

1. Mayor Denise Delmar thanked Asst. City Clerk Laura Aguilar and her husband, Tony, for helping with today's SM Staff BBQ, "Lunch with the Mayor," at which she recognized and thanked City employees for their service.
2. Pro Tem John Harabedian did not make a report.
3. Council Member Rachelle Arizmendi did not make a report.
4. Council Member John Capoccia did not make a report.
5. Council Member Gene Goss did not make a report.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mayor Delmar opened the meeting for Public Comment on items not on the agenda. Seeing no one come forward, Mayor Delmar closed Public Comment.

AGENDA ACTION ITEMS:

1. **DISCUSSION REGARDING TITLE 17, ZONING, CHAPTER 17.22.130 – RECORDATION REQUIREMENT FOR SECOND UNIT PERMIT – Recommendation that the City Council provide Staff with direction.**

Planning & Community Preservation Director Gonzalez gave a report on this item, including a PowerPoint presentation titled "Second Unit Recordation Requirement." Staff is requesting direction. A summary of the PowerPoint follows:

- a. Covenant Requirements:
 - Covenant is a prerequisite to obtain a building permit.
 - Recorded covenant shall run with the land.
 - Owner occupancy required.
 - Restricts short-term rentals (not less than 30-days).
 - Authorizes the City to abate any violations.
 - Conformance with Building and Fire Codes.
- b. The Covenant Does Not:
 - Restrict units to affordable rent levels.
 - Require annual inspections (Zoning Ordinance Section 17.22.130 authorizes the City to make periodic inspections).

c. Neighboring City Survey re. Whether Covenant Required

- In addition to Sierra Madre, the following cities currently require a covenant: Arcadia, Claremont, Glendora, La Canada-Flintridge, Monrovia, Pasadena, San Dimas, and South Pasadena.
- Only Glendora has no covenant required.

d. Alternatives – Amend or Eliminate the Covenant

- Determine if there is a need to retain the covenant as a provision of the second unit application process; or
- Amend the covenant without reducing the ability of the City to ensure compliance with building and fire codes.

e. Alternatives – Amend the Covenant

- Modify the ordinance to eliminate the provision for periodic inspections.
- Remove the covenant in its entirety and direct Staff to make a recommendation on short term rentals, which the covenant seeks to restrict.

Mayor Delmar asked if any Member of the Council had questions on this item.

In response to a question from Council Member Goss, Director Gonzalez responded that the covenant restricts rentals less than 30-day, as well as notifies the LA County Assessor's Office and future property owners that the second unit is a legal unit.

City Attorney Highsmith stated that one of the most important aspect of the covenant is to restrict the property (a single legal parcel with two legal units) such that the owner must live in one of the units. Furthermore, she said that (a) having that language written in the covenant provides notice to any prospective buyer in the future, (b) without that provision, you would be converting a single-family zoned property into a multi-family lot, (c) it would change the character of the neighborhood over time, (d) that is one of the strongest reasons for keeping the covenant with at least the provision that the owner of the property must always live in either the primary or secondary unit of the property, and (e) the property cannot just be sold later and acquired by someone who wants to rent out both units, thus creating a multi-family use of a single-family parcel.

In response to a question from Mayor Delmar, City Attorney Highsmith said that, presently, the ordinance does not allow short-term rentals (less than 30 days) anywhere in the City and that there is a separate provision in the ordinance that reiterates that for second unit rentals.

In response to a question from Mayor Pro Tem Harabedian regarding the number of citizen complaints received regarding the covenant, Director Gonzalez said one, concerning the annual inspection provision. City Attorney Highsmith added that the single complainant, in particular, objected to having the City's code enforcement remedies spelled out in advance in the covenant as a potential violation of due process.

In response to a question by Council Member Capoccia regarding what would happen to current covenant properties if the covenant is changed or amended, City Attorney Highsmith stated that it would be a City Council decision.

In response to concerns by Council Member Capoccia regarding the owner residing on the property requirement, City Attorney Highsmith said that issue is to maintain the present zoning, a single-family zone. Without the covenant (which permits a second unit), there would only be a single-family home allowed on the lot within the zone. Having the covenant in place, in addition to

the ordinance, it is a recognition that by allowing someone to have a 2nd unit, the City is not changing the zoning to the extent that it is a single-family zone. If the owner were to sell the property or converts the property to an investment property (renting out both units), the owner would be effectively be converting a parcel within a single-family zone to a multi-family use.

In response to a question by Council Member Arizmendi whether there is a challenge in meeting the annual inspections, City Manager Engeland clarified that the term in the code is periodic inspection, not defined as annual inspection, the City has never conducted an inspection, and would not conduct inspections unless there is a valid reason/complaint/something illegal. City Attorney Highsmith highlighted that the periodic inspection provision is in the ordinance, not in the covenant. In addition, she said that any inspection would require owner permission, and, without such permission, the City could not go onto the property without a warrant, which requires probable cause.

Mayor Delmar opened the meeting for Public Comment on this item.

- Kathy Watson (and husband, Jim, in the audience), Sierra Madre, said that: (1) they have been advocating for some time that the recordation requirement be rescinded on 2nd units, (2) they believe that the requirements in this deed put up a huge barrier to someone who wants to build a 2nd unit, (3) they are in the process of building a 2nd unit on their property (the current zoning is R3), (4) the covenant is a 13 page document and is excessive, (5) they are urging the Council to rescind the covenant, as the issues are addressed in the City's Municipal Code, (6) the disclosure statement signed by sellers and the home inspection would be sufficient notice to prospective buyers, and (7) they believe the covenant is unnecessary, overreaching, and unfair.
- Peggy Beauregard, Sierra Madre, said that, in the event she had to move due failing health in the future, she has concerns as to whether the owner-occupied requirement would require her to sell her property, although she does not have a 2nd unit on her property.
- Mary Carney, Sierra Madre, spoke about her positive experiences regarding inspections when she was previously a property manager in another city.
- Joyce Christensen, Sierra Madre Realtor, asked the question "when you have a deed lien on your property and you change Code 17 in the City, would the deed take precedence over that code change?" She also said that realtors warn clients about any deeds or covenants on the property and tell them to read everything they can as a buyer.

Mayor Delmar asked if anyone else would like to speak on this item. Seeing no one, Mayor Delmar closed Public Comment.

Mayor Delmar asked City Attorney Highsmith to respond to Ms. Christensen's question. City Attorney Highsmith said that, anytime a covenant is recorded on a property, the covenant does need to be enforced unless there is a change in the law either at the State, Federal, or local level, depending on what the covenant says. In addition, if the covenant became contradictory to a change in the local law, then the City would not enforce it and the local law would take precedent. Generally, a covenant is the property owner's promise to do those things that the covenant obligates.

Mayor Delmar brought the matter back to Council and posed that the Council can take no action tonight, keep the covenant as is but remove language in the zoning code regarding periodic

inspections, or remove the covenant in its entirety and direct Staff to make a recommendation on short-term rentals.

Discussion took place, with Council Members Arizmendi, Capoccia, and Goss expressing their agreement with rescinding the covenant, but that there is a need to have further discussion on short-term rentals at a later date.

Mayor Pro Tem Harabedian articulated his support of keeping the covenant and removing the inspection language from the ordinance as follows: (1) when changing an ordinance that a previous Council has put in place, the burden is on the person trying to change it to present a valid case as to why it should be changed, (2) only one person has filed a complaint and the issue related to the periodic inspection language in the ordinance, which is not in the covenant, (3) from a policy stand point, you do not necessarily want to be in the lone minority city when seven of the eight other surveyed cities have the covenant requirement, the recordation, (4) the covenant is a 4-page document, not a 13-page document, as stated during Public Comment, (5) an important provision in the covenant relates to situations should the City ever be sued based on this covenant in that there is a “prevailing party provision,” which says that the City gets its attorney’s fees back, which makes someone really question whether they want to sue the City over something like this in the first place, (6) the covenant is not really changing anything, it is just stating the state of the law, i.e. memorializing the state law, (7) notice is a big thing under the law and the covenant provides that notice to potential buyers, (8) the covenant protects the City, 8 out of 9 cities do this, it is not burdensome or overreaching, there is nothing in here that is anything but the law, it is just restating the law, and it is giving notice, and (9) has not heard a compelling reason why the covenant should be removed.

Mayor Delmar agreed with Mayor Pro Tem Harabedian and voiced that Council is mixing up documents and language that is in the City’s ordinance with language that is not necessarily in the covenant.

Council Member Capoccia said that the requirement that the owner live in one of the units is harsh, such that, if a person becomes debilitated and has to live somewhere else, they would be forced to sell the property. Mayor Pro Tem Harabedian responded that (1) there is no requirement to sell the property if the owner can no longer live on the property, (2) they can still rent out one of the units, but not both, and (3) they just cannot turn the property into, effectively, a multi-family property by renting both the main house and the second unit.

Council Member Goss stated his reasons for favoring the removal of the covenant as follows: (1) the City’s interests are covered if we did not have the covenant, (2) there are a number of property owners who have the potential for a second unit and would like to consider doing it, (3) the covenant is an roadblock and/or disincentive to do so that does not send the right message, (4) building and development should be reasonable, and (5) we want to give people the capacity to develop their businesses on their property with a minimal amount of reasonable regulation. He did ask for clarification regarding City recourse in the event of a lawsuit.

Mayor Delmar highlighted that the reasons why, in recent years, regulations and ordinances have been put in place are usually the result of a lawsuit, something has happened, or the State has mandated it. She suggested that the covenant issue be brought back for further discussion at a later date and, for tonight, provide direction to the Staff to bring back an amendment to the zoning code with the inspection provision taken out of the zoning code.

Council Member Capoccia also asked for clarification regarding City recourse in the event of a lawsuit. City Manager Highsmith responded that having “the prevailing party provision” in the covenant cements the City’s entitlement in the event that there is a lawsuit regarding the property and the prevailing party does, in fact, receive their attorney’s fees. In addition, she stated that, without “the prevailing party provision” written into the covenant agreement, there would be no such right to the prevailing party receiving their attorney’s fees. City Attorney Highsmith continued that the covenant actually benefits property owners in that, because the covenant is recorded, it is a public notice that the second unit is legal. Furthermore, she said that, while it may be surprising, many people may have a second unit on their property that may or may not be recognized by their particular city’s Planning Department and this creates problems at the time of sale.

Further discussion occurred. Council Members agreed to provide Staff with the direction to come back with a change in the periodic inspection language of the ordinance, not the covenant. Discussion on the covenant was continued to a future date.

Mayor Delmar differentiated between the covenant, which protects the City and only pertains to the second units, and the zoning ordinance which pertains to second units as well as other building permits.

2. DISCUSSION – CONSIDERATION OF RESOLUTION 18-42 IN SUPPORT OF CALIFORNIA HOUSE RESOLUTION (HR) 113 KNOWN AS “PIQUI’S RESOLUTION” – Recommendation that the City Council Provide staff with direction.

City Intern Kownatzki gave a report on Resolution 18-42 (Piqui’s Resolution), which is in support of HR 133, that resolves by the Assembly, that all court-related professionals should be trauma-informed and trained in recognizing, evaluating, and understanding evidence and the impacts of domestic violence, and child abuse. In the written report analysis, it states that “Piqui’s Resolution, HR113, was introduced on 6-13-18 in response to the death of five-year-old Aramazd “Piqui” Andressian, Jr., who was murdered (during the first week of custody) by his father who was granted joint custody of the child, despite the mother’s allegations of domestic violence repeatedly made to law enforcement and/or the court.

Mayor Delmar asked if any Member of the Council had questions on this item.

Council Member Capoccia spoke about the compelling testimony made (at the last San Gabriel Council of Governments Meeting) by the mother of Aramazd “Piqui” Andressian, Jr., in which she expressed great sadness, grief and her willingness to fight so that someone else’s child is not murdered the way her son was. He said that this resolution makes a lot of sense, should be supported, and that child safety should come first.

Mayor Delmar opened the meeting for Public Comment on this item. Seeing no one, Mayor Delmar closed Public Comment and brought the matter back to the Council for discussion.

It was agreed by the entire Council to support the resolution. Mayor Delmar read out loud the entire Resolution 18-42 as written, as it is very important and all cities in the San Gabriel Valley and across the state are bringing this forth to the CA State Assembly.

Council Member Capoccia made a motion to adopt Resolution 18-42 as written.

Mayor Pro Tem Harabedian and Council Member Arizmendi seconded the motion to adopt Resolution 18-42 as written.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, and Council Members
Rachelle Arizmendi, John Capoccia and Gene Goss
Noes: None
Absent: None
Abstain: None

The motion to adopt Resolution 18-42 as written was passed unanimously.

3. **PUBLIC HEARING – CONCLUSION OF PROPOSITION 218 PROCESS FOR WATER & SEWER RATE ADJUSTMENT AND ADOPTION OF RESOLUTION NO. 18-43 SETTING WATER & SEWER RATES FOR FISCAL YEARS 2018 – 2023 – Recommendation that the City Council read by title only and adopt Resolution No. 18-43 amending Section 13.08.020 of the Sierra Madre Municipal Code regarding sewer rates and adopting water and sewer rate schedules effective August 1, 2018.**

Mayor Delmar opened this matter for Public Hearing.

Asst. City Clerk Aguilar gave a report on the results of the Proposition 218 Process, which the City Council initiated on June 12, 2018, and set July 31, 2018 as the date for the Public Hearing. Per the written analysis, the water rate setting process was initiated on January 24, 2017, when the City Council directed staff to seek a professional services proposal from Raftelis Financial Consultants, Inc. (RFC) for an update to the City's current water and sewer rate structure. Staff is recommending that the City Council read by title only and adopt Resolution No. 18-43 setting water and sewer rate schedules effective August 1, 2018.

City Manager Engeland reported that approximately 4,800 ballots were mailed out (more than required) and that about 2,000 total protests would be required for it to be considered a Majority Protest (valid protests from 50% + 1 of the affected parcels). The tabulation of protests was set and conducted today @9:30 am by City Clerk Spears and Asst. City Clerk Aguilar, who reviewed and counted the protest ballots received. Asst. City Clerk Aguilar stated that additional protest ballots had been received after this morning's tabulation.

Mayor Delmar asked if anyone in the audience would like to turn in a protest ballot and a ballot was turned submitted. City Manager Engeland requested that Asst. City Clerk Aguilar be provided time during Public Comment to count any protest ballots received after the initial tabulation this morning.

Mayor Delmar opened the Public Hearing on this item for Public Comment.

- Scott Oliver, Sierra Madre, said that (1) he was mandated to have fire sprinklers installed when he built his house in 1999, (2) at that time, he was required to have a 1½" water meter that will supply the home needs at reasonable peak times, including in the event of a fire, (3) he did not consider this as an issue at the time, as water was cheap and meter fees were reasonable, (4) his neighbor with a ¾" meter pays a lesser meter fee and he does not understand why, (5) he believes that the City has an "incurable defect" when it comes to its water purchasing power, (6) he asserted that the City cannot join the Metropolitan Water District (MWD) and has no access to reasonable water, (7) water rates are already exorbitant and they are going to get a lot worse, and (8) the proposed water rates are grossly unfair.

- Raymond Erler, Sierra Madre, said that (1) he is not objecting to the proposed infrastructure charges, (2) he has read the water and sewer rate study and understands the resulting amount of revenue to be generated as reasonable, as it seems to anticipate costs, both variable and fixed, (3) while he has no objection to the rates, he has an objection to the way that the costs are allocated based on each individual parcel, (4) he objects to higher meter charges based on meter size, as he has a 1½” meter, and (5) he urges the Council to rescind the criteria used regarding the meter size charge.
- Yvette Del Corazon, Sierra Madre, said that (1) she is opposed to the water increase, (2) the proposed Tier 2 water rate is going to cost her more, (2) she thinks that many people do not understand the proposed water rates, and (3) asked for clarification as to whether the City is using remote water meter reading in the Canyon.
- Allen Skiff, Sierra Madre, said that (1) he has read the water rate study and understands most of it, (2) he appreciates that Sierra Madre produced water (Tier 1) is charged at a much lower rate, (3) he does not understand the rationale for the Variable Charge Tier 2 – Single Family @ \$4.23, as compared to the Variable Charge Multi-Family @ \$3.73 and Non-Residential @ \$3.71, (4) he questions using meter size as the basis to determine the fixed service charge and the infrastructure charge, (5) asked whether the infrastructure charge is subject to the 10% Utility Tax, (6) he is requesting that the infrastructure fees have a separate line item so that we can keep track of those funds to ensure that they are being used for new lines, installations, repairs, etc., and (7) asked if there is a way to get credit for those months when the water used is less than the water conservation target towards months when the water used is over the water conservation target.
- John Cassara, Sierra Madre, said that (1) he wants to receive information regarding the cubic foot price of water that the City has paid over the past three years from every water source, in the exact gallonage used, (2) he wants to compare those figures against the usage figures anticipated in 2018, (3) he has previously come to City Hall to ask for this information and has received no response, (4) he does not understand why the City does not have a contract with the MWD or is getting its water from Mono Lake, which he asserts has a lot of water, and (5) he asked if the City is entitled to getting any water from Mono Lake and what is the basic cost in comparison to what they charge other cities.
- John Fullinwider, Sierra Madre, said that (1) he is unaware of what the City has done with funds collected in the past, as he has not seen any evidence of the funds being used for infrastructure, (2) his street has been torn up five times in the last four years because of water pipe breaks to fix, but not replace the water main, (3) he does not have a high degree of confidence in the City’s ability to manage the funds, (4) he would like to see a list of projects to be done, along with a time-table/schedule, and (5) as a community, we should have a better understanding of what the City is going to do, how it is going to be managed, and why are these the “right” rates.

Mayor Delmar expressed that she wanted the public to know that what Mr. Fullinwider said was not true and that the City has already previously published and made public an infrastructure projects list (water main replacements), by street/block, with a time-line/schedule, and the costs for each. She suggested to Mr. Fullinwider that he review the related information available on the City’s website, come to City Council meetings, and read the City notices published in the Mt. View News. Mayor Delmar requested that City Manager England mail to Mr. Fullinwider all of the infrastructure reports, minutes, and actions taken to notify the public about the water and sewer rate process.

- Rosalyn Evans, Sierra Madre, said that (1) asked if there is a way for residents to review the City's financial budget, as she is relatively new to Sierra Madre (under two years) and (2) she has concerns regarding the Winter and Summer water allotment.

Mayor Delmar informed Ms. Evans that the City's budget is available for viewing on the City's website.

- Carston Bell, Sierra Madre, said that (1) he sees from tonight's Public Comments that there is a huge misunderstanding and lack of clarity on how big this budget is, (2) there has not been enough time for people to understand the water rates and the logic behind them, and (3) he urges the Council to delay voting on the water/sewer rates tonight to give people an opportunity to understand them.

Mayor Delmar asked if anyone else would like to speak on this item. Seeing no one, Mayor Delmar closed Public Comment and brought the matter back to the Council for discussion.

Mayor Delmar listed issues brought up in Public Comments and City Manager Engeland provided the following responses:

1. The meter charge – The City is happy to downsize any meter, if the homeowner provides the City with a written report from an engineer or architect that says that the home does not need the meter size that it is fitted for. The City has previously processed meter downsizing based upon receipt of written engineer/architect reports.
2. The reason the larger meter pays more - The essential difference is how much water capacity there is, how much can be used at any given time, not only with the peaking factor that was discussed, but regular usage. The 1½" meter is able to produce 50 gallons per minute or more, whereas the ¾" or less meters are limited to 15 gallons per meter, which can peak higher. The 1½" meter has both the capacity and a usage that is three times higher on a recurring basis. That does not mean that the homeowner is using more water at the end of the month, it just means that their straw is bigger and that they can get water more quickly.
3. Remote meter reading and the Canyon – Radio meter reading is operational in the Canyon, which means that the City can read those meters remotely. Soon, radio meter reading will be utilized throughout Sierra Madre.
4. Whether the infrastructure fee is going to be subject to the UUT percentage – The infrastructure charge will be assessed with the UUT tax.
5. Whether water rates are seasonal – There are no seasonal water rates anymore, as they were eliminated by Council a year ago following the "Water Forum".
6. Regarding the City's Budget - The City Council recently adopted the City's Budget for Fiscal Year 2018-2019 Fiscal Year, it is on the City's website, and those having trouble finding the Budget on the website are encouraged to call the Finance Department for assistance.
7. For documents on the 218 Process - People can go to cityofsierramadre.com/transparency. There is a column on the left-hand side that says "218 Process" where (after clicking) documents related to the 218 Process are readily available for public viewing, i.e. the

current comprehensive Water and Sewer Rate Study, the Water Master Plan, the previous Water Rate Study, and a host of other related information/documents.

8. Regarding persons requesting City of Sierra Madre documents, Sierra Madre has a process and form by which any person can submit a written Public Records Act Request to receive copies of City of Sierra Madre documents.

Additional Public Comment issues that City Manager Engeland addressed were as follows:

1. Metropolitan Water District of Southern California (MWD) versus the San Gabriel Valley Municipal Water District (SGVMWD) – In 1959, Sierra Madre residents voted and approved that the City of Sierra Madre be a member of the San Gabriel Valley Municipal Water District (SGVMWD), which also includes the cities of Alhambra, Azusa, and Monterey Park as member cities. At that time, Sierra Madre was able to locally produce 100% of its water demand so water was not imported (purchased).

After the drought began, the State of California cut Sierra Madre's adjudicated water rates (the prescribed right to the East Raymond Basin ground water) in half, such that Sierra Madre was unable to locally meet its water demand, and this created the need for Sierra Madre to import (purchase) water. In 2013, without a way to get water from the SGVMWD (Sierra Madre's water district), Sierra Madre signed a connection agreement with the SGVMWD, and that is how the City of Sierra Madre imports water.

Sierra Madre imports its water through the SGVMWD at a rate that is about half the cost per acre-foot than what MWD cities pay. Sierra Madre voters previously made a very smart move when they chose not to join the MWD, as Sierra Madre has access to the amount of water that it needs at a cheaper rate.

Sierra Madre has access to 2,500 acre-feet of water per year through the SGVMWD. Sierra Madre currently produces 1,000 acre-feet of water per year locally and its total water demand is approximately 2,300 acre-feet.

2. Regarding the infrastructure charge - The increase in the water rates is due to the condition of the City's infrastructure, which is in critical failure. The infrastructure charge is a line item on the bill so that ratepayers can see exactly what monies are being spent on infrastructure. In this year's budget (2018-2019), infrastructure spending is seven times more than was spent last year (2017-2018), which was almost triple from what was spent the year before that (2016-2017). Sierra Madre has been making a massive investment in its water infrastructure.
3. Regarding a credit if a residence uses less one month and more another month - (a) hypothetically, it may be possible, but the City does not have a process to do so at this time, (b) the City wants to get away from the allocation system all together because Sierra Madre's local aquifer can only produce so much water, (c) instead of tracking monthly water use versus conservation target, Sierra Madre is evenly distributing what it can produce locally to everyone and there is a higher cost for water that is imported, and (d) the cost is not the same for multi-family properties, as multi-family properties have a blended rate (from Tier 1 and Tier 2).

Mayor Pro Tem Harabedian asked if it is legally defensible to tie water rates (or part of it) to a fixed fee (basically a meter fee). City Attorney Highsmith responded that the short answer is yes, the

Water Rate Study goes into a great deal of detail regarding the breakdown of the various components, both the variable rates of the cost of the water and the fixed rates for the meter charges, as well as the sewer and infrastructure fees.

Mayor Delmar asked to hear the final 218 Process tabulation. Asst. City Clerk Aguilar reported that the tabulation of the protests that were filed by the deadline (up to the close of tonight's Public Hearing) is as follows:

- A total of 277 protests were received.
- 179 protested sewer rates.
- 225 protested water rates.
- 50 protests were disqualified for various reasons, i.e. duplicate protest, missing signature, missing APN number, missing utility account number, or missing APN & utility account number.

Asst. City Clerk Aguilar declared that a "Majority Protest" does not exist and that Staff is recommending that the City Council read by title only and adopt Resolution 18-43 adopting water and sewer rate increases effective August 1, 2018.

Mayor Delmar brought the matter back to Council for comments.

Mayor Pro Tem Harabedian made the following comments: (1) appreciated the speakers coming forward, (2) one of the most difficult parts of government is effectively communicating with constituents, (3) throughout this process, the City Council and Staff did its best and worked very hard to get the information out to the public, (4) rates are going to be more expensive, but it is actually not that much if you look at the average user, (5) the City's infrastructure has exceeded its lifespan and is in a real state of emergency, (6) these rates will address infrastructure such that, in 5 years, 10 years, or 20 years from now, residents will not be burdened with the current issues with the infrastructure, (7) the proposed rates are a lot fairer, everyone gets the same allocation from the City's pumped ground water (14 units or below) at the same rate, (8) the City is paying less for imported water than the MWD rate, and (9) the Water Rate Study was a good process and he stands behind it.

Council Member Capoccia made the following comments: (1) the problem is that prior Sierra Madre City Councils did not respond to the City's infrastructure issues by charging more at the time and now the pipes are failing, (2) the pipes are not going to get fixed without money, (3) the infrastructure pipes must be fixed for future generations, (4) Sierra Madre cannot continue to allow 20% of its water to flow back into the aquifer because of leaky pipes, (5) the pipes must be fixed, not just patched, (6) this Council is not going to kick the can down the road, we are going to fix the pipes, we need a way to pay for it, and the only way is for ratepayers to pay more for the water/sewer service, (7) thanked the audience for coming to tonight's meeting, (8) he welcomes direct resident inquiries, but has not been contacted, (9) anyone with questions is welcome to call him at (626) 355-6407, "as we are neighbors", and (10) City Staff is also very open to explaining the problems facing the City and the solutions.

Council Member Goss made the following comments: (1) thanked everyone for coming to the meeting, (2) the City Council conducts serious business at every meeting, yet very few people attend most meetings, (3) since City Manager Engeland was hired two years ago, there is a gung-ho approach to meeting the City's problems/challenges head-on, (4) we are making real progress in addressing Sierra Madre's problems and this is another example, (5) he is not going to kick the can down the road, (6) we are thinking about the future, (7) it costs money to fix all those pipes,

then we need to resurface a lot of streets, which will also cost money, and there is no getting around it, (8) regarding water rates Sierra Madre can no longer get all of its water locally (the drought has changed that, (9) water experts have testified that the drought is more or less a permanent situation, so the City cannot rely solely on the water it produces locally at the cheap rate, (10) the purpose of the rate change is such that the cheap water that the City can pump locally is distributed to everyone equally @ about 14 units and, beyond that, we are all going to be buying water through SGVMWD, which is actually cheaper than we would be paying if Sierra Madre purchasing water from the MWD, (11) this is a reasonable thing to do, (12) anyone may Email him at any time @ goss@cityofsierramadre.com, (13) Council Members Capoccia and Goss are the City Council members on the City's Water Subcommittee, and (14) the long-term outcomes of the new rates is good for Sierra Madre and that is why he supports them.

Mayor Delmar made the following comments: (1) thanked the audience for coming to the meeting, (2) some of the statements made by residents during tonight's Public Comment are absolutely untrue, which is frustrating, (3) The City Council has worked very hard to make sure that accurate and complete information is out there, including talking to people, conducting the "Water Forum", which resulted in many changes, (4) from last year's "Water Forum", it was clear that the public was confused about the four tier water rates and the fairness of the conservation targets, etc., (5) the City Council has spent a year working on this to make sure that the water rates are fair for the ratepayers and fair for the City, (6) all City of Sierra Madre documents are public, nothing is hidden, and people are more than welcome to review them, (7) residents are encouraged to look at the City Council Meeting Agendas, attend meetings, and ask questions, (8) this City Council agreed to tackle the infrastructure problems facing Sierra Madre, (9) the pipes are in serious jeopardy and must be fixed, and (10) the City of Sierra Madre has a current infrastructure project list, with a timeline, which did not exist 2-3 years ago.

Mayor Delmar confirmed with Asst. City Clerk Aguilar that the number of valid protest ballots received did not constitute a "Majority Protest" and asked for a motion.

Mayor Pro Tem Harabedian made a motion to adopt Resolution No. 18-43 as written.

Council Member Goss seconded the motion to adopt Resolution No. 18-43 as written.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, and Council Members Rachelle Arizmendi, John Capoccia and Gene Goss

Noes: None

Absent: None

Abstain: None

The motion to adopt Resolution No. 18-43 as written was passed unanimously.

9. DISCUSSION OF ADOPTION OF URGENCY ORDINANCE 1400-U AMENDING SECTION 13.24.140 OF THE SIERRA MADRE MUNICIPAL CODE BY DELETING SUBSECTION "A" AND SUBSECTION "B" REGARDING PENALTIES FOR VIOLATION OF MANDATORY WATER CONSERVATION – Recommendation that the City Council adopt Urgency Ordinance 1400-U, an Ordinance amending Chapter 13.24 (Mandatory Water Conservation Plan) of the Sierra Madre Municipal Code to delete Subsection A (First Violation) and Subsection B (Second Violation) of Section 13.24.140, resulting in a revised Section 1324.140 (Failure to Comply – Penalties).

Utility Services Director Reynoso gave a report on this item. Adopting Urgency Ordinance 1400-U would rescind all excess water penalties from the City Code. Staff is recommending that the City Council adopt an urgency ordinance to immediately remove (rescind) sub-sections A and B of the Sierra Madre Municipal Code (SMMC) 13.24.140 (Failure to Comply – Penalties).

Mayor Delmar asked if any Member of the Council had questions on this item.

In response to a question from Council Member Goss, Director Reynoso said that the State requires that the City have a water conservation program, with some very detailed mandates, such as not watering after a measurable rain event, no longer watering turf in City medians, leaks must be repair within a specific time, etc., but that there are other areas where the City has flexibility.

Director Reynoso explained that it is difficult to keep plants alive with watering only two days per week and it can be argued that watering only two days per week is essentially wasting water. The goal of irrigating is to get the water to infiltrate the soil down into the roots, not to lose it to evaporation. As a result, Staff is currently working on a proposed plan in which changing the hours of the day that watering is permitted (to reduce evaporation) would possibly allow watering on an additional day(s). The result would be a more beneficial use of water and help residents maintain their landscape as well.

City Manager Engeland expressed that Staff anticipates bringing to Council, in either September or October, a plan regarding amending the watering days of the week/hours allowed, the City's current related regulations, and all of the water conservation issues in which the City has leeway.

In response to a question from Council Member Capoccia regarding when the AMI system will be functional, Director Reynoso reported that signed agreements have been received, orders have been issued for the contractor to install the TGBS (Tower Gateway Base Stations, in the East end of Sierra Madre, 80% of the meters are installed and we are just waiting to install the radios and lids, after which the City can sync the AMI System with the City's billing system. It is expected that within the next six to eight months, at least ½ of the City will be fully functioning with the AMI system. The goal with the West side of the City is to have complete AMI implementation by 6-30-2019.

Mayor Delmar opened the meeting for Public Comment on this item.

- Mary Lou Kopka, Sierra Madre, asked whether residents are still restricted to watering two days per week and she was told yes.
- John Cassara, Sierra Madre, said that (1) questioned that he is paying more for the pipe because he has a bigger property, (2) believes that the cost of the pipe should be distributed equally, and (3) he agrees that the water penalties should be eliminated.
- Bill Taylor, Sierra Madre, said that (1) he believes that the water penalty monies collected are in violation of Prop. 218, (2) the money needs to be returned to ratepayers, (3) there is a small group of people that are going to ask the City for their money back, and (4) he has contacted an attorney to represent him in a lawsuit against the City of Sierra Madre.
- Bill Pevsner, Sierra Madre, expressed that he is in favor of having the water penalties removed and thanked the City Council for considering it.

- Carston Bell, Sierra Madre, said that (1) it seems suspicious the way that past water penalties have been assessed, as he has paid \$2,000 in water penalties in the last 1½ years and (2) the water penalty system is unfair and should be eliminated.

Mayor Delmar asked if anyone else would like to speak on this item. Seeing no one, Mayor Delmar closed Public Comment and brought the matter back to the Council for discussion.

Discussion occurred and there was agreement to remove the water penalties at this time and is a subject to an urgency ordinance.

City Attorney Highsmith clarified that the water penalties that are recommended to be eliminated are the penalties that are applied to using more water than the ratepayer's conservation target and that prohibited uses of the water (an example is watering on the wrong day or time) are still subject to an administrative penalty, which is still in place. A water administrative penalty does not appear as a line item on a water bill.

In response to a question by Mayor Delmar regarding this ordinance's designation as "urgency", City Attorney Highsmith said that an urgency ordinance requires a 4/5 vote, the records must have findings as to why the ordinance is an "urgent matter." She also stated that, because the new water rates are going into effect tomorrow, taking an urgent action to remove the penalties would avoid confusion regarding the application of penalties to the City's revised water and sewer rate structure and this is why the ordinance is drafted as an urgency ordinance.

In response to a question from Mayor Delmar regarding conservation targets, City Manager Engeland stated that, when the new water rate schedule is implemented, the conservation targets will be eliminated.

Council Member Capoccia made a motion to adopt Urgency Ordinance 1400-U as written.

Council Member Arizmendi seconded the motion to adopt Urgency Ordinance 1400-U as written.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, and Council Members Rachelle Arizmendi, John Capoccia and Gene Goss

Noes: None

Absent: None

Abstain: None

The motion to adopt Urgency Ordinance 1400-U as written was passed unanimously.

ADJOURNMENT:

Mayor Delmar asked for a motion to adjourn.

Council Member Capoccia made a motion to adjourn the meeting.

The motion to adjourn was seconded by Mayor Pro Tem Harabedian and Council Member Arizmendi.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss.

Noes: None

Absent: None

Abstain: None

The motion to adjourn was passed unanimously.

THIS SIERRA MADRE CITY COUNCIL SPECIAL MEETING WAS ADJOURNED at 9:08 p.m. to a Regular Meeting to be held on Tuesday, September 11, 2018, in the Sierra Madre City Hall Council Chambers.

Denise Delmar, Mayor

Minutes taken and prepared by:

Sue Spears, City Clerk

RESOLUTION NUMBER 18-44

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE
APPROVING CERTAIN DEMANDS**

WHEREAS, the following demands have been reviewed and approved by the Finance Director; and

WHEREAS, the Interim Finance Director has verified that appropriated funds are available for payment thereof; and

WHEREAS, the audited August 14, 2018 demands were released to vendors in accordance with City Council action item 1b on the July 10, 2018 Council meeting; and

WHEREAS, City Warrants are the payment of bills, invoices and contractual obligations incurred by the City of Sierra Madre during the period enumerated therein, based on the approved fiscal year budget and existing budgetary authority, Municipal Code authority, or prior policy direction by the City Council; and

WHEREAS, Payroll Transfer is the transfer of funds to cover the payroll costs for all City employees for the period enumerated therein.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Sierra Madre does hereby ratify payment of City Warrants in the aggregate amount of \$486,792.56; Sierra Madre Library Warrants in the aggregate amount of \$13,869.75 and Payroll Transfer in the aggregate amount of \$353,057.26 for the fiscal year ending June 30, 2018 and 2019.

APPROVED AND ADOPTED this 11th day of September, 2018.

Mayor, City of Sierra Madre, California

I hereby certify that the foregoing Resolution Number 18-44 was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the 11th day of September, 2018 by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

City Clerk, City of Sierra Madre, California

**City of Sierra Madre
Department of Finance
Warrant Register Recap
City Council Meeting of September 11, 2018**

CITY OF SIERRA MADRE AND SIERRA MADRE LIBRARY

City of Sierra Madre
Warrants\$486,792.56

Sierra Madre Library
Warrants.....\$13,869.75

Payroll #15
Transfer.....\$353,057.26

Warrant Register 8/14/18**Attachment 1A**

Fiscal Year	Description	Amount	Page #
FY 1718	Manual Warrants	874.14	1
FY 1819	Manual Warrants	1,434.55	2-3
FY 1718	General Warrants - Utility Bills	48,084.05	4
FY1819	General Warrants- Utility Bills	27,015.05	5-6
FY 1718	General Warrants	317,466.35	7-9
FY 1819	General Warrants	91,918.42	10-12
	Total	486,792.56	

Fiscal Year	Description	Amount	
FY 1718	Library Warrants	13,754.63	13
FY 1819	Library Warrants	115.12	14
	Total	13,869.75	

Date: 7/26/2018	Payroll #15 Electronic Tansfers From: City of Sierra Madre-General Acct. To: City of Sierra Madre-Payroll Acct.	\$353,057.26	
--------------------	---	--------------	--



City of Sierra Madre, CA

Check Approval Register

Page 1

Packet: APPKT04121 - HMDEPOT071618(FY1718)
Vendor Set: 01 - Vendor Set 01

Check Date: 07/18/2018

Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 60001 - INT SVC FND - FACILITIES MGT					
<u>0833</u>	HOME DEPOT				
APBWEST	Check	<u>8972204</u>	REFRIG FOR CTY YRD BRK ROOM	60001.83200.53200	874.14
				Fund 60001 Total:	874.14
				Report Total:	874.14



City of Sierra Madre, CA

Check Approval Register

Page 2

Packet: APPKT04145 - COMMSV080718A(FY1819)
Vendor Set: 01 - Vendor Set 01

Check Date: 08/08/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>VEN02632</u>	PAT O'BRIEN				
APBWEST	Check	<u>INV023071</u>	CONCERT IN THE PARK	10000.79002.52999	900.00
				Fund 10000 Total:	900.00
				Report Total:	900.00



Packet: APPKT04138 - MNCKS080218
Vendor Set: 01 - Vendor Set 01

Check Date: 08/02/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>1497</u>	MOUNTAIN VIEWS NEWS				
APBWEST	Check	<u>CM140514</u>	Publication of Notices	10000.12000.52206	454.55
Fund 10000 Total:					454.55
Fund: 37006 - SENIOR CENTER					
<u>VEN03030</u>	KATHERINE ANN BOYCE				
APBWEST	Check	<u>307</u>	SENIOR ART CLASS	37006.72000.52200	80.00
Fund 37006 Total:					80.00
Report Total:					534.55



Page 4

Packet: APPKT04129 - UB071918(FY1718)
Vendor Set: 01 - Vendor Set 01

Check Date: 07/25/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 32008 - PARKING ASSMNT DIST					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2037520756-071118</u>	ELEC CHGS 6/7-7/9/18	32008.83000.55003	286.22
				Fund 32008 Total:	286.22
Fund: 38005 - GAS TAX FUND					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2037520756-071118</u>	ELEC CHGS 6/7-7/9/18	38005.83500.55003	38.25
				Fund 38005 Total:	38.25
Fund: 60001 - INT SVC FND - FACILITIES MGT					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2037520756-071118</u>	ELEC CHGS 6/7-7/9/18	60001.83200.55003	7,671.33
				Fund 60001 Total:	7,671.33
Fund: 71000 - WATER ENTERPRISE FUND					
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2037520756-071118</u>	ELEC CHGS 6/7-7/9/18	71000.81100.55003	40,088.25
				Fund 71000 Total:	40,088.25
				Report Total:	48,084.05



Packet: APPKT04128 - UB071918(FY1819)
Vendor Set: 01 - Vendor Set 01

Check Date: 07/25/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>0129</u>	AT&T						
APBWEST	Check			<u>81829102416611-07</u>	TELECOM DIV 911 7/4-8/3/18	10000.50000.55005	200.86
<u>VEN02792</u>	FRONTIER CALIFORNIA INC						
APBWEST	Check			<u>62635502640124985</u>	PD DISP LINES CHGS 7/4-8/3/18	10000.50000.55005	202.49
<u>1439</u>	TIME WARNER CABLE						
APBWEST	Check			<u>8448300220192683-C</u>	LIBRARY INT SVC 6/24-8/24/18	10000.90000.52200	399.96
Fund 10000 Total:							803.31
Fund: 32008 - PARKING ASSMNT DIST							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2037520756A-071111</u>	ELEC CHGS 6/7-7/9/18	32008.83000.55003	107.33
Fund 32008 Total:							107.33
Fund: 38005 - GAS TAX FUND							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2037520756A-071111</u>	ELEC CHGS 6/7-7/9/18	38005.83500.55003	14.35
Fund 38005 Total:							14.35
Fund: 60001 - INT SVC FND - FACILITIES MGT							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2037520756A-071111</u>	ELEC CHGS 6/7-7/9/18	60001.83200.55003	2,872.67
Fund 60001 Total:							2,872.67
Fund: 60003 - INT SVC FND - TECHNOLOGY							
<u>VEN02792</u>	FRONTIER CALIFORNIA INC						
APBWEST	Check			<u>31016998450619065</u>	PH CHGS 7/16-8/15/18	60003.30000.55005	87.98
				<u>20918837570307075</u>	PH CHGS 5/4-8/3/18	60003.30000.55005	1,750.24
<u>1749</u>	PACIFIC TELEMAGEMENT SERVICE						
APBWEST	Check			<u>997041</u>	PAY PHONE 8/1-8/31/18	60003.30000.55005	82.64
<u>1439</u>	TIME WARNER CABLE						
APBWEST	Check			<u>8448300220192691-C</u>	SVCS 611 SM RC MDM	60003.30000.52200	379.96
Fund 60003 Total:							2,300.82
Fund: 71000 - WATER ENTERPRISE FUND							
<u>VEN02792</u>	FRONTIER CALIFORNIA INC						
APBWEST	Check			<u>20918837570307075</u>	PH CHGS 5/4-8/3/18	71000.81100.55005	55.11
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2037520756A-071111</u>	ELEC CHGS 6/7-7/9/18	71000.81100.55003	15,033.10
Fund 71000 Total:							15,088.21
Report Total:							21,186.69



Packet: APPKT04141 - UB080218(FY1819)
Vendor Set: 01 - Vendor Set 01

Check Date: 08/07/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>VEN02792</u>	FRONTIER CALIFORNIA INC						
APBWEST	Check			<u>20915157430511995</u>	LA CNTY SHRFF 7/28-8/27/18	10000.50000.55005	241.37
				<u>31000157630511995</u>	LA CNTY SHRFF PH CHGS 7/28-8/27/18	10000.50000.55005	139.71
<u>1439</u>	TIME WARNER CABLE						
APBWEST	Check			<u>8448300220179789-C</u>	LA CNTY ISD WAN 7/27-8/26/18	10000.50000.52200	282.22
				<u>8448300220027467-C</u>	FD CABLE CHGS 8/1-8/31/18	10000.61000.52200	60.35
						Fund 10000 Total:	723.65
Fund: 60001 - INT SVC FND - FACILITIES MGT							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			<u>2036613305-080618</u>	ELECTICITY CHGS 7/3-8/3/18	60001.83200.55003	2,386.24
						Fund 60001 Total:	2,386.24
Fund: 60003 - INT SVC FND - TECHNOLOGY							
<u>VEN03086</u>	GC PIVOTAL LLC						
APBWEST	Check			<u>GC_CM-354302</u>	CREDIT DSL CHGS	60003.30000.52200	-0.29
				<u>GC_INV-1210904</u>	DSL MON CHGS 9/1-9/30/18	60003.30000.52200	1,557.52
<u>0942</u>	TELEPACIFIC COMMUNICATIONS						
APBWEST	Check			<u>106024972-0</u>	PH SVCS 7/23-8/22/18	60003.30000.55005	461.97
<u>1439</u>	TIME WARNER CABLE						
APBWEST	Check			<u>8448300220137019-C</u>	CABLE SERVICES 8/6-9/5/18	60003.30000.52200	259.98
				<u>8448300220131806-C</u>	CABLE SVCS PD EQUIP I-12	60003.30000.52200	439.29
						Fund 60003 Total:	2,718.47
						Report Total:	5,828.36



Page 7

Packet: APPKT04152 - GEN081418(FY1718)
Vendor Set: 01 - Vendor Set 01

Check Date: 08/08/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>0326</u>	CITY OF PASADENA						
APBWEST	Check			<u>30002979</u>	ENERGY, MAINT SIGNALS AND SAFETY LIGHTS	10000.83500.52001	2,626.68
<u>1121</u>	COLANTUONO, HIGHSMITH & WHATLEY, PC						
APBWEST	Check			<u>36021</u>	LEGAL SERVICES-JUNE 2018	10000.21000.52201	23.50
				<u>36020</u>	BPO- LEGAL SERVICES- RETAINER	10000.21000.52201	8,400.00
				<u>36022</u>	LEGAL SERVICES- JUNE 2018	10000.40000.52201	4,546.50
				<u>36023</u>	LEGAL SERVICES- JUNE 2018	10000.81201.52202	211.50
<u>VEN02848</u>	CPCA						
APBWEST	Check			<u>10481</u>	MEMBERSHIP RENEWAL 2018-19	10000.50000.53409	440.00
<u>0841</u>	DAPEER, ROSENBLIT & LITVAK,LLP						
APBWEST	Check			<u>14747</u>	Legal services	10000.40000.52201	8,342.98
<u>1462</u>	FASCHING'S CAR WASH						
APBWEST	Check			<u>INV023044-JUNE 18</u>	blanket po - car wash/police veh mntc	10000.50000.52302	333.00
<u>VEN02778</u>	FORMLA LANDSCAPING INC						
APBWEST	Check			<u>29947</u>	MAINTENANCE SERVICE	10000.83300.52200	833.33
<u>VEN02874</u>	HOWARD R. ROMERO						
APBWEST	Check			<u>05-18</u>	FY 2017-18 MEDICAL DIRECTOR SERVICES	10000.64000.52200	1,000.00
				<u>06-18</u>	FY 2017-18 MEDICAL DIRECTOR SERVICES	10000.64000.52200	1,000.00
				<u>03-18</u>	FY 2017-18 MEDICAL DIRECTOR SERVICES	10000.64000.52200	1,000.00
				<u>04-18</u>	FY 2017-18 MEDICAL DIRECTOR SERVICES	10000.64000.52200	1,000.00
<u>VEN02088</u>	JCL TRAFFIC SERVICES						
APBWEST	Check			<u>96157</u>	FY 17-18 STREET MAINTENANCE SUPPLIES	10000.83500.53206	1,103.21
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC						
APBWEST	Check			<u>52224</u>	FY 17-18 LANDSCAPE MAINTENANCE	10000.81201.52200	208.80
						10000.83300.52200	6,566.40
<u>0307</u>	MYERS-STEVENSON & CO. INC.						
APBWEST	Check			<u>1281998</u>	FF INSURANCE - JUNE 2018	10000.61000.51205	336.72
<u>VEN03174</u>	NATALIA LEWIS						
APBWEST	Check			<u>2003571.001</u>	SECURITY DEPOSIT REFUND	10000.00000.23200	500.00
<u>VEN01608</u>	PHOENIX GROUP INFORMATION SYSTEMS						
APBWEST	Check			<u>062018200</u>	blanket po - parking citation svcs	10000.50000.52200	1,329.09
<u>1443</u>	SHRED-IT USA LLC						
APBWEST	Check			<u>8125130205</u>	blanket po -document shredding	10000.50000.52200	389.00
<u>1792</u>	TARGETSOLUTIONS LEARNING LLC						
APBWEST	Check			<u>TSINV00000026283</u>	MEMBERSHIP FEES	10000.61000.52100	3,755.00
<u>0425</u>	WILLDAN ASSOCIATES						
APBWEST	Check			<u>002-19602</u>	Plan Check / Inspection Services 17/18	10000.40000.52100	20,889.29
						Fund 10000 Total:	64,835.00
Fund: 32008 - PARKING ASSMNT DIST							
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC						
APBWEST	Check			<u>52224</u>	FY 17-18 LANDSCAPE MAINTENANCE	32008.83000.52200	999.60
						Fund 32008 Total:	999.60
Fund: 37004 - LOCAL TRANSPORTATION/PROP A							
<u>1455</u>	FIRST TRANSIT INC						
APBWEST	Check			<u>11489452</u>	FY 17-18 DIAL A RIDE GATEWAY COACH TRANSP	37004.70000.52203	12,324.58
<u>1717</u>	LACMTA						
APBWEST	Check			<u>102263</u>	Senior Disable Tap Card	37004.70000.52001	424.00
						Fund 37004 Total:	12,748.58
Fund: 37006 - SENIOR CENTER							
<u>1717</u>	LACMTA						
APBWEST	Check			<u>102263</u>	Senior Disable Tap Card	37006.72000.53999	96.00

Packet: APPKT04152 - GEN081418(FY1718)
 Vendor Set: 01 - Vendor Set 01

Fund 37006 Total: 96.00
 Check Date: 08/08/2018

Page 8

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 37009 - LOCAL TRANSIT PROGRAM/PROP C							
<u>1337</u>	HARDY & HARPER, INC.						
APBWEST	Check			<u>44752</u>	FY 2017-18 Street Resurfacing Project	37009.83500.52200	31,959.16
Fund 37009 Total:							31,959.16
Fund: 38003 - CLEAN AIR FUND (AQMD)							
<u>0629</u>	WONDRIES FLEET GROUP						
APBWEST	Check			<u>F02915</u>	2016 Ford Super Duty Reg Cab CNG	38003.80000.56006	52,449.96
Fund 38003 Total:							52,449.96
Fund: 38004 - ENVIRONMENTAL FUND							
<u>0574</u>	WEST COAST ARBORISTS, INC.						
APBWEST	Check			<u>138173</u>	FY 17-18 ANNUAL TREE MAINTENANCE	38004.83300.52200	1,040.00
Fund 38004 Total:							1,040.00
Fund: 38005 - GAS TAX FUND							
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC						
APBWEST	Check			<u>52224</u>	FY 17-18 LANDSCAPE MAINTENANCE	38005.83500.52200	1,749.60
Fund 38005 Total:							1,749.60
Fund: 38007 - MEASURE R							
<u>1337</u>	HARDY & HARPER, INC.						
APBWEST	Check			<u>CM0000365</u>	RETENTION PAYABLE	38007.00000.23500	-9,074.15
				<u>44752</u>	FY 2017-18 Street Resurfacing Project	38007.83500.52200	69,108.72
Fund 38007 Total:							60,034.57
Fund: 38013 - RMRA							
<u>1337</u>	HARDY & HARPER, INC.						
APBWEST	Check			<u>44752</u>	FY 2017-18 Street Resurfacing Project	38013.83500.52200	13,139.37
Fund 38013 Total:							13,139.37
Fund: 40000 - CAPITAL PROJECTS FUND							
<u>1337</u>	HARDY & HARPER, INC.						
APBWEST	Check			<u>44752</u>	FY 2017-18 Street Resurfacing Project	40000.83500.52200	67,275.75
Fund 40000 Total:							67,275.75
Fund: 60001 - INT SVC FND - FACILITIES MGT							
<u>VEN02961</u>	ARAMARK UNIFORM & CAREER APPAREL GROUP INC						
APBWEST	Check			<u>533407207</u>	UNIFORMS	60001.83200.53200	64.40
				<u>533424520</u>	UNIFORMS	60001.83200.53200	64.40
<u>1690</u>	MERCHANTS LANDSCAPE SVC INC						
APBWEST	Check			<u>52224</u>	FY 17-18 LANDSCAPE MAINTENANCE	60001.83200.52200	2,475.60
<u>0346</u>	RED WING SHOES						
APBWEST	Check			<u>20180710014862</u>	FY 17-18 SAFETY BOOTS	60001.83200.53303	212.47
<u>VEN03177</u>	RELIABLE BUILDING MAINTENANCE LLC						
APBWEST	Check			<u>1015</u>	MAINT SUPPLIES	60001.83200.53200	172.85
Fund 60001 Total:							2,989.72
Fund: 60002 - INT SVC FND - ADMINISTRATION							
<u>1121</u>	COLANTUONO, HIGHSMITH & WHATLEY, PC						
APBWEST	Check			<u>36020</u>	BPO- LEGAL SERVICES- RETAINER	60002.21000.52201	2,100.00
Fund 60002 Total:							2,100.00
Fund: 60003 - INT SVC FND - TECHNOLOGY							
<u>1644</u>	AMAZON						
APBWEST	Check			<u>974566977996</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	27.95
				<u>557439793485</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	9.99
				<u>438584645879</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	107.52
				<u>469536697959</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	25.38
				<u>639539634497</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	38.31
				<u>467874999534</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	7.95
				<u>448437697797</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	285.98
				<u>484378356569</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	4.37
				<u>888789359757</u>	FY 17-18 COMPUTER SUPPLIES	60003.30000.53103	160.84
Fund 60003 Total:							668.29

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 71000 - WATER ENTERPRISE FUND					
<u>0109</u>	AIRGAS USA				
APBWEST	Check	<u>9954734934</u>	OXYGEN	71000.81100.53200	50.50
<u>1091</u>	STETSON ENGINEERS, INC.				
APBWEST	Check	<u>1543-28-2017</u>	2017 CONSUMER CONFIDENCE REPORT	71000.81100.52100	2,398.50
<u>0410</u>	UNDERGROUND SERVICE ALERT				
APBWEST	Check	<u>620180666</u>	Underground alert services	71000.81100.52200	128.80
<u>1243</u>	USA BLUEBOOK				
APBWEST	Check	<u>610508</u>	WATER TREATMENT SUPPLIES	71000.81100.53209	612.48
<u>0335</u>	WATERLINE TECHNOLOGIES				
APBWEST	Check	<u>5419550</u>	Water Treatment Supplies	71000.81100.53209	2,059.99
		<u>5419550A</u>	BALANCE ON INV#5419550A	71000.81100.53209	868.14
		<u>5419614</u>	CREDIT ITEM#998-1007 CYLINDER DEP	71000.81100.53209	-750.00
			Fund 71000 Total:		5,368.41
Fund: 77003 - SPECIAL EVENTS					
<u>1455</u>	FIRST TRANSIT INC				
APBWEST	Check	<u>11489452</u>	FY 17-18 DIAL A RIDE GATEWAY COACH TRANSP	77003.79012.52999	12.34
			Fund 77003 Total:		12.34
			Report Total:		317,466.35



Page 10

Packet: APPKT04153 - GEN081418(FY1819)
Vendor Set: 01 - Vendor Set 01

Check Date: 08/08/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>1200</u>	BLUE DIAMOND MATERIALS						
APBWEST	Check			<u>1236596</u>	ASPHALT	10000.83500.53206	162.46
<u>1130</u>	BROADCAST MUSIC INC						
APBWEST	Check			<u>32418386</u>	SPECIAL EVENT-ANNUAL FEE	10000.70000.53999	349.00
<u>0203</u>	ELLEN'S SILKSCREENING						
APBWEST	Check			<u>67746</u>	STAFF UNIFORMS	10000.70000.53303	26.72
<u>VEN02842</u>	EVERBRIDGE INC						
APBWEST	Check			<u>M38565</u>	FY 18-19 BPO -ANNUAL RENEWAL NIXLE	10000.50000.52200	5,150.00
<u>VEN01936</u>	FOOTHILL COMMUNICATIONS LLC						
APBWEST	Check			<u>2563</u>	FY 18-19 BPO-MAINT CONTRACT	10000.50000.52200	9,300.00
				<u>2560</u>	KEYLOADING OF PORTABLE RADIOS	10000.50000.53301	165.00
<u>VEN01613</u>	GANAHL LUMBER COMPANY						
APBWEST	Check			<u>141026382</u>	SMALL TOOLS	10000.83500.53206	34.10
<u>VEN03178</u>	JOHN FUNG						
APBWEST	Check			<u>INV022996</u>	RETURN OF PERFORMANCE BOND	10000.40000.23301	8,000.00
<u>0515</u>	LANDSCAPE WAREHOUSE						
APBWEST	Check			<u>2564502</u>	FY 18-19 IRRIGATION SUPPLIES	10000.83300.53001	99.69
				<u>2565269</u>	FY 18-19 IRRIGATION SUPPLIES	10000.83300.53001	23.50
				<u>2565057</u>	FY 18-19 IRRIGATION SUPPLIES	10000.83300.53001	167.40
<u>VEN03175</u>	MIRNA LIMA						
APBWEST	Check			<u>2003572.001</u>	SECURITY DEPOSIT REFUND	10000.00000.23200	500.00
<u>0884</u>	MOBILE MINI, INC.						
APBWEST	Check			<u>9004591841</u>	FY 18-19 BLANKET PO	10000.50000.53300	114.38
<u>0307</u>	MYERS-STEVENS & CO. INC.						
APBWEST	Check			<u>1281999</u>	FF INSURANCE - JULY 2018	10000.61000.51205	336.72
<u>0786</u>	OFFICE DEPOT, INC						
APBWEST	Check			<u>167707465001</u>	COMPUTER SUPPLIES	10000.40000.53100	45.88
				<u>161680246001</u>	PLANNER	10000.70000.53100	11.49
				<u>162137313001</u>	PENS	10000.70000.53100	-6.33
				<u>166057178001</u>	FACILITY RENTAL SUPPLIES	10000.70000.53100	11.99
				<u>167707465001</u>	COMPUTER SUPPLIES	10000.70000.53100	45.87
				<u>150252877001</u>	REFUND ON INV#148483180001	10000.90000.53100	-14.55
<u>0325</u>	PASADENA STAR NEWS						
APBWEST	Check			<u>900030985-071918</u>	SUBSCRIPTION RENEWAL	10000.50000.53501	329.93
<u>VEN03183</u>	RENEE POWER						
APBWEST	Check			<u>2003575.001</u>	RECREATION CLASS REFUND	10000.77000.52200	73.00
<u>0691</u>	RIO HONDO COLLEGE						
APBWEST	Check			<u>X18-83-ZSRM</u>	ADV OFFICE TRG	10000.50000.52005	228.00
<u>VEN02222</u>	SECURITY LINES US						
APBWEST	Check			<u>1447</u>	SURGE PROTECTOR AND CAMERA	10000.50000.53300	1,250.00
<u>0498</u>	SIMON EQUIPMENT CO INC						
APBWEST	Check			<u>88664</u>	4TH OF JULY CELEBRATIONS	10000.79012.52999	235.58
<u>0381</u>	SOUTHEAST CONSTRUCTION PRODUCT						
APBWEST	Check			<u>1807-102254</u>	STREET MAINTENANCE	10000.83500.53206	86.76
<u>VEN03179</u>	SUSAN MONTGOMERY						
APBWEST	Check			<u>2003573.001</u>	SECURITY REFUND FOR FACILITY	10000.00000.23200	500.00
<u>1368</u>	SWANK MOTION PICTURES INC						
APBWEST	Check			<u>RG 2536624</u>	MOVIES IN THE PARK	10000.79008.52999	613.00
Fund 10000 Total:							27,839.59
Fund: 35005 - STATE COPS GRANT							
<u>0795</u>	CITY OF GLENDALE						
APBWEST	Check			<u>GLN0000007780</u>	ANNUAL ICIS SUBSCRIBER FEES FY18-19	35005.50000.52200	12,810.00

Packet: APPKT04153 - GEN081418(FY1819)

Vendor Set: 01 - Vendor Set 01

Page 11

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 37006 - SENIOR CENTER					
<u>VEN01969</u>	INLAND EMPIRE STAGES				
APBWEST	Check	<u>52087</u>	SENIOR EXCURSION	37006.72000.52200	865.00
Fund 37006 Total:					865.00
Fund: 60000 - INT SVC FND - FLEET					
<u>VEN03180</u>	DICKS AUTO SUPPLY				
APBWEST	Check	<u>212665</u>	ELECTRIC FUEL PUMP	60000.83100.53208	46.10
<u>0207</u>	ERNIE'S AUTO PARTS				
APBWEST	Check	<u>14IN336148</u>	VEHICLE MAINTENANCE	60000.83100.53208	47.49
<u>0937</u>	INTERSTATE BATTERY SYSTEM OF				
APBWEST	Check	<u>50141076</u>	CAR BATTERIES	60000.83100.53208	396.78
<u>1454</u>	JDS TANK TESTING & REPAIR INC				
APBWEST	Check	<u>12088</u>	TANK TESTING & MAINT	60000.83100.52200	140.00
<u>1608</u>	MUNICIPAL MAINTENANCE EQUIP IN				
APBWEST	Check	<u>0129508-IN</u>	SEWER TRUCK MAINTENANCE	60000.83100.53208	784.78
		<u>0129566-IN</u>	SEWER TRUCK MAINTENANCE	60000.83100.53208	56.23
<u>VEN02202</u>	PINNACLE PETROLEUM INC				
APBWEST	Check	<u>0173409</u>	FY 18/19 FUEL PURCHASE	60000.83100.55001	5,290.57
		<u>0173407</u>	FY 18/19 FUEL PURCHASE	60000.83100.55001	15,842.40
<u>0360</u>	QUINN COMPANY				
APBWEST	Check	<u>PC810821073</u>	HEAVY EQUIPMENT	60000.83100.53208	112.38
		<u>PC810820149</u>	HEAVY EQUIPMENT MAINT	60000.83100.53208	235.26
		<u>WO810197759</u>	HEAVY EQUIPMENT	60000.83100.53208	705.68
		<u>PC810820334</u>	HEAVY EQUIPMENT	60000.83100.53208	715.42
<u>0403</u>	TRIANGLE TRUCK PARTS				
APBWEST	Check	<u>325513</u>	FY 18-19 TRUCK EQUIPMENT AND PARTS	60000.83100.53208	847.09
Fund 60000 Total:					25,220.18
Fund: 60001 - INT SVC FND - FACILITIES MGT					
<u>VEN02961</u>	ARAMARK UNIFORM & CAREER APPAREL GROUP INC				
APBWEST	Check	<u>533475946</u>	JANITORIAL SUPPLIES	60001.83200.53200	296.50
		<u>533475945</u>	FY 18-19 UNIFORM - T-SHIRT	60001.83200.53303	64.40
<u>0714</u>	CINTAS CORPORATION #693				
APBWEST	Check	<u>693127819</u>	UNIFORMS	60001.83200.53303	51.13
		<u>693125806</u>	UNIFORMS	60001.83200.53303	128.17
<u>0551</u>	FOOTHILL LOCK & KEY				
APBWEST	Check	<u>18791</u>	REPAIR AT PARK AREA	60001.83200.53200	250.00
<u>1724</u>	LAWRENCE ROLL-UP DOORS INC				
APBWEST	Check	<u>1811532</u>	ROLL UP DOOR MAINT	60001.83200.52200	297.00
<u>0336</u>	POST ALARM SYSTEMS				
APBWEST	Check	<u>1080979</u>	ALARM MONITORING 8/1-8/31/18	60001.83200.52200	21.50
		<u>1086142</u>	ALARM MONITORING 8/1-8/31/18	60001.83200.52200	50.87
		<u>1086298</u>	ALARM MONITORING 8/1-8/31/18	60001.83200.52200	38.00
		<u>1083565</u>	ALARM MONITORING 8/1-8/31/18	60001.83200.52200	42.00
		<u>1080524</u>	ALARM MONITORING 8/1-8/31/18	60001.83200.52200	47.50
<u>0399</u>	TELETRONIC ALARM SYSTEMS				
APBWEST	Check	<u>B6426026-JULY 2018</u>	FY 18-19 LIBRARY ALARM MONITORING SERVICE	60001.83200.52200	62.00
Fund 60001 Total:					1,349.07
Fund: 60002 - INT SVC FND - ADMINISTRATION					
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>166061755001</u>	FY 18-19 BPO-OFFICE SUPPLIES	60002.30000.53100	13.59
		<u>166061755001A</u>	Office Supplies	60002.30000.53100	94.79
Fund 60002 Total:					108.38
Fund: 60003 - INT SVC FND - TECHNOLOGY					
<u>1644</u>	AMAZON				
APBWEST	Check	<u>785883837777</u>	FY 18-19 BPO-COMPUTER PERIPHERALS	60003.30000.53103	46.59
		<u>496976069334</u>	FY 18-19 BPO-COMPUTER PERIPHERALS	60003.30000.53103	699.99
		<u>588845849399</u>	FY 18-19 BPO-COMPUTER PERIPHERALS	60003.30000.53103	1,975.80
		<u>678733949385</u>	FY 18-19 BPO-COMPUTER PERIPHERALS	60003.30000.53103	987.90

Page 12

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
<u>1808</u>	TIMECLOCK PLUS				
APBWEST	Check	<u>459057</u>	System Support 2018/2019	60003.30000.52200	7,054.59
Fund 60003 Total:					10,764.87
Fund: 60007 - INT SVC FND - PERSONNEL AND RISK MGMT					
<u>VEN01177</u>	EYEMED				
APBWEST	Check	<u>INV023000</u>	VISION AUGUST 2018- #9810110	60007.00000.21603	11.49
<u>1348</u>	LANDS' END BUSINESS OUTFITTERS				
APBWEST	Check	<u>SIN6437453</u>	RMG CITY SHIRTS	60007.70100.53403	42.78
<u>0273</u>	LEAGUE OF CALIF. CITIES				
APBWEST	Check	<u>57455</u>	FIN DIRECTOR POSTING	60007.70101.52206	250.00
<u>VEN01176</u>	METLIFE SMALL MARKET				
APBWEST	Check	<u>INV022999</u>	DENTAL AUGUST 2018-KM05736666-0001	60007.00000.21603	129.82
<u>VEN02863</u>	THE COUNSELING TEAM INTERNATIONAL				
APBWEST	Check	<u>70016</u>	PRE- EMPLOYMNT PSYCHOLOGICAL SCREENING	60007.70101.52100	600.00
Fund 60007 Total:					1,034.09
Fund: 71000 - WATER ENTERPRISE FUND					
<u>VEN02856</u>	BEE EMERGENCY RESPONSE TEAM				
APBWEST	Check	<u>36089</u>	BEE REMOVAL	71000.81100.53200	125.00
<u>VEN03184</u>	DAVIS WRIGHT TREMAINE LLP				
AP EFT WEST	Electronic Funds Transfer	<u>0058243-380</u>	SM VS INSTALLEMEN PAY AGRMNT AMEND 201	71000.32000.52100	2,500.00
<u>1337</u>	HARDY & HARPER, INC.				
APBWEST	Check	<u>INV022997</u>	METER RENTAL REFUND	71000.00000.23004	913.59
<u>VEN01500</u>	INLAND WATER WORKS SUPPLY CO.				
APBWEST	Check	<u>S1013578.001</u>	MAINT SUPPLIES	71000.81100.53200	654.81
		<u>S1014151.001</u>	ROMAC CLFC CLAMPS	71000.81100.53212	1,100.48
<u>VEN03182</u>	KRONICK MOSKOVITZ TIEDEMANN AND GIRARD				
AP EFT WEST	Electronic Funds Transfer	<u>INV023046</u>	PROFESSIONAL FEES AND EXPENSE	71000.32000.52100	5,000.00
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>1660617550018</u>	OFFICE SUPPLIES	71000.81100.53100	159.61
<u>0382</u>	SOUTH COAST A Q M D				
APBWEST	Check	<u>3315822</u>	DIESEL FEE	71000.81100.52001	406.79
<u>0158</u>	VULCAN MATERIALS COMPANY				
APBWEST	Check	<u>71875583</u>	ASPHALT COLD MIX	71000.81100.53206	660.04
Fund 71000 Total:					11,520.32
Fund: 72000 - SEWER					
<u>0243</u>	HOSE MAN				
APBWEST	Check	<u>2350375-0001-02</u>	FLEET MAINT	72000.81200.53200	70.43
<u>2110</u>	PLUMBERS DEPOT INC.				
APBWEST	Check	<u>PD-38945</u>	SEWER EQUIPMENT MAINT	72000.81200.53200	78.34
		<u>PD-38907</u>	SEWER EQUIP MAINT	72000.81200.53200	258.15
Fund 72000 Total:					406.92
Report Total:					91,918.42



Packet: APPKT04154 - LIB081418(FY1718)
Vendor Set: 01 - Vendor Set 01

Check Date: 08/08/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>1644</u>	AMAZON				
APBWEST	Check	<u>795333467595</u>	Misc-Library(Books/Ref/Prog/Media/Supplies	10000.90000.53100	652.90
		<u>439473597966</u>	Misc-Library(Books/Ref/Prog/Media/Supplies	10000.90000.53100	11.59
		<u>469358735479</u>	Misc-Library(Books/Ref/Prog/Media/Supplies	10000.90000.53100	8.99
		<u>463373748846</u>	FIVE FLASH DRIVES	10000.90000.53103	99.40
		<u>767594937796</u>	DELL LED MONITOR SCREEN	10000.90000.53801	244.71
		<u>435568789743</u>	KEYBOARD AND MOUSE	10000.90000.53801	33.25
		<u>448437686673</u>	THINKPAD PRO	10000.90000.53801	125.99
		<u>468974637556</u>	TWO DELL SCREEN LED MONITORS	10000.90000.53801	489.42
<u>VEN02987</u>	LENOVO INC				
APBWEST	Check	<u>6227677605</u>	COMPUTER HARDWARE	10000.90000.53801	11,682.34
<u>0314</u>	OCLC, INC.				
APBWEST	Check	<u>0000606284</u>	2017-2018 - OCLC & Baker & Taylor Subscription	10000.90000.52200	460.92
Fund 10000 Total:					13,809.51
Fund: 39006 - FRIENDS OF THE LIBRARY DONATION FUND					
<u>1644</u>	AMAZON				
APBWEST	Check	<u>455484688766</u>	Misc-Library(Books/Ref/Prog/Media/Supplies	39006.90000.53406	16.41
		<u>587637533357</u>	REFUND ON ITEMS	39006.90000.53999	-71.29
Fund 39006 Total:					-54.88
Report Total:					13,754.63



Page 14

Packet: APPKT04155 - LIB081418(FY1819)

Check Date: 08/08/2018

Vendor Set: 01 - Vendor Set 01

Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>VEN02802</u>	CHINASPROUT INC				
APBWEST	Check	<u>2018-618</u>	BOOKS AND REFERENCE	10000.90000.53406	84.95
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>161667352001</u>	OFFICE SUPPLIES	10000.90000.53100	12.22
		<u>161667547001</u>	OFFICE SUPPLIES	10000.90000.53100	17.95
				Fund 10000 Total:	115.12
				Report Total:	115.12

RESOLUTION NUMBER 18-45

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE
APPROVING CERTAIN DEMANDS**

WHEREAS, the following demands have been reviewed and approved by the Finance Director; and

WHEREAS, the Interim Finance Director has verified that appropriated funds are available for payment thereof; and

WHEREAS, the audited August 28, 2018 demands were released to vendors in accordance with City Council action item 1b on the July 10, 2018 Council meeting; and

WHEREAS, City Warrants are the payment of bills, invoices and contractual obligations incurred by the City of Sierra Madre during the period enumerated therein, based on the approved fiscal year budget and existing budgetary authority, Municipal Code authority, or prior policy direction by the City Council; and

WHEREAS, Payroll Transfer is the transfer of funds to cover the payroll costs for all City employees for the period enumerated therein.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Sierra Madre does hereby ratify payment of City Warrants in the aggregate amount of \$300,533.91; Sierra Madre Library Warrants in the aggregate amount of \$1,878.56 and Payroll Transfer in the aggregate amount of \$661,098.45 for the fiscal year ending June 30, 2018 and 2019.

APPROVED AND ADOPTED this 11th day of September, 2018.

Mayor, City of Sierra Madre, California

I hereby certify that the foregoing Resolution Number 18-45 was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the 11th day of September, 2018 by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

City Clerk, City of Sierra Madre, California

**City of Sierra Madre
Department of Finance
Warrant Register Recap
City Council Meeting of September 11, 2018**

CITY OF SIERRA MADRE AND SIERRA MADRE LIBRARY

City of Sierra Madre Warrants	\$300,533.91
Sierra Madre Library Warrants.....	\$1,878.56
Payroll #16 Transfer.....	\$335,848.10
Payroll #17 Transfer.....	\$325,250.35

Warrant Register 8/28/18**Attachment 1A**

Fiscal Year	Description	Amount	Page #
FY 1718	Manual Warrants	9,070.25	1-2
FY 1819	Manual Warrants	4,587.29	3-4
FY1819	General Warrants- Utility Bills	91,495.16	5-6
FY 1718	General Warrants	79,464.95	7
FY 1819	General Warrants	115,916.26	8-12
	Total	\$300,533.91	

Fiscal Year	Description	Amount	
FY 1819	Library Warrants	1,878.56	13
	Total	\$1,878.56	

Date: 8/9/2018	Payroll #16 Electronic Tansfers From: City of Sierra Madre-General Acct. To: City of Sierra Madre-Payroll Acct.	\$335,848.10	
Date: 8/23/2018	Payroll #17 Electronic Tansfers From: City of Sierra Madre-General Acct. To: City of Sierra Madre-Payroll Acct.	\$325,250.35	



City of Sierra Madre, CA

Check Approval Register

Page 1

Packet: APPKT04169 - SUPLA081418(FY1718)
Vendor Set: 01 - Vendor Set 01

Check Date: 08/14/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>VENO2444</u>	SUPERIOR COURT OF CA, CO OF L. A.				
APBWEST	Check	<u>740A-MAR 18</u>	blanket po	10000.50000.52200	2,155.50
		<u>740A- APR 18</u>	blanket po	10000.50000.52200	1,577.00
		<u>740A- MAY 18</u>	blanket po	10000.50000.52200	1,606.50
		<u>740A- JUNE 18</u>	blanket po	10000.50000.52200	1,711.00
				Fund 10000 Total:	7,050.00
				Report Total:	7,050.00



Packet: APPKT04162 - CC081218(FY1718)
Vendor Set: 01 - Vendor Set 01

Check Date: 08/10/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV023050</u>	DC- SEAT BELT EXTENERS FOR PD	10000.50000.52302	19.95
		<u>INV023051</u>	DC- SEAT BELT EXTENERS FOR PD	10000.50000.52302	39.90
		<u>INV023126</u>	JO- STRATEGIC PLANNING WORKSHOP	10000.50000.53402	133.82
		<u>INV023062</u>	KN- EMPLOYEE TRAINING	10000.61000.52205	54.00
		<u>INV023068</u>	JS- USED CR TWICE FOR LIB SUPP	10000.90000.53100	9.24
		<u>INV023069</u>	JS- COMPUTER SUPPLIES	10000.90000.53103	559.08
Fund 10000 Total:					815.99
Fund: 39006 - FRIENDS OF THE LIBRARY DONATION FUND					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV023074</u>	JS- PROGRAMMING FOR VR	39006.90000.53999	5.99
		<u>INV023080</u>	JS- STUFFED ANIMAL SLEEPOVER	39006.90000.53999	63.96
		<u>INV023079</u>	JS- STUFFED ANIMAL SLEEPOVER	39006.90000.53999	66.40
		<u>INV023077</u>	JS- STUFFED ANIMAL SLEEPOVER	39006.90000.53999	53.67
		<u>INV023070</u>	JS- PROGRAMMING FOR VR	39006.90000.53999	4.47
		<u>INV023075</u>	JS- VIRTUAL REALITY	39006.90000.53999	92.72
		<u>INV023076</u>	JS -PROGRAMMING FOR VR	39006.90000.53999	6.69
		<u>INV023073</u>	JS- PROGRAMMING FOR VR	39006.90000.53999	9.99
		<u>INV023078</u>	JS-STUFFED ANIMAL SLEEPOVER	39006.90000.53999	61.96
Fund 39006 Total:					365.85
Fund: 60000 - INT SVC FND - FLEET					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV023066</u>	CC- VEHICLE MAINTENANCE	60000.83100.53208	42.01
Fund 60000 Total:					42.01
Fund: 60002 - INT SVC FND - ADMINISTRATION					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV023047</u>	GE- 2018 ICMA ANNUAL CONF	60002.30000.53402	685.00
Fund 60002 Total:					685.00
Fund: 71000 - WATER ENTERPRISE FUND					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV023067</u>	CC- ANNUAL MEMBERSHIP	71000.81100.53409	120.00
Fund 71000 Total:					120.00
Fund: 77003 - SPECIAL EVENTS					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV023055</u>	RS- SENIOR EXCURSION	77003.79003.52999	120.00
		<u>INV023054</u>	RS- MWTR SUPPLIES	77003.79007.52999	-72.00
		<u>INV023056</u>	RS- MWTR SUPPLIES	77003.79007.52999	150.79
		<u>INV023061</u>	RS- FOURTH OF JULY PARADE CAR RENTAL	77003.79012.52999	-207.39
Fund 77003 Total:					-8.60
Report Total:					2,020.25



City of Sierra Madre, CA

Check Approval Register

Page 3

Packet: APPKT04168 - NEOPOST1819
Vendor Set: 01 - Vendor Set 01

Check Date: 08/14/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 60002 - INT SVC FND - ADMINISTRATION					
<u>VEN03173</u>	NEOFUNDS BY NEOPOST				
APBWEST	Check	7900044080533890-C	FY 18-19 POSTAGE REFILL	60002.30000.53101	999.33
Fund 60002 Total:					999.33
Report Total:					999.33



Packet: APPKT04163 - CC081218(FY1819)
Vendor Set: 01 - Vendor Set 01

Check Date: 08/10/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
Fund: 10000 - GENERAL FUND					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV023065</u>	VG- ANNUAL MEMBERSHIP	10000.40000.53409	250.00
		<u>INV023052</u>	DC- VOLUNTEER SUPPLIES	10000.50000.53306	62.90
		<u>INV023053</u>	DC- VOLUNTEER SUPPLIES	10000.50000.53306	152.92
		<u>INV023058</u>	RS- CONCERT IN THE PARK	10000.79002.52999	6.00
		<u>INV023060</u>	RS- SENIOR EXCURSION	10000.79003.52999	1,192.70
		<u>INV023057</u>	RS- FOURTH OF JULY PARADE	10000.79012.52999	57.48
		<u>INV023086</u>	JS- SUPPLIES	10000.90000.53999	157.62
<u>0833</u>	HOME DEPOT				
APBWEST	Check	<u>2033513</u>	SUPPLIES	10000.83300.53001	17.49
Fund 10000 Total:					1,897.11
Fund: 29005 - LIBRARY GRANTS					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>0086646</u>	JS- STEAM PROGRAM	29005.90000.53999	329.50
		<u>INV023082</u>	JS- STEAM PROGRAM	29005.90000.53999	277.94
Fund 29005 Total:					607.44
Fund: 37006 - SENIOR CENTER					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV023059</u>	RS- SENIOR'S BDAY CELEB	37006.72000.53999	37.79
<u>0378</u>	SMART & FINAL				
APBWEST	Check	<u>3056650054948</u>	CONCERT IN THE PARK	37006.72000.53999	56.45
Fund 37006 Total:					94.24
Fund: 39006 - FRIENDS OF THE LIBRARY DONATION FUND					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV023085</u>	JS- LIBRARY SUPPLIES	39006.90000.53999	20.81
		<u>INV023081</u>	JS- TEEN PROGRAM	39006.90000.53999	23.10
		<u>INV023084</u>	JS- LIBRARY SUPPLIES	39006.90000.53999	120.95
Fund 39006 Total:					164.86
Fund: 60001 - INT SVC FND - FACILITIES MGT					
<u>0833</u>	HOME DEPOT				
APBWEST	Check	<u>8620008</u>	HART PARK HOUSE MAINT	60001.83200.53200	143.24
Fund 60001 Total:					143.24
Fund: 60007 - INT SVC FND - PERSONNEL AND RISK MGMT					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>INV023049</u>	GE- EMPLOYEE RECOGNITION	60007.70100.53403	66.14
<u>0378</u>	SMART & FINAL				
APBWEST	Check	<u>3056650052127</u>	EMPLOYEE LUNCH W/MAYOR	60007.70100.53403	260.96
Fund 60007 Total:					327.10
Fund: 71000 - WATER ENTERPRISE FUND					
<u>0823</u>	BANK OF AMERICA				
APBWEST	Check	<u>CM0000373</u>	JR-REFUND ON QRTLTY MTG	71000.81100.53409	-7.44
		<u>INV023064</u>	JR- SCVVA MTG	71000.81100.53409	64.61
		<u>INV023063</u>	JR- EB SGVVA QUARTERLY MTG	71000.81100.53409	67.44
<u>0833</u>	HOME DEPOT				
APBWEST	Check	<u>5032004</u>	MAINT SUPPLIES	71000.81100.53200	229.36
Fund 71000 Total:					353.97
Report Total:					3,587.96



Page 5

Packet: APPKT04170 - UB080818(FY1819)
Vendor Set: 01 - Vendor Set 01

Check Date: 08/15/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>0129</u>	AT&T						
APBWEST	Check			81829102416611-08	TELEPHONE 8/4-9/3/18	10000.50000.55005	221.38
				81824637835914-07	TELECOM DIV 7/23-8/22/18	10000.50000.55005	187.38
VEN02792 FRONTIER CALIFORNIA INC							
APBWEST	Check			62635502640124985	PD LINES 8/4-9/3/18	10000.50000.55005	202.49
<u>1439</u>	TIME WARNER CABLE						
APBWEST	Check			8448300220164625	CABLE SVCS PD EQUIP 13-23	10000.50000.55005	215.76
Fund 10000 Total:							827.01
Fund: 32005 - LIGHTING DISTRICT #1 - OAKWOOD/VISTA							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			2011946423-080718	ELEC CHGS 7/1-8/1/18	32005.83500.55003	140.75
Fund 32005 Total:							140.75
Fund: 32006 - LIGHTING DISTRICT - ZONE A							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			2011946423-080718	ELEC CHGS 7/1-8/1/18	32006.83000.55003	244.22
Fund 32006 Total:							244.22
Fund: 32007 - LIGHTING DISTRICT - ZONE B							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			2011946423-080718	ELEC CHGS 7/1-8/1/18	32007.83000.55003	1,040.52
Fund 32007 Total:							1,040.52
Fund: 32008 - PARKING ASSMNT DIST							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			2037520756-080918	ELEC CHGS 7/9/18-8/7/18	32008.83000.55003	339.96
Fund 32008 Total:							339.96
Fund: 38005 - GAS TAX FUND							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			2011946423-080718	ELEC CHGS 7/1-8/1/18	38005.83500.55003	4,163.02
				2037520756-080918	ELEC CHGS 7/9/18-8/7/18	38005.83500.55003	47.76
Fund 38005 Total:							4,210.78
Fund: 60000 - INT SVC FND - FLEET							
<u>0216</u>	THE GAS COMPANY						
APBWEST	Check			11826147883-080618	NATURAL GAS CHGS 7/1-8/1/18	60000.83100.55001	445.65
Fund 60000 Total:							445.65
Fund: 60001 - INT SVC FND - FACILITIES MGT							
<u>0384</u>	SOUTHERN CALIF. EDISON CO.						
APBWEST	Check			2011946423-080718	ELEC CHGS 7/1-8/1/18	60001.83200.55003	164.37
				2037520756-080918	ELEC CHGS 7/9/18-8/7/18	60001.83200.55003	11,377.15
<u>0216</u>	THE GAS COMPANY						
APBWEST	Check			13511935002-080818	GAS CHGS 7/6-8/6/18	60001.83200.55004	25.41
				16861877005-080718	GAS CHGS 7/5-8/3/18	60001.83200.55004	75.82
				19591871009-080718	GAS CHGS 7/5-8/3/18	60001.83200.55004	20.25
Fund 60001 Total:							11,663.00
Fund: 60003 - INT SVC FND - TECHNOLOGY							
<u>VEN02792</u>	FRONTIER CALIFORNIA INC						
APBWEST	Check			62635514140920175	PH CHGS 8/1-8/31/18	60003.30000.55005	573.80
				20918837570307075	PH CHGS 8/4-9/3/18	60003.30000.55005	1,749.10
Fund 60003 Total:							2,322.90
Fund: 71000 - WATER ENTERPRISE FUND							
<u>VEN02792</u>	FRONTIER CALIFORNIA INC						
APBWEST	Check			20918837570307075	PH CHGS 8/4-9/3/18	71000.81100.55005	52.48

Packet: APPKT04170 - UB080818(FY1819)
Vendor Set: 01 - Vendor Set 01

Check Date: 08/15/2018

Page 6

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>0384</u>	SOUTHERN CALIF. EDISON CO.				
APBWEST	Check	<u>2037520756-080918</u>	ELEC CHGS 7/9/18-8/7/18	71000.81100.55003	70,207.89
				Fund 71000 Total:	70,260.37
				Report Total:	91,495.16



Check Approval Register

Page 7

Packet: APPKT04182 - GEN082818(FY1718)
Vendor Set: 01 - Vendor Set 01

Check Date: 08/23/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
Fund: 10000 - GENERAL FUND					
<u>0925</u>	MARTIN & CHAPMAN CO.				
APBWEST	Check	<u>2018277</u>	Election Services	10000.12000.52207	49,258.68
Fund 10000 Total:					49,258.68
Fund: 37004 - LOCAL TRANSPORTATION/PROP A					
<u>0267</u>	REGIONAL TAP SERVICE CENTER				
APBWEST	Check	<u>6007166</u>	CPOS Tap Card	37004.70000.52001	190.00
Fund 37004 Total:					190.00
Fund: 60002 - INT SVC FND - ADMINISTRATION					
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>154155064001</u>	Office Supplies	60002.30000.53100	121.27
Fund 60002 Total:					121.27
Fund: 71000 - WATER ENTERPRISE FUND					
<u>VEN01913</u>	RAFTELIS FINANCIAL CONSULTANTS, INC				
APBWEST	Check	<u>10107</u>	PROFESSIONAL SERVICES 5/1-5/31/18	71000.81100.52100	29,895.00
Fund 71000 Total:					29,895.00
Report Total:					79,464.95



Packet: APPKT04181 - GEN082818(FY1819)
Vendor Set: 02 - Vendor Set 02

Check Date: 08/23/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>VEN03190</u>	AARON SANTILLAN				
APBWEST	Check	<u>2003576.001</u>	FACILTIY SECURITY DEPOSIT	10000.00000.23200	500.00
<u>0109</u>	AIRGAS USA				
APBWEST	Check	<u>9954708863</u>	Medical Oxygen	10000.64000.53300	439.70
<u>0433</u>	ALLSTAR FIRE EQUIPMENT, INC.				
APBWEST	Check	<u>208435</u>	Suppression Safety Equipment and PPE	10000.61000.53300	294.56
		<u>207779</u>	Suppression Safety Equipment and PPE	10000.61000.53300	290.18
<u>0514</u>	ANDREA WALSH				
APBWEST	Check	<u>INV023144</u>	Yoga Lessons	10000.77000.52200	270.40
<u>0795</u>	CITY OF GLENDALE				
APBWEST	Check	<u>GLN0000007802</u>	Verdugo Dispatch Services- EMS 30%	10000.61000.52100	11,496.75
		<u>GLN0000007802A</u>	Verdugo Dispatch Services- EMS 70%	10000.64000.52100	26,825.75
<u>0636</u>	CYNTHIA SIRLIN				
APBWEST	Check	<u>INV023145</u>	Tai Chi Chuan Lessons	10000.77000.52200	83.20
<u>VEN01848</u>	FAILSAFE TESTING				
APBWEST	Check	<u>9819</u>	FailSafe Ladder Testing	10000.61000.52302	578.30
<u>VEN02874</u>	HOWARD R. ROMERO				
APBWEST	Check	<u>07-18</u>	Medical Director	10000.64000.52200	1,000.00
<u>VEN02722</u>	IMS REFRIGERATION INC				
APBWEST	Check	<u>45861</u>	IMS Ice Machine Repair	10000.61000.52302	132.50
<u>VEN02088</u>	JCL TRAFFIC SERVICES				
APBWEST	Check	<u>96349</u>	SAFETY PRODUCT	10000.83500.53206	835.46
<u>VEN01382</u>	KIDZ LOVE SOCCER				
APBWEST	Check	<u>INV023143</u>	Soccer Lessons	10000.77000.52200	474.50
<u>1650</u>	LAAFCA				
APBWEST	Check	<u>INV023146</u>	LAAFCA 18-19 Dues	10000.61000.53409	1,000.00
<u>0515</u>	LANDSCAPE WAREHOUSE				
APBWEST	Check	<u>2566918</u>	FY 18-19 IRRIGATION SUPPLIES	10000.83300.53001	62.78
		<u>2565652</u>	FY 18-19 IRRIGATION SUPPLIES	10000.83300.53001	87.76
		<u>2567083</u>	FY 18-19 IRRIGATION SUPPLIES	10000.83300.53001	22.09
<u>0640</u>	LIFE-ASSIST INC.				
APBWEST	Check	<u>866716</u>	Paramedic Medical Supplies	10000.64000.53300	212.87
		<u>863489</u>	Paramedic Medical Supplies	10000.64000.53300	3,772.26
		<u>0863883</u>	Paramedic Medical Supplies	10000.64000.53300	614.30
<u>VEN03191</u>	MARY KISS				
APBWEST	Check	<u>INV023148</u>	REFUND UUT EXEMPTION	10000.00000.42003	22.16
<u>VEN02976</u>	MEDICO PROFESSIONAL LINEN SERVICE				
APBWEST	Check	<u>2194305</u>	Medical Waste	10000.64000.53300	52.00
		<u>2208900</u>	Medical Waste	10000.64000.53300	52.00
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>161680941001</u>	Office Supplies	10000.61000.53100	14.85
		<u>161680938001</u>	Office Supplies	10000.61000.53100	873.28
<u>0323</u>	PASADENA HUMANE SOCIETY				
APBWEST	Check	<u>AUG2018CtySM</u>	FY 18-19 BPO- ANIMAL CONTROL	10000.50000.52004	2,404.08
<u>0333</u>	PETTY CASH FUND-PD				
APBWEST	Check	<u>INV023132</u>	VEHICLE SUPPLY	10000.50000.52302	39.18
		<u>INV023131</u>	COMPUTER APPLICATION	10000.50000.53103	23.88
		<u>INV023130</u>	UNIFORM	10000.50000.53303	8.00
<u>VEN02581</u>	Repipe Pro				
APBWEST	Check	<u>INV023128</u>	PLUMBING PERMIT REFUND	10000.40000.43011	221.00
<u>VEN02718</u>	ROADLINE PRODUCTS INC				
APBWEST	Check	<u>14344</u>	STREET MAINTENANCE	10000.83500.53206	1,056.64
<u>VEN02018</u>	SUZETTE OTLEWIS				

Page 9

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
		APBWEST	Check	<u>INV023127- JUL 18</u>	Paramedic QI and CE	10000.64000.52205	500.00
<u>1368</u>	SWANK MOTION PICTURES INC						
		APBWEST	Check	<u>RG 2547893</u>	MOVIES IN THE PARK	10000.79008.52999	613.00
				<u>RG 2549399</u>	MOVIES IN THE PARK	10000.79008.52999	693.00
<u>0404</u>	TOM'S UNIFORMS						
		APBWEST	Check	<u>12297</u>	FD Uniforms	10000.61000.53303	251.85
				<u>12281</u>	FD Uniforms	10000.61000.53303	272.66
				<u>12282</u>	FD Uniforms	10000.61000.53303	272.66
<u>VEN02639</u>	TURNOUT MAINTENANCE COMPANY						
		APBWEST	Check	<u>19236</u>	Turnout Repair	10000.61000.52302	258.00
<u>1387</u>	ZOLL MEDICAL CORP						
		APBWEST	Check	<u>2712781</u>	Manual AED Batteries	10000.64000.52302	459.90
Fund 10000 Total:							57,081.50
Fund:	50003 - REDEVELOPMENT OBLIGATION RETIREMENT FND						
<u>VEN01670</u>	ROGERS, ANDERSON, MALODY & SCOTT, LLP						
		APBWEST	Check	<u>58622A</u>	SUCC AGENCY PROF SVCS 6/30/18-7/31/18	50003.30000.52100	1,465.00
Fund 50003 Total:							1,465.00
Fund:	60000 - INT SVC FND - FLEET						
<u>0125</u>	ARROW AUTOMOTIVE SERVICE						
		APBWEST	Check	<u>1040953</u>	VEHICLE MAINTENANCE	60000.83100.53208	80.00
				<u>1040978</u>	VEHICLE MAINTENANCE	60000.83100.53208	40.00
				<u>1040991</u>	VEHICLE MAINTENANCE	60000.83100.53208	40.00
				<u>1040995</u>	VEHICLE MAINTENANCE	60000.83100.53208	40.00
<u>VEN03186</u>	COMMERCIAL TRUCK EQUIPMENT CO						
		APBWEST	Check	<u>9795</u>	VEHICLE MAINT	60000.83100.53208	1,705.00
<u>0321</u>	PARKHOUSE TIRE, INC.						
		APBWEST	Check	<u>1010627817</u>	TIRES AND LABOR	60000.83100.53208	551.87
<u>0360</u>	QUINN COMPANY						
		APBWEST	Check	<u>PC10822135</u>	VEHICLE MAINTENANCE	60000.83100.53208	10.88
<u>0403</u>	TRIANGLE TRUCK PARTS						
		APBWEST	Check	<u>326066</u>	FY 18-19 TRUCK EQUIPMENT AND PARTS	60000.83100.53208	72.40
Fund 60000 Total:							2,540.15
Fund:	60001 - INT SVC FND - FACILITIES MGT						
<u>VEN02961</u>	ARAMARK UNIFORM & CAREER APPAREL GROUP INC						
		APBWEST	Check	<u>533493111</u>	FY 18/19 JANITORIAL SUPPLIES	60001.83200.53200	296.50
				<u>533527391</u>	FY 18/19 JANITORIAL SUPPLIES	60001.83200.53200	296.50
				<u>533510235</u>	FY 18/19 JANITORIAL SUPPLIES	60001.83200.53200	296.50
				<u>533510234</u>	FY 18-19 UNIFORM - T-SHIRT	60001.83200.53303	64.40
				<u>533493110</u>	FY 18-19 UNIFORM - T-SHIRT	60001.83200.53303	64.40
				<u>533527390</u>	FY 18-19 UNIFORM - T-SHIRT	60001.83200.53303	115.00
<u>0714</u>	CINTAS CORPORATION #693						
		APBWEST	Check	<u>693129821</u>	UNIFORM CLEANING	60001.83200.53303	128.17
				<u>693133832</u>	UNIFORM CLEANING	60001.83200.53303	128.17
				<u>693135845</u>	UNIFORM CLEANING	60001.83200.53303	122.96
				<u>693131841</u>	UNIFORM CLEANING	60001.83200.53303	122.96
<u>0196</u>	DUNN EDWARDS CORPORATION						
		APBWEST	Check	<u>INV023133</u>	PAINT SPRAYER TIPS	60001.83200.52301	122.16
<u>VEN02997</u>	DYNAMIC BUILDING MAINT INC						
		APBWEST	Check	<u>15</u>	FY18-19 DYNAMIC BUILDING MAINTENANCE	60001.83200.52200	2,919.00
<u>1485</u>	RED SUPPLY INC						
		APBWEST	Check	<u>62326</u>	MAINTENANCE SUPPLIES	60001.83200.53200	554.33
				<u>61989</u>	WALL WAX	60001.83200.53200	155.01
<u>0346</u>	RED WING SHOES						
		APBWEST	Check	<u>15-1-39875</u>	FY 18-19 SAFETY BOOTS	60001.83200.53303	190.00
				<u>15-1-39879</u>	FY 18-19 SAFETY BOOTS	60001.83200.53303	190.00
				<u>15-1-39840</u>	FY 18-19 SAFETY BOOTS	60001.83200.53303	187.22
				<u>15-1-40069</u>	FY 18-19 SAFETY BOOTS	60001.83200.53303	130.28
				<u>15-1-39874</u>	FY 18-19 SAFETY BOOTS	60001.83200.53303	190.00
				<u>15-1-39848</u>	FY 18-19 SAFETY BOOTS	60001.83200.53303	187.22
				<u>15-1-40137</u>	FY 18-19 SAFETY BOOTS	60001.83200.53303	187.22

Page 10

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
		APBWEST	Check	<u>15-1-39878</u>	FY 18-19 SAFETY BOOTS	60001.83200.53303	187.22
				<u>15-1-40191</u>	FY 18-19 SAFETY BOOTS	60001.83200.53303	187.22
				<u>15-1-39841</u>	FY 18-19 SAFETY BOOTS	60001.83200.53303	158.21
<u>VEN01027</u>	STUBBIES						
		APBWEST	Check	<u>17879</u>	FY 18-19 STAFF SHIRTS	60001.83200.53303	82.13
<u>0399</u>	TELETRONIC ALARM SYSTEMS						
		APBWEST	Check	<u>B6426026- AUG 18</u>	FY 18-19 LIBRARY ALARM MONITORING SERVICE	60001.83200.52200	62.00
Fund 60001 Total:							7,324.78
Fund:	60002 - INT SVC FND - ADMINISTRATION						
<u>0814</u>	HDL, COREN & CONE						
		APBWEST	Check	<u>0025429-IN</u>	FY 18-19 PROF SVCS/PROP TAX CONSULTANTS	60002.30000.52100	1,980.00
<u>0786</u>	OFFICE DEPOT, INC						
		APBWEST	Check	<u>171875746001</u>	FY 18-19 BPO-OFFICE SUPPLIES	60002.30000.53100	76.63
				<u>171880312001</u>	FY 18-19 BPO-OFFICE SUPPLIES	60002.30000.53100	81.23
<u>VEN01670</u>	ROGERS, ANDERSON, MALODY & SCOTT, LLP						
		APBWEST	Check	<u>58622</u>	FY 18-19 BPO -AUDIT SVCS	60002.30000.52100	10,535.00
Fund 60002 Total:							12,672.86
Fund:	60003 - INT SVC FND - TECHNOLOGY						
<u>1167</u>	COMMUNITY MEDIA OF THE FOOTHILLS						
		APBWEST	Check	<u>336</u>	FY 18-19 SIERRA MADRE PRODUCTION SERVICE	60003.30000.52100	2,331.01
<u>1641</u>	RICOH AMERICAS CORP						
		APBWEST	Check	<u>60255072</u>	COPIER LEASE	60003.30000.53210	752.86
<u>1476</u>	RICOH AMERICAS CORPORATION						
		APBWEST	Check	<u>5054146304</u>	COPIER LEASE	60003.30000.53210	154.07
				<u>5053911536</u>	COPIER LEASE	60003.30000.53210	154.07
<u>1799</u>	TYLER TECHNOLOGIES INC						
		APBWEST	Check	<u>025-226540</u>	FY 18-19 BPO Annual Maint Fees	60003.30000.52200	5,000.00
Fund 60003 Total:							8,392.01
Fund:	60007 - INT SVC FND - PERSONNEL AND RISK MGMT						
<u>1025</u>	CALIFORNIA J P I A						
		APBWEST	Check	<u>ENVIR00848</u>	Pollution Liability Insurance Premium FY 2018/21	60007.70100.54801	3,862.00
<u>0185</u>	D. F. POLYGRAPH						
		APBWEST	Check	<u>2018/2</u>	PROFESSIONAL SERVICES	60007.70101.52100	175.00
<u>VEN01177</u>	EYEMED						
		APBWEST	Check	<u>INV023134</u>	VISION SEPT- #9810110	60007.00000.21603	11.49
<u>1359</u>	HIRERIGHT, LLC						
		APBWEST	Check	<u>H0136657</u>	RECRUITMENT - FIRE CM	60007.70101.52100	225.57
<u>0913</u>	IRWINDALE INDUSTRIAL CLINIC						
		APBWEST	Check	<u>2130-806932</u>	PRE-EMPLOY FD-DOT-PW	60007.70101.52106	1,205.00
<u>0277</u>	LIEBERT CASSIDY WHITMORE						
		APBWEST	Check	<u>1462889</u>	FY 18-19 Legal Services Billing	60007.70100.52201	5,656.00
				<u>1462888</u>	FY 18-19 Legal Services Billing	60007.70100.52201	538.00
<u>VEN01176</u>	METLIFE SMALL MARKET						
		APBWEST	Check	<u>INV023135</u>	DENTAL SEPT- KM05736666-0001	60007.00000.21603	129.82
<u>VEN02895</u>	ROBERT J. GUERRERO						
		APBWEST	Check	<u>PI22471-080618</u>	PD BACKGROUND INVESTIGATION	60007.70101.52100	1,005.58
Fund 60007 Total:							12,808.46
Fund:	71000 - WATER ENTERPRISE FUND						
<u>0859</u>	AQUA METRIC						
		APBWEST	Check	<u>INV0070332</u>	Water meter purchase installation infrastructure	71000.81100.56011	1,937.07
<u>VEN01500</u>	INLAND WATER WORKS SUPPLY CO.						
		APBWEST	Check	<u>S1013578.005</u>	Distribution supplies	71000.81100.53200	227.76
				<u>S1014176.001</u>	Distribution supplies	71000.81100.53200	158.78
				<u>S1013578.004</u>	Distribution supplies	71000.81100.53200	52.56
				<u>S1013419.002</u>	Distribution supplies	71000.81100.53200	354.34
				<u>S1014623.001</u>	Distribution supplies	71000.81100.53200	418.29
				<u>S1014119.001</u>	Distribution supplies	71000.81100.53200	346.02
				<u>S1014119.002</u>	Distribution supplies	71000.81100.53200	302.22
				<u>S1014379.001</u>	Distribution supplies	71000.81100.53200	106.22
				<u>S1012230.003</u>	Distribution supplies	71000.81100.53200	203.67

Page 11

Vendor Number Bank Code	Vendor Name Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>VEN01080</u>	PACIFIC COAST TOOL & SUPPLY				
APBWEST	Check	<u>0184516-00</u>	SMALL TOOLS	71000.81100.53205	93.04
<u>1820</u>	TARGET MAILING SERVICES INC				
APBWEST	Check	<u>36380</u>	FY18-19 BPO- MAILING AND WATER BILLING	71000.32000.53101	1,152.72
<u>1799</u>	TYLER TECHNOLOGIES INC				
APBWEST	Check	<u>025-227009</u>	FY 18-19 BPO MONTHLY FEES	71000.32000.52200	180.00
		<u>025-231052</u>	FY 18-19 BPO MONTHLY FEES	71000.32000.52200	180.00
		<u>025-228733</u>	FY 18-19 BPO MONTHLY FEES	71000.32000.52200	1,049.00
<u>0410</u>	UNDERGROUND SERVICE ALERT				
APBWEST	Check	<u>720180672</u>	UNDERGROUND ALERT SERVICES - DIGALERT	71000.81100.52200	59.50
<u>0158</u>	VULCAN MATERIALS COMPANY				
APBWEST	Check	<u>71897796</u>	ASPHALT COLD MIX	71000.81100.53206	436.47
Fund 71000 Total:					7,257.66
Fund:	72000 - SEWER				
<u>1799</u>	TYLER TECHNOLOGIES INC				
APBWEST	Check	<u>025-227009</u>	FY 18-19 BPO MONTHLY FEES	72000.32000.52200	45.00
		<u>025-231052</u>	FY 18-19 BPO MONTHLY FEES	72000.32000.52200	45.00
		<u>025-228733</u>	FY 18-19 BPO MONTHLY FEES	72000.32000.52200	262.25
Fund 72000 Total:					352.25
Fund:	77004 - SERVICES MOVIE/OES DETAILS				
<u>VEN03189</u>	BLUE BLUES PRODUCTIONS LLC				
APBWEST	Check	<u>INV023147</u>	FILM SECURITY DEPOSIT	77004.00000.23001	2,000.00
<u>VEN03187</u>	CAVIAR				
APBWEST	Check	<u>INV023142</u>	DEPOSIT REFUND	77004.00000.23001	2,000.00
Fund 77004 Total:					4,000.00
Report Total:					113,894.67



Check Approval Register

Page 12

Packet: APPKT04184 - RET082818(FY1819)
Vendor Set: 01 - Vendor Set 01

Check Date: 08/23/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 60007 - INT SVC FND - PERSONNEL AND RISK MGMT					
<u>1428</u>	DAN GINTER				
APBWEST	Check	<u>INV023138</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	404.32
<u>1044</u>	JESSE TORIBIO				
APBWEST	Check	<u>INV023137</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	202.16
<u>1156</u>	JOHN FORD				
APBWEST	Check	<u>INV023140</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	283.02
<u>VENQ1660</u>	LISA VOLPE				
APBWEST	Check	<u>INV023139</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	323.45
<u>1113</u>	RUBEN ENRIQUEZ				
APBWEST	Check	<u>INV023136</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	404.32
<u>2016</u>	STEVE POCK				
APBWEST	Check	<u>INV023141</u>	RETIREE HEALTH INSURANCE	60007.70100.51302	404.32
Fund 60007 Total:					2,021.59
Report Total:					2,021.59



Packet: APPKT04183 - LIB082818(FY1819)

Check Date: 08/23/2018

Vendor Set: 01 - Vendor Set 01

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Bank Code	Payment Type				
Fund: 10000 - GENERAL FUND					
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>168731379001</u>	OFFICE SUPPLIES	10000.90000.53100	84.79
		<u>168734721001</u>	OFFICE SUPPLIES	10000.90000.53100	10.94
Fund 10000 Total:					95.73
Fund: 29005 - LIBRARY GRANTS					
<u>0145</u>	BRODART				
APBWEST	Check	<u>506691</u>	STEAM GRANT	29005.90000.53999	1,582.88
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>167605807001</u>	STEAM GRANT	29005.90000.53999	8.97
Fund 29005 Total:					1,591.85
Fund: 39006 - FRIENDS OF THE LIBRARY DONATION FUND					
<u>0132</u>	BAKER & TAYLOR, INC.				
APBWEST	Check	<u>4012282965</u>	CHALLENGER READING PRIZES	39006.90000.53999	114.34
<u>1625</u>	FINDAWAY WORLD LLC.				
APBWEST	Check	<u>264002</u>	REPLACEMENT LAUNCHPAD	39006.90000.53406	76.64
Fund 39006 Total:					190.98
Report Total:					1,878.56



City of Sierra Madre Agenda Report

Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member

Sue Spears, City Clerk
Michael Amerio City Treasurer

TO: Honorable Mayor Delmar and Members of the City Council

FROM: Vincent Gonzalez, Planning & Community Preservation Director 

REVIEWED BY: Gabe Engeland, City Manager 

DATE: September 11, 2018

SUBJECT: ADOPT RESOLUTION ELECTING TO BE EXEMPT FROM THE STATE MANDATED CONGESTION MANAGEMENT PROGRAM (CMP) AS REQUESTED BY THE METROPOLITAN TRANSPORTATION AUTHORITY (METRO)

STAFF RECOMMENDATION

Staff recommends that the City Council approve Resolution 18-48 attached as Exhibit A electing to be exempt from the Congestion Management Program (CMP) and to provide a copy of such resolution to the Metropolitan Transportation Authority.

ALTERNATIVES

1. Approve Resolution No. 18-48, electing to be exempt from the CMP and to inform Metro accordingly;
2. Direct staff to draft a resolution to maintain compliance with the CMP to the Metro Board of Director's;
3. Direct staff to provide further information.

SUMMARY

On June 28, 2018 the Metro Board of Director's (Board) approved a staff recommendation to initiate the process to opt out of the state mandated CMP. The action of the Board allows Metro staff to proceed with the next step in the process, which is to open a dialogue with public agency partners about the future of the CMP.

The decision to formally opt out is not one that Metro or any of the 88 participating local jurisdictions make unilaterally but one that must be made by majority consensus. California Government Code §65088.3 states that jurisdictions within a county may opt out of the CMP requirement without penalty, if a majority of local jurisdictions representing a majority of the county's population formally adopt resolutions requesting to opt out of the

program. Metro is requesting that each governing body adopt a resolution to formally opt out of the CMP.

ANALYSIS

State statute requires that a CMP be developed, adopted and updated biennially for every County that includes an urbanized area and shall include every City and the County government within that County. As the Congestion Management Agency for Los Angeles County, the Metropolitan Transportation Authority (MTA) is responsible for implementing the CMP.

The CMP became effective with the passage of Proposition 111 in 1990. It links transportation, land use and air quality decisions. The CMP addresses the impact of local growth on the regional transportation system.

A statutory element of the CMP includes local conformance for all the county's jurisdictions. The submittal of a Local Development Report (LDR) allows the County to track new building activity and promote local strategies/programs that benefit the regional transportation system and to offset the impact of new development.

Each City within the County must produce a LDR and submit it to Metro, who verifies compliance with the current CMP. The City of Sierra Madre complied with the reporting period for the 2016 LDR from June 1, 2015 through May 31, 2016. Using the LDR as proof of compliance, local cities are able to “self-certify” that they are meeting the requirements of the CMP.

Metro suspended the 2017 CMP reporting period to allow time to determine the future of the CMP and no action was taken by the City of Sierra Madre during this reporting period. According to Metro, the Congestion Management Program is outdated and increasingly out of step with current regional, State, and federal planning processes and requests, including new State requirements for transportation performance measures related to greenhouse gas reduction.

According to Metro, “opting out of the CMP gives Metro the flexibility to implement mobility improvements through the programs and projects in the Long Range Transportation Plan adopted by the Board, while furthering improvement to transportation capacity, choice and cost-effectiveness.”

In order to “opt out”, the City of Sierra Madre must adopt the attached resolution formally requesting exemption from the Congestion Management Program. Upon receipt of formally-adopted resolutions from a majority of local jurisdictions representing a majority of the population, Metro will notify the State Controller, Caltrans, and SCAG that Los Angeles County has opted out of the CMP in accordance with statutory requirements.

FINANCIAL REVIEW / SOURCE OF FUNDING

There is no financial impact related to adopting the attached resolution opting to be exempt from the Congestion Management Program. Staff time was incurred in the preparation of the report, which falls under the normal course of staff work.

ENVIRONMENTAL (CEQA)

CEQA clearance is not required for City Council to opt out of the Congestion Management Program.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of the report are available via the City's website at www.cityofsierramadre.com, at the City Hall public counter, and the Sierra Madre Public Library. Notice of the hearing was published consistent with the requirements of Government Code Section 65090, including publication of a summary notice of public hearing in the local adjudicated newspaper.

Attachments:

- Exhibit A: City Council Resolution 18-48
- Exhibit B: Metro Board Report

EXHIBIT A

CITY COUNCIL RESOLUTION 18-48

A RESOLUTION OF THE CITY OF SIERRA MADRE, CALIFORNIA, ELECTING TO BE EXEMPT FROM THE CONGESTION MANAGEMENT PROGRAM

WHEREAS, in 1990 the voters of California passed Proposition 111 and the requirement that urbanized counties develop and implement a Congestion Management Program; and

WHEREAS, the legislature and governor established the specific requirements of the Congestion Management Program by passage of legislation which was a companion to Proposition 111 and is encoded in California Government Code Section 65088 to 65089.10; and

WHEREAS, the Los Angeles County Metropolitan Transportation Authority (METRO) has been designated as the Congestion Management Agency responsible for Los Angeles County's Congestion Management Program; and

WHEREAS, California Government Code Section 65089.3 allows urbanized counties to be exempt from the Congestion Management Program based on resolutions passed by local jurisdictions representing a majority of a county's jurisdictions with a majority of the county's population; and

WHEREAS, the Congestion Management Program is outdated and increasingly out of step with current regional, State, and federal planning processes and requirements including new State requirements for transportation performance measures related to greenhouse gas reduction; and

WHEREAS, on June 20, 2018 the Metro Board of Directors took action to direct Metro staff to work with local jurisdictions to prepare the necessary resolutions to exempt Los Angeles County from the Congestion Management Program.

NOW, THEREFORE, THE CITY COUNCIL FOR THE CITY OF SIERRA MADRE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. That the above recitations are true and correct.

SECTION 2. That the City of Sierra Madre hereby elects to be exempt from the Congestion Management Program as described in California Government Code Section 65088 to 65089.10.

SECTION 3. That the City Clerk shall certify to the adoption of this Resolution and shall forward a copy of this Resolution to the Los Angeles County Metropolitan

Transportation Authority.

APPROVED and ADOPTED this 11th day of September, 2018 by the following vote:

AYES:

NOES:

ABSENT:

Denise Delmar, Mayor

ATTEST:

Sue Spears, City Clerk.

I, SUE SPEARS, CITY CLERK OF THE CITY OF SIERRA MADRE, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the 11th day of September, 2018.

Sue Spears, City Clerk.

Metro**Board Report**

File #: 2018-0122, File Type: Program

Agenda Number: 22.

**PLANNING AND PROGRAMMING COMMITTEE
JUNE 20, 2018****SUBJECT: CONGESTION MANAGEMENT PROGRAM OPT-OUT****ACTION: APPROVE RECOMMENDATION****RECOMMENDATION**

APPROVE initiating the process for Metro and all Los Angeles County local jurisdictions to opt out of the California Congestion Management Program (CMP), in accordance with State CMP statute.

ISSUE

Metro is required by state law to prepare and update on a biennial basis a Congestion Management Program (CMP) for the County of Los Angeles. The CMP process was established as part of a 1990 legislative package to implement Proposition 111, which increased the state gas tax from 9 to 18 cents. The intent of the CMP was to tie the appropriation of new gas tax revenues to congestion reduction efforts by improving land use/transportation coordination.

While the CMP requirement was one of the pioneering efforts to conduct performance-based planning, the approach has become antiquated and expensive. CMP primarily uses a level of service (LOS) performance metric which is a measurement of vehicle delay that is inconsistent with new state-designated performance measures, such as vehicle miles travelled (VMT), enacted by SB 743 for California Environmental Quality Act (CEQA) transportation analysis.

Pursuant to California Government Code §65088.3 (Attachment A, C.G.C. §65000 et seq.), jurisdictions within a county may opt out of the CMP requirement without penalty, if a majority of local jurisdictions representing a majority of the county's population formally adopt resolutions requesting to opt out of the program. Given that the CMP has become increasingly out of step with regional, state, and federal planning processes and requirements, staff recommends that Metro initiate the process to gauge the interest of local jurisdictions and other stakeholders in opting out of State CMP requirements.

DISCUSSION

Under the CMP, the 88 incorporated cities plus the County of Los Angeles share various statutory responsibilities, including monitoring traffic count locations on select arterials, implementing transportation improvements, adoption of travel demand management and land use ordinances, and mitigating congestion impacts.

The framework for the CMP is firmly grounded in the idea that congestion can be mitigated by continuing to add capacity to roadways. This is evidenced by the primary metric that drives the program which is LOS. Recent state laws and rulemaking, namely AB 32 (California Global Warming Solutions Act of 2006), SB 375 (Sustainable Communities and Climate Protection Act of 2008), SB 743 (Environmental quality: transit oriented infill projects, judicial review streamlining for environmental leadership development projects) and SB 32 (California Global Warming Solutions Act of 2006), all move away from LOS directly or indirectly. Therefore, the CMP contradicts these key state policies and Metro's own efforts to promote a more sustainable and equitable region.

A number of counties have elected to opt out of the CMP over the years including San Diego, Fresno, Santa Cruz and San Luis Obispo counties. The reasons for doing so are varied but generally concern redundant, expensive, administrative processes that come with great expense, little to no congestion benefit and continue to mandate the use of LOS to determine roadway deficiencies.

The passage of Measure M and the update of the Long Range Transportation Plan present Metro with an opportunity to consider new ways to measure transportation system performance, measures that complement efforts to combat climate change, support sustainable, vibrant communities and improve mobility. For Metro and cities alike, the continued administration of the CMP is a distraction at best or an impediment at worst to improving our transportation system.

Over the last several years, the CMP has become increasingly outdated in relation to the direction of Metro's planning process and regional, state, and federal transportation planning requirements. Additional reasons to opt out of the CMP include:

- Relieves Metro and local jurisdictions of a mandate to use a single measure (LOS) to determine roadway deficiencies.
- Eliminates the risk to local jurisdictions of losing their state gas tax funds or being ineligible to receive state and federal Transportation Improvement Program funds, as a result of not being in compliance with CMP requirements or performance standards.
- Eliminates the administrative and financial burden to cities associated with the preparation of documents to demonstrate conformance with the CMP.

ALTERNATIVES CONSIDERED

Metro could continue to implement the CMP as adopted by the Board or look to update the program. We do not recommend this as we have examined multiple ways to adapt state legislative requirements, but we have been unable to fit Los Angeles county mobility complexities to statutory requirements in a manner that achieves consensus of our stakeholders over the twenty-five-year life of the program. Opting out of the CMP gives Metro the flexibility to implement mobility improvements through the programs and projects in the Long Range Transportation Plan adopted by the Board, while furthering improvements to transportation capacity, choice and cost-effectiveness.

DETERMINATION OF SAFETY IMPACT

This Board action will have no adverse impact on safety standards for Metro.

FINANCIAL IMPACT

There is no impact to the current fiscal year budget, nor any anticipated impact to future budgets or the continued flow of state gas tax revenues to local jurisdictions. The recommended action may have a positive impact on Metro and local jurisdiction budgets in future years by eliminating the annual costs associated with implementing the CMP. Annual costs to local agencies vary based on size but generally require a staff commitment of 25-60 hours per jurisdiction plus the cost of conducting traffic counts at the 164 CMP intersections at a cost of approximately \$250 per intersection. For Metro the annual burden of administering the CMP is approximately 1.2 Full Time Equivalents (FTE).

NEXT STEPS

Upon Board approval, staff will proceed in consulting with local jurisdictions and other interested stakeholders as follows:

- Consult with the Metro Technical Advisory Committee (TAC) regarding opting out of the CMP and conduct a workshop of our stakeholders to receive input on the interest in opting out of the CMP.
- With the concurrence of the TAC and workshop participants, request local jurisdictions to consider adopting draft resolution (Attachment B) to opt out of the program.
- Upon receipt of formally-adopted resolutions from a majority of local jurisdictions representing a majority of the population, notify the State Controller, Caltrans, and SCAG that Los Angeles County has opted out of the CMP in accordance with statutory requirements.

ATTACHMENTS

Attachment A - CMP legislation

Attachment B - Draft Resolution to Opt Out of the Congestion Management Program in Los Angeles County

Prepared by: Paul Backstrom, Manager, Countywide Planning & Development, (213) 922-2183
Mark Yamarone, DEO, Countywide Planning & Development, (213) 418-3452
Kalieh Honish, EO, Countywide Planning & Development, (213) 922-7109
Manjeet Ranu, SEO, Countywide Planning & Development, (213) 418-3157

Reviewed by: Therese W. McMillan, Chief Planning Officer, (213) 922-7077



Phillip A. Washington
Chief Executive Officer

GOVERNMENT CODE - GOV

TITLE 7. PLANNING AND LAND USE [65000 - 66499.58]

(Heading of Title 7 amended by Stats. 1974, Ch. 1536.)

DIVISION 1. PLANNING AND ZONING [65000 - 66210]

(Heading of Division 1 added by Stats. 1974, Ch. 1536.)

CHAPTER 2.5. Transportation Planning and Programming [65080 - 65086.5]

(Heading of Chapter 2.5 amended by Stats. 1977, Ch. 1106.)

65082.

(a) (1) A five-year regional transportation improvement program shall be prepared, adopted, and submitted to the California Transportation Commission on or before December 15 of each odd-numbered year thereafter, updated every two years, pursuant to Sections 65080 and 65080.5 and the guidelines adopted pursuant to Section 14530.1, to include regional transportation improvement projects and programs proposed to be funded, in whole or in part, in the state transportation improvement program.

(2) Major projects shall include current costs updated as of November 1 of the year of submittal and escalated to the appropriate year, and be listed by relative priority, taking into account need, delivery milestone dates, and the availability of funding.

(b) Except for those counties that do not prepare a congestion management program pursuant to Section 65088.3, congestion management programs adopted pursuant to Section 65089 shall be incorporated into the regional transportation improvement program submitted to the commission by December 15 of each odd-numbered year.

(c) Local projects not included in a congestion management program shall not be included in the regional transportation improvement program. Projects and programs adopted pursuant to subdivision (a) shall be consistent with the capital improvement program adopted pursuant to paragraph (5) of subdivision (b) of Section 65089, and the guidelines adopted pursuant to Section 14530.1.

(d) Other projects may be included in the regional transportation improvement program if listed separately.

(e) Unless a county not containing urbanized areas of over 50,000 population notifies the Department of Transportation by July 1 that it intends to prepare a regional transportation improvement program for that county, the department shall, in consultation with the affected local agencies, prepare the program for all counties for which it prepares a regional transportation plan.

(f) The requirements for incorporating a congestion management program into a regional transportation improvement program specified in this section do not apply in those counties that do not prepare a congestion management program in accordance with Section 65088.3.

(g) The regional transportation improvement program may include a reserve of county shares for providing funds in order to match federal funds.

(Amended by Stats. 2003, Ch. 525, Sec. 7. Effective January 1, 2004.)

CHAPTER 2.6. Congestion Management [65088 - 65089.10]

(Chapter 2.6 added by Stats. 1989, Ch. 106, Sec. 9.)

65088.

The Legislature finds and declares all of the following:

- (a) Although California's economy is critically dependent upon transportation, its current transportation system relies primarily upon a street and highway system designed to accommodate far fewer vehicles than are currently using the system.
- (b) California's transportation system is characterized by fragmented planning, both among jurisdictions involved and among the means of available transport.
- (c) The lack of an integrated system and the increase in the number of vehicles are causing traffic congestion that each day results in 400,000 hours lost in traffic, 200 tons of pollutants released into the air we breathe, and three million one hundred thousand dollars (\$3,100,000) added costs to the motoring public.
- (d) To keep California moving, all methods and means of transport between major destinations must be coordinated to connect our vital economic and population centers.
- (e) In order to develop the California economy to its full potential, it is intended that federal, state, and local agencies join with transit districts, business, private and environmental interests to develop and implement comprehensive strategies needed to develop appropriate responses to transportation needs.
- (f) In addition to solving California's traffic congestion crisis, rebuilding California's cities and suburbs, particularly with affordable housing and more walkable neighborhoods, is an important part of accommodating future increases in the state's population because homeownership is only now available to most Californians who are on the fringes of metropolitan areas and far from employment centers.
- (g) The Legislature intends to do everything within its power to remove regulatory barriers around the development of infill housing, transit-oriented development, and mixed use commercial development in order to reduce regional traffic congestion and provide more housing choices for all Californians.
- (h) The removal of regulatory barriers to promote infill housing, transit-oriented development, or mixed use commercial development does not preclude a city or county from holding a public hearing nor finding that an individual infill project would be adversely impacted by the surrounding environment or transportation patterns.

(Amended by Stats. 2002, Ch. 505, Sec. 1. Effective January 1, 2003.)

65088.1.

As used in this chapter the following terms have the following meanings:

- (a) Unless the context requires otherwise, "agency" means the agency responsible for the preparation and adoption of the congestion management program.
- (b) "Bus rapid transit corridor" means a bus service that includes at least four of the following attributes:
 - (1) Coordination with land use planning.
 - (2) Exclusive right-of-way.
 - (3) Improved passenger boarding facilities.
 - (4) Limited stops.
 - (5) Passenger boarding at the same height as the bus.
 - (6) Prepaid fares.
 - (7) Real-time passenger information.
 - (8) Traffic priority at intersections.
 - (9) Signal priority.

- (10) Unique vehicles.
- (c) “Commission” means the California Transportation Commission.
- (d) “Department” means the Department of Transportation.
- (e) “Infill opportunity zone” means a specific area designated by a city or county, pursuant to subdivision (c) of Section 65088.4, that is within one-half mile of a major transit stop or high-quality transit corridor included in a regional transportation plan. A major transit stop is as defined in Section 21064.3 of the Public Resources Code, except that, for purposes of this section, it also includes major transit stops that are included in the applicable regional transportation plan. For purposes of this section, a high-quality transit corridor means a corridor with fixed route bus service with service intervals no longer than 15 minutes during peak commute hours.
- (f) “Interregional travel” means any trips that originate outside the boundary of the agency. A “trip” means a one-direction vehicle movement. The origin of any trip is the starting point of that trip. A roundtrip consists of two individual trips.
- (g) “Level of service standard” is a threshold that defines a deficiency on the congestion management program highway and roadway system which requires the preparation of a deficiency plan. It is the intent of the Legislature that the agency shall use all elements of the program to implement strategies and actions that avoid the creation of deficiencies and to improve multimodal mobility.
- (h) “Local jurisdiction” means a city, a county, or a city and county.
- (i) “Multimodal” means the utilization of all available modes of travel that enhance the movement of people and goods, including, but not limited to, highway, transit, nonmotorized, and demand management strategies including, but not limited to, telecommuting. The availability and practicality of specific multimodal systems, projects, and strategies may vary by county and region in accordance with the size and complexity of different urbanized areas.
- (j) (1) “Parking cash-out program” means an employer-funded program under which an employer offers to provide a cash allowance to an employee equivalent to the parking subsidy that the employer would otherwise pay to provide the employee with a parking space. “Parking subsidy” means the difference between the out-of-pocket amount paid by an employer on a regular basis in order to secure the availability of an employee parking space not owned by the employer and the price, if any, charged to an employee for use of that space.
- (2) A parking cash-out program may include a requirement that employee participants certify that they will comply with guidelines established by the employer designed to avoid neighborhood parking problems, with a provision that employees not complying with the guidelines will no longer be eligible for the parking cash-out program.
- (k) “Performance measure” is an analytical planning tool that is used to quantitatively evaluate transportation improvements and to assist in determining effective implementation actions, considering all modes and strategies. Use of a performance measure as part of the program does not trigger the requirement for the preparation of deficiency plans.
- (l) “Urbanized area” has the same meaning as is defined in the 1990 federal census for urbanized areas of more than 50,000 population.
- (m) Unless the context requires otherwise, “regional agency” means the agency responsible for preparation of the regional transportation improvement program.
- (Amended by Stats. 2013, Ch. 386, Sec. 3. (SB 743) Effective January 1, 2014.)*

65088.3.

This chapter does not apply in a county in which a majority of local governments, collectively comprised of the city councils and the county board of supervisors, which in total also represent a majority of the population in the county, each adopt resolutions electing to be exempt from the congestion management program.

(Added by Stats. 1996, Ch. 293, Sec. 4. Effective January 1, 1997.)

65088.4.

(a) It is the intent of the Legislature to balance the need for level of service standards for traffic with the need to build infill housing and mixed use commercial developments within walking distance of mass transit facilities, downtowns, and town centers and to provide greater flexibility to local governments to balance these sometimes competing needs.

(b) Notwithstanding any other provision of law, level of service standards described in Section 65089 shall not apply to the streets and highways within an infill opportunity zone.

(c) The city or county may designate an infill opportunity zone by adopting a resolution after determining that the infill opportunity zone is consistent with the general plan and any applicable specific plan, and is a transit priority area within a sustainable communities strategy or alternative planning strategy adopted by the applicable metropolitan planning organization.

(Amended by Stats. 2013, Ch. 386, Sec. 4. (SB 743) Effective January 1, 2014.)

65088.5.

Congestion management programs, if prepared by county transportation commissions and transportation authorities created pursuant to Division 12 (commencing with Section 130000) of the Public Utilities Code, shall be used by the regional transportation planning agency to meet federal requirements for a congestion management system, and shall be incorporated into the congestion management system.

(Added by Stats. 1996, Ch. 1154, Sec. 4. Effective September 30, 1996.)

65089.

(a) A congestion management program shall be developed, adopted, and updated biennially, consistent with the schedule for adopting and updating the regional transportation improvement program, for every county that includes an urbanized area, and shall include every city and the county. The program shall be adopted at a noticed public hearing of the agency. The program shall be developed in consultation with, and with the cooperation of, the transportation planning agency, regional transportation providers, local governments, the department, and the air pollution control district or the air quality management district, either by the county transportation commission, or by another public agency, as designated by resolutions adopted by the county board of supervisors and the city councils of a majority of the cities representing a majority of the population in the incorporated area of the county.

(b) The program shall contain all of the following elements:

(1) (A) Traffic level of service standards established for a system of highways and roadways designated by the agency. The highway and roadway system shall include at a minimum all state highways and principal arterials. No highway or roadway designated as a part of the system shall be removed from the system. All new state highways and principal arterials shall be designated as part of the system, except when it is within an infill opportunity zone. Level of service (LOS) shall be measured by Circular 212, by the most recent version of the Highway Capacity Manual, or by a uniform methodology adopted by the agency that is consistent with the Highway Capacity Manual. The determination as to whether an alternative method is consistent with the Highway Capacity Manual shall be made by the regional agency, except that the department instead shall make this determination if either (i) the regional agency is also the agency, as those terms are defined in Section 65088.1, or (ii) the department is responsible for preparing the regional transportation improvement plan for the county.

(B) In no case shall the LOS standards established be below the level of service E or the current level, whichever is farthest from level of service A except when the area is in an infill opportunity zone. When

the level of service on a segment or at an intersection fails to attain the established level of service standard outside an infill opportunity zone, a deficiency plan shall be adopted pursuant to Section 65089.4.

(2) A performance element that includes performance measures to evaluate current and future multimodal system performance for the movement of people and goods. At a minimum, these performance measures shall incorporate highway and roadway system performance, and measures established for the frequency and routing of public transit, and for the coordination of transit service provided by separate operators. These performance measures shall support mobility, air quality, land use, and economic objectives, and shall be used in the development of the capital improvement program required pursuant to paragraph (5), deficiency plans required pursuant to Section 65089.4, and the land use analysis program required pursuant to paragraph (4).

(3) A travel demand element that promotes alternative transportation methods, including, but not limited to, carpools, vanpools, transit, bicycles, and park-and-ride lots; improvements in the balance between jobs and housing; and other strategies, including, but not limited to, flexible work hours, telecommuting, and parking management programs. The agency shall consider parking cash-out programs during the development and update of the travel demand element.

(4) A program to analyze the impacts of land use decisions made by local jurisdictions on regional transportation systems, including an estimate of the costs associated with mitigating those impacts. This program shall measure, to the extent possible, the impact to the transportation system using the performance measures described in paragraph (2). In no case shall the program include an estimate of the costs of mitigating the impacts of interregional travel. The program shall provide credit for local public and private contributions to improvements to regional transportation systems. However, in the case of toll road facilities, credit shall only be allowed for local public and private contributions which are unreimbursed from toll revenues or other state or federal sources. The agency shall calculate the amount of the credit to be provided. The program defined under this section may require implementation through the requirements and analysis of the California Environmental Quality Act, in order to avoid duplication.

(5) A seven-year capital improvement program, developed using the performance measures described in paragraph (2) to determine effective projects that maintain or improve the performance of the multimodal system for the movement of people and goods, to mitigate regional transportation impacts identified pursuant to paragraph (4). The program shall conform to transportation-related vehicle emission air quality mitigation measures, and include any project that will increase the capacity of the multimodal system. It is the intent of the Legislature that, when roadway projects are identified in the program, consideration be given for maintaining bicycle access and safety at a level comparable to that which existed prior to the improvement or alteration. The capital improvement program may also include safety, maintenance, and rehabilitation projects that do not enhance the capacity of the system but are necessary to preserve the investment in existing facilities.

(c) The agency, in consultation with the regional agency, cities, and the county, shall develop a uniform data base on traffic impacts for use in a countywide transportation computer model and shall approve transportation computer models of specific areas within the county that will be used by local jurisdictions to determine the quantitative impacts of development on the circulation system that are based on the countywide model and standardized modeling assumptions and conventions. The computer models shall be consistent with the modeling methodology adopted by the regional planning agency. The data bases used in the models shall be consistent with the data bases used by the regional planning agency. Where the regional agency has jurisdiction over two or more counties, the data bases used by the agency shall be consistent with the data bases used by the regional agency.

(d) (1) The city or county in which a commercial development will implement a parking cash-out program that is included in a congestion management program pursuant to subdivision (b), or in a deficiency plan pursuant to Section 65089.4, shall grant to that development an appropriate reduction in the parking requirements otherwise in effect for new commercial development.

(2) At the request of an existing commercial development that has implemented a parking cash-out program, the city or county shall grant an appropriate reduction in the parking requirements otherwise

applicable based on the demonstrated reduced need for parking, and the space no longer needed for parking purposes may be used for other appropriate purposes.

(e) Pursuant to the federal Intermodal Surface Transportation Efficiency Act of 1991 and regulations adopted pursuant to the act, the department shall submit a request to the Federal Highway Administration Division Administrator to accept the congestion management program in lieu of development of a new congestion management system otherwise required by the act.

(Amended by Stats. 2002, Ch. 505, Sec. 4. Effective January 1, 2003.)

65089.1.

(a) For purposes of this section, "plan" means a trip reduction plan or a related or similar proposal submitted by an employer to a local public agency for adoption or approval that is designed to facilitate employee ridesharing, the use of public transit, and other means of travel that do not employ a single-occupant vehicle.

(b) An agency may require an employer to provide rideshare data bases; an emergency ride program; a preferential parking program; a transportation information program; a parking cash-out program, as defined in subdivision (f) of Section 65088.1; a public transit subsidy in an amount to be determined by the employer; bicycle parking areas; and other noncash value programs which encourage or facilitate the use of alternatives to driving alone. An employer may offer, but no agency shall require an employer to offer, cash, prizes, or items with cash value to employees to encourage participation in a trip reduction program as a condition of approving a plan.

(c) Employers shall provide employees reasonable notice of the content of a proposed plan and shall provide the employees an opportunity to comment prior to submittal of the plan to the agency for adoption.

(d) Each agency shall modify existing programs to conform to this section not later than June 30, 1995. Any plan adopted by an agency prior to January 1, 1994, shall remain in effect until adoption by the agency of a modified plan pursuant to this section.

(e) Employers may include disincentives in their plans that do not create a widespread and substantial disproportionate impact on ethnic or racial minorities, women, or low-income or disabled employees.

(f) This section shall not be interpreted to relieve any employer of the responsibility to prepare a plan that conforms with trip reduction goals specified in Division 26 (commencing with Section 39000) of the Health and Safety Code, or the Clean Air Act (42 U.S.C. Sec. 7401 et seq.).

(g) This section only applies to agencies and employers within the South Coast Air Quality Management District.

(Added by Stats. 1994, Ch. 534, Sec. 2. Effective January 1, 1995.)

65089.2.

(a) Congestion management programs shall be submitted to the regional agency. The regional agency shall evaluate the consistency between the program and the regional transportation plans required pursuant to Section 65080. In the case of a multicounty regional transportation planning agency, that agency shall evaluate the consistency and compatibility of the programs within the region.

(b) The regional agency, upon finding that the program is consistent, shall incorporate the program into the regional transportation improvement program as provided for in Section 65082. If the regional agency finds the program is inconsistent, it may exclude any project in the congestion management program from inclusion in the regional transportation improvement program.

(c) (1) The regional agency shall not program any surface transportation program funds and congestion mitigation and air quality funds pursuant to Sections 182.6 and 182.7 of the Streets and Highways Code in a county unless a congestion management program has been adopted by December 31, 1992, as

required pursuant to Section 65089. No surface transportation program funds or congestion mitigation and air quality funds shall be programmed for a project in a local jurisdiction that has been found to be in nonconformance with a congestion management program pursuant to Section 65089.5 unless the agency finds that the project is of regional significance.

(2) Notwithstanding any other provision of law, upon the designation of an urbanized area, pursuant to the 1990 federal census or a subsequent federal census, within a county which previously did not include an urbanized area, a congestion management program as required pursuant to Section 65089 shall be adopted within a period of 18 months after designation by the Governor.

(d) (1) It is the intent of the Legislature that the regional agency, when its boundaries include areas in more than one county, should resolve inconsistencies and mediate disputes that arise between agencies related to congestion management programs adopted for those areas.

(2) It is the further intent of the Legislature that disputes that may arise between regional agencies, or agencies that are not within the boundaries of a multicounty regional transportation planning agency, should be mediated and resolved by the Secretary of Transportation, or an employee of the Transportation Agency designated by the secretary, in consultation with the air pollution control district or air quality management district within whose boundaries the regional agency or agencies are located.

(e) At the request of the agency, a local jurisdiction that owns, or is responsible for operation of, a trip-generating facility in another county shall participate in the congestion management program of the county where the facility is located. If a dispute arises involving a local jurisdiction, the agency may request the regional agency to mediate the dispute through procedures pursuant to subdivision (d). Failure to resolve the dispute does not invalidate the congestion management program.

(Amended by Stats. 2014, Ch. 345, Sec. 2. (AB 2752) Effective January 1, 2015.)

65089.3.

The agency shall monitor the implementation of all elements of the congestion management program. The department is responsible for data collection and analysis on state highways, unless the agency designates that responsibility to another entity. The agency may also assign data collection and analysis responsibilities to other owners and operators of facilities or services if the responsibilities are specified in its adopted program. The agency shall consult with the department and other affected owners and operators in developing data collection and analysis procedures and schedules prior to program adoption. At least biennially, the agency shall determine if the county and cities are conforming to the congestion management program, including, but not limited to, all of the following:

(a) Consistency with levels of service standards, except as provided in Section 65089.4.

(b) Adoption and implementation of a program to analyze the impacts of land use decisions, including the estimate of the costs associated with mitigating these impacts.

(c) Adoption and implementation of a deficiency plan pursuant to Section 65089.4 when highway and roadway level of service standards are not maintained on portions of the designated system.

(Amended by Stats. 1996, Ch. 293, Sec. 3. Effective January 1, 1997.)

65089.4.

(a) A local jurisdiction shall prepare a deficiency plan when highway or roadway level of service standards are not maintained on segments or intersections of the designated system. The deficiency plan shall be adopted by the city or county at a noticed public hearing.

(b) The agency shall calculate the impacts subject to exclusion pursuant to subdivision (f) of this section, after consultation with the regional agency, the department, and the local air quality management district or air pollution control district. If the calculated traffic level of service following exclusion of these

impacts is consistent with the level of service standard, the agency shall make a finding at a publicly noticed meeting that no deficiency plan is required and so notify the affected local jurisdiction.

(c) The agency shall be responsible for preparing and adopting procedures for local deficiency plan development and implementation responsibilities, consistent with the requirements of this section. The deficiency plan shall include all of the following:

(1) An analysis of the cause of the deficiency. This analysis shall include the following:

(A) Identification of the cause of the deficiency.

(B) Identification of the impacts of those local jurisdictions within the jurisdiction of the agency that contribute to the deficiency. These impacts shall be identified only if the calculated traffic level of service following exclusion of impacts pursuant to subdivision (f) indicates that the level of service standard has not been maintained, and shall be limited to impacts not subject to exclusion.

(2) A list of improvements necessary for the deficient segment or intersection to maintain the minimum level of service otherwise required and the estimated costs of the improvements.

(3) A list of improvements, programs, or actions, and estimates of costs, that will (A) measurably improve multimodal performance, using measures defined in paragraphs (1) and (2) of subdivision (b) of Section 65089, and (B) contribute to significant improvements in air quality, such as improved public transit service and facilities, improved nonmotorized transportation facilities, high occupancy vehicle facilities, parking cash-out programs, and transportation control measures. The air quality management district or the air pollution control district shall establish and periodically revise a list of approved improvements, programs, and actions that meet the scope of this paragraph. If an improvement, program, or action on the approved list has not been fully implemented, it shall be deemed to contribute to significant improvements in air quality. If an improvement, program, or action is not on the approved list, it shall not be implemented unless approved by the local air quality management district or air pollution control district.

(4) An action plan, consistent with the provisions of Chapter 5 (commencing with Section 66000), that shall be implemented, consisting of improvements identified in paragraph (2), or improvements, programs, or actions identified in paragraph (3), that are found by the agency to be in the interest of the public health, safety, and welfare. The action plan shall include a specific implementation schedule. The action plan shall include implementation strategies for those jurisdictions that have contributed to the cause of the deficiency in accordance with the agency's deficiency plan procedures. The action plan need not mitigate the impacts of any exclusions identified in subdivision (f). Action plan strategies shall identify the most effective implementation strategies for improving current and future system performance.

(d) A local jurisdiction shall forward its adopted deficiency plan to the agency within 12 months of the identification of a deficiency. The agency shall hold a noticed public hearing within 60 days of receiving the deficiency plan. Following that hearing, the agency shall either accept or reject the deficiency plan in its entirety, but the agency may not modify the deficiency plan. If the agency rejects the plan, it shall notify the local jurisdiction of the reasons for that rejection, and the local jurisdiction shall submit a revised plan within 90 days addressing the agency's concerns. Failure of a local jurisdiction to comply with the schedule and requirements of this section shall be considered to be nonconformance for the purposes of Section 65089.5.

(e) The agency shall incorporate into its deficiency plan procedures, a methodology for determining if deficiency impacts are caused by more than one local jurisdiction within the boundaries of the agency.

(1) If, according to the agency's methodology, it is determined that more than one local jurisdiction is responsible for causing a deficient segment or intersection, all responsible local jurisdictions shall participate in the development of a deficiency plan to be adopted by all participating local jurisdictions.

(2) The local jurisdiction in which the deficiency occurs shall have lead responsibility for developing the deficiency plan and for coordinating with other impacting local jurisdictions. If a local jurisdiction responsible for participating in a multi-jurisdictional deficiency plan does not adopt the deficiency plan in accordance with the schedule and requirements of paragraph (a) of this section, that jurisdiction shall be considered in nonconformance with the program for purposes of Section 65089.5.

(3) The agency shall establish a conflict resolution process for addressing conflicts or disputes between local jurisdictions in meeting the multi-jurisdictional deficiency plan responsibilities of this section.
(f) The analysis of the cause of the deficiency prepared pursuant to paragraph (1) of subdivision (c) shall exclude the following:

- (1) Interregional travel.
- (2) Construction, rehabilitation, or maintenance of facilities that impact the system.
- (3) Freeway ramp metering.
- (4) Traffic signal coordination by the state or multi-jurisdictional agencies.
- (5) Traffic generated by the provision of low-income and very low income housing.
- (6) (A) Traffic generated by high-density residential development located within one-fourth mile of a fixed rail passenger station, and
(B) Traffic generated by any mixed use development located within one-fourth mile of a fixed rail passenger station, if more than half of the land area, or floor area, of the mixed use development is used for high density residential housing, as determined by the agency.
- (g) For the purposes of this section, the following terms have the following meanings:

- (1) "High density" means residential density development which contains a minimum of 24 dwelling units per acre and a minimum density per acre which is equal to or greater than 120 percent of the maximum residential density allowed under the local general plan and zoning ordinance. A project providing a minimum of 75 dwelling units per acre shall automatically be considered high density.
- (2) "Mixed use development" means development which integrates compatible commercial or retail uses, or both, with residential uses, and which, due to the proximity of job locations, shopping opportunities, and residences, will discourage new trip generation.

(Added by Stats. 1994, Ch. 1146, Sec. 7. Effective January 1, 1995.)

65089.5.

(a) If, pursuant to the monitoring provided for in Section 65089.3, the agency determines, following a noticed public hearing, that a city or county is not conforming with the requirements of the congestion management program, the agency shall notify the city or county in writing of the specific areas of nonconformance. If, within 90 days of the receipt of the written notice of nonconformance, the city or county has not come into conformance with the congestion management program, the governing body of the agency shall make a finding of nonconformance and shall submit the finding to the commission and to the Controller.

(b) (1) Upon receiving notice from the agency of nonconformance, the Controller shall withhold apportionments of funds required to be apportioned to that nonconforming city or county by Section 2105 of the Streets and Highways Code.

(2) If, within the 12-month period following the receipt of a notice of nonconformance, the Controller is notified by the agency that the city or county is in conformance, the Controller shall allocate the apportionments withheld pursuant to this section to the city or county.

(3) If the Controller is not notified by the agency that the city or county is in conformance pursuant to paragraph (2), the Controller shall allocate the apportionments withheld pursuant to this section to the agency.

(c) The agency shall use funds apportioned under this section for projects of regional significance which are included in the capital improvement program required by paragraph (5) of subdivision (b) of Section 65089, or in a deficiency plan which has been adopted by the agency. The agency shall not use these funds for administration or planning purposes.

(Added by renumbering Section 65089.4 by Stats. 1994, Ch. 1146, Sec. 6. Effective January 1, 1995.)

65089.6.

Failure to complete or implement a congestion management program shall not give rise to a cause of action against a city or county for failing to conform with its general plan, unless the city or county incorporates the congestion management program into the circulation element of its general plan.
(Added by renumbering Section 65089.5 by Stats. 1994, Ch. 1146, Sec. 8. Effective January 1, 1995.)

65089.7.

A proposed development specified in a development agreement entered into prior to July 10, 1989, shall not be subject to any action taken to comply with this chapter, except actions required to be taken with respect to the trip reduction and travel demand element of a congestion management program pursuant to paragraph (3) of subdivision (b) of Section 65089.
(Added by renumbering Section 65089.6 by Stats. 1994, Ch. 1146, Sec. 9. Effective January 1, 1995.)

65089.9.

The study steering committee established pursuant to Section 6 of Chapter 444 of the Statutes of 1992 may designate at least two congestion management agencies to participate in a demonstration study comparing multimodal performance standards to highway level of service standards. The department shall make available, from existing resources, fifty thousand dollars (\$50,000) from the Transportation Planning and Development Account in the State Transportation Fund to fund each of the demonstration projects. The designated agencies shall submit a report to the Legislature not later than June 30, 1997, regarding the findings of each demonstration project.
(Added by Stats. 1994, Ch. 1146, Sec. 11. Effective January 1, 1995.)

65089.10.

Any congestion management agency that is located in the Bay Area Air Quality Management District and receives funds pursuant to Section 44241 of the Health and Safety Code for the purpose of implementing paragraph (3) of subdivision (b) of Section 65089 shall ensure that those funds are expended as part of an overall program for improving air quality and for the purposes of this chapter.
(Added by Stats. 1995, Ch. 950, Sec. 1. Effective January 1, 1996.)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
_____, CALIFORNIA, ELECTING TO BE EXEMPT FROM
THE CONGESTION MANAGEMENT PROGRAM

WHEREAS, in 1990 the voters of California passed Proposition 111 and the requirement that urbanized counties develop and implement a Congestion Management Program; and

WHEREAS, the legislature and governor established the specific requirements of the Congestion Management Program by passage of legislation which was a companion to Proposition 111 and is encoded in California Government Code Section 65088 to 65089.10; and

WHEREAS, the Los Angeles County Metropolitan Transportation Authority (Metro) has been designated as the Congestion Management Agency responsible for Los Angeles County's Congestion Management Program; and

WHEREAS, California Government Code Section 65089.3 allows urbanized counties to be exempt from the Congestion Management Program based on resolutions passed by local jurisdictions representing a majority of a county's jurisdictions with a majority of the county's population; and

WHEREAS, the Congestion Management Program is outdated and increasingly out of step with current regional, State, and federal planning processes and requirements, including new State requirements for transportation performance measures related to greenhouse gas reduction; and

WHEREAS, on _____ the Metro Board of Directors took action to direct Metro staff to work with local jurisdictions to prepare the necessary resolutions to exempt Los Angeles County from the Congestion Management Program.

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of the City of _____, California, as follows:

1. That the above recitations are true and correct.
2. That the City of _____ hereby elects to be exempt from the Congestion Management Program as described in California Government Code Section 65088 to 65089.10.

PASSED, APPROVED AND ADOPTED at a Regular Meeting of the City Council of the City of _____ on the ____ day of _____ by the following vote, to wit:

AYES:

NOES:

ABSENT:

(Name), Mayor

ATTEST:

(Name), City Clerk
(SEAL)

RESOLUTION NUMBER 18-49

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE
APPROVING CERTAIN DEMANDS**

WHEREAS, the following demands have been reviewed and approved by the Finance Director; and,

WHEREAS, the Interim Finance Director has verified that appropriated funds are available for payment thereof; and,

WHEREAS, the register of audited demands has been submitted to the City Council for approval; and

WHEREAS, City Warrants are the payment of bills, invoices and contractual obligations incurred by the City of Sierra Madre during the period enumerated therein, based on the approved fiscal year budget and existing budgetary authority, Municipal Code authority, or prior policy direction by the City Council; and

WHEREAS, Payroll Transfer is the transfer of funds to cover the payroll costs for all City employees for the period enumerated therein.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Sierra Madre does hereby approve payment of City Warrants in the aggregate amount of \$500,024.44 ; Sierra Madre Library Warrants in aggregate amount of \$228.87 and Payroll Transfer in the aggregate amount of \$323,984.32 for the fiscal year ending June 30, 2018 and 2019.

APPROVED AND ADOPTED this 11th day of September, 2018.

Mayor, City of Sierra Madre, California

I hereby certify that the foregoing Resolution Number 18 – 49 was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the 11th day of September, 2018.

AYES:

NOES:

ABSTAIN:

**City of Sierra Madre
Department of Finance
Warrant Register Recap
City Council Meeting of September 11, 2018**

CITY OF SIERRA MADRE AND SIERRA MADRE LIBRARY

City of Sierra Madre Warrant	\$500,024.44
Sierra Madre Library Warrant	\$228.87
Payroll #18 Transfer.....	\$323,984.32

Warrant Register 9/11/18**Attachment 1A**

Fiscal Year	Description	Amount	Page #
FY 1819	General Warrants - Utility Bills	1,372.85	1
FY 1718	General Warrants	5,320.00	2
FY 1819	General Warrants	493,331.59	3-6
	Total	\$500,024.44	

Fiscal Year	Description	Amount	
FY 1819	Library Warrants	228.87	7
	Total	228.87	

Date: 9/6/18	Payroll #18 Electronic Tansfers From: City of Sierra Madre-General Acct. To: City of Sierra Madre-Payroll Acct.	\$323,984.32	
--------------	---	--------------	--



Packet: APPKT04196 - UB091018
Vendor Set: 01 - Vendor Set 01

Check Date: 08/30/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>1439</u>	TIME WARNER CABLE				
APBWEST	Check	<u>8448300220179789</u>	LA CNTY ISD WAN 8/27-9/26/18	10000.50000.52200	282.22
		<u>8448300220027467</u>	CABLE SERVICES FD 9/1-9/30/18	10000.61000.52200	60.35
Fund 10000 Total:					342.57
Fund: 60003 - INT SVC FND - TECHNOLOGY					
<u>VENO2792</u>	FRONTIER CALIFORNIA INC				
APBWEST	Check	<u>31016998450619065</u>	PH CHGS 8/16-9/15/18	60003.30000.55005	89.98
<u>1749</u>	PACIFIC TELEMAGEMENT SERVICE				
APBWEST	Check	<u>1001920</u>	PAY PHONE 9/1-9/30/18	60003.30000.55005	82.64
<u>0942</u>	TELEPACIFIC COMMUNICATIONS				
APBWEST	Check	<u>107111577-0</u>	PH SVCS 8/23-9/22/18	60003.30000.55005	461.87
<u>1439</u>	TIME WARNER CABLE				
APBWEST	Check	<u>8448300220192683</u>	LIB INT SVC 8/25-9/24/18	60003.30000.52200	202.97
		<u>8448300220192691</u>	SVCS 611 SM RC MDM 8/25-9/24/18	60003.30000.52200	192.82
Fund 60003 Total:					1,030.28
Report Total:					1,372.85



Page 2

Packet: APPKT04207 - GENA091118(FY1718)

Check Date: 09/05/2018

Vendor Set: 01 - Vendor Set 01

Vendor Number	Vendor Name				
Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 37009 - LOCAL TRANSIT PROGRAM/PROP C					
<u>1337</u>	HARDY & HARPER, INC.				
APBWEST	Check	<u>20999</u>	FY 2017-18 Street Resurfacing Project	37009.83500.52200	936.85
				Fund 37009 Total:	936.85
Fund: 38007 - MEASURE R					
<u>1337</u>	HARDY & HARPER, INC.				
APBWEST	Check	<u>20999</u>	FY 2017-18 Street Resurfacing Project	38007.83500.52200	2,025.86
				Fund 38007 Total:	2,025.86
Fund: 38013 - RMRA					
<u>1337</u>	HARDY & HARPER, INC.				
APBWEST	Check	<u>20999</u>	FY 2017-18 Street Resurfacing Project	38013.83500.52200	385.17
				Fund 38013 Total:	385.17
Fund: 40000 - CAPITAL PROJECTS FUND					
<u>1337</u>	HARDY & HARPER, INC.				
APBWEST	Check	<u>20999</u>	FY 2017-18 Street Resurfacing Project	40000.83500.52200	1,972.12
				Fund 40000 Total:	1,972.12
				Report Total:	5,320.00



Packet: APPKT04206 - GEN091118
Vendor Set: 01 - Vendor Set 01

Check Date: 09/05/2018

Vendor Number	Vendor Name	Bank Code	Payment Type	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND							
<u>0107</u>	ADAMSON INDUSTRIES, INC.						
APBWEST	Check			<u>INV280972</u>	FY 18-19 BLANKET PO	10000.50000.53300	1,462.16
<u>0109</u>	AIRGAS USA						
APBWEST	Check			<u>9955406310</u>	Medical Oxygen	10000.64000.53300	51.74
				<u>9955405669</u>	Medical Oxygen	10000.64000.53300	433.62
<u>VEN03197</u>	AMY SATAMIAN						
APBWEST	Check			<u>INV023197</u>	TEMPORARY USE PERMIT	10000.40000.47010	52.00
<u>1553</u>	ARNOLD'S FRONTIER HARDWARE						
APBWEST	Check			<u>086134</u>	FY 18-19 BLANKET PO	10000.50000.53204	14.22
<u>0122</u>	ARNOLD'S FRONTIER HARDWARE						
APBWEST	Check			<u>085838</u>	Misc Hardware and Station Supplies	10000.61000.53204	11.74
				<u>085822</u>	Misc Hardware and Station Supplies	10000.61000.53204	92.83
				<u>085869</u>	Misc Hardware and Station Supplies	10000.61000.53204	7.65
<u>1662</u>	ARNOLD'S FRONTIER HARDWARE						
APBWEST	Check			<u>085848</u>	FOURTH OF JULY CELEBRATION SUPPLIES	10000.79012.52999	9.30
<u>0122</u>	ARNOLD'S FRONTIER HARDWARE						
APBWEST	Check			<u>086065</u>	FY 18-19 PARK MAINTENANCE SUPPLIES	10000.83300.53001	10.93
				<u>086290</u>	FY 18-19 STREET MAINTENANCE SUPPLIES	10000.83500.53206	36.65
				<u>086219</u>	FY 18-19 STREET MAINTENANCE SUPPLIES	10000.83500.53206	9.94
				<u>086163</u>	FY 18-19 STREET MAINTENANCE SUPPLIES	10000.83500.53206	8.75
				<u>085965</u>	FY 18-19 STREET MAINTENANCE SUPPLIES	10000.83500.53206	4.92
<u>1087</u>	CITY OF ARCADIA						
APBWEST	Check			<u>ARMS000020</u>	FY 18-19 BLANKET PO	10000.50000.52200	300.00
<u>1121</u>	COLANTUONO, HIGHSMITH & WHATLEY, PC						
APBWEST	Check			<u>36401- JULY 2018</u>	FY 18-19 BPO - LEGAL SVCS RETAINER	10000.21000.52201	8,400.00
				<u>36406</u>	LEGAL SERVICES- JULY 2018	10000.40000.52201	1,202.66
				<u>36404A</u>	LEGAL SERVICES- JULY 2018	10000.40000.52201	211.50
				<u>36407</u>	LEGAL SERVICES- JULY 2018	10000.81201.52202	301.50
<u>0172</u>	COMPRESSED AIR SPECIALTY INC.						
APBWEST	Check			<u>00033678</u>	BA Compressor service and repair	10000.61000.52302	1,111.25
<u>VEN02871</u>	CYBERREEF SOLUTIONS INC						
APBWEST	Check			<u>2251</u>	CARRIER FEES AND SURCHGS(8/1-8/31/18)	10000.50000.52200	299.78
<u>0841</u>	DAPEER, ROSENBLIT & LITVAK,LLP						
APBWEST	Check			<u>14850</u>	LEGAL SERVICES 7/10-7/31/18	10000.40000.52201	529.00
<u>0713</u>	DEPT OF JUSTICE						
APBWEST	Check			<u>319078</u>	FY 18-19 BLANKET PO	10000.50000.52200	160.00
<u>1649</u>	EMERGENCY RESPONSE CRIME SCENE CLEANING						
APBWEST	Check			<u>T2018-680</u>	DECONTAMINATION	10000.50000.52006	450.00
<u>1462</u>	FASCHING'S CAR WASH						
APBWEST	Check			<u>INV023192-JULY 2018</u>	FY 18-19 BLANKET PO	10000.50000.52302	249.25
<u>VEN02778</u>	FORMLA LANDSCAPING INC						
APBWEST	Check			<u>30109</u>	FY 18-19 CITY HALL LANDSCAPE MAINTENANCE	10000.83300.52200	833.33
<u>VEN02088</u>	JCL TRAFFIC SERVICES						
APBWEST	Check			<u>96662</u>	SAFETY PRODUCT	10000.83500.53206	80.48
				<u>96687</u>	SAFETY PRODUCT	10000.83500.53206	5,408.70
<u>0397</u>	KEVORK TCHARKHOUTIAN						
APBWEST	Check			<u>2018-007R</u>	CITY ENGINEER RETAINER	10000.82000.52100	800.00
				<u>2018-007D</u>	FY 18-19 CITY ENGINEER SERVICES	10000.82000.52100	4,200.00
<u>0515</u>	LANDSCAPE WAREHOUSE						
APBWEST	Check			<u>2568340</u>	FY 18-19 IRRIGATION SUPPLIES	10000.83300.53001	84.95
				<u>3297043</u>	FY 18-19 IRRIGATION SUPPLIES	10000.83300.53001	70.79
				<u>2567654</u>	FY 18-19 IRRIGATION SUPPLIES	10000.83300.53001	43.72
				<u>2569059</u>	FY 18-19 IRRIGATION SUPPLIES	10000.83300.53001	91.07

Page 4

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
<u>0884</u>	MOBILE MINI, INC.				
APBWEST	Check	<u>9004752881</u>	FY 18-19 BLANKET PO	10000.50000.53300	114.38
<u>0307</u>	MYERS-STEVENS & CO. INC.				
APBWEST	Check	<u>1289388</u>	FF INSURANCE - AUG 2018	10000.61000.51205	336.72
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>186107015001C</u>	OFFICE SUPPLIES	10000.40000.53100	164.22
<u>VEN01608</u>	PHOENIX GROUP INFORMATION SYSTEMS				
APBWEST	Check	<u>072018200</u>	FY 18-19 BPO- PARKING CITATION SVCS	10000.50000.52200	1,409.95
<u>1443</u>	SHRED-IT USA LLC				
APBWEST	Check	<u>8125332266</u>	FY 18-19 BLANKET PO	10000.50000.52200	389.86
<u>VEN02444</u>	SUPERIOR COURT OF CA, CO OF L. A.				
APBWEST	Check	<u>740A-JULY 18</u>	FY 18-19 BPO- REVENUE DISTRIBUTION	10000.50000.52200	1,115.00
<u>0158</u>	VULCAN MATERIALS COMPANY				
APBWEST	Check	<u>71917595</u>	STREET MAINT MATERIALS	10000.83500.53206	546.01
Fund 10000 Total:					31,110.57
Fund:	38007 - MEASURE R				
<u>1337</u>	HARDY & HARPER, INC.				
APBWEST	Check	<u>20999-RET</u>	RELEASE OF RETENTION	38007.00000.23500	51,642.06
Fund 38007 Total:					51,642.06
Fund:	60000 - INT SVC FND - FLEET				
<u>1454</u>	JDS TANK TESTING & REPAIR INC				
APBWEST	Check	<u>12205</u>	GASOLINE AUG 18	60000.83100.55001	140.00
Fund 60000 Total:					140.00
Fund:	60001 - INT SVC FND - FACILITIES MGT				
<u>VEN02961</u>	ARAMARK UNIFORM & CAREER APPAREL GROUP INC				
APBWEST	Check	<u>533561652</u>	FY 18/19 JANITORIAL SUPPLIES	60001.83200.53200	296.50
		<u>533578864</u>	FY 18/19 JANITORIAL SUPPLIES	60001.83200.53200	296.50
		<u>533544499</u>	FY 18/19 JANITORIAL SUPPLIES	60001.83200.53200	296.50
		<u>533578863</u>	FY 18-19 UNIFORM - T-SHIRT	60001.83200.53303	112.20
		<u>533561651</u>	FY 18-19 UNIFORM - T-SHIRT	60001.83200.53303	64.40
		<u>533544498</u>	FY 18-19 UNIFORM - T-SHIRT	60001.83200.53303	64.40
<u>0122</u>	ARNOLD'S FRONTIER HARDWARE				
APBWEST	Check	<u>086267</u>	FY 18-19 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	6.27
		<u>086035</u>	FY 18-19 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	27.34
		<u>085917</u>	FY 18-19 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	6.33
		<u>086094</u>	FY 18-19 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	15.47
		<u>086264</u>	FY 18-19 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	13.98
		<u>086081</u>	FY 18-19 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	1.41
		<u>085984</u>	FY 18-19 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	15.79
		<u>086111</u>	FY 18-19 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	4.89
		<u>086006</u>	FY 18-19 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	2.80
		<u>086275</u>	FY 18-19 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	5.46
		<u>086220</u>	FY 18-19 FACILITY MAINTENANCE SUPPLIES	60001.83200.53200	15.32
<u>VEN02312</u>	ASSA ABLOY ENTRANCE SYSTEM				
APBWEST	Check	<u>SEI/01201995</u>	Maintenance services	60001.83200.53200	317.23
		<u>SEI01203723</u>	Maintenance services	60001.83200.53200	317.23
<u>0714</u>	CINTAS CORPORATION #693				
APBWEST	Check	<u>693137840</u>	UNIFORM CLEANING	60001.83200.53303	128.17
<u>0169</u>	CITY ELECTRIC SUPPLY				
APBWEST	Check	<u>PDA/006265</u>	FY 18-19 ELECTRICAL SUPPLIES/ FACILITY	60001.83200.53200	20.96
<u>0196</u>	DUNN EDWARDS CORPORATION				
APBWEST	Check	<u>2026646125</u>	MAINT SUPPLIES	60001.83200.53200	122.16
<u>0336</u>	POST ALARM SYSTEMS				
APBWEST	Check	<u>1094282</u>	FY 18-19 ALARM MONITORING	60001.83200.52200	50.87
		<u>1091676</u>	FY 18-19 ALARM MONITORING	60001.83200.52200	42.00
		<u>1088665</u>	FY 18-19 ALARM MONITORING	60001.83200.52200	47.50
		<u>1089087</u>	FY 18-19 ALARM MONITORING	60001.83200.52200	21.50
		<u>1094437</u>	FY 18-19 ALARM MONITORING	60001.83200.52200	38.00
<u>VEN01027</u>	STUBBIES				
APBWEST	Check	<u>17779</u>	FY 18-19 STAFF SHIRTS	60001.83200.53303	32.85

Page 5

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
APBWEST	Check	<u>17952</u>	FY 18-19 STAFF SHIRTS	60001.83200.53303	936.52
Fund 60001 Total:					3,320.55
Fund: 60002 - INT SVC FND - ADMINISTRATION					
<u>1121</u>	COLANTUONO, HIGHSMITH & WHATLEY, PC				
APBWEST	Check	<u>36404</u>	LEGAL SERVICES- JULY 2018	60002.21000.52201	6,180.50
		<u>36401- JULY 2018</u>	FY 18-19 BPO - LEGAL SVCS RETAINER	60002.21000.52201	2,100.00
<u>0241</u>	HINDERLITER, DE LLAMAS & ASSOC				
APBWEST	Check	<u>0029682-IN</u>	CONT SVCS SALES TAX 1ST QTR	60002.30000.52100	329.18
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>191090193001</u>	Office Supplies	60002.30000.53100	58.02
		<u>186107015001</u>	Office Supplies	60002.30000.53100	22.05
Fund 60002 Total:					8,689.75
Fund: 60003 - INT SVC FND - TECHNOLOGY					
<u>VEN02829</u>	RINGCENTRAL INC				
APBWEST	Check	<u>564029</u>	FY18-19 BPO -VOIP TELEPHONE SVCS	60003.30000.55005	4,916.71
<u>1799</u>	TYLER TECHNOLOGIES INC				
APBWEST	Check	<u>025-233231</u>	FY 18-19 BPO Annual Maint Fees	60003.30000.52200	7,454.96
<u>0429</u>	XEROX CORPORATION				
APBWEST	Check	<u>094009649</u>	BPO- COPIER LEASE	60003.30000.53210	339.08
		<u>094127866</u>	BPO- COPIER LEASE	60003.30000.53210	759.51
		<u>094009650</u>	BPO- COPIER LEASE	60003.30000.53210	440.44
Fund 60003 Total:					13,910.70
Fund: 60007 - INT SVC FND - PERSONNEL AND RISK MGMT					
<u>1484</u>	ALLIANT INSURANCE SERVICES				
APBWEST	Check	<u>843154</u>	CRIME INSURANCE 2018-19	60007.70100.54802	1,577.00
<u>1025</u>	CALIFORNIA J P I A				
AP EFT WEST	Electronic Funds Transfer	<u>PROP01774</u>	PROPERTY INS 7.1.18-7.1.19	60007.70100.54802	196,618.00
<u>1121</u>	COLANTUONO, HIGHSMITH & WHATLEY, PC				
APBWEST	Check	<u>36402</u>	LEGAL SERVICES- JULY 2018	60007.70100.52201	1,574.50
<u>0260</u>	JOBS AVAILABLE				
APBWEST	Check	<u>1818031</u>	FINANCE JOB PSTG-FIN DIR	60007.70101.52206	561.60
<u>0277</u>	LIEBERT CASSIDY WHITMORE				
APBWEST	Check	<u>1464419</u>	FY 18-19 Legal Services Billing	60007.70100.52201	3,172.00
		<u>1464418</u>	FY 18-19 Legal Services Billing	60007.70100.52201	2,545.40
<u>VEN02863</u>	THE COUNSELING TEAM INTERNATIONAL				
APBWEST	Check	<u>70317</u>	EMPLOYEE COUNSELING SESSION	60007.70100.52100	1,000.00
		<u>70143</u>	PSYCH SCREENING FIRE DEPT	60007.70101.52100	300.00
		<u>70249</u>	PSYCH SCREENINGS PD/CSO	60007.70101.52100	300.00
Fund 60007 Total:					207,648.50
Fund: 71000 - WATER ENTERPRISE FUND					
<u>0859</u>	AQUA METRIC				
APBWEST	Check	<u>INV0070735</u>	Water meter purchase installation infrastructure	71000.81100.56011	61,580.06
<u>0122</u>	ARNOLD'S FRONTIER HARDWARE				
APBWEST	Check	<u>085939</u>	FY 18-19 WATER MAINTENANCE SUPPLIES	71000.81100.53200	26.81
		<u>086082</u>	FY 18-19 WATER MAINTENANCE SUPPLIES	71000.81100.53200	15.19
		<u>085937</u>	FY 18-19 WATER MAINTENANCE SUPPLIES	71000.81100.53200	3.82
		<u>086106</u>	FY 18-19 WATER MAINTENANCE SUPPLIES	71000.81100.53200	9.84
<u>1666</u>	CARBON ACTIVATED CORP.				
APBWEST	Check	<u>42936</u>	GAC Replacement	71000.81100.53209	45,420.00
		<u>42912</u>	GAC Replacement	71000.81100.53209	45,420.00
<u>0171</u>	CLINICAL LABORATORY OF SAN BERNARDINO, INC.				
APBWEST	Check	<u>964082</u>	Water samples	71000.81100.52200	1,756.00
		<u>963489</u>	Water samples	71000.81100.52200	2,776.00
<u>1121</u>	COLANTUONO, HIGHSMITH & WHATLEY, PC				
APBWEST	Check	<u>36403</u>	LEGAL SERVICES- JULY 2018	71000.81100.52201	2,538.00
		<u>36405</u>	LEGAL SERVICES- JULY 2018	71000.81100.52201	94.00
<u>VEN03151</u>	EUROFINS EATON ANALYTICAL LLC				
APBWEST	Check	<u>104086854</u>	TEST DRINKING	71000.81100.52200	100.00
<u>VEN01500</u>	INLAND WATER WORKS SUPPLY CO.				
APBWEST	Check	<u>S1014119.003</u>	Distribution supplies	71000.81100.53200	372.30

Page 4

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
APBWEST	Check	<u>51015304.001</u>	Distribution supplies	71000.81100.53200	503.70
		<u>51014834.001</u>	Distribution supplies	71000.81100.53200	551.66
		<u>51014119.004</u>	Distribution supplies	71000.81100.53200	1,208.88
		<u>51014151.002</u>	Distribution supplies	71000.81100.53200	355.88
		<u>51014119.005</u>	Distribution supplies	71000.81100.53200	332.88
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>186107015001A</u>	FY 18-19 BPO-OFFICE SUPPLIES	71000.32000.53100	17.53
<u>VEN01080</u>	PACIFIC COAST TOOL & SUPPLY				
APBWEST	Check	<u>0184515-00</u>	SMALL TOOLS	71000.81100.53205	735.59
		<u>0184698-00</u>	SMALL TOOLS	71000.81100.53205	355.88
<u>0447</u>	RAYMOND BASIN MANAGEMENT BOARD				
APBWEST	Check	<u>06-18-0006</u>	Title 22 Monitoring	71000.81100.52001	1,446.38
		<u>INV023199</u>	Sierra Madre Salvage Credit Expense FY 17-18	71000.81100.52001	2,393.06
<u>0355</u>	SENSUS TECHNOLOGIES				
APBWEST	Check	<u>ZA18011288</u>	SOFTWARE SUPPORT	71000.81100.52200	1,949.94
<u>1820</u>	TARGET MAILING SERVICES INC				
APBWEST	Check	<u>36444</u>	FY18-19 BPO- MAILING AND WATER BILLING	71000.32000.53101	1,149.45
<u>1799</u>	TYLER TECHNOLOGIES INC				
APBWEST	Check	<u>025-234102</u>	FY 18-19 BPO MONTHLY FEES	71000.32000.52200	180.00
<u>0335</u>	WATERLINE TECHNOLOGIES				
APBWEST	Check	<u>5423233</u>	RETURN ON CYLINDER ITEM	71000.81100.53209	-750.00
		<u>5423228</u>	Chlorine Gas Water Treatment	71000.81100.53209	3,488.75
<u>0426</u>	WESTERN WATER WORKS				
APBWEST	Check	<u>502550-00</u>	Distribution supplies	71000.81100.53200	199.18
		<u>502379-00</u>	Distribution supplies	71000.81100.53200	157.68
Fund 71000 Total:					174,388.46
Fund: 72000 - SEWER					
<u>1799</u>	TYLER TECHNOLOGIES INC				
APBWEST	Check	<u>025-234102</u>	FY 18-19 BPO MONTHLY FEES	72000.32000.52200	45.00
Fund 72000 Total:					45.00
Fund: 77004 - SERVICES MOVIE/OES DETAILS					
<u>VEN03188</u>	RIVERBEND PRODUCTIONS				
APBWEST	Check	<u>INV023200</u>	DEPOSIT REFUND	77004.00000.23001	2,436.00
Fund 77004 Total:					2,436.00
Report Total:					493,331.59



Page 7

Packet: APPKT04208 - LIB091118
Vendor Set: 01 - Vendor Set 01

Check Date: 09/05/2018

Vendor Number	Vendor Name	Invoice #	Invoice Description	Account Number	Distribution Amount
Fund: 10000 - GENERAL FUND					
<u>VEN02207</u>	JanWay Company USA, Inc.				
APBWEST	Check	<u>130173</u>	LIBRARY SUPPLIES	10000.90000.53100	136.29
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>182021780001</u>	OFFICE SUPPLIES	10000.90000.53100	47.74
Fund 10000 Total:					184.03
Fund: 29005 - LIBRARY GRANTS					
<u>0786</u>	OFFICE DEPOT, INC				
APBWEST	Check	<u>182040875001</u>	STREAM GRANT	29005.90000.53999	44.84
Fund 29005 Total:					44.84
Report Total:					228.87



City of Sierra Madre Agenda Report

Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member

Sue Spears, City Clerk
Michael Amerio City Treasurer

TO: Honorable Mayor Delmar and Members of the City Council

FROM: Vincent Gonzalez, Planning & Community Preservation Director

REVIEWED BY: Gabe Engeland, City Manager

DATE: September 11, 2018

**SUBJECT: HISTORIC DESIGNATION – AN APPLICATION TO CONSIDER A
NOMINATION AS A LOCAL HISTORIC CULTURAL LANDMARK
FOR THE PROPERTY LOCATED AT 500 MARIPOSA AVENUE**

STAFF RECOMMENDATION

Recommend approval of the designation of the Becker Residence located at 500 Mariposa Avenue as a local architectural Historic Landmark to be listed on the City's Historical Resources List, Pursuant to City Council Resolution 18-46 and Planning Commission Resolution 18-08, attached herein as Exhibit A and Exhibit B.

ALTERNATIVES

The City Council has the following alternatives:

1. Recommend approval of the request for architectural Historic Landmark designation.
2. Recommend denial of the request for historic designation, stating the reasons why the findings cannot be made, and direct staff to prepare a Resolution denying the request.
3. Continue the matter, and provide direction to staff for further information.

SUMMARY

The applicant, Ara Zenobians, is requesting that the City Council consider approving a request to nominate the property known as the Becker Residence, located at 500 Mariposa Avenue, as an architectural Historic Cultural Landmark to be included in the City's Designated Historical Landmark List. Pursuant to Code Section 17.82.050, a property may be designated a historical landmark if it meets prescribed historic or architectural criteria.

At the meeting on August 2, 2018, the Planning Commission unanimously recommended that the City Council approve the Historic Landmark designation pursuant to Planning Commission Resolution 18-08.

ANALYSIS

Historical Resources Evaluation Report

According to the Historical Resource Evaluation report (Report) prepared by Charles J. Fisher, Architectural Historian, and included herein as Attachment D, the single-family residential building constructed in 1961 is referred to as the “Becker Residence,” named after the first owners, William D. and Betty J. Becker. The house was designed by George Allen Bissell and William Lois Duquette. The structure is not presently listed on any local, state or federal register nor is it listed as a contributor as any local, state or federal historic district.

The Report describes the residence as an example of a Mid-20th Century Late Modernist design. The structure consists of a single-story L-shaped floor plan utilizing square concrete “Breeze Blocks” for the exterior and interior perimeter walls. The unique articulated concrete roof consists of alternating upper and lower concrete planes that cantilever beyond the exterior walls. The Report further indicates that the design is influenced by the International style, with the characteristic use of floor to ceiling exterior glass wall panels and open floor plan integrating exterior and interior spaces.

Character Defining Features

According to the Historical Resource Evaluation, the following elements are “character defining features” that embody the distinctive characteristics of the Late 20th Century Modernist design style:

Exterior Features:

- Alternating upper and lower horizontal concrete roofline
- Square concrete “Breeze Blocks” detailing the exterior and interior walls
- Evenly punctuated floor to ceiling fixed and sliding window walls
- Clerestory windows set over the exterior doors
- The use of thin aluminum frames around the doors and window walls
- Concrete block chimney at the center of the North wall, flanked by glass
- Exterior garden entry courtyard

Interior Features:

- White terrazzo tile forming a path between the front and rear doors.
- Concrete beamed ceilings
- Interior “Breeze Block” walls
- White terrazzo hearth in front of the inset metal fireplace
- The merging of interior and exterior elements of the house

Cultural Significance

The residence was also evaluated to determine Cultural Significance. There was no association with any owner of note.

Architectural Significance

The residence is architecturally significant as an example of Late 20th Century Modernist design that fully retains its original design and is a significant example for both its style and use of materials. The structure is eligible for an individual listing on the National Register of Historic Places as a significant example of Mid-Century architecture, therefore meriting a California Resource Status Code of 3S – Appears eligible for listing in the National Register as an individual property through survey evaluation. As such, it is also eligible for an individual local listing with a status code of 5S2 – Individual property that is eligible for local listing or designation.

Historic Designation Findings

Pursuant to the provisions of SMMC Chapter 17.82.050, a site may be designated a historical and architectural landmark by the City Council upon a recommendation by the Commission if it meets the following criteria:

Criterion A - That the site is associated with local, state or national cultural, social, economic, political or natural history, events or persons significant to the history of Sierra Madre, or it reflects significant geographical patterns, including those associated with different eras of settlement and growth, particular transportation modes, or distinctive examples of park or community planning.

There were no persons of historical note to have lived in the house, rendering it ineligible for an individual listing on historic grounds.

Criterion B - That the architectural style is representative of the work or is one of a few remaining examples of a notable builder, designer or architect, or, it embodies distinctive characteristics of a style, type, period, or method of construction, or, is a valuable example of architectural achievement or innovation such as the use of indigenous materials or craftsmanship.

The Becker Residence is an intact example of an architectural type specimen, specifically a Mid-Century Modern/Late Modern residence with International Style associations. The structure has no alterations to the exterior façade. The character defining features include square concrete “Breeze Blocks” for the exterior and interior perimeter walls, articulated concrete roof consisting of alternating upper and lower concrete planes that cantilever beyond the exterior walls, and the use of floor to ceiling exterior glass wall panels and open floor plan integrating exterior and interior spaces.

The design is of the type of craftsmanship that was representative in the United States in the Mid-20th Century, as well as having an association with post-World War II development of the San Gabriel Valley, and particularly with the City of Sierra Madre, where it is a rare example of its architectural type. Based on the findings of the Report, the property is architecturally distinguished and eligible for listing as a local landmark. The Structure also appears eligible for listing in the National Register as an individual property through further survey evaluation.

CONSISTENCY WITH GENERAL PLAN

The proposed designation is consistent with and serves to implement the general plan, specifically promoting a greater understanding and appreciation of the City's historic past and is consistent with general plan policies that pertain to compiling and maintaining an inventory of those architectural and historical resources within the City which are identified as significant. The Becker Residence is a rare and intact example of Mid-20th Century Late Modernist design in Sierra Madre. These attributes contribute to the designation of the residence as a significant architectural resource to the City of Sierra Madre.

FINANCIAL REVIEW / SOURCE OF FUNDING

There is not fiscal impact that would result from this designation request.

ENVIRONMENTAL (CEQA)

The request for designation qualifies for a Categorical Exemption, pursuant to Sections 15301 and 15331 of the California Environmental Quality Act (CEQA) as it involves no expansion of an existing structure and pertains to preservation of a historic resource.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Notice of the hearing was published consistent with the requirements of Government Code Section 65090 and 65091 including publication of a notice of public hearing in the local adjudicated newspaper. Notice of the hearing was also published on the City's website at www.cityofsierramadre.com, and by electronic mail to the property owner. Copies of this report are available at the City Hall public counter, on the City of Sierra Madre website, and the Sierra Madre Public Library.

Attachments:

- Attachment A: City Council Resolution 18-46
- Attachment B: Planning Commission Resolution 18-08
- Attachment C: Nomination Application for Historic Cultural Landmark Status
- Attachment D: Historical Resources Evaluation Report

CITY COUNCIL RESOLUTION 18-46

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE
DESIGNATING THE BECKER RESIDENCE AS A HISTORIC CULTURAL
LANDMARK, TO BE INCLUDED IN THE SIERRA MADRE REGISTER OF
DESIGNATED HISTORIC LANDMARKS FOR THE PROPERTY LOCATED AT
500 MARIPOSA AVENUE**

THE CITY COUNCIL OF THE CITY OF SIERRA MADRE DOES HEREBY
RESOLVE:

WHEREAS, an application for the designation of Historic Cultural Landmark
Status was filed by:

**Ara Zenobians
500 Mariposa Avenue
Sierra Madre, CA 91024**

WHEREAS, the request for the designation of Historic Cultural Landmark status
can be described as:

A request to designate the property located at 500 Mariposa Avenue, as a local Historic
Cultural Landmark to be included in the City's Register of Designated Historic
Landmarks List. Pursuant to Code Section 17.82.050, a property may be designated a
historic landmark if it meets prescribed historic or architectural criteria; and

WHEREAS, the Historic Landmark Status would apply to the Residence at 500
Mariposa Avenue, Sierra Madre, CA, 91024; and

WHEREAS, the City of Sierra Madre recognizes the importance of protecting and
preserving local sites and structures so as to retain its historic and cultural significance
to the community; and

WHEREAS, the City Council, as recommended by the Planning Commission,
finds that the residence located at 500 Mariposa Avenue meets the criteria for historic
cultural landmark designation, pursuant to Municipal Code Section 17.82.050(B) in that
the architectural style and site warrants preservation of the land and building as a
historical asset for the City as a rare and intact example of Mid-20th Century Late
Modernist design in Sierra Madre, thereby contributing to the City's heritage housing
stock; and

WHEREAS, the resource is a 1-story, single-family residential building built in
1961 in an L-shaped configuration located at the center of the property, referred to as
the Becker Residence, named for its first owners, William D. and Betty J. Becker; and

WHEREAS, the Becker Residence was designed by architects Bissell and
Duquette and built by the Greg Snyder Development Company in 1961 as a model
home prototype depicting the use of concrete blocks as a viable construction element;
and

WHEREAS, the proposed designation is consistent with and serves to implement the general plan, specifically promoting a greater understanding and appreciation of the City's historic past and is consistent with general plan policies that pertain to compiling and maintaining an inventory of those architectural and historical resources within the City which are identified as significant; and

WHEREAS, a public hearing was held before the Planning Commission on August 2, 2018, with all testimony received being made part of the public record; and

WHEREAS, the City Council reviewed the supporting documentation set forth in the Historical Resource Evaluation report, finding that the structure located at 500 Mariposa Avenue meets the criteria for a local landmark designation under Criterion B (Architectural), pursuant to Municipal Code Section 17.82.050 in that the residence is architecturally significant as an example of Late 20th Century Modernist design that fully retains its original design and is a significant example for both its style and use of materials; and

WHEREAS, the City Council as recommended by the Planning Commission finds that the architectural style and site warrants preservation of the land and building as a historical asset for the City. The Becker Residence is a rare and intact example of Mid-20th Century Late Modernist design in Sierra Madre, thereby contributing to the City's heritage housing stock; and

WHEREAS, the significant character defining features of the Becker Residence and the site, which embodies the distinctive characteristics of the Mid-20th Century Late Modernist architectural style, are the following:

Exterior Features:

- Alternating upper and lower horizontal concrete roofline
- Square concrete "Breeze Blocks" detailing the exterior and interior walls
- Evenly punctuated floor to ceiling fixed and sliding window walls
- Clerestory windows set over the exterior doors
- The use of thin aluminum frames around the doors and window walls
- Concrete block chimney at the center of the North wall, flanked by glass
- Exterior garden entry courtyard

Interior Features:

- White terrazzo tile forming a path between the front and rear doors.
- Concrete beamed ceilings
- Interior "Breeze Block" walls
- White terrazzo hearth in front of the metal inset fireplace
- The fluidity of interior and exterior elements of the house including the engagement of the landscape areas.

WHEREAS, the City Council held a noticed public hearing on September 11, 2018 to consider the nomination of the Becker Residence as a Historic Landmark; and

WHEREAS, the City Council determined that the Becker Residence, constructed in 1961 meets the findings of Criterion B—Architectural, and is therefore eligible for an

individual local listing with a California Status Code of 5S2 – Individual property that is eligible for local listing or designation; and

WHEREAS, the City Council acknowledges that the Becker Residence is also eligible for an individual listing in the National Register of Historic Places as a significant example of Mid-Century architecture, therefore meriting a California Resource Status Code of 3S – Appears eligible for listing in the National Register as an individual property through survey evaluation; and

WHEREAS, the proposed project qualifies for a Categorical Exemption, pursuant to Sections 15301 and 15331 of the California Environmental Quality Act (CEQA) as it involves no expansion of an existing structure and pertains to preservation of a historic resource.

NOW THEREFORE, in consideration of the evidence received at the hearing, and for the reasons discussed by the Planning Commission at said hearing, the City Council now finds as follows:

Historical Landmark Designation Findings

Pursuant to the provisions of SMMC Chapter 17.82.050, a site may be designated a historical and architectural landmark by the City Council upon a recommendation by the Planning Commission if it meets the following criteria:

Criterion B - That the architectural style is representative of the work or is one of a few remaining examples of a notable builder, designer or architect, or, it embodies distinctive characteristics of a style, type, period, or method of construction, or, is a valuable example of architectural achievement or innovation such as the use of indigenous materials or craftsmanship.

The Becker Residence is an intact original example of an architectural type specimen, specifically a Mid-Century Modern / Late Modern residence with International Style associations. The structure has no alterations to the exterior façade. The character defining features include the use of square concrete “Breeze Blocks” for the exterior and interior perimeter walls, articulated concrete roof consisting of alternating upper and lower concrete planes that cantilever beyond the exterior walls, and the use of floor to ceiling exterior glass wall panels and open floor plan integrating exterior and interior spaces.

The design is of the type of craftsmanship that was representative in the United States in the Mid-20th Century, as well as having an association with post-World War II development of the San Gabriel Valley, and particularly with the City of Sierra Madre, where it is a rare example of its architectural type. Based on the findings of the Report, the property is architecturally distinguished and eligible for listing as a local landmark. The Structure also appears eligible for listing in the National Register as an individual property through further survey evaluation.

PURSUANT TO THE ABOVE FINDINGS, IT IS RESOLVED that City Council APPROVES of the designation of the Becker Residence located at 500 Mariposa Avenue as a local architectural Historic Landmark, and places this property on the

Register of Historical Landmarks List, subject to the conditions of approval in the attached Exhibit A therein.

PASSED, APPROVED AND ADOPTED, this 11th day of September 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Denis Delmar, Mayor
City of Sierra Madre

ATTEST:

Sue Spears, City Clerk

I SUE SPEARS, CITY CLERK OF THE CITY OF SIERRA MADRE, hereby certify that the foregoing Resolution Number was adopted by the City Council of the City of Sierra Madre at the regular meeting held on the 11th day of September, 2018.

EXHIBIT A

Historic Cultural Landmark– Becker Residence, 500 Mariposa Avenue

General Conditions:

The applicant and property owner shall:

1. Comply with all applicable provisions of the Sierra Madre Municipal Code, including but not limited to those Chapters pertaining to Zoning, Building and Construction, Vehicles and Traffic, and Health and Safety, and including all such provisions which may be contained in Uniform Codes which have been incorporated by reference within the Sierra Madre Municipal Code.
2. Comply with all applicable provisions of Federal, State and Los Angeles County law and regulations, including but not limited to the California Environmental Quality Act.
3. Execute and deliver to the City's Department of Planning & Community Preservation an Affidavit of Acceptance of Conditions on a form to be provided by such Department within ten business days of the date of this approval. This approval shall not be effective for any purpose until the Applicant complies with this condition.
4. Submit a copy of the Historic Resource Evaluation Report to the City of Sierra Madre Library archives.
5. To the fullest extent permitted by law, fully protect the City, its employees, agents and officials from any loss, injury, damage, claim, lawsuit, expense, attorneys' fees, litigation expenses, court costs or any other costs arising out of or in any way related to the issuance of this approval, or the activities conducted pursuant to this approval. Accordingly, to the fullest extent permitted by law, the applicant and property owner shall defend, indemnify and hold harmless City, its employees, agents and officials, from and against any liability, claims, suits, actions, arbitration proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including, but not limited to, actual attorneys' fees, litigation expenses and court costs of any kind without restriction or limitation, incurred in relation to, as a consequence of, arising out of or in any way attributable to, actually, allegedly or impliedly, in whole or in part, the issuance of this approval, or the activities conducted pursuant to this approval. Applicant and property owner shall pay such obligations as they are incurred by City, its employees, agents and officials, and in the event of any claim or lawsuit, shall submit a deposit in such amount as the City reasonably determines necessary to protect the City from exposure to fees, costs or liability with respect to such claim or lawsuit.

(end of conditions)

PLANNING COMMISSION RESOLUTION 18-08

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SIERRA MADRE RECOMMENDING APPROVAL TO THE CITY COUNCIL OF THE DESIGNATION OF THE BECKER RESIDENCE AS A HISTORIC CULTURAL LANDMARK, TO BE INCLUDED IN THE SIERRA MADRE REGISTER OF DESIGNATED HISTORIC LANDMARKS FOR THE PROPERTY LOCATED AT 500 MARIPOSA AVENUE

THE PLANNING COMMISSION OF THE CITY OF SIERRA MADRE DOES HEREBY RESOLVE:

WHEREAS, an application for the designation of Historic Cultural Landmark Status was filed by:

**Ara Zenobians
500 Mariposa Avenue
Sierra Madre, CA 91024**

WHEREAS, the request for the designation of Historic Cultural Landmark status can be described as:

A request to designate the property, Becker Residence, located at 500 Mariposa Avenue, as a local Historic Cultural Landmark to be included in the City's Register of Designated Historic Landmarks List. Pursuant to Code Section 17.82.050, a property may be designated a historic landmark if it meets prescribed historic or architectural criteria; and

WHEREAS, the Historic Landmark Status would apply to the Residence at 500 Mariposa Avenue, Sierra Madre, CA, 91024; and

WHEREAS, the City of Sierra Madre recognizes the importance of protecting and preserving local sites and structures so as to retain its historic and cultural significance to the community; and

WHEREAS, the proposed designation is consistent with and serves to implement the general plan, specifically promoting a greater understanding and appreciation of the City's historic past and is consistent with general plan policies that pertain to compiling and maintaining an inventory of those architectural and historical resources within the City which are identified as significant; and

WHEREAS, a public hearing was held before the Planning Commission on August 2, 2018, with all testimony received being made part of the public record; and

WHEREAS, the Planning Commission reviewed the supporting documentation set forth in the Historical Resource Evaluation report, finding that the structure located at 500 Mariposa Avenue meets the criteria for a local landmark designation under Criterion B (Architectural), pursuant to Municipal Code Section 17.82.050 in that the

design that fully retains its original design and is a significant example for both its style and use of materials; and

WHEREAS, the Planning Commission finds that the architectural style and site warrants preservation of the land and buildings as a historical asset for the City. The Becker Residence is a rare and intact example of Mid-20th Century Late Modernist design in Sierra Madre, thereby contributing to the City's heritage housing stock; and

WHEREAS, the significant character defining features of the Becker Residence and the site, which embodies the distinctive characteristics of the Mid-20th Century Late Modernist architectural style, are the following:

Exterior Features:

- Alternating upper and lower horizontal concrete roofline
- Square concrete "Breeze Blocks" detailing the exterior and interior walls
- Evenly punctuated floor to ceiling fixed and sliding window walls
- Clerestory windows set over the exterior doors
- The use of thin aluminum frames around the doors and window walls
- Concrete block chimney at the center of the North wall, flanked by glass
- Exterior garden entry courtyard

Interior Features:

- White terrazzo tile forming a path between the front and rear doors.
- Concrete beamed ceilings
- Interior "Breeze Block" walls
- White terrazzo hearth in front of the metal inset fireplace
- The fluidity of interior and exterior elements of the house including the engagement of the landscape areas.

WHEREAS, the Planning Commission held a noticed public hearing on August 2, 2018 to consider the nomination of the Becker Residence as a Historic Landmark; and

WHEREAS, the Planning Commission determined that the Becker Residence, constructed in 1961 meets the findings of Criterion B—Architectural, and is therefore eligible for an individual local listing with a California Status Code of 5S2 – Individual property that is eligible for local listing or designation; and

WHEREAS, the Planning Commission acknowledges that the Becker Residence is also eligible for an individual listing in the National Register of Historic Places as a significant example of Mid-Century architecture, therefore meriting a California Resource Status Code of 3S – Appears eligible for listing in the National Register as an individual property through survey evaluation.

WHEREAS, the proposed project qualifies for a Categorical Exemption, pursuant to Sections 15301 and 15331 of the California Environmental Quality Act (CEQA) as it involves no expansion of an existing structure and pertains to preservation of a historic resource.

NOW THEREFORE, in consideration of the evidence received at the hearing, and for the reasons discussed by the Planning Commission at said hearing, the Planning Commission now finds as follows:

Historical Landmark Designation Findings

Pursuant to the provisions of SMMC Chapter 17.82.050, a site may be designated a historical and architectural landmark by the City Council upon a recommendation by the Commission if it meets the following criteria:

Criterion A - That the site is associated with local, state or national cultural, social, economic, political or natural history, events or persons significant to the history of Sierra Madre, or it reflects significant geographical patterns, including those associated with different eras of settlement and growth, particular transportation modes, or distinctive examples of park or community planning.

There were no persons of historical note to have lived in the house, rendering it ineligible for an individual listing on historic grounds.

Criterion B - That the architectural style is representative of the work or is one of a few remaining examples of a notable builder, designer or architect, or, it embodies distinctive characteristics of a style, type, period, or method of construction, or, is a valuable example of architectural achievement or innovation such as the use of indigenous materials or craftsmanship.

The Becker Residence is an intact original example of an architectural type specimen, specifically a Mid-Century Modern / Late Modern residence with International Style associations. The structure has no alterations to the exterior façade. The character defining features include the use of square concrete "Breeze Blocks" for the exterior and interior perimeter walls, articulated concrete roof consisting of alternating upper and lower concrete planes that cantilever beyond the exterior walls, and the use of floor to ceiling exterior glass wall panels and open floor plan integrating exterior and interior spaces.

The design is of the type of craftsmanship that was representative in the United States in the Mid-20th Century, as well as having an association with post-World War II development of the San Gabriel Valley, and particularly with the City of Sierra Madre, where it is a rare example of its architectural type. Based on the findings of the Report, the property is architecturally distinguished and eligible for listing as a local landmark. The Structure also appears eligible for listing in the National Register as an individual property through further survey evaluation.

PURSUANT TO THE ABOVE FINDINGS, IT IS RESOLVED that Planning Commission recommends to the City Council APPROVAL of the designation of the Becker Residence located at 500 Mariposa Avenue as a local architectural Historic Landmark, and places this property on the Register of Historical Landmarks List, subject to the conditions of approval in the attached Exhibit A therein.

The recommendation for approval is final, unless appealed to the City Council in writing within ten (10) days following the adoption of this Resolution, pursuant to the provisions of Section 17.60.120 of the Sierra Madre Municipal Code.

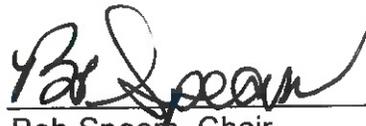
PASSED, APPROVED AND ADOPTED, this 2nd day of August 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:



Bob Spears, Chair
Sierra Madre Planning Commission

ATTEST:



Vincent Gonzalez, Director
Planning & Community Preservation Department

EXHIBIT A

Historic Cultural Landmark– Becker Residence, 500 Mariposa Avenue

General Conditions:

The applicant and property owner shall:

1. Comply with all applicable provisions of the Sierra Madre Municipal Code, including but not limited to those Chapters pertaining to Zoning, Building and Construction, Vehicles and Traffic, and Health and Safety, and including all such provisions which may be contained in Uniform Codes which have been incorporated by reference within the Sierra Madre Municipal Code.
2. Comply with all applicable provisions of Federal, State and Los Angeles County law and regulations, including but not limited to the California Environmental Quality Act.
3. Execute and deliver to the City's Department of Planning & Community Preservation an Affidavit of Acceptance of Conditions on a form to be provided by such Department within ten business days of the date of this approval. This approval shall not be effective for any purpose until the Applicant complies with this condition.
4. Submit a copy of the Historic Resource Evaluation Report to the City of Sierra Madre Library archives.
5. To the fullest extent permitted by law, fully protect the City, its employees, agents and officials from any loss, injury, damage, claim, lawsuit, expense, attorneys' fees, litigation expenses, court costs or any other costs arising out of or in any way related to the issuance of this approval, or the activities conducted pursuant to this approval. Accordingly, to the fullest extent permitted by law, the applicant and property owner shall defend, indemnify and hold harmless City, its employees, agents and officials, from and against any liability, claims, suits, actions, arbitration proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including, but not limited to, actual attorneys' fees, litigation expenses and court costs of any kind without restriction or limitation, incurred in relation to, as a consequence of, arising out of or in any way attributable to, actually, allegedly or impliedly, in whole or in part, the issuance of this approval, or the activities conducted pursuant to this approval. Applicant and property owner shall pay such obligations as they are incurred by City, its employees, agents and officials, and in the event of any claim or lawsuit, shall submit a deposit in such amount as the City reasonably determines necessary to protect the City from exposure to fees, costs or liability with respect to such claim or lawsuit.

(end of conditions)



City of Sierra Madre

NOMINATION APPLICATION FOR HISTORIC CULTURAL LANDMARK STATUS

Note: Please use the attached instructions when preparing this form. If more space is needed feel free to add as many sheets as necessary.

IDENTIFICATION

1. Name of proposed historic landmark Becker Residence
2. Street address 500 W. Mariposa Avenue, Sierra Madre, CA 91024
3. Assessor's parcel number 5768-026-015 (Please attach assessor's parcel map)
4. Complete legal description/tract _____
Block N/A Lot(s) ptn 2 APN No. 5768-026-015
5. Range of addresses on property 500 – 520 W. Mariposa Avenue
6. Present owner(s) Ara Zenobians Trustee, Ara Zenobians Trust
Street address 500 W. Mariposa Ave City Sierra Madre State CA Zip 91024
Mailing Address 500 W. Mariposa Avenue, Sierra Madre, CA 91024
Phone (h) (626) 840-3669 (w) () _____
7. Ownership is: Private Public _____ Commercial _____ Nonprofit _____
8. Present use Single Family Residence Original use Single Family Residence

DESCRIPTION AND CONSTRUCTION DETAILS

9. Architectural Style Late Modern
10. On a separate, attached page, briefly state the present physical description of the site or structure.

NAME OF PROPOSED MONUMENT Becker Residence

11. Construction date 1961
12. Architect(s)/Designer(s) and/or Engineer(s) Bissell and Duquette
13. Contractor/Builder Greg Snyder Development Company
14. Dates of enclosed photographs February 8, 2018

232 W. Sierra Madre Blvd., Sierra Madre, CA 91024
Telephone (626) 355-7135 Fax (626) 355-2251

15. Condition of site/structure: Newly restored/excellent Good _____ Fair _____
 Deteriorated _____ No longer in existence _____
16. Alterations Wall Surrounding North and East elevations added using same concrete block material as house (1963)

17. Current threats to site: None at present Private development _____ Zoning _____
 Vandalism _____ Other _____

SIGNIFICANCE

18. Briefly state historical and/or architectural importance, include dates, events and persons associated with the site:
Please see attached report for architectural description and historical importance.

19. Documentation (list books, surveys, newspaper articles, property records, or oral histories with dates):
Please see attached report for bibliography.

20. Date form prepared July 8, 2018 Preparer's Name Charles J. Fisher
 Organization (if any) _____ Address 140 S. Avenue 57, Highland Park, CA 90042
 Phone (323) 256-3593

CONSENT OF OWNER

21. I understand that by placing my property on the Sierra Madre Register of Historic Landmarks, my property is subject to all provisions of the Sierra Madre Municipal Code Chapter 17.82.

Charles J. Fisher
 OWNER'S SIGNATURE

July 8, 2018
 DATE

Historical Resource Evaluation



Becker Residence

500 W. Mariposa Avenue, Sierra Madre

**North 76.67 feet of the South 1260 feet of the East 110.04 feet
of the West 521.4 feet of Lot 2, Sierra Madre Tract,
as per Map Recorded in Book 4, Page 502 and 503 of
Miscellaneous Records of Los Angeles County and the North
76.67 of Lot 45, Park Manor, as per Mar Recorded in Book 11,
Page 160 of Maps, Records of Los Angeles County.**

Prepared by:

Charles J. Fisher, Historian
140 S. Avenue 57
Highland Park, CA 90042

© July 2018

Table of Contents

I. Executive Summary1

II. Methodology4

III. Historic Property Regulations.....5

IV. Architectural Description10

V. Architectural Significance11

V. Construction History13

VII. Historical Outline14

VIII. Historical Significance19

IX. Conclusion20

X. Photographs21

XI. Bibliography30

Appendixes

Building Permit List.....32

Section I

Executive Summary

The purpose of this report is to evaluate the structure located at 500 W. Mariposa Avenue, in the City of Sierra Madre, California, to determine whether it meets the requirements as a historical resource in accordance with Section 15064.5 of the California Environmental Quality Act (CEQA). The ultimate conclusions in this report represent the professional opinions of the author and are based on the data that has been found through research of the historical and architectural background of the subject property that was available at the time of preparation, as well as the application of local, state and federal criteria of eligibility as well as the best professional practices.

This report has been prepared for the property owner, Ara Zenobians for the purpose of determining the level of significance of the structure that is presently on the property. The report looks at the resource at the National level in order to determine a California Historical Resource Status Code, however it is also discussed at the local level for the purpose of establishing its level of significance under the Sierra Madre City ordinance.

The author is a professional historian with extensive experience in property research and historic preservation, dating from the mid 1980's. This background includes the research, preparation and/or advocacy of over 160 Historic Cultural Monument Nominations for the City of Los Angeles, 2 for Ventura County, 1 in the City of Ojai and 3 in the City of Sierra Madre, as well as research and documentation of numerous other historic structures. Other qualifications include work as a past president and board member of the Highland Park Heritage Trust, past co-chair of the Cultural Resources Committee of the Los Angeles Conservancy, president of the Heritage Coalition of Southern California and 28 years doing property research for Transamerica Real Estate Tax Service.

The resource to be evaluated is a 1-story, single-family residential building built in 1961 and located at the center of the property, referred to as the Becker Residence, named for its first owners, William D. and Betty J. Becker. It is sited on a portion of Lot 2 of the Sierra Madre Tract, which is recorded in Book 4, Page 502-503 of Miscellaneous Records in the Office of the County Recorder of Los Angeles County, and is identified with Los Angeles County Assessor's Parcel No. 5768-026-015.

The structure is not presently listed on any local, state or federal register nor is it listed as a contributor to any local, state or federal historic district

The full legal description of the property is as follows:

PARCEL 1:

THAT PORTION OF LOT 2 OF THE SIERRA MADRE TRACT, IN THE CITY OF SIERRA MADRE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 4, PAGES 502 AND 503 OF MISCELLANEOUS RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF LOT 7, TRACT NO. 26016, AS SHOWN IN BOOK 671, PAGES 83 AND 84 OF MAPS OF SAID COUNTY; THENCE NORTH 88° 46' 46" EAST ALONG THE SOUTH LINE OF MARIPOSA AVENUE, AS SAID STREET IS SHOWN AND DELINIATED ON THE MAP OF SAID TRACT NO. 26016, A DISTANCE OF 110 FEET; THENCE SOUTH 1° 25' 00" EAST 76.67 FEET; THENCE SOUTH 88° 46' 46" WEST A DISTANCE OF 110 FEET TO THE SOUTHEAST CORNER OF LOT 7 OF SAID TRACT NO. 26016; THENCE NORTH 1° 25' 00" WEST, ALONG THE EASTERLY LINE OF SAID LOT 7, A DISTANCE OF 76.68 FEET TO THE POINT OF BEGINNING.

EXCEPTING THAT PORTION WITHIN THE LINES OF SAID MARIPOSA AVENUE.

PARCEL 2:

THE NORTH 76.68 FEET OF LOT 45 OF PARK MANOR, IN THE CITY OF SIERRA MADRE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 11, PAGE 160 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPTING THAT PORTION INCLUDED WITHIN THE LINES OF MARIPOSA AVENUE AND PARK AVENUE.

The subject house was designed by architects Bissell and Duquette and built by the Greg Snyder Development Company in 1961 as a model home.

The site is situated in the Western portion of the City of Sierra Madre and is located at 34.160804°,-118.066807°, below the Northern Foothills.



Red arrow points to Becker Residence on detail of United States Department of Interior Topographic Map of Sierra Madre, Los Angeles County, California.

Section II

Methodology

In evaluating a potential historic property, several criteria are employed, including an analysis of architectural and historical significance, as well as specific evaluations as to whether the subject property meets the various requirements for it to be considered historic.

These requirements may include the age and rarity of the design, significance of an architect, builder or owner/resident of the property, along with how the structure relates to its historic context, how much of its own architectural integrity has survived as well as whether non-historic alterations can be easily reversed.

Age and integrity are important criteria here because the structure was built 57 years ago. However it has also undergone numerous alterations and additions.

A site visit was made on February 8, 2018 when photos were taken both the interior and exterior of the subject property.

An analysis was also made of the history of the structure including owners, occupants, using various public records, such as census data, death records and newspaper citations. Some historical context was also gathered from previously published books and articles as noted in the bibliography.

Section III

Historic Property Regulations

In a determination of eligibility a potential historic resource must be considered under the California Environmental Quality Act (CEQA) to determine if it is either eligible for the California Register of Historic Resources (California Register). The California Register is modeled after the National Register of Historic Places (National Register). There are only a handful of differences in the standards for the National and California Registers. The California Register has a slightly lower integrity requirement than the National Register. A resource is also presumed to be historic if it is locally listed or has been identified as historically significant in a historic resources survey.

However, a preponderance of evidence could show that a property so is either no longer historic due to alterations subsequent to a survey or further examination has found that it does not meet the criteria and requirements set forth in the California Register. The National and California Register programs are discussed below.

National Register of Historic Places

The National Register is described in Title 36 of the Code of Federal Regulations as “an authoritative guide to be used by federal, state or local governments, private groups and citizens to identify the nation’s cultural resources and to indicate what properties should be protected from destruction or impairment.”

To be eligible for listing in the National Register, the resource must normally be at least 50 years of age and must possess significance in American history and culture, architecture or archeology. To be considered significant, a property must meet one or more of the following four established criteria:

- A. It must be associated with events that have made a significant contribution to the broad patterns of our history; or
- B. It must be associated with the lives of persons significant in our past; or
- C. It must embody the distinctive characteristics of a type, period, or method of construction, or that represents the work of a master, or that possess high artistic values, or that represent a significant and distinguishable entity whose components may lack individual distinction; or
- D. That it yield, or may be likely to yield, information important in prehistory or history.

The resource must also have integrity so that, according to National Register Bulletin #15 on How to Apply the National Register Criteria for Evaluation, “to be eligible for the National Register, a property must not only be shown to be significant under National Register criteria, but it must also have integrity”, which is the ability of the resource to convey its significance. In other words, a property must not be so altered from the condition during the period of significance, that it fails to show the reasons for that significance.

A resource should also be significant within a historic context to be eligible for listing. According to National Register Bulletin #15, historic contexts are “those patterns, themes or trends in history by which a specific occurrence, property, or site is understood and its meaning (and ultimately its significance) within history or prehistory is made clear.” The significance of a historic property can be determined only when it is evaluated within its historic context. The resource must represent an important aspect of the area’s history or prehistory and still have the integrity to convey that to qualify for the National Register.

The National Register also allows for the establishment of historic districts, where the properties may not be eligible for individual listing, but as a grouping, convey both the integrity and context to meet one or more of the four criteria.

California Register of Historic Resources

The California Register was established in 1992, when Governor Pete Wilson signed Assembly Bill 2881. Like the National Register, the California Register is used by state and local agencies, private groups and individual citizens to identify and list historic resources and to help determine which resources are to be protected, to the extent prudent and feasible, from substantial adverse impacts.

The California Register consists of all California properties that are listed on or determined eligible for the National Register and all California Landmarks from No. 770 up, which are automatically listed, as well as others that are directly nominated by an application processed through a public hearing process and are determined eligible for listing by the State Historic Resources Commission (SHRC). In addition, those California Points of Historical Interest that have been evaluated by the Office of

Historic Preservation (OHP) and have been recommended to the SHRC are automatically listed.

To be eligible for listing in the California Register, the resource must normally be at least 50 years of age and must possess significance in local, state or national, under one or more of the following four criteria:

- 1.) It is associated with events that have made a significant contribution to the broad patterns of local or regional history, or the cultural heritage of California or the United States; or
- 2.) It is associated with the lives of persons significant to local, California or national history; or
- 3.) It embodies the distinctive characteristics of a type, period, or method of construction, or that represents the work of a master, or that possess high artistic values; or
- 4.) It has yielded, or has the potential to yield, information important in prehistory or history of the local area, California, or the nation.

Historic resources eligible for listing in the California Register may include buildings sites, structures, objects and historic districts. Resources less than 50 years of age may be eligible if it can be demonstrated that sufficient time has passed to understand their historical importance. While the criteria for the California Register is less rigorous with regard to the issue of integrity, there is the expectation that the resources reflect their appearance during their period of significance.

Sierra Madre Historical Landmark

In 1987, City adopted Ordinance 1036, which established the Cultural Heritage Commission of the City of Sierra Madre (CHC) along with a regulatory scheme for preserving structures of cultural and historic significance. In July 1997, by Ordinance 1134, City repealed Ordinance 1036, except for the list of properties designated as historic landmarks there under. In general, Ordinance 1134, known as the Historic Preservation Ordinance, made future private property listings on City's Register of Historic Landmarks "voluntary," while retaining on the Register of Historic Landmarks those structures already designated as historic landmarks. The Ordinance set out some of the benefits of designation as a historic landmark, including waiver of City building permit and plan check fees, the use of the State Historic Building Code as the governing building code, Mills Act contracts, and the availability of a conditional use permit procedure for changes of use. (Sierra Madre Mun. Code, § 17.82.060, subd. B.)

The ordinance authorizes the City Planning Commission to act as the Cultural Heritage Commission.

The owners of 29 properties (including the subject of this report) pushed a ballot initiative to remove them from the list as they were originally listed without their consent. The initiative passed, but it was challenged in court. The California Supreme Court upheld the lower court ruling that the delisting was not done in accordance with due process in 2000 threw out the initiative in that it violated the

California Environmental Quality Act by calling for the arbitrary removal of 29 listed landmarks from the official list of Historical Monuments without any findings under CEQA.

Historic resources as defined by CEQA also includes properties listed in “local registers” of historic properties. A “local register of historic resources” is broadly defined in Section 5020.1 (k) of the Public Resources Code, as “a list of properties officially designated or recognized as historically significant by a local government pursuant to a local ordinance or resolution.” Local are defined in essentially two forms:

- 1.) Historic resource surveys conducted by or for a local agency in accordance with the procedures and standards set by the State Office of Historic Preservation and are adopted by that agency. These surveys are to be periodically updated in order to maintain the most current list of potential historic resources.
- 2.) Landmarks designated under local ordinances or resolutions. These properties are “presumed to be historically or culturally significant.” (Public Resources Guide Sections 5024.1, 21804.1 and 15064.5)

A new measure was passed in 2001 authorizing a 120 day period in which property owner could ask to be removed from the designation. The owners of several of the historic properties filed such a request and it was subsequently removed. After the removal of those properties the remaining landmarks were renumbered to eliminate the gaps caused by the delisted resources.

The current Sierra Madre ordinance does not list any criteria for designation, but instead relies on the criteria listed at the state and national level. It does, however, list a series of procedural requirements under Section 2.28.30, "Powers and Duties", as follows:

Subject to applicable state laws and city ordinances, the commission shall have the following powers and duties:

- A. Adopt procedural rules for the conduct of its business in accordance with the provisions of this chapter;
- B. Conduct a comprehensive survey in conformance with state survey standards and guidelines of potential historic resources within the boundaries of the city. Periodically update the survey results. Transmit the survey to the city council for approval, to the city staff, and make it available to the public;
- C. Recommend in accordance with the criteria set forth in Section 17.82.050, Designation Criteria, including individual properties and landmark sites;

- D. With the consent of the respective owners thereof, maintain a local register of historic resources consistent with the National Register of Historic Places criteria, including individual properties and landmark sites, including all information required for each designation;
- E. Adopt development standards and submittal requirements to be used by the commission in reviewing applications for permits to construct, change, alter, modify, remodel, remove or significantly affect any historic landmark;
- F. Provide support on behalf of the city council regarding recommendations for the purchase by the city of fee or less-than-fee interests in property, transfer of development rights, easements or other mechanisms for purposes of historic resources preservation;
- G. Investigate and make recommendations to the city council on the use of various federal, state, local or private funding sources and mechanisms available to promote historic preservation in the city;
- H. Approve or disapprove, in whole or in part, or approve with conditions, applications for permits pursuant to Section 17.82.090 of this chapter;
- I. Review all applications for permits, environmental assessments, environmental impact reports, environmental impact statements, and other similar documents as set forth in this code, pertaining to historic landmarks;
- J. Cooperate with local, county, state and federal governments in the pursuit of the objectives of historic resource preservation;
- K. Keep minutes and records of meetings and proceedings including voting records, attendance, resolutions, findings, determinations and decisions. All such material shall be public record;
- L. Provide opportunity for owners' consent and direct public participation in all responsibilities delegated to the certified local government including the survey and National Register nomination process. Commission meetings shall be open to the public with published agenda and minutes in accordance with the California Open Meeting Act;
- M. Render advice and guidance, upon the request of the property owner or occupant, on the restoration, alteration, decoration, landscaping or maintenance of any historic landmark;
- N. Encourage and render advice and guidance to property owners or occupants on procedures for inclusion of an historic resource on the National Register of Historic Places;

- O. Participate in, promote and conduct public information, educational, and interpretive programs pertaining to historic resources preservation.
- P. Confer recognition upon the owners of designated landmarks by means of plaques or markers, and from time to time issue commendations to owners of designated landmarks or contributors who have rehabilitated their property in an exemplary manner;
- Q. Undertake any other action or activity necessary or appropriate to the implementation of its powers or duties to fulfill the objectives of historic resource preservation;
- R. Maintain on file with the city clerk, to be accessible to the public, three copies of any published standards or guidelines adopted or referenced by the commission or the ordinance codified in this chapter;
- S. This chapter shall be known as the historic preservation ordinance by the city of Sierra Madre;
- T. This chapter shall be voluntary and, notwithstanding any other provision of this chapter, shall be so interpreted so as not to impose any burden, limitation or restriction of property rights (or with regard to procedures with regard thereto) without the prior consent of the respective property owners, provided that once a property has been designated by the city council, with the consent of the property owner, as a historical landmark then this ordinance shall no longer be voluntary and all provisions shall apply.

Section IV

Architectural Description

The Becker Residence is a Mid-20th Century Modernist design, built in an articulated L-shaped plan with square concrete “Breeze Blocks”, using an articulated concrete roof. The single pane glass front door of the house is set in the center of the front facade to the right of an attached open carport. The side walls are evenly punctuated with floor to ceiling fixed single pane windows. The front and North side of the houses are set behind walls built of the same block material as the house, forming a garden patio around the house. A black mesh gate with stainless steel backing is in the wall in front of the front door. A glass door is at the rear of the house, forming a full path from front to rear.

A rectangular swimming pool is set within the rear yard between the two wings of the house. The pool deck as well as the exterior walkways are made of pebbled concrete with a smooth concrete deck surrounding the pebbled deck. Small garden beds are set next to the house. An opaque glass sliding door accesses the pool from the master bedroom.

Architectural details include alternating upper and lower horizontal cantilevered concrete rafters along the roofline. Concrete covered beams at ends of roof, single pane clerestory windows over exterior doors, thin aluminum frames around doors and windows and a concrete block chimney at the center of the North wall, flanked by glass.

Interior features include white terrazzo tile (which forms a path between the front and rear doors) and orange cork floors, concrete beamed ceilings, the interior walls being the same material as the exterior walls and a white terrazzo hearth in front of the inset metal fireplace. The overall design is instrumental in merging the interior with the exterior elements of the house.

Section V

Architectural Significance

The Becker Residence is a mid-20th Century Modernist house, best described as an example of Late Modernism, which was in vogue at the time of its construction. Late Modernism takes the design of the building to the level of sculpture, making it an art piece in itself. The house is still heavily influenced by the International style, which epitomizes the use of glass in the exterior walls and an open floor plan to bring together the interior and exterior spaces.

Late Modernism begins its story in the immediate period past World War II and is a study of how modernism was transformed, assimilated, and sometimes institutionalized after 1945, before being challenged in the 1960s and 1970s. Like the earlier Modern buildings, Late Modernism architecture was reductive and functionalist. In addition to refining or reformulating earlier Modern concepts, Late Modernism also rehabilitated certain out-of-favor Modernist features including radial corners, glass blocks, and belt courses, although none of these features are found in the subject house.

The Becker Residence deviates from textbook Late Modernism in several areas. The windows follow a vertical rather than horizontal pattern and are an integral part of the design. The windows are almost flush with the exterior walls, rather than being deep set. However, the structure is horizontally oriented, the windows are hooded by the cantilevered eaves, the walls are of concrete, the functional features are incorporated as decorative elements, the shed like near flat roof and the lack of attached ornament, while the overall design gives a dramatic sculptural conception of the building's overall volume, all of which are features of Late Modernism.

Late Modern style architects imagined their buildings not as a simple straightforward set of volumes, but as highly articulated sculptural forms, albeit rectangular ones. This is the case even when these sculptural forms are simply the result of structural engineering considerations. In the visual arts, Late Modernism encompasses the overall production of most art made between the aftermath of World War II and the early years of the 21st Century. The terminology often points to similarities between Late Modernism and Post-Modernism, although there are distinct differences.

In Late Modernism architecture, design elements convey the message of simplicity. The basic geometric forms, elements without decoration, simple materials and the repetitions of structural elements represent a sense of order and essential quality. The movement of natural light in buildings reveals simple and clean spaces. In late 19th century as the arts and crafts movement began to be popular in Britain, people valued the attitude of 'truth to materials', with respect to the profound and innate character-

istics of materials. Modernist architects humbly 'listen to figure,' seeking essence and simplicity by rediscovering the valuable qualities in simple and common materials.

The use of concrete blocks as a visible construction element was pioneered by Frank Lloyd Wright in his four "textile block" houses, beginning with the Millard House, in Pasadena and followed by the Innes, Freeman and Storer Houses in Los Angeles. Over the ensuing decades, concrete blocks found their way into other styles as well as Modernism, such as some Post World War II Ranch Houses, but never really caught on as a mainstream domestic construction material.

In the Becker Residence, the blocks become the primary design element for both the interior and the exterior of the house. Originally constructed as a model home prototype, the house fully retains its original design and is a significant example for both its style and materials.



**premiere
showing**

Sierra Madre model home: 500 Mariposa, one block south of Sierra Madre Boulevard near Michillinda Avenue. Combines glass with masonry walls to take advantage of year-round indoor-outdoor living.
Builder: Greg Snyder Development Company
Architect: Bissell & Duquette, A.I.A.

Model Home Ad in the Los Angeles Times on September 24, 1961.

Section VI Construction History

The Becker Residence was constructed in 1961 on a portion of Lot 2 of the Sierra Madre Tract by the Greg Snyder Development Company, which had purchased the property on July 21st of that year. It was designed by the architectural partnership of George Bissell and William Duquette and built by the Snyder company

The land had been part of a of a 3.68 acre parcel that was the last part of a ranch owned by Laurel E. Steinberger since 1885. The original permit lists the cost of the house and open garage as \$17,260. A slightly earlier permit for the foundation work is missing from the city file on the property.

The swimming pool was built as an integral part of the original project. The matching wall on the North and East sides of the house were added in 1963 by William Becker, who had bought the house from Snyder in December of 1962. The house which was built



with its own sewer system, was connected to the public sewer in 1983 and the kitchen and bathrooms were restored by the current owner in 2017.

The Sanborn maps do not get far enough to the West to show the Becker Residence (highlighted in yellow) in its original configuration, but the permit history does not indicate that there has been any change in the footprint of the original house.

As noted by the permit record, very little change has occurred to the property since the time of construction in 1961.

See appendix for a full listing of the various permit data.

Section VII *Historical Outline*

The Becker Residence is located in the Western part of Sierra Madre, on land that is a part of the Southwestern quarter of Lot 2 of the original Sierra Madre Tract. Sierra Madre, itself, was subdivided in 1881 by Nathaniel Coburn Carter, who had come out West from his native Lowell, Massachusetts, where he was born in 1840, in order to find a milder climate to help with his failing health. He had first visited the area in 1870, and then he brought his family out and settled in the Flores Ranch near San Gabriel in 1872. Two years later he organized "Carter Excursions", bringing trainloads of Easterners out to California to check out the place and maybe to buy land.

In 1881, Carter bought 845 acres of the Rancho Santa Anita from Elias J. "Lucky" Baldwin, as well as 150 acres from John R. and Betsy Richardson and an additional 108 acres from the Southern Pacific Railroad. This was the land, totaling 1,103 acres, which he then had surveyed and subdivided into the Sierra Madre Tract.

One of Carter's early sales was of the 40 acre Lot 2 of his tract to Robert F. and Elizabeth Ross of San Francisco. In January 1885, Mrs. Ross deeded a 10 acre Northwest quarter of the land to her adopted daughter, Maggie G. Steinberger.

The following year, her Son-in-Law, Laurel Eugene Steinberger teamed up with William B. Crisp as contractors and subdivided the land immediately to the South of his ranch. However, the individual lots in the Crisp and Steinberger Tract did not sell and land was eventually sold as one parcel to Frederick



Nathaniel Coburn Carter (1840-1904) - *Annals of Early Sierra Madre*
©1950.

K. Fishbeck on August 12, 1891. Fishbeck also bought the land immediately to the North, up to Mariposa Avenue, with the exception of a 4 acre rectangle retained at the Southeast corner of Mariposa and Sunnyside Avenues that was a portion of the Steinberger 10 acres. On September 23rd of that year, Fred Fishbeck and his wife transferred the land to their son, Charles W. Fishbeck, with the exception of Lots 3, 4 and 5 in Block "B" of the Crisp and Steinberger Subdivision. Several other transfers between various members of the Fishbeck Family occurred over the next several years. They eventually sold the land to an L. M. Green, who had the subdivision reverted back to acreage in 1904. On April 16, 1906, Green deeded the property to Lewis C. Torrance.

On January 8, 1907, Torrance filed the subdivision map for Park Manor, which divided all of the land that he owned. The Steinberger property was excluded from the subdivision but is at a slight angle to the land surrounding it. Torrance had the surveyors wrap Lot No. 45 around the Steinberger property on the South and East sides. The new tract also reestablished several streets that had been removed when the earlier tract was converted to acreage. A new street was Palm Drive/Court, which was located on a North-South trajectory just to the East of the Steinberger property as Palm Court. It was later renamed Park Avenue.

The Steinberger's retained most of their 10 acres until well after the second World War. They subdivided their holdings North of Mariposa into Tract No. 90, retaining Lots 3 and 4 for the family home at 529 E. Mariposa Avenue. Laurel Steinberger, who had been an important pioneer of the City of Sierra Madre was struck and killed by an automobile at Sierra Madre Boulevard and Lima at the age of 82 on October 6, 1940. He had also served as a City Councilman for Sierra Madre for several years.

During the 1950s, Steinberger's daughter, Honor Elizabeth Steinberger began selling off portions of the land South of Mariposa Avenue. The parcel at the Northeast corner of the property was deeded to the Greg Snyder Development Company on July 21, 1961. She also subdivided part of the land into Tract No. 26016 in 1960, creating seven lots, six of which surround Ross Place, named for her maternal grandparents. In 1975, the Northern parcel, that had contained the family home, was subdivided into Tract No. 25472, consisting of six lots surrounding Ross Court.

Gregory Burns Snyder was born in Buffalo, New York on May 30, 1931. His father, Earl P. Snyder, was also a contractor. His middle name was from his mother, the former Helen Burns. After serving in the military during the Korean War, he relocated to Los Angeles, where he married 22 year old Barbara J. Carroll on September 11, 1954. That marriage ended in divorce in December 1966. His second marriage, to Virginia, also ended in divorce in 1982. Between the two marriages, he had four sons. He went on to build a number of custom homes in Hacienda Heights and then, in partnership with his father, to establish new subdivisions in the high

desert and elsewhere, eventually retiring to Las Vegas, Nevada, where he passed away on May 4, 1999, at the age of 67.

Greg Snyder established his construction company when in his 20s and the Sierra Madre project was to be the one that established his credentials as a builder of note. He hired the architectural partnership of George Arthur Bissell and William Duquette to design an unusual custom home on the property that, according to one advertisement, "combines glass with masonry walls to take advantage of year round indoor-outdoor living" by utilizing an open floor plan within a modern concrete structure. The house was then marketed, along with several other unique concrete experimental homes, by Horizon Homes, which stated:

"They're excitingly new. If you've "seen them all" - now's the time to take a good look at these new Horizon Homes! They're excitingly new. They're different from all the rest. They're built solidly as well as beautifully. One look and you'll agree, concrete does make a world of difference! Here you'll see how durable modern concrete, in its many forms, textures and colors, adds so much warmth, comfort and charm to the home. Outdoors, too, you'll see intriguing examples of the many ways concrete makes home life more fun, less work. By all means, visit one of these Horizon Homes and get acquainted with a new concept in quality!

Being designed by different architects and built by different developers, each of the homes, all located in different areas, are unique in their own rights. The subject house is the only one to be built in Sierra Madre.

After being used as a means to market the uses of concrete in residential construction, which was already becoming commonplace in the desert city of Palm Springs, the homes were put on the market. The subject property was deeded to William D. and Betty J. Becker on December 28, 1962. According to city directories William Becker was an engineer. However, other than William D. Becker and Betty J. Reimann's marriage in California on August 25, 1948, nothing else verifiable has been located on either of the Beckers, who resided in the house for a decade before selling it to David R. and Joann C. (Matthews) Ruoff on February 1, 1973.

The Rouffs were newlyweds, having been married on August 22, 1971 at 28 and 26, respectively. However, their wedded bliss was short lived and they divorced on January 24, 1975.

The house was sold to Henry and Iris Cruse on May 23, 1975. Henry Cruse was born in England on August 26, 1927 and immigrated to the United States on October 14, 1964, living in Mt. Holly, New Jersey. He married Iris on September 27, 1969 and records show that they honeymooned at Niagara Falls before moving to Pasadena,

California. Henry Cruse was naturalized as a United States citizen on November 5, 1973. The Cruse's lived in the house until December 5, 1986, when they conveyed it to Emily Villanueva and Michelle Unterberger and relocated to San Dimas, California, where Henry passed away on September 10, 2007.

Villanueva and Unterberger owned the house until March 16, 1989, when they sold it to Richard and Emily Duggan, who were to retain it for the next 17 and a half years, deeding it Jeffrey M. and Dia Kroeger on September 1, 2016. The Kroeger's were not there long, selling it three months later to the current owner, Ara Zenobians, on January 10, 2017.

The architects of the house both had a high level of experience before taking on the Snyder project:

George Allen Bissell was born Los Angeles, California, on January 31, 1927. The family relocated to Covina, California, where he received his early education. He served in the Merchant Marine During World War II, seeing action in the South Pacific.

After the war he went back to school to earn his degree in architecture at the University of Southern California, graduating in 1953. He was to practice architecture for the next 52 years, moving his office to Newport Beach in the early 1960s, he served as the president of the Orange County Chapter of the American Institute of Architects and then to the California Chapter of the AIA shortly after. In 1974 he was elected to the A.I.A. College of Fellows. In 1978 he founded the Monterey Design Conference which is now an internationally recognized biannual event. In 1980 he was elected to the national board of the A.I.A. and in 2000 was honored with the American Institute of Architects Lifetime Achievement Award for a "distinguished career as a consummate design architect with bold vision and progressive ideas".

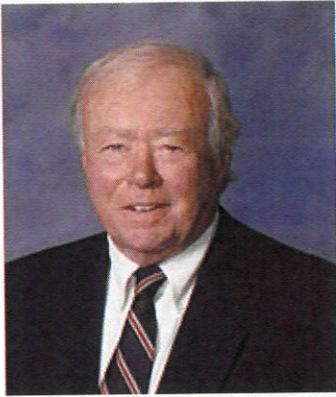
He remained an avid sailor, being a member of three yacht clubs. He married Laurene "Lari" Conlon in Los Angeles on November 23, 1947, and they had 5 children. He continued to run his architecture business until 2005, passing away on January 2, 2010, at the age of 82.

William Lois Duquette was also born in Los Angeles, on December 31, 1924. His father, William E. Duquette, was a noted women's clothing designer also born in California. During World War II he served under General George Patton with the 705 Tank Destroyer Battalion and then with the 101st Airborne during the Battle of the Bulge and was a part of the group that liberated the Mauthauson Concentration Camp in Austria.

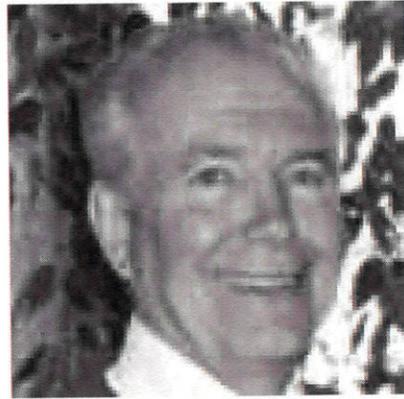
After the war he attended Pasadena City College and then the University of California School of Architecture at Berkeley, where he received his degree in 1951. His initial architectural work was in the Los Angeles area, including the short lived partnership with George Bissell that produced the subject residence.

He established his own architectural firm in the Bay Area in 1963. He also went into teaching and developed the architectural department at West Valley College in Saratoga, California, where he taught for 20 years. He was a fellow of the American Institute of Architects and was a member of the Santa Clara Valley Chapter of the A.I.A. He was also known as an inventor

He married his wife, Elizabeth in 1948 and the couple had nine children. He passed away on June 15, 2010 at the age of 85.



George Arthur Bissell, Jr.



William Louis Duquette

Section VIII

Historical Significance

The Becker Residence is an outstanding example of a concrete block Modernist home that was one of the few Mid-Century Modern homes in Sierra Madre. It was constructed in 1961, on land that was a part of the estate of early Sierra Madre resident, Laurel Eugene Steinberger.

The house is an early example of Late Modernism, designed as an experimental house to promote the use of concrete blocks in residential construction. The open floor plan, articulated roofline and extensive use of glass in the exterior walls gives the structure a unique design and presence. The architects Bissell and Duquette both appear to have made significant impacts in the field.

There was no association with any owners of note. The house is not a pioneer house for Sierra Madre. It does appear to have been owner occupied for almost all of its existence and had very few changes made since the original construction.

The house is a visible reminder of the Mid 20th Century development and history of Sierra Madre, it is not associated with anyone of major significance at the national, state or local level. As an intact example of its style, the house would be potentially eligible for an individual listing on the National Register of Historic Place as a fine example of Mid-Century architecture.

Section IX

Conclusion

The Becker Residence is an intact original example of a architectural type specimen, specifically that of a custom Mid-Century Modern/Late Modern residence. The house has had a no changes to the exterior façade or internal elements since its original construction.

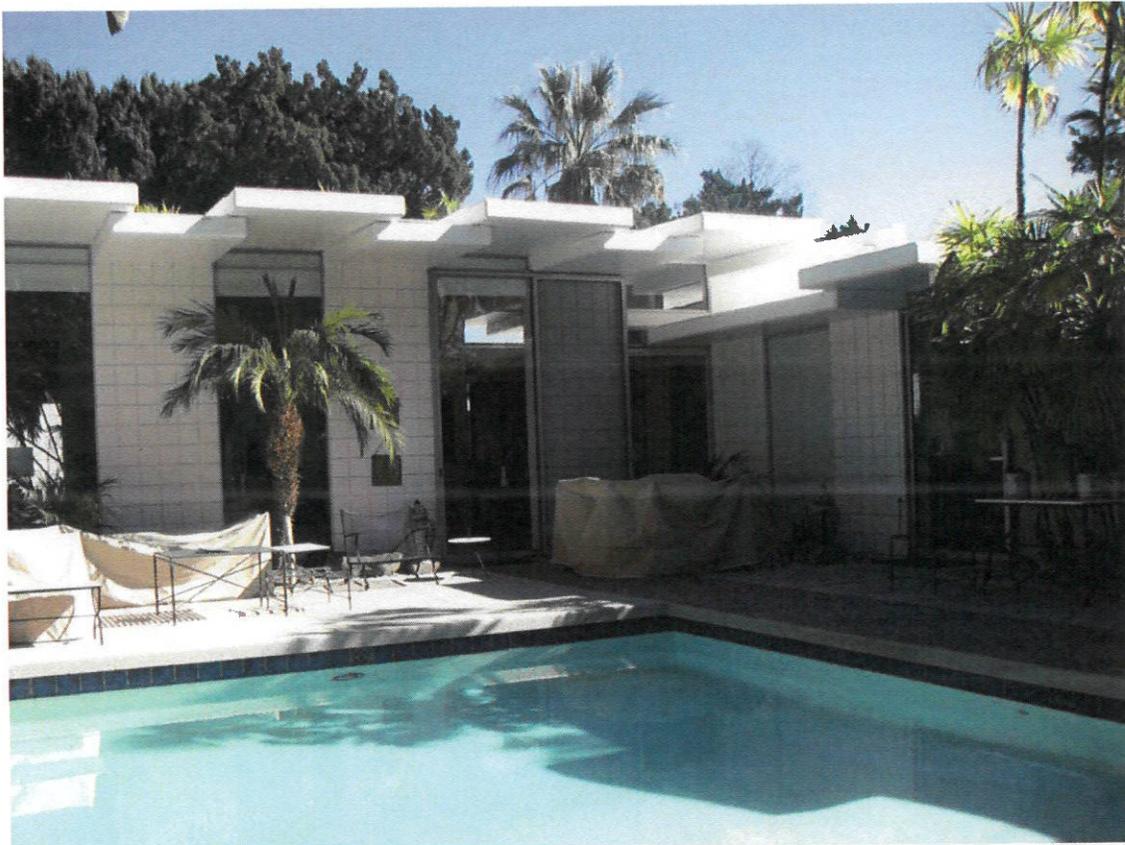
The house is architecturally distinguished at an individual level. The design is both representative of the type of practical craftsmanship that was representative in the United States in the mid 20th Century, as well as it having an association with the post-World War II development of the San Gabriel Valley, and particularly with the City of Sierra Madre, where it is a rare example of its architectural type.

There were also no persons of historical note to have lived in the house, rendering it ineligible for an individual listing on historic grounds.

Therefore, based on its merits as an architectural type specimen design, the residence is eligible at an individual level, therefore meriting a California Historic Resource Code of 3S.

As such it is also eligible for an individual local listing with a status code of 5S.

*Section X
Photographs*



Becker Residence, courtyard facade, 500 W. Mariposa Avenue, Sierra Madre, Feb. 8, 2018 (Charles J. Fisher photo)



Becker Residence, satellite view, 500 W. Mariposa Avenue, Sierra Madre, c 2017 (Google Earth Satellite View photo)



Becker Residence, Mariposa view, 500 W. Mariposa Avenue, Sierra Madre, Feb. 8, 2018 (Charles J. Fisher photo)



Becker Residence, Park Avenue facade, 500 W. Mariposa Avenue, Sierra Madre, Feb. 8, 2018 (Charles J. Fisher photo)



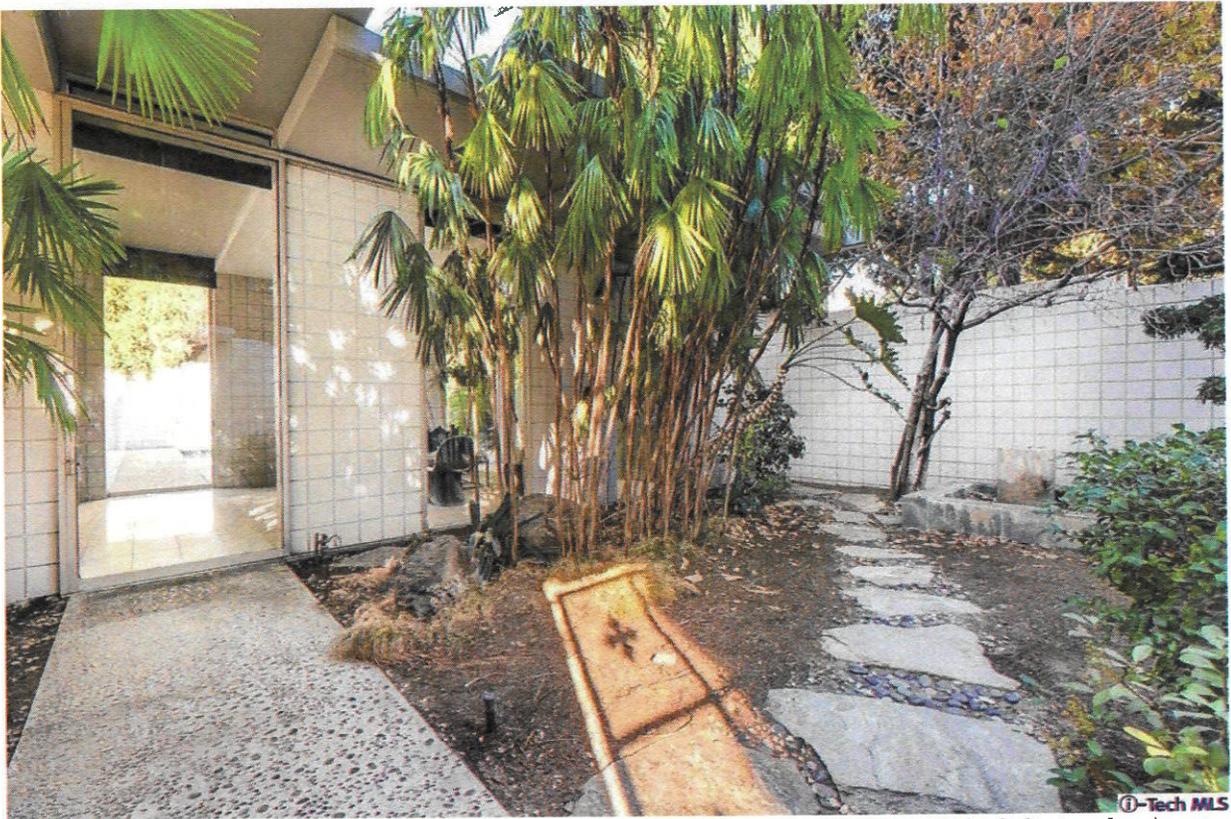
Becker Residence, carport, 500 W. Mariposa Avenue, Sierra Madre, Feb. 8, 2018 (Charles J. Fisher photo)



Becker Residence, Northeast corner, 500 W. Mariposa Avenue, Sierra Madre, Feb. 8, 2018 (Charles J. Fisher photo)



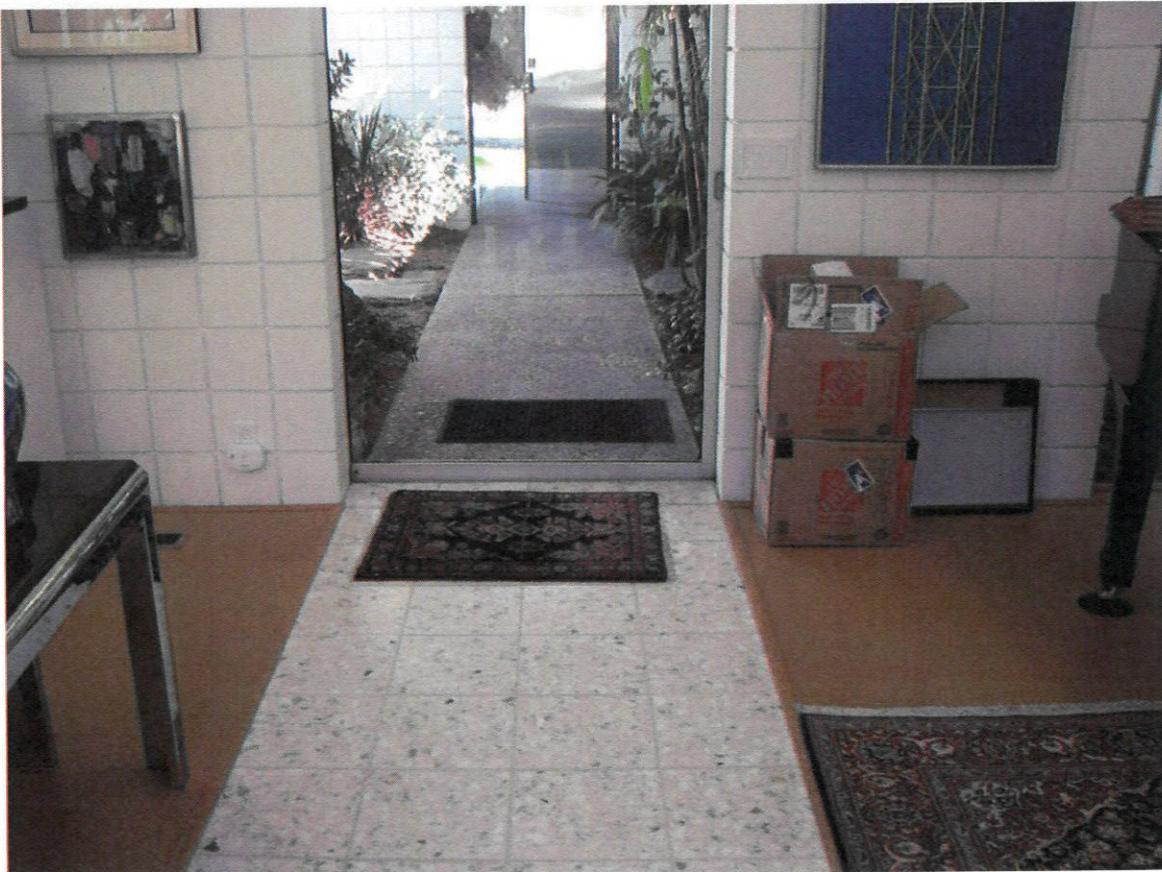
Becker Residence, front entrance through wall, 500 W. Mariposa, Sierra Madre, Feb. 8, 2018 (Charles J. Fisher photo)



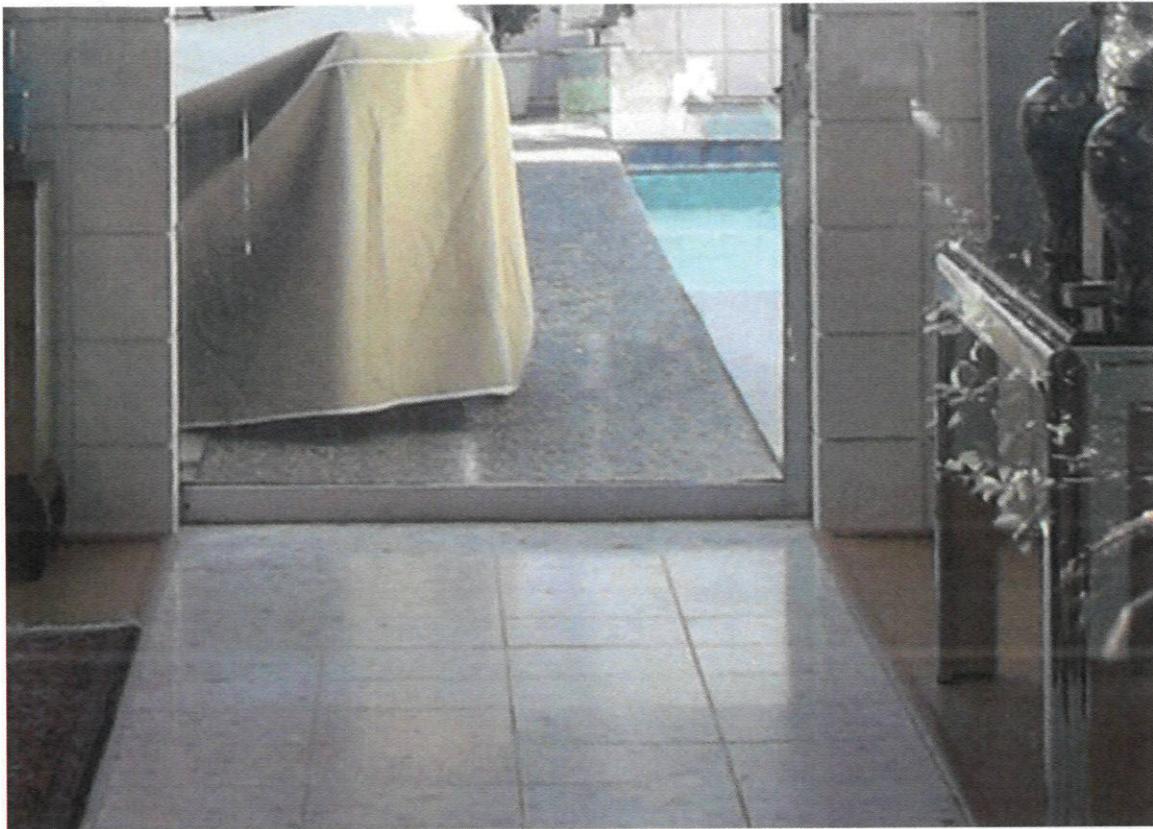
Becker Residence, front courtyard, 500 W. Mariposa Avenue, Sierra Madre, 2017 (Multiple listing photo)



Becker Residence, front entry, 500 W. Mariposa Avenue, Sierra Madre, Feb. 8, 2018 (Charles J. Fisher photo)



Becker Residence, front entry, 500 W. Mariposa Avenue, Sierra Madre, Feb. 8, 2018 (Charles J. Fisher photo)



Becker Residence, rear entry, 500 W. Mariposa Avenue, Sierra Madre, Feb. 8, 2018 (Charles J. Fisher photo)



Becker Residence, living room, 500 W. Mariposa Avenue, Sierra Madre, Feb. 8, 2018 (Charles J. Fisher photo)



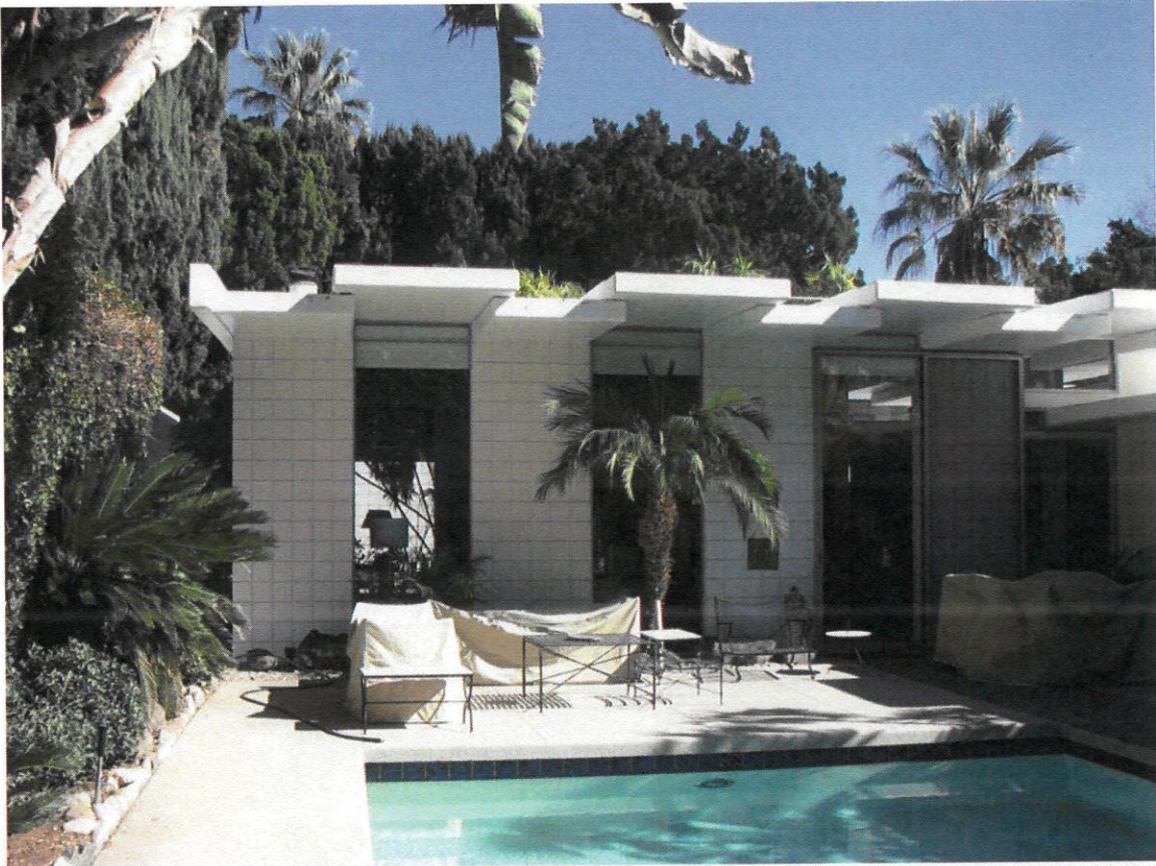
Becker Residence, fireplace, 500 W. Mariposa Avenue, Sierra Madre, Feb. 8, 2018 (Charles J. Fisher photo)



Becker Residence, living room to kitchen, 500 W. Mariposa Ave, Sierra Madre, Feb. 8, 2018 (Charles J. Fisher photo)



Becker Residence, rear door, 500 W. Mariposa Avenue, Sierra Madre, Feb. 8, 2018 (Charles J. Fisher photo)



Becker Residence, rear facade, 500 W. Mariposa Avenue, Sierra Madre, Feb. 8, 2018 (Charles J. Fisher photo)



Becker Residence, rafters, 500 W. Mariposa Avenue, Sierra Madre, Feb. 8, 2018 (Charles J. Fisher photo)

Section XI Bibliography

- Bowen, Edith Blumer.....Annals of Early Sierra Madre © 1950
- Cowan, Robert G Ranchos of California © 1956 & 1977
- Keith, Elizabeth P.....Sierra Madre Vistas, A Pictorial History of Sierra Madre © 1976
- McAlester, Virginia and Lee.....A Field Guide to American Homes © 1990
- Zack, Michelle.....Southern California Story, Seeking the Better Life in Sierra Madre © 2009

Other Sources

Los Angeles Times Articles:

- Sierra Madre A Live American Community.....June 30, 1886, Page O 3
- Sierra Madre Founder Passes.....September 3, 1904, Page 7
- Man, 82, Loses Life in Traffic.....October 6, 1940, Page 14
- Classic Design Credited With Rush of Sales.....September 23, 1962, Page I24
- Dramatic Homes in Hacienda Heights.....November 18, 1962, Page SG14

Orange County Register Article:

- George Arthur Bissell Obituary.....January 9, 2010

Reports:

- National Register Bulletin No. 15.....How to Apply National Register Criteria for Evaluation, 1990

Other Official Records:

- Los Angeles County Tract Maps
- Los Angeles County Assessor's Office Maps and Tax Records
- United States Census Records from 1880 through 1940
- Sierra Madre City Directories
- Social Security Death Index
- California Death Index

Appendix

Building Permit History
273 W. Mariposa Avenue
Sierra Madre

- July 18, 1961: Building Permit No. 7311 to lay foundation at 500 W. Mariposa Avenue.
Owner: Gregory B. Snyder
Architect: Bissell and Duquette
Contractor: Greg B. Snyder
Cost: Unknown (permit not in file)
- July 19, 1961: Building Permit No. 7320 to construct a 1-story 55' X 76' concrete block on a portion of the South ½ of Lot 2 of the Sierra Madre Tract, at 500 W. Mariposa Avenue.
Owner: Gregory B. Snyder
Architect: Bissell and Duquette
Contractor: Greg Snyder Development Company
Cost: \$17,260.00
- August 2, 1961: Electrical Permit No. 7060 install a temporary power pole.
Owner: Greg Snyder
Architect: None
Contractor: Walton Electric Corp.
Cost: Not Listed
- August 3, 1961: Plumbing-Sewer Permit No. 7736 to install 2 bath tubs, 4 lavatories, 1 dishwasher, 1 water heater, 1 kitchen, 1 gas-fuel-light 1 refrigerator, pool drain, auto washer, hook up waster service and sewer line.
Owner: Greg Snyder
Architect: None
Contractor: Earl (Pat) Standley
Cost: Not Listed
- August 24, 1961: Electrical Permit No. 7075 install tank for pool.
Owner: Greg Snyder
Architect: None
Contractor: Walton Electric
Cost: Not Listed

- August 24, 1961: Electrical Permit No. 7075 install 68 outlets, 17 sockets, 6 fixtures, 1 single horsepower electric motor and service equipment .
Owner: Greg Snyder
Architect: None
Contractor: Walton Electric
Cost: Not Listed
- January 21, 1963: Building Permit No. 7802 to build block wall.
Owner: Jean Becker
Architect: None
Contractor: Owner
Cost: \$1,350.00
- May 4, 1983: Sewer Permit No. 15616 to connect house sewer to public sewer.
Owner: Mr. Cruse
Architect: None
Contractor: Paul Roberts, Inc.
Cost: Not Shown
- April 18, 2017: Electrical Permit No. 206094 to install 30 outlets, 20 fixtures, 4 home appliances, 3 cooking appliances and panel upgrade.
Owner: Ara Zenobians
Architect: None
Contractor: Medicta Electrical
Cost: Not Shown
- April 18, 2017: Plumbing Permit No. 206094 to install 3 water closets (toilets), 2 shower heads, 3 lavatories (wash basins), 1 kitchen sink, 1 auto washer, 1 dish washer, hook up gas to fireplace and install new water heater.
Owner: Ara Zenobians
Architect: None
Contractor: Rodney Overstreet Plumbing
Cost: Not Shown



City of Sierra Madre Agenda Report

Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member

Sue Spears, City Clerk
Michael Amerio City Treasurer

TO: Honorable Mayor Delmar and Members of the City Council

FROM: Vincent Gonzalez, Planning & Community Preservation Director 

REVIEWED BY: Gabe Engeland, City Manager 

DATE: September 11, 2018

SUBJECT: **UPDATE ON SCAG 2020 REGIONAL TRANSPORTATION PLAN /
SUSTAINABLE COMMUNITIES STRATEGY PROJECTIONS**

STAFF RECOMMENDATION

Staff recommends that the City Council approve the revised (reduced) growth forecast numbers, and approve Resolution No. 18-47, designating Vincent Gonzalez, Director of Planning and Community Preservation, to verify land use data and submit the Data Input and Verification Form with adjusted population, household and employment forecasts to SCAG.

ALTERNATIVES

1. Approve the revised (reduced) growth forecast numbers, and approve Resolution No. 18-47, designating Vincent Gonzalez, Director of Planning and Community Preservation, to verify land use data and submit revised local growth forecasts to SCAG;
2. Provide direction to staff to revise the growth forecast numbers and to return with further analysis;
3. Do not provide revised growth forecasts to SCAG; SCAG will use the allocated growth forecast it has generated for the RTP/SCS.

SUMMARY

The purpose of this report is to update the City Council regarding the Southern California Association of Governments' (SCAG) estimates of Population, Households and Employment in the City for the years 2020 through 2045. These projections will be used as a basis for updating their 2020 Regional Transportation Plan (RTP) and Sustainable Communities Strategies (SCS) in compliance with AB 32 and SB 375 requirements.

The RTP/SCS are updated by SCAG every 4 years. As such, SCAG has initiated the

FOR CITY COUNCIL AGENDA _____

ITEM NUMBER_ 3 _

process of updating their current RTP/SCS by providing its population, households and employment estimates to its member cities for review and comment prior to including the data in the 2020 RTP/SCS. The last time Sierra Madre provided input to SCAG was in 2014. It is important to note that, although SCAG is seeking input from its member cities regarding their projections, if Sierra Madre chooses not to comment or provide revised estimates, SCAG's estimates will be used as the basis for its 2020 RTP/SCS.

Staff had the opportunity to meet with SCAG on three occasions. SCAG also assigned two planners to the City of Sierra Madre for two full working days to provide support to planning staff to review the City's land use and zoning maps, vacant parcel data, and review SCAG's projections for population, households, and employment through 2045. In response to these meeting, staff is working with SCAG to adjust the population and household projections accordingly.

SCAG is requesting that the City submit the Data Input and Verification Form by September 30, 2018.

Staff seeks the City Council's approval of the revised (reduced) growth forecast numbers, and seeks the City Council's approval of Resolution No. 18-47, designating Vincent Gonzalez, Director of Planning and Community Preservation, to verify land use data based on current land use and zoning and submit revised local growth forecasts to SCAG.

ANALYSIS

Background

In 2006, the California Legislature passed Assembly Bill 32 (AB 32), known as the Global Warming Solutions Act of 2006, thereby establishing a comprehensive program to achieve quantifiable reductions of greenhouse gas (GHG) emission to 1990 levels, which translate to a 25 percent reduction by the year 2020 for the state of California. Furthermore, the bill requires an ultimate 80 percent reduction below levels by year 2050.

In order to meet these requirements, the Legislature also passed Senate Bill 375 (SB 375) in 2008 to align the Planning processes for regional transportation, housing and land use. SB 375 establishes a direct link between land use and transportation policy with GHG reductions and authorizes the Air Resources Board to set GHG emission reduction targets for each region and to review their plans outlining how these targets will be achieved. SB 375 identifies three tools for reducing carbon emissions, (1) Land use and transportation planning; (2) Transportation policies such as tolling, and (3) Transportation investments such as new rapid bus lines.

The goals established by SB 375 include the use of regional transportation planning to meet AB 32 targets, CEQA streamlining for residential projects in transit priority areas, and coordination of Regional Housing Needs Allocation (RHNA) with the regional transportation process.

Pursuant to SB 375, California's metropolitan planning organizations (MPOs), such as the Southern California Association of Governments (SCAG), are required to prepare a Sustainable Communities Strategy (SCS) in order to reduce each region's vehicle miles traveled (VMT) to help meet AB 32 targets. The SCS must outline a land use and transportation strategy (SCS) that will enable each region to achieve the carbon emissions reduction targets set by the Air Resources Board (ARB). Specifically, the SCS must be based on the most recent planning assumptions considering local general plans and spheres of influence. Furthermore, SB 375 requires that the SCS be included in SCAG's Regional Transportation Plans (RTP), and as such, transportation funding decisions must be consistent with the SCS, its land use plans, and its transportation policies, thereby linking transportation funding with projects that help reduce GHG emissions. The RTP provides the transportation vision and the long-term investment framework for addressing the region's transportation and related challenges for the SCAG's region. Its focus is in maintaining and improving the transportation system through system preservation, operation and management, coordination between land use decisions and transportation planning and investments, and strategic expansion of the system to accommodate future growth.

Therefore, our local oversight, monitoring, and input is important as SCAG estimates population, households, and employment figures for Sierra Madre.

SCAG's Forecast Methodology

According to SCAG, their population and household forecasts are based on information from various sources, such as the Census Bureau, California Department of Finance, and the California Employment Development Department. Forecasting methodology for determining the City's growth in population and households utilized the Share of Growth Method which assigns a percentage of the County-wide estimated growth to the City.

SCAG reports that population growth is affected by the number of births, deaths, as well as in- and out-migration (including) college-age residents moving out of the City, so it is typically not proportional to the changes in number of households. SCAG utilizes the widely used cohort-component methodology that utilizes fertility and mortality rates, net immigration, domestic in-migration, and domestic out-migration in their key technical assumptions.

SCAG's 2012 Base Year Forecast

The last reporting period of population, households, and employment projections were submitted by the City of Sierra Madre in 2014. The data for each category appears as the SCAG 2012 base year projection in the following tables highlighted in green. Staff is using 2035 as the control year for comparative purposes to determine the increase to population, household and employment projections from the 2016 base year. SCAG has also asked the local jurisdiction to provide 2030 population, household, and employment estimates, which is included in the tables highlighted in blue.

Population Forecast

According to the 2012 base year population projection, SCAG forecasted a population of 11,494 persons by year 2035. According to the 2016 base year Population estimates provided by SCAG, the projected population in year 2035 is estimated at 11,238 persons as shown in the table below. This is a net decrease of 257 persons in overall population from the prior 2012 base year forecast noted above.

SCAG 2012 Base Year Population Projections		
2012 Population	10,995	Base year
2020 Population	11,088	Increase of 93 persons from 2012
2035 Population	11,495	Increase of 407 persons from 2020
2040 Population	11,730	Increase of 235 persons from 2035

SCAG 2016 Base Year Population Projections		
2016 Population	11,011	Base year
2020 Population	11,040	Increase of 29 persons from 2016
2030 Population*	11,092	Increase of 52 persons from 2020
2035 Population	11,238	Increase of 146 persons from 2030
2045 Population	11,384	Increase of 146 persons from 2035

*Local Input 2030 Population Projection

Household Forecast

According to the prior 2012 forecast, SCAG projected a total of 5,111 households by year 2035. According to the 2016 forecast below, SCAG projected a total of 4,965 households by 2035, reflecting a decrease of 146 households from the prior reporting period indicating 5,111 households.

SCAG 2012 Base Year Household Projections		
2012 Households	4,840	Base year
2020 Households	4,916	Increase of 76 households from 2012
2035 Households	5,111	Increase of 195 households from 2020
2040 Households	5,222	Increase of 111 households from 2035

SCAG 2016 Base Year Household Projections		
2016 Households	4,793	Base year
2020 Households	4,822	Increase of 29 households from 2016
2030 Households*	4,861	Increase of 39 households from 2020
2035 Households	4,965	Increase of 104 households from 2030
2045 Households	5,056	Increase of 91 households from 2035

*Local Input 2030 Household Projection

Employment Forecast

According to the prior 2012 forecast, SCAG projected an employment base totaling 2,212 employees by year 2035. In comparison, the 2016 SCAG forecast estimates 2,823 employees by 2035, resulting in a net increase of 611 employees.

SCAG 2012 Base Year Employment Projections		
2012 Employment	1,903	Base year
2020 Employment	2,087	Increase of 184 employees from 2016
2035 Employment	2,212	Increase of 125 employees from 2016
2040 Employment	2,287	Increase of 75 employees from 2016

SCAG 2016 Employment Projections		
2016 Employment	2,717	Base year
2020 Employment	2,730	Increase of 13 employees from 2016
2030 Employment	2,776*	Increase of 46 employees from 2020
2035 Employment	2,823	Increase of 47 employees from 2030
2045 Employment	2,872	Increase of 49 employees from 2035

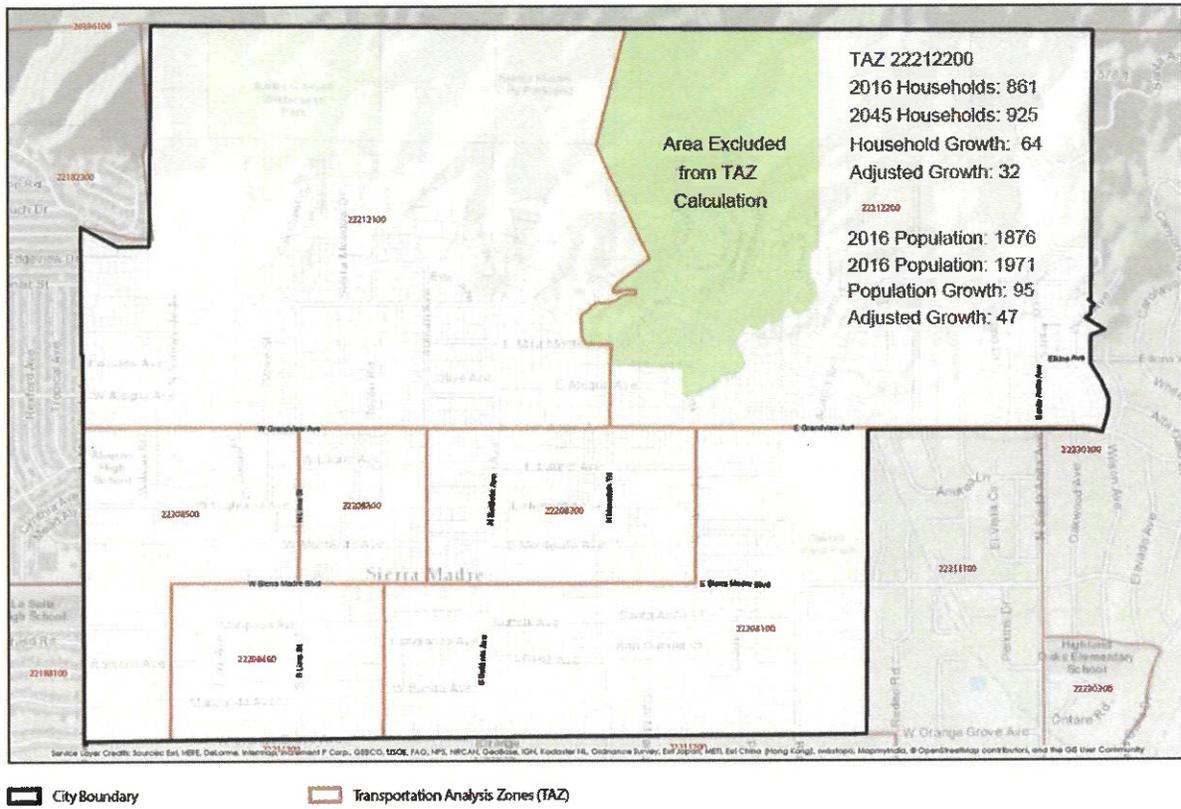
*Local Input 2030 Employment Projection

Local Input Forecast

Although there is an overall decrease in population and household projects from base year 2012, staff feels that SCAG's projected increase of 146 households by year 2035 is high considering that Sierra Madre is predominantly urbanized with low-density residential uses, limited number of undeveloped properties, and significant topographical constraints that would physically and financially hinder new development. In addition, the combination of high cost of raw land and restrictions on allowable density further constrains production of the number of units that would be required to support SCAG's household projections, particularly in Transportation Analysis Zone (TAZ) 22212200 (see map on page 6).

Staff met with SCAG on three occasions, two of which SCAG assigned two planners to participate in on-site discussions and a City tour, particularly of the Hillside Management Zone, Canyon Zone and Commercial Zone. SCAG staff agreed that the Canyon Zone was not practical for higher density development and agreed that a 50% reduction of the household projection for TAZ 22212200 is warranted. As a result, staff is requesting that SCAG decrease the number of households in the referenced TAZ by eliminating the Canyon Zone as depicted in the map below.

Transportation Analysis Zones in City of Sierra Madre



Source: SCAG, 2017
 P:\Data\Map_Guides\FTP_2020\roads\TAZ\TAZ_Landscape.mxd | Date: 10/24/2017

The adjustment will result in a decrease to the growth forecast from 64 to 32 households if accepted by SCAG. The following table shows staff's modifications to household population in year 2045 for the TAZ above.

Local Input Household Adjustment TAZ 22212200		
2016 Households	861	Households
2045 Households	925	SCAG Projection 64 Households
2045 Households	893	Staff Adjusted Projection 32 Households

The household modification also impacts the population forecast for TAZ 22212200 should be reduced as referenced in the following table. This request will also result in a decrease in population for TAZ 22212200 by 47 persons for year 2045 as represented in the table below.

Local Input Population Adjusted TAZ 22212200		
2016 Population	1,876	Population
2045 Population	1,971	SCAG Projection Population 95
2045 Population	1,924	Staff Adjusted Population 47

Staff finds that the projections for Employment do not accurately represent the small-scale, local-serving businesses that will account for the majority of jobs in Sierra Madre into the future. Staff disagrees with the SCAG 2016 base year assumption of 2,717 employees, which results in an overall increase in employment through 2045. Staff established a revised 2016 base year of 2,190 employees. This revised base year is the projected number of new employees from base year 2012 through 2016. Note that since 2012, one project has been constructed in the commercial zone, that being the Kensington Assisted Living Facility with 151 employees. Staff is also including home occupation permits issued through 2012-2016, totaling 106 applications. The revised employment projects are presented in the following table.

Local Input Employment Adjustment		
	SCAG Growth Forecast	Local Input Revision
2012 Employment	1,903 (Base Year)	
2016 Employment	2,717 (Base Year)	2,190 (Revised Base Year)
2020 Employment	2,730	2,220
2030 Employment*	Not reported	2,295*
2035 Employment	2,823	2,332
2040 Employment	Not reported	2,369
2045 Employment	2,872	2,406

*Local Input 2030 Employment Projection

Methodology Used for Local Input Employment Revision

The information provided below is the detailed methodology used to derive the revised employment projections.

Using the estimated build-out square footage of non-residential space to derive the projected increase in the number of employees through 2045, multiplying it by the occupant density factor of 2.5 / 1,000 sq. ft. used in the Public Facilities Fee Study, as follows:

Build-out commercial sq. ft. – 87,392
 $87,392 / 1000 = 87.392$

Occupant density factor of 2.5 x 87.392 = 218.48 employees

In order to determine how much of this total can be assigned to any given year (i.e. average) we divide it by the total number of years in the range, which is 29 years (2016 – 2045 = 29 years), as follows:

$218.48 / 29 = 7.5$ employees per year

Multiplying this rate by the number of years in each range provides the following:

Using the SCAG 2012 base year of 1,903 + 30 [4 yrs. x 7.5 employees/yr.] + 151 employees [Kensington Assisted Living Facility] + 106 [home occupation permits from 2012 – 2016] = 2,190

2,190 becomes the new revised 2016 base year.

So multiplying this rate by the number of years in each range gives the following:

2020 (7.5 x 4 years) = 30 + 2190 = 2,220 employees
2030 (7.5 x 10 years) = 75 + 2220 = 2,295 employees
2035 (7.5 x 5 years) = 37 + 2,295 = 2,332 employees
2040 (7.5 x 5 years) = 37 + 2,332 = 2,369 employees
2045 (7.5 x 5 years) = 37 + 2,369 = 2,406 employees

Updated SCAG Maps

Included with the forecast growth projections discussed above, staff and SCAG coordinated efforts to update SCAG's land use and zoning classifications to match the City's land use and zoning maps.

FINANCIAL REVIEW / SOURCE OF FUNDING

There is no financial impact related to the verification, review, and revisions to SCAG's land use data and growth forecast. Staff time was incurred in the preparation of the report, which falls under the normal course of staff work.

ENVIRONMENTAL (CEQA)

CEQA clearance is not required for City Council to submit the Data Input and Verification Form to the Southern California Association of Governments with respect to the Regional Transportation Plan and Sustainable Communities Strategies forecast.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of the report are available via the City's website at www.cityofsierramadre.com, at the City Hall public counter, and the Sierra Madre Public Library. Notice of the hearing was published consistent with the requirements of Government Code Section 65090, including publication of a summary notice of public hearing in the local adjudicated newspaper.

Attachments:

- Attachment A: City Council Resolution 18-47
- Attachment B: Data Input and Verification Form
- Attachment C: Transportation Analysis Zone Map

CITY COUNCIL RESOLUTION 18-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE DESIGNATING VINCENT GONZALEZ, DIRECTOR OF PLANNING AND COMMUNITY PRESERVATION, TO SUBMIT REVISED LOCAL GROWTH FORECASTS TO THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS.

THE CITY COUNCIL OF THE CITY OF SIERRA MADRE DOES HEREBY RESOLVE:

WHEREAS, the Southern California Association of Governments (SCAG) is the Metropolitan Planning Organization ("MPO"), pursuant to 23 U.S.C. 134 et seq. and 49 U.S.C. 5303 et. Seq. for six counties: Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial; and

WHEREAS, as the MPO, SCAG is engaged in the Local Input process for the 2020-2045 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS); and

WHEREAS, local jurisdictions within the SCAG region are requested to review, comment and verify maps, land use data, and the growth forecast information transmitted by SCAG by September 30, 2018; and

WHEREAS, the City of Sierra Madre has reviewed the maps, land use data, and growth forecast information transmitted by SCAG, and is prepared to submit its input to SCAG.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIERRA MADRE DOES HEREBY RESOLVE AS FOLLOWS:

Vincent Gonzalez, Director of Planning and Community Preservation, shall be designated to approve and submit to SCAG the revised 2020-2045 RTP/SCS local land use and growth forecasts of Sierra Madre's population, household and employment for years 2020, 2030, 2035, and 2045 pursuant to the Data Input and Verification Form attached as Exhibit A.

ADOPTED, this 11th day of September, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Denise Delmar, Mayor

ATTEST:

Sue Spears, City Clerk

I, SUE SPEARS, CITY CLERK OF THE CITY OF SIERRA MADRE, hereby certify that the foregoing Resolution was adopted by the City Council of the City of Sierra Madre at the regular meeting held on the 11th day of September 2018.

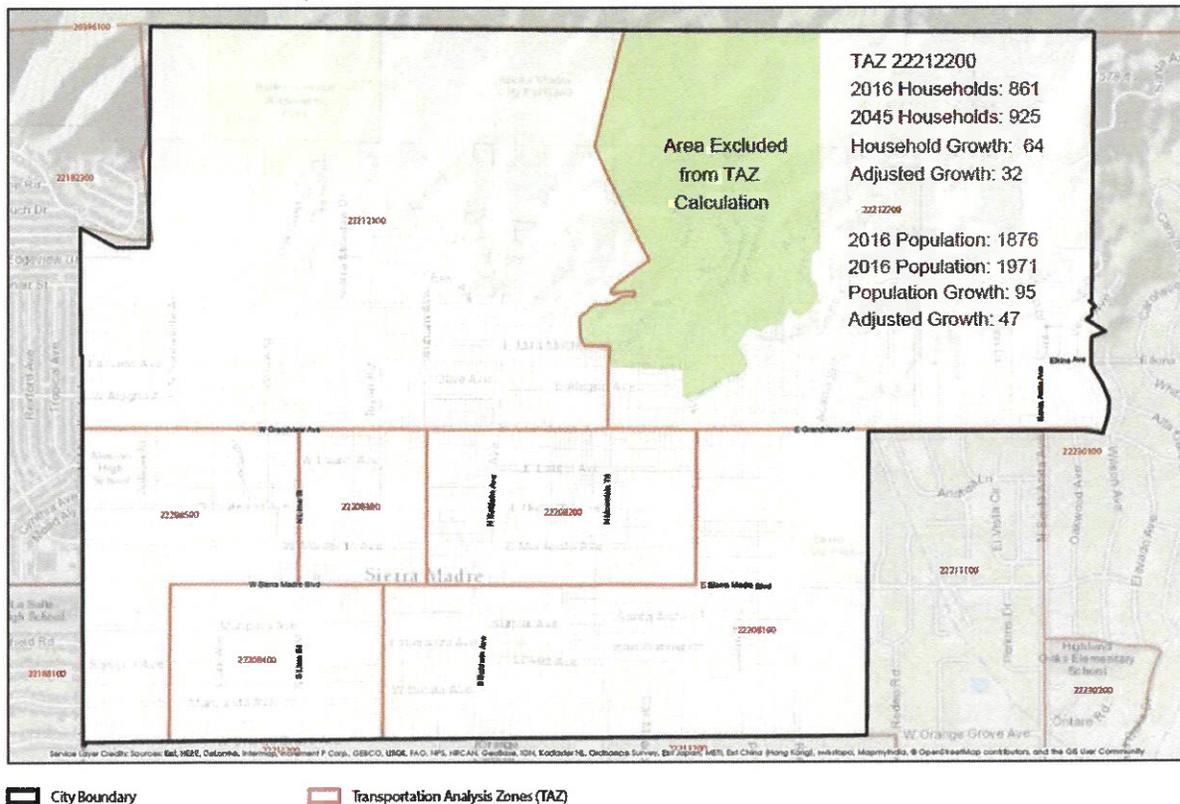
Sue Spears, City Clerk

City of Sierra Madre Local Input Forecast

Although there is an overall decrease in population and household projects from base year 2012, staff feels that SCAG's projected increase of 146 households by year 2035 is high considering that Sierra Madre is predominantly urbanized with low-density residential uses, limited number of undeveloped properties, and significant topographical constraints that would physically and financially hinder new development. In addition, the combination of high cost of raw land and restrictions on allowable density further constrains production of the number of units that would be required to support SCAG's household projections, particularly in Transportation Analysis Zone (TAZ) 22212200 (see map on page 6).

Staff met with SCAG on three occasions, two of which SCAG assigned two planners to participate in on-site discussions and a City tour, particularly of the Hillside Management Zone, Canyon Zone and Commercial Zone. SCAG staff agreed that the Canyon Zone was not practical for higher density development and agreed that a 50% reduction of the household projection for TAZ 22212200 is warranted. As a result, staff is requesting that SCAG decrease the number of households in the referenced TAZ by eliminating the Canyon Zone as depicted in the map below.

FIGURE 1
Transportation Analysis Zones in City of Sierra Madre



The adjustment will result in a decrease to the growth forecast from 64 to 32 households if accepted by SCAG. The following table shows staff's modifications to household population in year 2045 for the TAZ above.

TABLE 1

Local Input Household Adjustment TAZ 22212200		
2016 Households	861	Households
2045 Households	925	SCAG Projection 64 Households
2045 Households	893	Staff Adjusted Projection 32 Households

The household modification also impacts the population forecast for TAZ 22212200 should be reduced as referenced in the following table. This request will also result in a decrease in population for TAZ 22212200 by 47 persons for year 2045 as represented in the proceeding map.

TABLE 2

Local Input Population Adjusted TAZ 22212200		
2016 Population	1,876	Population
2045 Population	1,971	SCAG Projection Population 95
2045 Population	1,924	Staff Adjusted Population 47

Staff finds that the projections for Employment do not accurately represent the small-scale, local-serving businesses that will account for the majority of jobs in Sierra Madre into the future. Staff disagrees with the SCAG 2016 base year assumption of 2,717 employees, which results in an overall increase in employment through 2045. Staff established a revised 2016 base year of 2,190 employees. This revised base year is the projected number of new employees from base year 2012 through 2016. Note that since 2012, one project has been constructed in the commercial zone, that being the Kensington Assisted Living Facility with 151 employees. Staff is also including home occupation permits issued through 2012-2016, totaling 106 applications. The revised employment projects are presented in the following table.

TABLE 3

Local Input Employment Adjustment		
	SCAG Growth Forecast	Local Input Revision
2016 Employment	2,717 (Base Year)	2,190 (Revised Base Year)
2020 Employment	2,730	2,220
2030 Employment*	Not reported	2,295*
2035 Employment	2,823	2,332
2040 Employment	Not reported	2,369
2045 Employment	2,872	2,406

*Local Input 2030 Employment Projection

Methodology Used for Local Input Employment Revision

The information provided below is the detailed methodology used to derive the revised employment projections.

Using the estimated build-out square footage of non-residential space to derive the projected increase in the number of employees through 2045, multiplying it by the occupant density factor of 2.5 / 1,000 sq. ft. used in the Public Facilities Fee Study, as follows:

Build-out commercial sq. ft. – 87,392
 $87,392/1000 = 87.392$

Occupant density factor of 2.5 x 87.392 = 218.48 employees

In order to determine how much of this total can be assigned to any given year (i.e. average) we divide it by the total number of years in the range, which is 29 years (2016 – 2045 = 29 years), as follows:

$218.48 / 29 = 7.5$ employees per year

Multiplying this rate by the number of years in each range provides the following:

Using the SCAG 2012 base year of 1,903 + 30 [4 yrs. x 7.5 employees/yr.] + 151 employees [Kensington Assisted Living Facility] + 106 [home occupation permits from 2012 – 2016] = 2,190

2,190 becomes the new revised 2016 base year.

So multiplying this rate by the number of years in each range gives the following:

2020 (7.5 x 4 years) = 30 + 2190 = 2,220 employees
2030 (7.5 x 10 years) = 75 + 2220 = 2,295 employees
2035 (7.5 x 5 years) = 37 + 2,295 = 2,332 employees
2040 (7.5 x 5 years) = 37 + 2,332 = 2,369 employees
2045 (7.5 x 5 years) = 37 + 2,369 = 2,406 employees

Data Input and Verification Form
Bottom-Up Local Input and Envisioning Process
2020 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS)

Date: September 26, 2018

Page 1

A - Contact & Background Information

This Represents Communication:		From the Jurisdiction of <u>City of Sierra Madre</u> to SCAG
Jurisdiction Contact Person: <u>Vincent Gonzalez</u> Position: <u>Director of Planning & Community Preservation</u> Email: <u>vgonzalez@cityofsierramadre.com</u> Phone: <u>(626) 355-7138</u>	Background Information: <input checked="" type="checkbox"/> I am my Jurisdiction's City Manager/County Administrative Officer, Community Development/Planning Director, or City Clerk (submitting on behalf of a jurisdiction's governing body) <input type="checkbox"/> I am a staff person from a local jurisdiction, submitting input under supervision of one of the persons identified above (see appropriate signature below)	
Additional Background, if any, based upon Previous Communications:		

B - Action Items

We are seeking to (select all that apply):	
Submit to SCAG: <input type="checkbox"/> Provide Input on SCAG's Core Geographic Data <input type="checkbox"/> Provide Input on SCAG's Core Demographic Data <input type="checkbox"/> Provide Input on Supplemental Data Elements	<input checked="" type="checkbox"/> Other, please specify <u>Revised jurisdictional-level numbers for Population, household and employment for 2016, 2020, 2030, 2035 and 2045.</u>

C - Data Type

With Relation to SCAG s:	
Core Geographic Data: <input type="checkbox"/> General Plan Land Use <input type="checkbox"/> Zoning <input type="checkbox"/> Existing Land Use <input type="checkbox"/> Specific Plan Land Use <input type="checkbox"/> Endangered Species and Plants* <input type="checkbox"/> Open Space and Parks* <input type="checkbox"/> Flood Areas* <input type="checkbox"/> Natural Community and Habitat Conservation Plans* Farmland* Coastal Inundation (Sea Level Rise)* <input type="checkbox"/> Major Stops and High Quality Transit Corridors* Transit Priority Areas* Regional Bikeways Regional Truck Routes <input type="checkbox"/> City Boundary* Sphere of Influence* Census Tracts** Transportation Analysis Zone (TAZ) Boundaries** Entitlements Potential Infill Sites	Core Demographic Data: <input checked="" type="checkbox"/> Population <input checked="" type="checkbox"/> Households <input checked="" type="checkbox"/> Employment Year: <input checked="" type="checkbox"/> 2016 <input type="checkbox"/> 2020 <input type="checkbox"/> 2030 (Input needed at jurisdictional level only) <input type="checkbox"/> 2035 <input type="checkbox"/> 2045 Geographic Level: <input type="checkbox"/> Jurisdictional Level <input type="checkbox"/> Transportation Analysis Zone (TAZ) <input type="checkbox"/> Other Geographic Level (Please Specify): _____
Supplemental Data Elements (available for review June 2018):	
<input type="checkbox"/> Zoning Overlay Areas <input type="checkbox"/> Community Design Overlays <input type="checkbox"/> Community Land Trusts <input type="checkbox"/> Historic Preservation Areas <input type="checkbox"/> Bike Sharing Facilities <input type="checkbox"/> Bike Stations <input type="checkbox"/> Car-Sharing Parking Sites <input type="checkbox"/> Joint Public/Private Developments for Affordable Housing <input type="checkbox"/> Areas with Reduced Parking Minimums and Maximums	<input type="checkbox"/> Corridor Plans <input type="checkbox"/> Special Districts <input type="checkbox"/> Bike/Ped Volume Data*** <input type="checkbox"/> Ped Trails/Sidewalk Data*** <input type="checkbox"/> Public Health Data***

* These data elements are maintained by local, state, or federal entities, and SCAG will forward input received from jurisdictions to the appropriate source

** These data elements are being provided as reference information as they are not open to revision (TAZ Boundaries and Census Tracts)

*** For these elements, SCAG is looking to obtain any available data; local review not needed

Input on SCAG's Core Geographic Data (select all that apply):

- We have reviewed the selected Core Geographic Data and verify their accuracy
- We cannot verify the accuracy of certain data items at this time and would like to suggest the revisions described above

X _____
 Signature (to be executed by City Manager/County Administrative Officer, Community Development/Planning Director, or City Clerk (on behalf of a jurisdiction's governing body))

Input on SCAG's Core Demographic Data (select all that apply):

- We have reviewed SCAG's Jurisdictional Level Demographic Data and can provide official approval
- We have reviewed SCAG's Tier 2 TAZ Demographic Data and can provide official approval
- We cannot provide official approval at this time, and would like to suggest revisions to the jurisdictional-level figures listed below with the following considerations (please select a reason and provide comments below. Optionally, documentation can also be submitted to SCAG)

- Infrastructure Capacity (e.g. sewer or water capacity)
- Available Land Capacity
- Special Housing Needs (e.g. farmworkers, student dormitories, etc.)
- Market Conditions (e.g. high number of residential vacancies)
- Historical Trends (e.g. Census and/or historical data)
- Economic Constraints (e.g. retail center closure)
- Other Factors (please specify)**** See attached justification.

	2016	2020	2030	2035	2045
Population	11,011	11,040	11,092	11,191	11,337
Households	4,793	4,822	4,861	4,933	5,024
Employment	2190	2224	2299	2336	2410

- We cannot provide official approval at this time, and would like to suggest revisions to the TAZ-level figures with the following considerations (please submit TAZ-level figures as an attachment to this form, select a reason, and provide comments below. Optionally, documentation can also be submitted to SCAG)

- Infrastructure Capacity (e.g. sewer or water capacity)
- Available Land Capacity
- Special Housing Needs (e.g. farmworkers, student dormitories)
- Market Conditions (e.g. high number of residential vacancies)
- Historical Trends (e.g. Census and/or historical data)
- Economic Constraints (e.g. retail center closure)
- Other Factors (please specify)**** See attached map of TAZ 22212200

X _____
 Signature (to be executed by City Manager/County Administrative Officer, Community Development/Planning Director, or City Clerk (on behalf of a jurisdiction's governing body))

**** Per State housing law, jurisdictions cannot use any ordinance, policy, voter-approved measure, or standard to justify a determination or reduction in share of regional housing need

Input on SCAG's Supplemental Data Elements (select all that apply):

- We have reviewed the selected Supplemental Data Elements and verify their accuracy
- We cannot verify the accuracy of the data at this time and would like to suggest the revisions described above
- We would like to submit supplemental data items for SCAG's database

X _____
 Signature (to be executed by City Manager/County Administrative Officer, Community Development/Planning Director, or City Clerk (on behalf of a jurisdiction's governing body))

Comments (if applicable):

The City of Sierra Madre is requesting a reduction in the Population and Household SCAG forecasts for TAZ 22212200.

SCAG staff agreed that the referenced TAZ is not practical for higher density development. The residential area is made up of a mixture of small cabins and houses located on substandard lots, substandard streets, and located on very steep terrain. The area abuts the Angeles National Forest boundary and as such is located in the high-fire hazard severity zone. In addition, the high cost of raw land and restrictions on allowable density further constrains production of the number of units that would be required to support SCAG's population and household projections. As a result, Sierra Madre is requesting that SCAG decrease the number of households from 64 to 32 in this TAZ. See Figure 1, and Table 1, attached.

The household modification also impacts the population forecast for TAZ 22212200, and similarly should be decreased in population by 47 persons by year 2045, as referenced in Figure 1, attached.

Sierra Madre finds that the Employment projections do not accurately represent the small-scale, local serving businesses that will account for the majority of jobs in Sierra Madre into the future. Sierra Madre disagrees with the SCAG 2016 base year assumption of 2,717 employees, which results in an overall increase in employment through 2045. Sierra Madre established a revised 2016 base year of 2,190 employees. This revised base year is the projected number of new employees using base year 2012 (1,903 employees) through 2016. Note that since 2012, one project has been constructed in the commercial zone (Kensington Assisted Living Facility) with 151 employees. Sierra Madre is also including home occupation permits issued through 2012-2016, totaling 106 applications.

The revised employment projections are provided in Table 3, attached.

Input was Submitted to SCAG via (select all that apply):

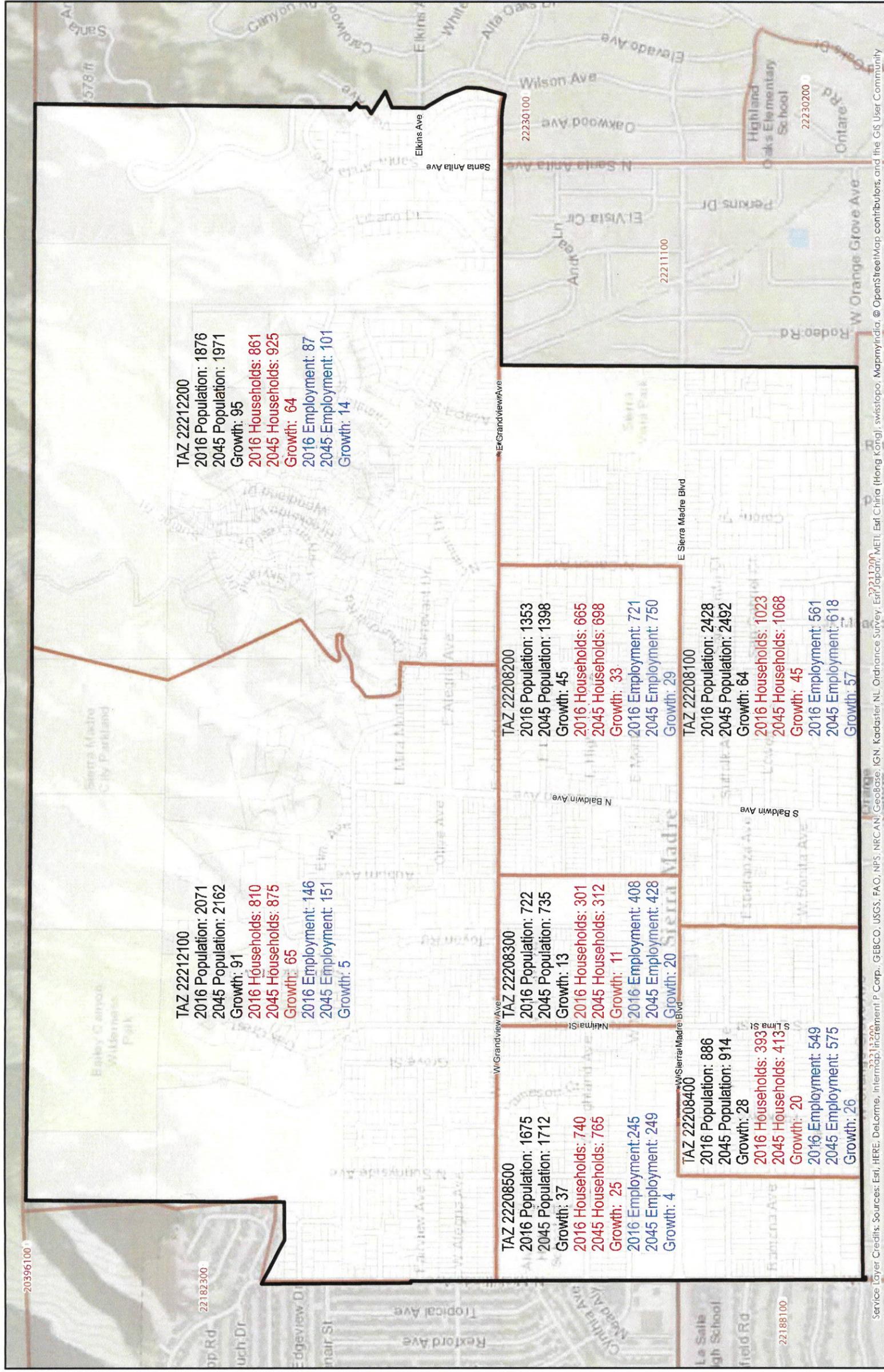
- SCAG's Scenario Planning Model - Data Management Site
- Email to SCAG's RTPLocalInput@scag.ca.gov
- In person communication with SCAG staff
- Hard copies that have been mailed to SCAG's offices
- Other, please specify _____

X _____
 Signature (to be executed by City Manager/County Administrative Officer, Community Development/Planning Director, or City Clerk (on behalf of a jurisdiction's governing body))

D - Description of Action Items

E - Method of Submission

Transportation Analysis Zones in City of Sierra Madre



City Boundary Transportation Analysis Zones (TAZ)



City of Sierra Madre Agenda Report

Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Mayor
John Capoccia, Council Member
Gene Goss, Council Member
John Harabedian, Council Member

Sue Spears, City Clerk
Michael Amerio City Treasurer

TO: Honorable Mayor Delmar and Members of the City Council

FROM: Joe Ortiz, Chief of Police

REVIEWED BY: Gabe Engeland, City Manager

DATE: September 11, 2018

SUBJECT: FIRST READING OF ORDINANCE 1402 AMENDING TITLE 10 ("VEHICLES AND TRAFFIC") OF THE SIERRA MADRE MUNICIPAL CODE BY ADDING A DEFINITION TO SECTION 10.04.165 "RECREATIONAL VEHICLE" AND AMENDING SECTION 10.24.310 "PARKING COMMERCIAL VEHICLES IN RESIDENTIAL DISTRICTS"

STAFF RECOMMENDATION

Staff recommends that the City Council introduce, waive reading in full, and authorize reading by title only of Ordinance 1402, amending Title 10—Vehicles and Traffic of the Sierra Madre Municipal Code, by adding Section 10.04.165 defining "recreational vehicle" and amending Section 10.24.310 "Parking commercial or recreational vehicles in residential districts" pursuant to City Council Ordinance 1402.

ALTERNATIVES

1. Adopt Ordinance 1402 Amending Title 10 of the Sierra Madre Municipal Code Chapter 10.04 by adding Section 10.04.165 defining "Recreational vehicle" and amending Section 10.24.310 "Parking commercial or recreational vehicles in residential districts".
2. Adopt Ordinance 1402 with modifications.
3. Recommend denial stating the reasons for denial.
4. Continue the matter and provide direction to staff.

SUMMARY

The Sierra Madre Municipal Code Section 10.24.310 states *No person shall park any commercial vehicle exceeding seven feet in width or seven feet in height for more than five hours in any residential district except (a) while loading or unloading property and*

time in addition to such five-hour period as is necessary to complete such work; or (b) when such vehicle is parked in connection with, and in aid of the performance of a service to or on a property in the block in which such vehicle is parked and time in addition to such five-hour period is reasonably necessary to complete such service.

Over the years' staff believes that the code referenced above may have been misunderstood, leaving residents with the belief that a recreational vehicle (RV) was not allowed to park on a residential street for more than five hours. The RV would have a commercial license plate attached to the vehicle, in turn defining the RV as a commercial vehicle. The police would be summoned regarding the violation and the owner of the vehicle would be contacted and asked to move the vehicle. According to the California Vehicle Code, a "**commercial vehicle**" is a **vehicle** which is used or maintained for the transportation of persons for hire, compensation, or profit or designed, used, or maintained primarily for the transportation of property (for example, trucks and pickups). **Vehicle** Code Section 260.

By including a new definition and parking limitations for "recreational vehicles" in Title 10 of the Sierra Madre Municipal Code, staff believes this will clarify the allowable time limits and temporary storage of recreational vehicles permitted in residential districts.

ANALYSIS

There are occasions where recreational vehicles are left parked on residential streets for an extended period of time. These streets are often narrow and many times if a commercial or recreational vehicle is parked on the street, it can create a traffic and sight distance problem at intersections, creating a safety hazard for passing motorists. The intent of the ordinance amendment(s) are to expand the regulation to include parking restrictions for recreational vehicles parked within residential districts.

The following analysis highlights the amendments to Title 10 Vehicles and Traffic.

Add new Section 10.04.165 defining recreational vehicle provided below:

Section 10.04.165 – Recreational vehicle.

"Recreational vehicle" means a wheeled vehicle, required by the State to have a vehicular registration, built on a chassis that can be towed, hauled or driven and primarily designed as a temporary dwelling for recreation, vacation and travel use, including, but not limited to, travel trailers, truck campers, tent trailers, pick-up campers, camping trailers and self-propelled motor home.

Amend Section 10.24.310 adding recreational vehicles to the current parking restriction for commercial vehicles for more than five hours in residential districts.

10.24.310 - Parking commercial or recreational vehicles in residential districts.

No person shall park any commercial or recreational vehicle exceeding seven feet in width or seven feet in height for more than five hours in any residential district except (a) while loading or unloading property and time in addition to such five-hour period as is necessary to complete such work; or (b) when such vehicle is parked in connection with, and in aid of the performance of a service to or on a property in the block in which such vehicle is parked and time in addition to such five-hour period is reasonably necessary to complete such service.

FINANCIAL REVIEW

There is no financial impact related to the preparation of the municipal code text amendment; staff time was incurred in the preparation of the report and draft ordinance.

ENVIRONMENTAL

The adoption of this ordinance qualifies for an exemption from the California Environmental Quality Act review pursuant to Title 14, Section 15061(b)(3) of the California Code of Regulations as it can be seen with certainty that there is no possibility the adoption of this Ordinance may have a significant effect on the environment, because the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. The intent of the ordinance is to impose greater on-street parking restrictions of commercial and recreational vehicles within residential districts to protect the aesthetic character of residential neighborhoods. Therefore, it may be seen with certainty that there is no possibility this ordinance will have a significant effect on the environment.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Notice of the hearing was published consistent with the requirements of Government Code Section 65090 and 65091. Notice of the hearing was also published through the City's Village News electronic newsletter, on the City's website and Facebook page. Copies of this report are available at the City Hall public counter, on the City of Sierra Madre website, and the Sierra Madre Public Library.

Attachment:

Attachment A – City Council Ordinance 1402

ORDINANCE NO. 1402

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE, CALIFORNIA AMENDING TITLE 10 ("VEHICLES AND TRAFFIC") OF THE SIERRA MADRE MUNICIPAL CODE BY AMENDING CHAPTER 10.04 "DEFINITIONS" AND AMENDING SECTION 10.24.310 ("PARKING COMMERCIAL VEHICLES IN RESIDENTIAL DISTRICTS")

THE CITY COUNCIL OF THE CITY OF SIERRA MADRE DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Title 10 – Vehicles and Traffic of Chapter 10.04 "Definitions", adding Section 10.04.165 ("Parking commercial vehicles in residential districts") to read as follows:

10.04.165 – Recreational vehicle.

"Recreational vehicle" means a wheeled vehicle, required by the State to have a vehicular registration, built on a chassis that can be towed, hauled or driven and primarily designed as a temporary dwelling for recreation, vacation and travel use, including, but not limited to, travel trailers, truck campers, tent trailers, pick-up campers, camping trailers and self-propelled motor home.

SECTION 2. Title 10 – Vehicles and Traffic of Chapter 10.24 Stopping, Standing and Parking, Section 10.24.310 ("Parking commercial vehicles in residential and districts") is hereby amended to read as follows:

10.24.310 - Parking commercial and recreational vehicles in residential districts.

No person shall park any commercial and recreational vehicle exceeding seven feet in width or seven feet in height for more than five hours in any residential district except (a) while loading or unloading property and time in addition to such five-hour period as is necessary to complete such work; or (b) when such vehicle is parked in connection with, and in aid of the performance of a service to or on a property in the block in which such vehicle is parked and time in addition to such five-hour period is reasonably necessary to complete such service.

SECTION 3. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared by a court of competent jurisdiction to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining portions of this ordinance and each subsection, sentence, clause, phrase or portion thereof, irrespective the fact that any one or more subsections, phrases, or portions be declared invalid or unconstitutional.

SECTION 4. Continuity. To the extent the provisions of this ordinance are substantially the same as previous provisions of the Sierra Madre Municipal Code, these provisions shall be construed as continuation of those provisions and not as new enactments.

SECTION 5. CEQA Finding. The adoption of this ordinance qualifies for an exemption from the California Environmental Quality Act review pursuant to Title 14, Section 15061(b)(3) of the California Code of Regulations as it can be seen with certainty that there is no possibility the adoption of this Ordinance may have a significant effect on the environment, because the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. The intent of the ordinance is to impose greater on-street parking restrictions of commercial and recreational vehicles within residential districts to protect the aesthetic character of residential neighborhoods. Therefore, it may be seen with certainty that there is no possibility this ordinance will have a significant effect on the environment.

SECTION 6. Effective Date. This Ordinance is adopted by the City Council and shall take effect 30 days after approval by the City Council. This Ordinance and the City Clerk's certification, together with proof of publication, shall be entered in the Book of Ordinances of the City Council.

SECTION 7. Certification. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published according to law.

PASSED, APPROVED AND ADOPTED, this ____ day of _____, 2018

Denise Delmar, Mayor

ATTEST:

Sue Spears, City Clerk

I, Sue Spears, City Clerk of the City of Sierra Madre, California, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Sierra Madre held on the ____ day of _____ 2018, and was adopted at its regular meeting of _____, 2018 by the following vote:

AYES:

NOES
ABSTAIN:
ABSENT:



City of Sierra Madre Agenda Report

Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member

Sue Spears, City Clerk
Michael Amerio City Treasurer

TO: Honorable Mayor and Members of the City Council

FROM: Joe Ortiz, Chief of Police 

REVIEWED BY: Gabriel Engeland, City Manager 

DATE: September 11, 2018

SUBJECT: **Enhanced Traffic Enforcement**

STAFF RECOMMENDATION

This report is intended for informational purposes only. No action is required.

SUMMARY

At a previous council meeting, staff was directed to research and deploy a traffic mitigation plan at a future meeting. The results would be discussed at this meeting

The vision of the Enhanced Traffic Enforcement is to induce motorists to drive safely. To achieve this goal, the SMPD combines intensive enforcement of specific traffic safety law(s) with extensive communication, education and outreach informing the public about the enforcement activity. Like any good deterrence program designed to change motorists' behavior, the methodology in the Plan is conducted throughout the year to maintain positive behavior, public awareness, and law enforcement engagement.

A secondary goal is focused on reducing the number of injury and non-injury traffic collisions in the City. The attachment contains historical and present data why, when and how many traffic collisions have occurred dating back to 2016. The practical application and results of traffic studies and enforcement measures will also be contained in this informational report.

FINANCIAL REVIEW

There is no financial impact related to the discussion item. Staff time was incurred in the preparation of this staff report.

TRAFFIC MITIGATION PLAN

September 11, 2018

Page 2 of 2

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter, at the Sierra Madre Public Library, and can be accessed on the City's website at www.cityofsierramadre.com.

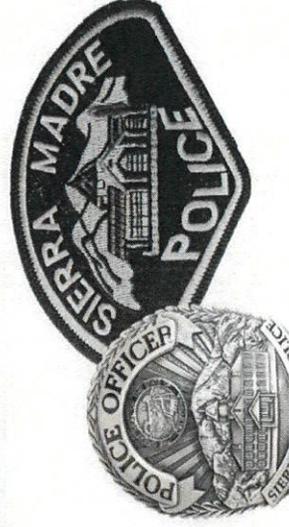
Attachment:

1. Traffic Mitigation Plan

2018

Sierra Madre Police Department Traffic Mitigation Plan

SEPTEMBER 11, 2018



Enhanced Enforcement Area



Citations

Type	2017	May - Aug '18				Total
		May '18	June '18	July '18	Aug. '18	
U-turn	54	8	31	41	61	141
Speeding	29	15	50	69	39	173
Dist. Driving	62	16	14	3	2	35
Failure to Stop	255	22	28	39	55	144
Total Enhanced Enforcement Area Citations		61	123	152	157	493



City of Sierra Madre Agenda Report

*Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member*

*Sue Spears, City Clerk,
Michael Amerio City Treasurer*

TO: Honorable Mayor and Members of the City Council

FROM: Jose Reynoso, Utilities Services Director

REVIEWED BY: Gabriel Engeland, City Manager 

DATE: September 11, 2018

SUBJECT: **CONSIDERATION OF AMENDING SMMC 13.24.060 AND SMMC 13.24.230 TO INCLUDE ALL STATE REQUIRED PROHIBITED WATER USE RESTRICTIONS, EXPAND PROHIBITED IRRIGATION HOURS AND ALLOW FOR THREE DAYS OUTDOOR WATERING AS A PERMANENT CONSERVATION PRACTICE**

STAFF RECOMMENDATION

1. Introduce Ordinance No. 1403 and read by title only for first reading.

ALTERNATIVES

1. Maintain current prohibited uses as outlined by SMMC 13.24.060
2. Maintain current restrictions on irrigation as outlined by SMMC 13.24.230
3. Direct staff to revise Ordinance 1403 and read as amended, by title only for first reading.

SUMMARY

Proposed Ordinance No. 1403 amends Section 13.24.060 of the Sierra Madre Municipal Code relating to prohibited uses applicable to all customers, expands permanent restrictions on wasteful water practices (including prohibiting watering of turf on medians and watering within 48 hours after precipitation or to cause runoff) in order to meet State requirements as outlined in Executive Order B-40-17; the proposed amendment also expands the prohibition on the period of time turf or landscaping may be irrigated to the hours of 6 a.m. to 6 p.m. The proposed Ordinance also amends

SMMC 13.24.060 AND SMMC 13.24.230 TO INCLUDE ALL STATE REQUIRED PROHIBITED WATER USE RESTRICTIONS, EXPAND PROHIBITED IRRIGATION HOURS AND ALLOW FOR THREE DAYS OUTDOOR WATERING AS A PERMANENT CONSERVATION PRACTICE

September 11, 2018

Page 2 of 3

Section 13.24.230 of the Sierra Madre Municipal Code to expand the number of days each week that irrigation is permitted, from two days to three days of irrigation per week as a permanent conservation practice.

ANALYSIS

Mandatory Water Conservation Regulations became effective on July 29, 2014 establishing prohibited water uses and required water suppliers serving more than 3,000 connections to implement water shortage contingency plans to a level where restrictions on outdoor irrigation are mandatory. Urban water suppliers must mandate that outdoor irrigation be reduced to no more than twice a week or implement other mandatory use restrictions that provide a comparable level of savings.

On April 7, 2017 Governor Brown declared that the statewide drought emergency had ended (although drought conditions persist in many parts of California) and ordered permanent restrictions on wasteful practices of water usage. The permanent prohibitions on wasteful use of water maintain conservation as a way of life.

The lifting of the drought emergency allows the City to implement its own water conservation strategy. Over the past 4 years Sierra Madre residents struggled to keep turf areas healthy while they complied with the challenges of two days per week watering. The most notable challenge is meeting the weekly watering requirement without allowing wasteful runoff. In many cases two days per week watering requires irrigation systems to cycle irrigation multiple times per day to prevent runoff and meet turf weekly watering requirement. For irrigation systems with multiple controllers and settings this could be a complicated process. As a result some irrigation systems are applying water with the intent of maintaining landscape with little beneficial use. Many residents have struggled to keep turf alive under the current conservation strategy.

Staff is recommending amending SMMC 13.24.230 making three days a week outdoor watering a permanent conservation practice. By allowing an additional day of watering, residents will be able to more efficiently and effectively apply water to landscape by spreading the weekly requirement over a three day period. This would also permit shorter watering periods (and less run-off potential) for each of the three days.

In addition, Staff is recommending amending SMMC 13.24.060 to include all permanent prohibitions on wasteful use outlined in Executive Order B-40-17. Permanent restrictions shall prohibit wasteful practices such as:

- Hosing of sidewalks, driveways and other hardscapes;

SMMC 13.24.060 AND SMMC 13.24.230 TO INCLUDE ALL STATE REQUIRED PROHIBITED WATER USE RESTRICTIONS, EXPAND PROHIBITED IRRIGATION HOURS AND ALLOW FOR THREE DAYS OUTDOOR WATERING AS A PERMANENT CONSERVATION PRACTICE

September 11, 2018

Page 3 of 3

- Washing automobiles with hoses not equipped with a shut-off nozzle;
- Using non-recirculated watering a fountain or other decorative water feature;
- Watering lawns in a manner that causes runoff, or within 48 hours after measurable precipitation; and
- Irrigating ornamental turf on public streets medians.

Staff also proposes expanding prohibited use of irrigation to 6 a.m. and 6 p.m. Sprinkler irrigation during the period is least effective as water is lost to evaporation and subject to wind disruption. Allowing irrigation after 6 p.m. and ending at 6 a.m. is most effective as evaporation is lower and usually there is little or no wind to disrupt the pattern of sprinklers during these hours. Drip irrigation or hand watering can be scheduled any time of day since evaporation and wind are not concerns with this type of irrigation.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter, at the Sierra Madre Public Library, and can be accessed on the City's website at www.cityofsierramadre.com.

Attachment:

DRAFT ORDINANCE 1403

ORDINANCE NO. 1403

**AN ORDINANCE OF THE CITY OF SIERRA MADRE AMENDING SECTION 13.24.060
("PROHIBITED USES APPLICABLE TO ALL CUSTOMERS") OF CHAPTER 13.24
("MANDATORY WATER CONSERVATION PLAN") OF TITLE 13 ("PUBLIC
SERVICES") OF THE SIERRA MADRE MUNICIPAL CODE RELATING TO THE
MANDATORY WATER CONSERVATION PLAN**

Section 1. Section 13.24.060 ("Prohibited uses applicable to all customers") of Chapter 13.24 ("Mandatory Water Conservation Plan") of Title 13 ("Public Services") is amended to read as follows:

"13.24.060 - Prohibited uses applicable to all customers.

The following uses of water are prohibited for all water department customers. Violations of this section are subject to administrative citation pursuant to the procedures set forth in Chapter 1.18.

- A. There shall be no washing of sidewalks, walkways, patios, driveways, or parking areas by a water hose.
- B. No water shall be used to clean, fill or maintain levels in decorative fountains unless such water is part of a recycling system.
- C. No restaurant, cafe, deli, or other public place where food is sold, served or offered for sale, shall serve drinking water to any customer unless expressly requested by the customer.
- D. No customer of the water department shall permit water to leak from any facility on the premises.
- E. No lawn, landscaping, or other turf area shall be watered or irrigated between the hours of six a.m. and six p.m.
- F. No lawn, landscape, or turf area shall be watered in a wasteful manner. Nor shall any water be wasted if the existing conditions may be corrected or reasonably modified.
- G. The use of a hose to wash an automobile, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use.
- H. Watering lawns in a manner that causes runoff, or within 48 hours after measurable precipitation; and
- I. Irrigating ornamental turf on public street medians."

Section 2. Section 13.24.230 ("Restrictions on irrigation") of Chapter 13.24 ("Mandatory Water Conservation Plan") of Title 13 ("Public Services") is amended to read as follows:

“13.24.230 - Restrictions on irrigation

- A. No customer shall make, cause, use, or permit the use of water delivered from the water department more than threedays per week for purposes of irrigating of lawn, landscape or other vegetated area ("landscape irrigation"):
 - 1. Even-numbered addresses shall be limited to landscape irrigation on Mondays, Thursdays and Saturdays.
 - 2. Odd-numbered addresses and addresses ending in fractions shall be limited to landscape irrigation on Tuesdays, Fridays and Sundays.

- B. The restrictions of subsection A. above do not apply to landscape irrigation zones that exclusively use very low flow drip type irrigation systems when no emitter produces more than two gallons of water per hour. These restrictions are not applicable to watering or irrigating by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off nozzle or device, or for very short periods of time for the express purpose of adjusting or repairing an irrigation system.

- C. No water customer shall perform any type of outdoor watering within forty-eight hours of a measurable rain event. A measureable rain event shall be defined as a storm producing 0.25 inches or more of precipitation within Sierra Madre during a twenty-four-hour period.

Section 3. CEQA. This ordinance is exempt from the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines §§ 15307, 15308, and 15269(c). The Ordinance will not result in a direct or reasonably foreseeable indirect physical change in the environment; the ordinance does not involve a “project” as defined by Section 15378; and the ordinance is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. It may be seen with certainty that there is no possibility this ordinance will have a significant effect on the environment.

Section 4. Effective Date. This ordinance shall take effect 30 days after adoption.

Section 5. Certification. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED AND ADOPTED, this ____ day of September, 2018

AYES:

NOES

ABSTAIN:

ABSENT:

Denise Delmar, Mayor

ATTEST:

Sue Spears, City Clerk

I, Sue Spears, City Clerk of the City of Sierra Madre, California, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Sierra Madre held on the ____ day of September, 2018, and was adopted at its regular meeting of _____, 2018 by the following vote:



City of Sierra Madre Agenda Report

Denise Delmar, Mayor
John Harabedian, Mayor Pro Tem
Rachelle Arizmendi, Council Member
John Capoccia, Council Member
Gene Goss, Council Member

Sue Spears, City Clerk
Michael Amerio City Treasurer

TO: Honorable Mayor and Members of the City Council

FROM: Miguel Hernandez, Human Resources Manager

REVIEWED BY: Gabriel Engeland, City Manager 

DATE: September 11, 2018

SUBJECT: **Consideration of Resolution 18-50: Amending the City's Compensation Plan and Salary Matrix**

SUMMARY

The City has identified modifications needed to the Executive Management and Part-Time Compensation Plan and Salary Matrix which sets forth all positions established for the two groups.

STAFF RECOMMENDATION

Staff recommends City Council approve Resolution 18-50: Amending the Compensation Plan and Salary Matrix for the following positions:

1. Freezing the Assistant City Manager position from the current budget and replacing the position with a Finance Director.
2. Increasing the part-time hourly salary for the Library Clerk position from \$11.25 to \$12.50 per hour effective September 16, 2018.
3. Updating Library Services Manager to Library Services Manager/City Librarian.

ALTERNATIVES

1. The City Council may adopt Resolution 18-50: Amending the Compensation Plan and Salary Matrix
2. City Council may choose to provide alternate direction to staff.

FINANCIAL REVIEW

There will be no fiscal impact to the current budget by freezing the Assistant City Manager position and moving the Finance Director position to range 44 in the Compensation Plan and Salary Matrix.

Increasing the Library Clerk hourly rate from \$11.25 to \$12.50 per hour will not negatively impact the approved City budget. The total increase per position is \$1,200 annually, however, this amount was already included in the current budget.

ANALYSIS

Periodically, staffing levels within the organization are reviewed to ensure resources are in place for desired service levels and identify areas of service enhancements. In Fiscal Year 2017-2018, the Finance Department consisted of a Senior Accountant who supervised three accountants and the Assistant City Manager who concurrently and actively performed the job functions and important duties of the Finance Director position. Mindful of the critical importance and responsibility for having internal controls of City finances and the separation of duties, the City Manager separated the Assistant City Manager's day-to-day oversight of finances, fiscal decisions, and finance personnel by not filling the Assistant City Manager position. Instead, City staff felt recruiting for a Finance Director would be more suitable to the financial operations of the City due to the wide variety of highly responsible and sensitive duties performed.

Furthermore, staff is recommending moving the current Finance Director classification from Range 40 to Range 44 and freezing the Assistant City Manager position from the current budget.

In reviewing the Library staffing structure and with the upcoming 2019 part-time hourly rate increase already adopted by Council on November 14, 2017, City staff identified the Library Clerk position will be the same hourly rate as the lower level position of the Library Page. With the additional responsibilities of a Library Clerk, City staff is recommending increasing the hourly rate from the current \$11.25 per hour to \$12.50 per hour which will stay in effect until the State of California's hourly rate increases in 2020.

Staff is also recommending an update for the title of Library Services Manager to Library Services Manager/City Librarian. There will be no changes to compensation if the title change is approved.

PUBLIC NOTICE PROCESS

This item has been noticed through the regular agenda notification process. Copies of this report are available at the City Hall public counter, at the Sierra Madre Public Library, and can be accessed on the City's website at www.cityofsierramadre.com.

Attachments:

1. Resolution 18-50: Amending the City's Compensation Plan and Salary Matrix
2. Draft Amended Compensation and Salary Matrix

RESOLUTION NO. 18-50
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE,
CALIFORNIA, AMENDING THE CITY OF SIERRA MADRE CLASSIFICATION
PLAN AND SALARY MATRIX

WHEREAS, all employees within the management classifications and the part-time classifications listed in the affected positions in the attached "Exhibit A" are unrepresented for purposes of compliance with the Meyers-Milias-Brown Act; and

WHEREAS, the City Council has a priority to establish salaries at a level that both attracts and retains the most qualified staff while carefully managing scarce resources; and

WHEREAS, the City Manager has reviewed the proposed adjustments to the Classification Plan and Salary Matrix and recommends a hiring freeze on the Assistant City Manager position for the 2018/2019 fiscal year and current budget; and

WHEREAS, in order to attract the most qualified staff, the City Manager recommends updating the compensation schedule for the classification of the Finance Director position to range 44; and

WHEREAS, the City Manager recommends updating the classification of the Library Services Manager position to be reflected as the Library Services Manager/City Librarian, with no adjustment to the compensation schedule; and

WHEREAS, in order to keep pace with the state minimum wage adjustments, the City Manager recommends increasing the part-time Library Clerk hourly rate from \$11.25 per hour to \$12.50 per hour; and

WHEREAS, all other classifications and salary ranges in the amended Classification Plan and Salary Matrix, and information contained within the plan in regard to duties, responsibilities, training, and experience for all other positions shall remain status quo;

WHEREAS, the City Council finds that the compensation adjustments and classification changes to position titles set forth in this Resolution are reasonable and address the recruitment, retention and fiscal needs of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIERRA MADRE, CALIFORNIA DOES RESOLVE AS FOLLOWS:

SECTION 1. That the amended City of Sierra Madre Classification Plan and Salary Matrix be and the same are hereby attached hereto as Exhibit "A" and made a part thereof.

SECTION 2. That the changes to the Library Services Manager/City Librarian and Finance Director classifications and Library Clerk part-time hourly wage takes effect September 16, 2018.

Passed, Approved and Adopted on the 11th day of September, 2018.

Mayor, City of Sierra Madre, CA

I, the undersigned, hereby certify that the foregoing Resolution 18-50 was duly adopted at a regular meeting of the City of Sierra Madre City Council on the 11th day of September, 2018 by the Sierra Madre City Council following a roll call vote:

Ayes

Noes

Absent

City Clerk, City of Sierra Madre, CA

Classification Plan & Salary Matrix

City of Sierra Madre

June 26, 2018

Adopted by Resolution 18-37

Amended June 26, 2018 - Excluding Executive Management & Confidential-Exempt
Effective June 24, 2018

For Fiscal Year 2019/2020

Cost of living salary increase for Fiscal Year 2019/2020 as calculated by the BLS for C-CPI-U, looking back to April 2018. The cost of living increase will be no less than 0.5% and no more than 3.0%.

Including Modifying Utilities Department Step 1

Executive Management Employee Amended and Adopted September 11, 2018
Resolution 18-XX

City of Sierra Madre
Classification Plan & Salary Matrix - Administrative Services Department
June 24, 2018

Classified Employee Association											
	1	2	3	4	5						
Administrative Clerk	Annual Salary	34,679	36,412	38,233	40,144	42,152					
	Monthly Salary	2,890	3,034	3,186	3,345	3,513					
	Bi-Weekly	1,334	1,400	1,471	1,544	1,621					
	Hourly Salary	16.67	17.51	18.38	19.30	20.27					
Administrative Aide	Annual Salary	38,217	40,128	42,134	44,241	46,453					
	Monthly Salary	3,185	3,344	3,511	3,687	3,871					
	Bi-Weekly	1,470	1,543	1,621	1,702	1,787					
	Hourly Salary	18.37	19.29	20.26	21.27	22.76					
Account Technician	Annual Salary	42,198	44,308	46,523	48,850	51,292					
	Monthly Salary	3,516	3,692	3,877	4,071	4,274					
	Bi-Weekly	1,623	1,704	1,789	1,879	1,973					
	Hourly Salary	20.29	21.30	22.37	23.49	24.66					
Customer Service Lead	Annual Salary	45,361	47,629	50,010	52,511	55,137					
	Monthly Salary	3,780	3,969	4,167	4,376	4,595					
	Bi-Weekly	1,745	1,832	1,923	2,020	2,121					
	Hourly Salary	21.81	22.90	23.59	25.25	26.51					
Confidential Exempt											
Administrative Analyst	Annual Salary	40,521	41,535	42,573	43,637	44,728	45,846	46,993	48,167	49,371	50,606
	Monthly Salary	3,377	3,461	3,548	3,636	3,727	3,820	3,916	4,014	4,114	4,217
	Bi-Weekly	1,559	1,597	1,637	1,678	1,720	1,763	1,807	1,853	1,899	1,946
	Hourly Salary	19.48	19.97	20.47	20.98	21.50	22.04	22.59	23.16	23.74	24.33
Assistant to the City Manager	Annual Salary	46,490	47,652	48,843	50,065	51,316	52,599	53,914	55,261	56,644	58,059
	Monthly Salary	3,874	3,971	4,070	4,172	4,276	4,383	4,493	4,605	4,720	4,838
	Bi-Weekly	1,788	1,833	1,879	1,926	1,974	2,023	2,074	2,125	2,179	2,233
	Hourly Salary	22.35	22.91	23.48	24.07	24.67	25.29	25.92	26.57	27.23	27.91
Analyst (various)	Annual Salary	54,672	56,039	57,440	58,876	60,348	61,857	63,403	64,988	66,613	68,278
	Monthly Salary	4,556	4,670	4,787	4,906	5,029	5,155	5,284	5,416	5,551	5,690
	Bi-Weekly	2,103	2,155	2,209	2,264	2,321	2,379	2,439	2,500	2,562	2,626
	Hourly Salary	26.28	26.94	27.62	28.31	29.01	29.74	30.48	31.24	32.03	32.83

Note: Miscellaneous (not including: Executive Management & Confidential-Exempt employees) - 1.9% pay increase effective June 24, 2018 - Resolution 18-37

City of Sierra Madre
Classification Plan & Salary Matrix - Development Services (Planning) Department
 June 24, 2018

		Classified Employee Association				
		1	2	3	4	5
Assistant Planner 10	Annual Salary	58,188	61,097	64,153	67,360	70,728
	Monthly Salary	4,849	5,091	5,346	5,613	5,894
	Bi-Weekly	2,238	2,350	2,467	2,591	2,720
	Hourly Salary	27.97	29.37	30.84	32.38	34.00
Associate Planner 14	Annual Salary	64,669	67,901	71,296	74,862	78,605
	Monthly Salary	5,389	5,658	5,941	6,238	6,550
	Bi-Weekly	2,487	2,612	2,742	2,879	3,023
	Hourly Salary	31.09	32.64	34.28	35.99	37.79

		Confidential Exempt									
		1	2	3	4	5	6	7	8	9	10
Senior Planner 26	Annual Salary	67,912	69,609	71,350	73,133	74,961	76,835	78,757	80,726	82,744	84,813
	Monthly Salary	5,659	5,801	5,946	6,094	6,247	6,403	6,563	6,727	6,895	7,068
	Bi-Weekly	2,612	2,677	2,744	2,813	2,883	2,955	3,029	3,105	3,182	3,262
	Hourly Salary	32.65	33.47	34.30	35.16	36.04	36.94	37.86	38.81	39.78	40.78

		1	2	3	4	5	6	7	8	9	10
Planning Manager 29	Annual Salary	87,662	89,854	92,356	94,402	96,763	99,182	101,662	104,203	106,808	109,478
	Monthly Salary	7,305	7,488	7,696	7,867	8,064	8,265	8,472	8,684	8,901	9,123
	Bi-Weekly	3,372	3,456	3,552	3,631	3,722	3,815	3,910	4,008	4,108	4,211
	Hourly Salary	42.15	43.20	44.40	45.39	46.52	47.68	48.88	50.10	51.35	52.63

Note: Miscellaneous (not including: Executive Management & Confidential-Exempt employees) - 1.9% pay increase effective June 24, 2018 - Resolution 18-37

City of Sierra Madre
Classification Plan & Salary Matrix - Community Services Department
June 24, 2018

Classified Employee Association

		1		2		3		4		5	
Recreation Coordinator	1										
Annual Salary		34,679		36,412		38,233		40,144		42,152	
Monthly Salary		2,890		3,034		3,186		3,345		3,513	
Bi-Weekly		1,334		1,400		1,471		1,544		1,621	
Hourly Salary		16.67		17.51		18.38		19.30		20.27	

Confidential Exempt

		1		2		3		4		5		6		7		8		9		10	
Recreation Supervisor	21																				
Annual Salary		56,756		58,175		59,630		61,120		62,647		64,214		65,820		67,465		69,152		70,881	
Monthly Salary		4,730		4,848		4,969		5,093		5,221		5,351		5,485		5,622		5,763		5,907	
Bi-Weekly		2,183		2,237		2,293		2,351		2,410		2,470		2,532		2,595		2,660		2,726	
Hourly Salary		27.29		27.97		28.67		29.38		30.12		30.87		31.64		32.44		33.25		34.08	

		1		2		3		4		5		6		7		8		9		10	
Community Services Manager	28																				
Annual Salary		63,962		65,561		67,200		68,880		70,601		72,367		74,176		76,030		77,931		79,879	
Monthly Salary		5,330		5,463		5,600		5,740		5,883		6,031		6,181		6,336		6,494		6,657	
Bi-Weekly		2,460		2,522		2,585		2,649		2,715		2,783		2,853		2,924		2,997		3,072	
Hourly Salary		30.75		31.52		32.31		33.12		33.94		34.79		35.66		36.55		37.47		38.40	

Note: Miscellaneous (not including: Executive Management & Confidential-Exempt employees) - 1.9% pay increase effective June 24, 2018 - Resolution 18-37

City of Sierra Madre
Classification Plan & Salary Matrix - Human Resources Department
June 24, 2018

Classified Employee Association

		1	2	3	4	5
Human Resources Technician 6	Annual Salary	42,198	44,308	46,523	48,850	51,292
	Monthly Salary	3,516	3,692	3,877	4,071	4,274
	Bi-Weekly	1,623	1,704	1,789	1,879	1,973
	Hourly Salary	20.29	21.30	22.37	23.49	24.66

Confidential Exempt

		1	2	3	4	5	6	7	8	9	10
Human Resources Analyst 24	Annual Salary	54,672	56,039	57,440	58,876	60,348	61,857	63,403	64,988	66,613	68,278
	Monthly Salary	4,556	4,670	4,787	4,906	5,029	5,155	5,284	5,416	5,551	5,690
	Bi-Weekly	2,103	2,155	2,209	2,264	2,321	2,379	2,439	2,500	2,562	2,626
	Hourly Salary	26.28	26.94	27.62	28.31	29.01	29.74	30.48	31.24	32.03	32.83

Human Resources Manager 26	Annual Salary	67,912	69,609	71,350	73,133	74,961	76,835	78,757	80,726	82,744	84,813
	Monthly Salary	5,659	5,801	5,946	6,094	6,247	6,403	6,563	6,727	6,895	7,068
	Bi-Weekly	2,612	2,677	2,744	2,813	2,883	2,955	3,029	3,105	3,182	3,262
	Hourly Salary	32.65	33.47	34.30	35.16	36.04	36.94	37.86	38.81	39.78	40.78

Note: Miscellaneous (not including: Executive Management & Confidential-Exempt employees) - 1.9% pay increase effective June 24, 2018 - Resolution 18-37

City of Sierra Madre
Classification Plan & Salary Matrix - Finance Department
June 24, 2018

Classified Employee Association

	1	2	3	4	5
Account Technician 6					
Annual Salary	42,198	44,308	46,523	48,850	51,292
Monthly Salary	3,516	3,692	3,877	4,071	4,274
Bi-Weekly	1,623	1,704	1,789	1,879	1,973
Hourly Salary	20.29	21.30	22.37	23.49	24.66
Accountant 15					
Annual Salary	53,853	56,546	59,373	62,342	65,459
Monthly Salary	4,488	4,712	4,948	5,195	5,455
Bi-Weekly	2,071	2,175	2,284	2,398	2,518
Hourly Salary	25.89	27.19	28.54	29.97	31.47

Confidential Exempt

	1	2	3	4	5	6	7	8	9	10
Senior Accountant 24										
Annual Salary	54,672	56,039	57,440	58,876	60,348	61,857	63,403	64,988	66,613	68,278
Monthly Salary	4,556	4,670	4,787	4,906	5,029	5,155	5,284	5,416	5,551	5,690
Bi-Weekly	2,103	2,155	2,209	2,264	2,321	2,379	2,439	2,500	2,562	2,626
Hourly Salary	26.28	26.94	27.62	28.31	29.01	29.74	30.48	31.24	32.03	32.83
Accounting Manager 26										
Annual Salary	67,912	69,609	71,350	73,133	74,972	76,835	78,757	80,726	82,744	84,813
Monthly Salary	5,659	5,801	5,946	6,094	6,248	6,403	6,563	6,727	6,895	7,068
Bi-Weekly	2,612	2,677	2,744	2,813	2,884	2,955	3,029	3,105	3,182	3,262
Hourly Salary	32.65	33.47	34.30	35.16	36.04	36.94	37.86	38.81	39.78	40.78
Finance and IT Manager 29										
Annual Salary	87,662	89,854	92,101	94,402	96,763	99,182	101,662	104,203	106,808	109,478
Monthly Salary	7,305	7,488	7,675	7,867	8,064	8,265	8,472	8,684	8,901	9,123
Bi-Weekly	3,372	3,456	3,542	3,631	3,722	3,815	3,910	4,008	4,108	4,211
Hourly Salary	42.15	43.20	44.28	45.39	46.52	47.68	48.88	50.10	51.35	52.63

Note: Miscellaneous (not including: Executive Management & Confidential-Exempt employees) - 1.9% pay increase effective June 24, 2018 - Resolution 18-37

City of Sierra Madre
 Classification Plan & Salary Matrix - Fire Department
 June 24, 2018

		Unrepresented / 2756 Hours									
		1	2	3	4	5	6	7	8	9	10
Fire Captain	201										
Annual Salary		77,773	79,717	81,710	83,754	85,847	87,993	90,193	92,447	94,760	97,128
Monthly Salary		6,481	6,643	6,809	6,979	7,154	7,333	7,516	7,704	7,897	8,094
Bi-Weekly		2,991	3,066	3,143	3,221	3,302	3,384	3,469	3,556	3,645	3,736
Hourly Salary		28.22	28.92	29.65	30.39	31.15	31.93	32.73	33.54	34.38	35.24

Note: Unrepresented Safety Full-Time employees - 1.9% pay increase effective June 24, 2018 - Resolution 18-37

City of Sierra Madre
Classification Plan & Salary Matrix - Fire Department
June 24, 2018

Unrepresented / 2756 Hours

	1	2	3	4	5	6	7
Firefighter/Paramedics 203							
Annual Salary	42,125	44,232	46,450	48,782	51,224	53,780	56,476
Monthly Salary	3,510	3,686	3,871	4,065	4,269	4,398	4,706
Bi-Weekly	1,620	1,701	1,787	1,876	1,970	2,030	2,172
Hourly Salary	15.29	16.05	16.85	17.70	18.59	19.51	20.49

Unrepresented / 2756 Hours

	1	2	3	4	5
Single-Function XX					
Paramedics					
Annual Salary	35,105	36,874	38,727	40,665	42,687
Monthly Salary	2,925	3,073	3,227	3,389	3,557
Bi-Weekly	1,350	1,418	1,490	1,564	1,642
Hourly Salary	12.74	13.38	14.05	14.76	15.49

Note: Unrepresented Safety Full-Time employees - 1.9% pay increase effective June 24, 2018 - Resolution 18-37

City of Sierra Madre
Classification Plan & Salary Matrix - Fire Department
June 24, 2018

Unrepresented / 2756 Hours

	1	2	3	4	5	6	7
Engineer							
204							
Annual Salary	42,125	44,232	46,450	48,782	51,224	53,780	56,476
Monthly Salary	3,510	3,686	3,871	4,065	4,269	4,398	4,706
Bi-Weekly	1,620	1,701	1,787	1,876	1,970	2,030	2,172
Hourly Salary	15.29	16.05	16.85	17.70	18.59	19.51	20.49

Unrepresented / 2756 Hours

	1	2	3	4	5
Single-Function Firefighters					
XX					
Annual Salary	35,105	36,874	38,727	40,665	42,687
Monthly Salary	2,925	3,073	3,227	3,389	3,557
Bi-Weekly	1,350	1,418	1,490	1,564	1,642
Hourly Salary	12.74	13.38	14.05	14.76	15.49

Note: Unrepresented Safety Full-Time employees - 1.9% pay increase effective June 24, 2018 - Resolution 18-37

City of Sierra Madre
Classification Plan & Salary Matrix - Library Department
June 24, 2018

		Classified Employee Association									
		1	2	3	4	5	6	7	8	9	10
Library Technician	1										
	Annual Salary	34,679	36,412	38,233	40,144						42,152
	Monthly Salary	2,890	3,034	3,186	3,345						3,513
	Bi-Weekly	1,334	1,400	1,471	1,544						1,621
Hourly Salary	16.67	17.51	18.38	19.30							20.27
Librarian	9										
	Annual Salary	52,195	54,804	57,545	60,422						63,443
	Monthly Salary	4,350	4,567	4,795	5,035						5,287
	Bi-Weekly	2,007	2,108	2,213	2,324						2,440
Hourly Salary	25.09	26.35	27.67	29.05							30.50

		Confidential Exempt									
		1	2	3	4	5	6	7	8	9	10
Analyst (Various)	24										
	Annual Salary	54,672	56,039	57,440	58,876	60,348	61,857	63,403	64,988	66,613	68,278
	Monthly Salary	4,556	4,670	4,787	4,906	5,029	5,155	5,284	5,416	5,551	5,690
	Bi-Weekly	2,103	2,155	2,209	2,264	2,321	2,379	2,439	2,500	2,562	2,626
Hourly Salary	26.28	26.94	27.62	28.31	29.01	29.74	30.48	31.24	32.03	32.83	
Library Services Manager/City Librarian	28										
	Annual Salary	63,962	65,561	67,200	68,880	70,601	72,367	74,176	76,030	77,931	79,879
	Monthly Salary	5,330	5,463	5,600	5,740	5,883	6,031	6,181	6,336	6,494	6,657
	Bi-Weekly	2,460	2,522	2,585	2,649	2,715	2,783	2,853	2,924	2,997	3,072
Hourly Salary	30.75	31.52	32.31	33.12	33.94	34.79	35.66	36.55	37.47	38.40	

Note: Miscellaneous (not including: Executive Management & Confidential-Exempt employees) - 1.9% pay increase effective June 24, 2018 - Resolution 18-37

City of Sierra Madre
 Classification Plan & Salary Matrix - Public Works Department
 June 24, 2018

Classified Employee Association

	1	2	3	4	5	Y
Maintenance Worker						
1						
Annual Salary	34,679	36,412	38,233	40,144	42,152	
Monthly Salary	2,890	3,034	3,186	3,345	3,513	
Bi-Weekly	1,334	1,400	1,471	1,544	1,621	
Hourly Salary	16.67	17.51	18.38	19.30	20.27	
Fleet Mechanic						
3						
Annual Salary	38,217	40,128	42,134	44,241	46,453	
Monthly Salary	3,185	3,344	3,511	3,687	3,871	
Bi-Weekly	1,470	1,543	1,621	1,702	1,787	
Hourly Salary	18.37	19.29	20.26	21.27	22.33	
Leadworker						
4						
Annual Salary	39,212	41,173	43,232	45,393	47,662	
Monthly Salary	3,268	3,431	3,603	3,783	3,972	
Bi-Weekly	1,508	1,584	1,663	1,746	1,833	
Hourly Salary	18.85	19.79	20.78	21.82	22.91	

Classified Employee Association Continued

	1	2	3	4	5
Foreman					
5					
Annual Salary	42,433	44,555	46,782	49,122	51,579
Monthly Salary	3,536	3,713	3,899	4,093	4,298
Bi-Weekly	1,632	1,714	1,799	1,889	1,984
Hourly Salary	20.40	21.42	22.49	23.62	24.80

Note: Miscellaneous (not including: Executive Management & Confidential-Exempt employees) - 1.9% pay increase effective June 24, 2018 - Resolution 18-37
 Note: Water Foreman - 5.0% pay increase effective June 24, 2018 - Resolution 18-37

City of Sierra Madre
Classification Plan & Salary Matrix - Utility Services (Water) Department
 June 24, 2018

Classified Employee Association

	1	2	3	4	5
Customer Service Representative					
Annual Salary	34,679	36,412	38,233	40,144	42,152
Monthly Salary	2,890	3,034	3,186	3,345	3,513
Bi-Weekly	1,334	1,400	1,471	1,544	1,621
Hourly Salary	16.67	17.51	18.38	19.30	20.27
Utility Service Worker/Meter Reader					
Annual Salary	35,734	37,520	39,397	41,366	43,434
Monthly Salary	2,978	3,127	3,283	3,447	3,620
Bi-Weekly	1,374	1,443	1,515	1,591	1,671
Hourly Salary	17.18	18.04	18.94	19.89	20.88
Water Pump Operator					
Annual Salary	37,511	39,387	41,356	43,424	45,594
Monthly Salary	3,126	3,282	3,446	3,619	3,800
Bi-Weekly	1,443	1,515	1,591	1,670	1,754
Hourly Salary	18.03	18.94	19.88	20.88	21.92
Water Leadworker					
Annual Salary	44,507	46,733	49,069	51,523	54,098
Monthly Salary	3,709	3,894	4,089	4,294	4,508
Bi-Weekly	1,712	1,797	1,887	1,982	2,081
Hourly Salary	21.40	22.47	23.59	24.77	26.01
Water Foreman					
Annual Salary	46,741	49,078	51,531	54,108	56,814
Monthly Salary	3,895	4,090	4,294	4,509	4,734
Bi-Weekly	1,798	1,888	1,982	2,081	2,185
Hourly Salary	22.47	23.60	24.77	26.01	27.31

Confidential Exempt

	1	2	3	4	5	6	7	8	9	10
Water Superintendent										
Annual Salary	54,672	56,039	57,440	58,876	60,348	61,857	63,403	64,988	66,613	68,278
Monthly Salary	4,556	4,670	4,787	4,906	5,029	5,155	5,284	5,416	5,551	5,690
Bi-Weekly	2,103	2,155	2,209	2,264	2,321	2,379	2,439	2,500	2,562	2,626
Hourly Salary	26.28	26.94	27.62	28.31	29.01	29.74	30.48	31.24	32.03	32.83

Note: Miscellaneous (not including: Executive Management & Confidential-Exempt employees) - 1.9% pay increase effective June 24, 2018 - Resolution 18-37

Note: Utilities Department - 5.0% pay increase effective June 24, 2018 - Resolution 18-37

City of Sierra Madre
 Salary Matrix - Executive Management
 September 16, 2018
 Amended and Adopted September 11, 2018 Resolution 18-XX

		Executive Management Employees									
		1	2	3	4	5	6	7	8	9	10
Library & Community Services Director 41	Annual Salary	100,381	102,890	105,463	108,099	110,802	113,571	116,411	119,322	122,305	125,361
	Monthly Salary	8,365	8,574	8,789	9,008	9,234	9,464	9,701	9,943	10,192	10,447
	Bi-Weekly	3,861	3,957	4,056	4,158	4,262	4,368	4,477	4,589	4,704	4,822
	Hourly Salary	48.26	49.47	50.70	51.97	53.27	54.60	55.97	57.37	58.80	60.27
Planning, Utilities and Public Works Director 40	Annual Salary	101,553	104,091	106,694	109,362	112,095	114,898	117,770	120,714	123,732	126,825
	Monthly Salary	8,463	8,674	8,891	9,113	9,341	9,575	9,814	10,060	10,311	10,569
	Bi-Weekly	3,906	4,004	4,104	4,206	4,311	4,419	4,530	4,643	4,759	4,878
	Hourly Salary	48.82	50.04	51.30	52.58	53.89	55.24	56.62	58.04	59.49	60.97
Police Captain 41	Annual Salary	100,381	102,890	105,463	108,099	110,802	113,571	116,411	119,322	122,305	125,361
	Monthly Salary	8,365	8,574	8,789	9,008	9,234	9,464	9,701	9,943	10,192	10,447
	Bi-Weekly	3,861	3,957	4,056	4,158	4,262	4,368	4,477	4,589	4,704	4,822
	Hourly Salary	48.26	49.47	50.70	51.97	53.27	54.60	55.97	57.37	58.80	60.27
Fire Chief 39	Annual Salary	100,381	102,890	105,463	108,099	110,802	113,571	116,411	119,377	122,305	125,361
	Monthly Salary	8,365	8,574	8,789	9,008	9,234	9,464	9,701	9,948	10,192	10,447
	Bi-Weekly	3,861	3,957	4,056	4,158	4,262	4,368	4,477	4,591	4,704	4,822
	Hourly Salary	48.26	49.47	50.70	51.97	53.27	54.60	55.97	57.39	58.80	60.27
Police Chief 43	Annual Salary	108,628	111,344	114,128	116,981	119,906	122,903	125,975	129,125	132,353	135,662
	Monthly Salary	9,052	9,279	9,511	9,748	9,992	10,242	10,498	10,760	11,029	11,305
	Bi-Weekly	4,178	4,282	4,390	4,499	4,612	4,727	4,845	4,966	5,090	5,218
	Hourly Salary	52.23	53.53	54.87	56.24	57.65	59.09	60.57	62.08	63.63	65.22
Finance Director 44	Annual Salary	118,070	121,021	124,047	127,148	130,327	133,585	136,924	140,347	143,856	147,453
	Monthly Salary	9,839	10,085	10,337	10,596	10,861	11,132	11,410	11,696	11,988	12,288
	Bi-Weekly	4,541	4,655	4,771	4,890	5,013	5,138	5,266	5,398	5,533	5,671
	Hourly Salary	56.76	58.18	59.64	61.13	62.66	64.22	65.83	67.47	69.16	70.89
City Manager 45	Annual Salary	182,000									
	Monthly Salary	15,167									
	Bi-Weekly	7,000									
	Hourly Salary	87.50									

Note: 2.3% pay increase effective July 1, 2017 with the exception of the City Manager - Resolution 17-25

City of Sierra Madre
 Classification Plan & Salary Matrix - Fire Department
 June 24, 2018

		Unrepresented / 2080 Hours									
		1	2	3	4	5	6	7	8	9	10
Fire Captain	202										
Annual Salary		77,773	79,717	81,710	83,754	85,847	87,993	90,193	92,447	94,760	97,128
Monthly Salary		6,481	6,643	6,809	6,979	7,154	7,333	7,516	7,704	7,897	8,094
Bi-Weekly		2,991	3,066	3,143	3,221	3,302	3,384	3,469	3,556	3,645	3,736
Hourly Salary		37.39	38.33	39.28	40.27	41.27	42.30	43.36	44.45	45.56	46.70

Note: Miscellaneous (not including: Executive Management & Confidential-Exempt employees) - 1.9% pay increase effective June 24, 2018 - Resolution 18-37

2018 Part-Time Salary Matrix
Amended and Adopted September 11, 2018
Resolution 18-50
Part-time Employees

	Range	1
Program Specialists	57	13.49
Film Monitor - Office	62	13.52
Film Monitor - Location	65	35.00
Fire Safety Officer - Filming	64	50.00
Facility Attendant	61	14.56
Library Page	51	11.00
Library Clerk	54	12.50
Library Technician I	58	14.62
Associate Librarian I	63	19.33
Police Cadet	57	13.49
Dispatcher	59	18.60
Records Clerk	59	18.60
Community Services Officer	83	20.72
Investigator	75	30.60
Patrol Officer	84	32.66
Lieutenant	70	42.25
Code Enforcement	83	20.72
Fire Captain	83	20.72
Paramedics	85	12.50
Engineer II	74	12.50
Strike Team Responder - Firefighter	67	17.68
Strike Team Responder - Engineer	68	23.16
Strike Team Responder - Captain	69	34.80
Strike Team Responder - Battalion Chief	70	48.22
Strike Team Responder - Deputy/Asst Chief	71	52.33
Strike Team Responder - Fire Chief	72	52.33
Water Pump Operator	81	16.47
Maintenance Worker	80	15.68
Administrative Intern	57	13.49
Administrative Clerk	76	15.38
Account Technician	82	19.08
Accountant	79	25.19
Analyst	79	25.19

2019 Part-Time Salary Matrix
Amended and Adopted September 11, 2018
Resolution 18-50
Part-time Employees

	Range	1
Program Specialists	57	13.49
Film Monitor - Office	62	13.52
Film Monitor - Location	65	35.00
Fire Safety Officer - Filming	64	50.00
Facility Attendant	61	14.56
Library Page	51	12.00
Library Clerk	54	12.50
Library Technician I	58	14.62
Associate Librarian I	63	19.33
Police Cadet	57	13.49
Dispatcher	59	18.60
Records Clerk	59	18.60
Community Services Officer	83	20.72
Investigator	75	30.60
Patrol Officer	84	32.66
Lieutenant	70	42.25
Code Enforcement	83	20.72
Fire Captain	83	20.72
Paramedics	85	12.50
Engineer II	74	12.50
Strike Team Responder - Firefighter	67	17.68
Strike Team Responder - Engineer	68	23.16
Strike Team Responder - Captain	69	34.80
Strike Team Responder - Battalion Chief	70	48.22
Strike Team Responder - Deputy/Asst Chief	71	52.33
Strike Team Responder - Fire Chief	72	52.33
Water Pump Operator	81	16.47
Maintenance Worker	80	15.68
Administrative Intern	57	13.49
Administrative Clerk	76	15.38
Account Technician	82	19.08
Accountant	79	25.19
Analyst	79	25.19