

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL,
SUCCESSOR AGENCY, AND
PUBLIC FINANCE AUTHORITY**



*John Capoccia, Mayor
Gene Goss, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member*

Tuesday, July 28, 2015

*Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer*

6:30 pm

**City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Time shall be devoted to audience participation early on the agenda. If additional time is needed, the Mayor will allow for same at the end of the agenda.

**CALL TO ORDER/ROLL CALL
MEMBERS OF THE CITY COUNCIL**

Mayor John Capoccia, Mayor Pro Tem Gene Goss,
Council Members Rachelle Arizmendi, Denise Delmar,
and John Harabedian

**PLEDGE OF ALLEGIANCE AND
INVOCATION/INSPIRATION**

Council Member Denise Delmar

APPROVAL OF AGENDA

Vote of the Council to proceed with City business.

APPROVAL OF MINUTES

Approval of minutes from the Regular City Council meeting on July 14, 2015.

MAYOR AND CITY COUNCIL REPORTS

Reports of individual Council Member activities relating to City business.

PUBLIC COMMENT

Regarding items not on the Agenda.

PRESENTATION

Presentation to Sierra Madre Little League in Recognition of the 8 and 9 year-old All Star Champions

ACTION ITEMS

1. CONSENT

- a) [ADOPTION OF RESOLUTION 15-45 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS](#)
- Recommendation that the City Council approve Resolution 15-45 for approval of payment of City Warrants in aggregate amount of \$267,650.73; Library warrants in the aggregate amount of \$7,558.94, and payroll transfer in the aggregate amount of \$358,817.26 for fiscal years ending June 30, 2015 and June 2016.
- b) [U.S. CONFERENCE OF MAYORS' CONGRESSIONAL LETTER – COSTS OF STORMWATER COMPLIANCE](#)
- Recommendation that the City Council authorize Mayor Capoccia to submit his signature to the U.S. Conference of Mayors for the letter to the California Congressional Delegation supporting legislation related to the cost of stormwater compliance.
- c) [INFORMATION TECHNOLOGY AUDIT / MASTER PLAN](#)
- Recommendation that the City Council award a contract to Client First for an IT Audit/Master Plan in the amount of \$25,000
- d) [ADOPTION OF RESOLUTION 15-49 APPROVING AN APPLICATION TO CCHE FOR THE RICHARDSON HOUSE MUSEUM PRESERVATION PROJECT](#)
- Recommendation that the City Council adopt Resolution 15-49 approving the application for \$100,000 to the California Cultural and Historical Endowment (CCHE) for the Richardson House Museum Preservation Project and allocate \$5,000 of General Fund Reserves.
- e) [APPROVAL OF RESOLUTION 15-50 ADOPTING THE AMENDMENTS TO THE TERMS AND CONDITIONS OF EMPLOYMENT FOR PART-TIME EMPLOYEES](#)
- Recommendation that the City Council approve Resolution 15-50 amending Terms and Conditions of Employment for part-time employees and allocating \$16,000 from General Fund Reserves to cover the associated costs.
- f) [PURCHASE OF POLICE PATROL VEHICLE](#)
- Recommendation that the City Council approve the purchase and conversion of a new police patrol vehicle in the amount of \$40,000 .
- g) [AGREEMENT FOR EXCHANGE OF FIRE PROTECTION AND RESCUE SERVICES BETWEEN THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY AND THE CITY OF SIERRA MADRE FIRE DEPARTMENT](#)
- Recommendation that the City Council approve the Agreement for Exchange of Fire Protection and Rescue Services and authorize the Fire Chief to execute documents on behalf of the City of Sierra Madre.
- h) [RECOMMENDATION TO AWARD A CONTRACT FOR THE REPLACEMENT OF THE AIR CONDITIONING UNIT TO HP MECHANICAL AND A CONTRACT FOR THE ASSOCIATED ROOF REPAIR TO S-B-R, INC.](#)
- Recommendation that the City Council award the HVAC project to HP Mechanical, Inc., in an amount not-to exceed \$7,874.00, and award the roof repair project to S-B-R, Inc., in an amount not-to-exceed \$4,987.00

i) WATER QUALITY REPORT, JUNE 2015

Recommendation that the City Council receive and file.

j) RECOMMENDATION TO ACCEPT THE EXISTING YUCCA TRAIL RAIL AND TIMBER DEBRIS STRUCTURE FROM THE LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS FOR MAINTENANCE

Recommendation that the City Council accept the Yucca Trail rail and timber structure for maintenance and direct staff to sign the attached Transfer Agreement on behalf of the City.

k) ACCEPTANCE OF FISCAL YEAR 2015/2016 BUDGET DOCUMENT

Recommendation that the City Council receive and file.

PUBLIC HEARINGS

2. CITY COUNCIL CONSIDERATION OF RESOLUTION NO. 15-46 FOR HISTORIC CULTURAL LANDMARK DESIGNATION AND MILLS ACT CONTRACT; RESOLUTION 15-47 FOR A CERTIFICATE OF APPROPRIATENESS; AND RESOLUTION 15-48 FOR AFFORDABLE HOUSING INCENTIVES AND A TENTATIVE PARCEL MAP FOR THE ADAPTIVE REUSE AND RENOVATION OF THE PROPERTY AT 186 WEST HIGHLAND AVENUE

Recommendation that the City Council hold a public hearing and approve Resolution 15-46 designating 186 West Highland Avenue as a Local Historic Resource and approving a Mills Act Contract; approve Resolution 15-47 for Certificate of Appropriateness 15-02; and approve Resolution 15-48 granting the use of two Housing Incentives and approving Tentative Parcel Map 15-01.

ITEMS FOR DISCUSSION

3. CONSIDERATION OF APPOINTMENTS TO THE PLANNING COMMISSION

Recommendation that the City Council provide staff with direction.

4. CONSIDERATION OF APPOINTMENTS TO THE ENERGY, ENVIRONMENT, AND NATURAL RESOURCES COMMISSION

Recommendation that the City Council provide staff with direction.

5. CONSIDERATION OF APPOINTMENT TO THE CITY COUNCIL'S LIBRARY SERVICES PROPOSAL REVIEW COMMITTEE

Recommendation that the City Council provide staff with direction.

6. AWARD OF PROFESSIONAL SERVICES CONTRACT TO SRI/RAFTELIS FOR PREPARATION OF CITY-WIDE CUSTOMER WATER BUDGETS AND REQUEST FOR AN ADDITIONAL APPROPRIATION OF WATER FUND RESERVES IN THE AMOUNT OF \$44,000

Recommendation that the City Council award a professional services contract to SRI/Raftelis in an amount not to exceed \$29,261 for the preparation of citywide water budgets; and, direct staff to obtain temporary staff from an agency at a cost not to exceed \$14,499 to provide telephone and customer assistance during the implementation period for the water budgets; and, approve an additional appropriation of \$44,000 to cover these unbudgeted expenses. It is also recommended that the City Council provide direction regarding the Water Budget methodology

7. **DISCUSSION OF FEDERAL LEGISLATIVE ADVOCACY SERVICES CONTRACT** Recommendation that the City Council authorize City staff to send a letter to the Ferguson Group redefining the scope of services to be offered under the contract, reducing the annual fee to \$50,000, and continuing the amended contract until December 31, 2015.
8. **DISCUSSION OF ROUTE 710 DRAFT ENVIRONMENTAL IMPACT REPORT / ENVIRONMENTAL IMPACT STATEMENT, AND "BEYOND THE 710" PROPOSAL** Recommendation that the City Council authorize sending the Shute, Mihaly, Weinberger DEIR comment letter to Caltrans under a cover letter signed by the Mayor.
9. **STRATEGIC PLAN UPDATE FROM MAY 6, 2015 RETREAT** Recommendation that the City Council receive and file.

PUBLIC COMMENT

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ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at this same place on Tuesday, September 8, 2015.