

AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL, AND
SUCCESSOR AGENCY, AND
PUBLIC FINANCE AUTHORITY



John Capoccia, Mayor
Gene Goss, Mayor Pro Tem
Rachelle Arizmendi, Council Member
Denise Delmar, Council Member
John Harabedian, Council Member

Tuesday, July 28, 2015

Nancy Shollenberger, City Clerk
Richard Mays, City Treasurer

6:30 pm

City Hall Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA:

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Time shall be devoted to audience participation early on the agenda. If additional time is needed, the Mayor will allow for same at the end of the agenda.

CALL TO ORDER/ROLL CALL
MEMBERS OF THE CITY COUNCIL

Mayor John Capoccia, Mayor Pro Tem Gene Goss,
Council Members Rachelle Arizmendi, Denise Delmar,
and John Harabedian

PLEDGE OF ALLEGIANCE AND
INVOCATION/INSPIRATION

Council Member Denise Delmar

APPROVAL OF AGENDA

Vote of the Council to proceed with City business.

APPROVAL OF MINUTES

Approval of minutes from the Regular City Council meeting on July 14, 2015.

MAYOR AND CITY COUNCIL REPORTS

Reports of individual Council Member activities relating to City business.

PUBLIC COMMENT

Regarding items not on the Agenda.

PRESENTATION

Presentation to Sierra Madre Little League in Recognition of the 8 and 9 year-old All Star Champions

ACTION ITEMS

1. CONSENT

a) **ADOPTION OF RESOLUTION 15-45 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**

Recommendation that the City Council approve Resolution 15-45 for approval of payment of City Warrants in aggregate amount of \$267,650.73; Library warrants in the aggregate amount of \$7,558.94, and payroll transfer in the aggregate amount of \$358,817.26 for fiscal years ending June 30, 2015 and June 2016.

b) **U.S. CONFERENCE OF MAYORS' CONGRESSIONAL LETTER - COSTS OF STORMWATER COMPLIANCE**

Recommendation that the City Council authorize Mayor Capoccia to submit his signature to the U.S. Conference of Mayors for the letter to the California Congressional Delegation supporting legislation related to the cost of stormwater compliance.

c) **INFORMATION TECHNOLOGY AUDIT / MASTER PLAN**

Recommendation that the City Council award a contract to Client First for an IT Audit/Master Plan in the amount of \$25,000

d) **ADOPTION OF RESOLUTION 15-49 APPROVING AN APPLICATION TO CCHE FOR THE RICHARDSON HOUSE MUSEUM PRESERVATION PROJECT**

Recommendation that the City Council adopt Resolution 15-49 approving the application for \$100,000 to the California Cultural and Historical Endowment (CCHE) for the Richardson House Museum Preservation Project and allocate \$5,000 of General Fund Reserves.

e) **APPROVAL OF RESOLUTION 15-50 ADOPTING THE AMENDMENTS TO THE TERMS AND CONDITIONS OF EMPLOYMENT FOR PART-TIME EMPLOYEES**

Recommendation that the City Council approve Resolution 15-50 amending Terms and Conditions of Employment for part-time employees and allocating \$16,000 from General Fund Reserves to cover the associated costs.

f) **PURCHASE OF POLICE PATROL VEHICLE**

Recommendation that the City Council approve the purchase and conversion of a new police patrol vehicle in the amount of \$40,000 .

g) **AGREEMENT FOR EXCHANGE OF FIRE PROTECTION AND RESCUE SERVICES BETWEEN THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY AND THE CITY OF SIERRA MADRE FIRE DEPARTMENT**

Recommendation that the City Council approve the Agreement for Exchange of Fire Protection and Rescue Services and authorize the Fire Chief to execute documents on behalf of the City of Sierra Madre.

h) **RECOMMENDATION TO AWARD A CONTRACT FOR THE REPLACEMENT OF THE AIR CONDITIONING UNIT TO HP MECHANICAL AND A CONTRACT FOR THE ASSOCIATED ROOF REPAIR TO S-B-R, INC.**

Recommendation that the City Council award the HVAC project to HP Mechanical, Inc., in an amount not-to exceed \$7,874.00, and award the roof repair project to S-B-R, Inc., in an amount not-to-exceed \$4,987.00

i) WATER QUALITY REPORT, JUNE 2015

Recommendation that the City Council receive and file.

j) RECOMMENDATION TO ACCEPT THE EXISTING YUCCA TRAIL RAIL AND TIMBER DEBRIS STRUCTURE FROM THE LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS FOR MAINTENANCE

Recommendation that the City Council accept the Yucca Trail rail and timber structure for maintenance and direct staff to sign the attached Transfer Agreement on behalf of the City.

k) ACCEPTANCE OF FISCAL YEAR 2015/2016 BUDGET DOCUMENT

Recommendation that the City Council receive and file.

PUBLIC HEARINGS

2. CITY COUNCIL CONSIDERATION OF RESOLUTION NO. 15-46 FOR HISTORIC CULTURAL LANDMARK DESIGNATION AND MILLS ACT CONTRACT; RESOLUTION 15-47 FOR A CERTIFICATE OF APPROPRIATENESS; AND RESOLUTION 15-48 FOR AFFORDABLE HOUSING INCENTIVES AND A TENTATIVE PARCEL MAP FOR THE ADAPTIVE REUSE AND RENOVATION OF THE PROPERTY AT 186 WEST HIGHLAND AVENUE

Recommendation that the City Council hold a public hearing and approve Resolution 15-46 designating 186 West Highland Avenue as a Local Historic Resource and approving a Mills Act Contract; approve Resolution 15-47 for Certificate of Appropriateness 15-02; and approve Resolution 15-48 granting the use of two Housing Incentives and approving Tentative Parcel Map 15-01.

ITEMS FOR DISCUSSION

3. CONSIDERATION OF APPOINTMENTS TO THE PLANNING COMMISSION

Recommendation that the City Council provide staff with direction.

4. CONSIDERATION OF APPOINTMENTS TO THE ENERGY, ENVIRONMENT, AND NATURAL RESOURCES COMMISSION

Recommendation that the City Council provide staff with direction.

5. CONSIDERATION OF APPOINTMENT TO THE CITY COUNCIL'S LIBRARY SERVICES PROPOSAL REVIEW COMMITTEE

Recommendation that the City Council provide staff with direction.

6. AWARD OF PROFESSIONAL SERVICES CONTRACT TO SRI/RAFTELIS FOR PREPARATION OF CITY-WIDE CUSTOMER WATER BUDGETS AND REQUEST FOR AN ADDITIONAL APPROPRIATION OF WATER FUND RESERVES IN THE AMOUNT OF \$44,000

Recommendation that the City Council award a professional services contract to SRI/Raftelis in an amount not to exceed \$29,261 for the preparation of citywide water budgets; and, direct staff to obtain temporary staff from an agency at a cost not to exceed \$14,499 to provide telephone and customer assistance during the implementation period for the water budgets; and, approve an additional appropriation of \$44,000 to cover these unbudgeted expenses. It is also recommended that the City Council provide direction regarding the Water Budget methodology

7. DISCUSSION OF FEDERAL LEGISLATIVE
ADVOCACY SERVICES CONTRACT

Recommendation that the City Council authorize City staff to send a letter to the Ferguson Group redefining the scope of services to be offered under the contract, reducing the annual fee to \$50,000, and continuing the amended contract until December 31, 2015.

8. DISCUSSION OF ROUTE 710 DRAFT
ENVIRONMENTAL IMPACT REPORT /
ENVIRONMENTAL IMPACT STATEMENT,
AND "BEYOND THE 710" PROPOSAL

Recommendation that the City Council authorize sending the Shute, Mihaly, Weinberger DEIR comment letter to Caltrans under a cover letter signed by the Mayor.

9. STRATEGIC PLAN UPDATE FROM MAY 6, 2015
RETREAT

Recommendation that the City Council receive and file.

PUBLIC COMMENT

Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by Council action.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com, and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

LIVE BROADCASTS

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Manager's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at this same place on Tuesday, September 8, 2015.

Agenda
Regular Meeting of the Sierra Madre City Council,
Successor Agency, and Public Finance Authority
Tuesday, July 28, 2015
6:30 p.m.
City Hall Council Chambers, 232 W. Sierra Madre Blvd.

Mayor, John Capoccia, opened the Regular Meeting of the Sierra Madre City Council, Successor Agency, and Public Finance Authority at 6:30 p.m. City Clerk, Nancy Sue Shollenberger read the Roll, noting that all City Council Members were present.

CALL TO ORDER/ROLL CALL, MEMBERS OF THE CITY COUNCIL:

Present: John Capoccia, Mayor, Gene Goss, Mayor Pro Tem, Council Members
Rachelle Arizmendi, Denise Delmar and John Harabedian

Absent: None

Also Present: Elaine Aguilar, City Manager
Teresa Highsmith, City Attorney
Elisa Cox, Assistant City Manager
Bruce Inman, Director of Public Works
Carolyn Thomas, Director of the Library
Joe Ortiz, Captain, Sierra Madre Police Dept.
Steve Heydorff, Fire Chief
Larry Giannone, Safety Director and Police Chief
James Carlson, Management Analyst
Nancy Sue Shollenberger, City Clerk

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:

Council Member, Denise Delmar, led the Pledge of Allegiance and shared that the City Council is dark in August, and continued with words by Henry Ford:

Coming together is the beginning,
Keeping together is progress;
Working together is success.
- Henry Ford

APPROVAL OF AGENDA:

Mayor Pro Tem, Gene Goss, asked that Item 1i) under the Consent Calendar be pulled for separate discussion.

Mayor Pro Tem, Gene Goss moved and it was seconded by Council Member, John Harabedian for approval of the Agenda as amended. The motion passed by unanimous voice vote.

APPROVAL OF MINUTES OF JULY 14, 2015:

Mayor Pro Tem, Gene Goss, asked that on Page 24, paragraph 6, the word criteria be changed to "criterion".

Council Member, Rachelle Arizmendi, asked that on page 13, a minor typo, 6th paragraph, after Thus, inj should be "in".

Council Member, Rachelle Arizmendi moved and it was seconded by Council Member, Denise Delmar for approval of the Minutes of July 14, 2015 with the above-mentioned two changes. The motion passed by unanimous voice vote.

MAYOR AND CITY COUNCIL REPORTS:

- 1) Council Member, Denise Delmar announced that she spent time at the Library regarding Library Proposal – we will meet once a month. Also she attended the "sleep over" and it was great and lots of fun – it made my day and week.
- 2) Council Member, Rachelle Arizmendi reviewed the events in town – she also attended the "sleep over" at the Library. She took a Panda, and had a blast – thanks to all volunteers. Also, Taylors Market had a "Customer Appreciation Day", where approximately 600 attended. Next she attended the Open House at Root & Wellness, their grand opening was held. Next the Concerts in the Park are amazing. Enjoyed by all. I went on the website and it is very user friendly.
- 3) Council Member, John Harabedian, met with Revenue Committee. They will meet twice in August. The Mayor and I attended Senator Holden's Meeting and we shared our priorities.
- 4) Mayor Pro Tem, Gene Goss announced that today was he and his wife's 31st Wedding Anniversary. My wife is here tonight – "Love you Honey"!!
- 5) Mayor, John Capoccia, announced that work is being started on the landscaping at City Hall. On August 22nd, there will be a seminar on How to Sessions. I encourage all to attend. We need \$18,000 to complete the landscaping project. There are ways the community can share and donate. Call City Hall.

PUBLIC COMMENT:

Pat Alcorn, E. Grand View

Ms. Alcorn wanted to speak on behalf of CERT. Are you ready for a disaster? When the BIG ONE hits, you may be on your own for weeks! Do you know how to protect

yourself, your family and your neighbors? I'm here today on behalf of the SIERRA MADRE CERT group to advise all citizens of our one-week Basic Emergency Training Class being held all day Saturday August 15th, three hours each on Tuesday, Wednesday and Thursday evenings. August 18-20, and a seven-hour practical on Saturday the 22nd. Call 626/470-7426 for additional information. Classes are free. Please participate.

Caroline Brown, Alta Vista Drive

Ms. Brown announced that she did the CERT through Los Angeles. We help here and other communities. She commended Council Member Arizmendi and noted that she too is pleased with the website. She asked staff to improve the water billing. She would recommend billing every month. The billing varies from 60 days to 58 days. That could push the resident into the fine process. The process has to be fair.

Tom Southwell, Alta Vista Drive

Mr. Southwell announced that he was away last Summer and he had a sprinkler leak. The bill went up. If the bill had been monthly, I would have caught it. The second problem, he asked the staff to double check. Please consider monthly billing.

Adrian Oesterreich, Regional Account Manager, Ygrene Energy Fund

Mr. Oesterreich was present this evening to announce his new business. He asked the City Council and staff to consider his company. He gave the background on his company. We need your approval. The City has no liability. We increase revenues and create jobs. We ask for your consideration.

Father Mike Higgins, Mater Dolorosa

Members of the City Council and Staff. I'm Father Mike Higgins here on behalf of the Mater Dolorosa Passionist Retreat Center. I am here tonight to apologize for something I said at the last meeting. I incorrectly stated that the deletion of a particular clause from the General Plan Update was not present in the drafts that were reviewed and approved by the Steering Committee and Planning Commission. At the time, you pointed out to me that I was mistaken. You were right and I was wrong. A couple of years ago, I wrote a letter to our Sierra Madre neighbors promising to be transparent and truthful in our efforts to raise money to support our retired religious and our various mission efforts by selling 20 acres of our 88 acre property. In an effort to live up to that commitment, I am here to admit our mistake and apologize for making it. I also wish to congratulate the City Council for your approval of the General Plan Update at your last meeting, and thank the General Plan Advisory Committee and the City Staff for their considerable efforts to update this important planning document.

July 28, 2015

We, at Mater Dolorosa wish the Council well as it ushers in the new General Plan and look forward to continuing to work with all of you in the future. Thank you.

Fire Chief, Steve Heydorff, announced that the Fire Department has a retired Captain of 20 years who has cancer. We are starting a campaign to help him. It will be held Thursday and Friday from 4:00-6:00 p.m. Chris Morrison is the Captain who is ill and we want to support the family with a monetary donation. Please donate. Contact the Fire Department for more information.

Mayor, John Capoccia closed community input portion of meeting.

PRESENTATION:

Mayor, John Capoccia, asked the 8 and 9 year old All Star Champions of District 17, to please step forward and he presented the team with a Certificate of Recognition for their championship year.

Mayor Capoccia asked that each team member announce their name and also the coaches.

ACTION ITEMS:

1) CONSENT CALENDAR

Elaine Aguilar, City Manager, gave the following reports under the Consent Calendar:

1a). WARRANTS

Staff is recommending approval of Resolution No. 15-45 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS" and approval for payment of City Warrants in the aggregate amount of \$267,650.73; Sierra Madre Library Warrants in aggregate amount of \$7,558.94 and Payroll Transfer in the aggregate amount of \$358,817.26 for the fiscal year ending June 30, 2015 and 2016.

1b). US CONFERENCE OF MAYORS' CONGRESSIONAL LETTER – COSS OF STORMWATER COMPLIANCE

Staff recommends authorization for Mayor Capoccia to submit his signature to the U. S. Conference of Mayors for the letter to the California Congressional Delegation supporting legislation related to the cost of storm-water compliance.

The cost share formula was populated with 46 cities that indicated they would support the Work Program, or take it to their elected for authorization. The cost formula identified Sierra Madre as to contribute \$3,238.44 and staff is seeking authorization up to \$4,000.00 assuming that a small number of the cities will pull out of the cost sharing. The \$4,000.00 is currently budgeted in the Storm Drain/NPDES fund and the expenditure of reserves would not be necessary.

Staff is recommending that City Council authorize the submission of a final ballot to the California Contract Cities Association indicating participation in the Storm-Water Funding Options Work Plan at a cost not to exceed \$4,000.00.

1c). INFORMATION TECHNOLOGY AUDIT/MASTER PLAN

The City Council has allocated funding to replace the City's antiquated voice mail system. However, in order to do so, staff is requesting that the City Council embark upon an Information Technology (IT) audit/master plan to do an inventory of the City's technological assets, including phone and other communication lines. It is anticipated that the IT audit/master plan would commence in late July/early August and that the voice mail system will be replaced in early 2016.

Staff is recommending an Information Technology Audit/Master Plan in order to (1) get a full understanding of all the City's technological resources, (2) identify areas of cost savings, and (3) to verify the City's IT security and disaster recovery systems.

The City Council has allocated \$25,000 for the IT Audit/Master Plan in the FY 15-16 Information Technology – Internal Service Fund budget.

Staff received two quoted (three other companies declined to send a quote):"

- 1). Client First - \$24,913
- 2). Tripepi Smith and Associates - \$22,895

Staff recommends that the City Council select Client First for an IT Audit/Master Plan.

1d). ADOPTION OF RESOLUTION NO. 15-49 APPROVING AN APPLICATION TO CCHE
FOR THE RICHARDSON HOUSE MUSEUM PRESERVATION PROJECT

It is recommended that the City Council adopt Resolution No. 15-49 approving the application for \$100,000 to the California Cultural and Historical Endowment (CCHE) for the Richardson House Museum Preservation Project and allocate \$5,000 in General Fund Reserves towards the project.

The California Cultural and Historical Endowment (CCHE) is a state entity tasked with preserving and protecting California's cultural resources. CCHE was established in 2002 by Assembly Bill 716 (Firebaugh) within the California State Library (Codified as Education Code, Section 20070 et seq). In 2013, Governor Jerry Brown signed Assembly Bill 482 (Atkins), which transferred CCHE to the California Natural Resources Agency (Agency), and authorized creation of a specified competitive grant program to support small capital projects in museums. A ten-member Board governs the activities of CCHE.

CCHE's funding came from voter-approved Proposition 40, the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002, which included \$267.5M in bond funds for Historical and Cultural Resource Preservation. CCHE's share (\$122M) will be distributed competitively to government entities, non-profit organizations, and Federally Recognized Indian Tribes for the acquisition, restoration, preservation, and interpretation of historical and cultural resources.

The purpose of the Program is to assist and enhance the services of California's museums, and other groups and institutions, which undertake cultural projects deeply rooted in and reflective of previously underserved communities.

It is recommended that the City Council adopt Resolution No. 15-49 "A RESOLUTION OF THE CITY OF SIERRA MADRE CITY COUNCIL APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE CALIFORNIA CULTURAL AND HISTORICAL ENDOWMENT'S MUSEUM GRANT PROGRAM UNDER THE CALIFORNIA CLEAN WATER, CLEAN AIR, SAFE NEIGHBORHOOD PARKS, AND COASTAL PROTECTION ACT OF 2002 (PROPOSITION 40). This approves the application for \$100,000 to the California Cultural and Historical Endowment (CCHE) for the Richardson House Museum Preservation Project and allocate \$5,000 of General Fund Reserves.

1e).

APPROVAL OF RESOLUTION NO. 15-50 ADOPTING THE AMENDMENTS TO THE TERMS AND CONDITIONS OF EMPLOYMENT FOR PART-TIME EMPLOYEES

On February 10, 2015, City Council adopted the Terms and Conditions of Employment for Part-Time employees. In order to stay up-to-date with clarifications to the new Paid Sick Leave Laws, staff is recommending amending Article 5, Section 1 of the current Terms and Conditions of Employment for Part-Time Employees. Furthermore, staff recommends the City Council allocate an additional \$16,000 from General Fund Reserves to cover the increased cost of part-time paid sick leave.

On July 13, 2015, Governor Brown approved AB 304 Sick Leave: Accrual and Limitations, which amends the Healthy Workplaces, Healthy Families Act of 2014 (i.e., Sections 245.5, 246, and 247.5 of the California Labor Code). AB 304 was designated as an “urgency” bill, which means that it went into effect immediately. In reviewing AB 304, it contains clarifications that affect the City’s current Terms and Conditions of Employment for Part-Time Employees, therefore, prompting staff to recommend changes to the City’s Paid Sick Leave policy. Specifically, staff recommend modifying the language to ensure that staff who work 24 hours shifts (namely Paramedics, Fire Engineers, and the part-time Fire Captain) receive three days of sick leave, amounting to 72 hours of sick leave each year rather than the 24 hours calculated in the current TCE.

Staff recommends that the City Council approve Resolution NO. 15-50 “ADOPTION OF THE CITY OF SIERRA MADRE TERMS AND CONDITIONS OF EMPLOYMENT FOR PART-TIME EMPLOYEES AND ALLOCATION OF FUNDING FOR ADDITIONAL PART-TIME PAID SICK LEAVE”.

Article 5 Leaves

Section 1 Paid Sick Leave

The Healthy Workplaces/Healthy Families Act of 2014 entitles employees who work for an employer in California for 30 or more days a year to be paid sick leave.

Paid sick leave accrues at the rate of one (1) hour per every 30 hours worked for a max accrual of 24 hours in a calendar year. Sick leave will be paid at the employee’s hourly wage rate. Accrued paid sick leave shall carry over to the following year of employment but will be capped at 48 hours.

An employee who works a 24-hour shift will accrue at the rate of (1.8) hours for every 24 hours worked for a max accrual of 72 hours in a calendar year. Sick leave will be paid at the employee's hourly wage rate. Accrued paid sick leave shall carry over to the following year of employment but will be capped at 144 hours.

Accrual shall begin on the first day of employment or July 1, 2015, whichever is later. New part-time employees may begin using accrued sick leave after 90 days of employment. At no time will paid sick leave be cashed out.

1f). PURCHASE OF POLICE PATROL VEHICLE

The Police Department is requesting to purchase a new replacement patrol vehicle. The vehicle would replace a 2008 Dodge Charger (Unit 95) which currently has 124,000 miles on it. The average mileage for a vehicle used in police services is 90,000 to 100,000 miles in addition to the "idle time hours" the vehicle has on it. Staff considers these factors, along with the maintenance cost and current value of the vehicle, when making a decision on what vehicle to replace.

Total cost for the Patrol Vehicle is \$39,995.47.

Staff recommends that the City Council approve the purchase of the new Police Patrol Vehicle and authorize staff to move forward with the purchase and conversion of the unit.

1g). AGREEMENT FOR EXCHANGE OF FIRE PROTECTION AND RESCUE SERVICES BETWEEN THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY AND THE CITY OF SIERRA MADRE FIRE DEPARTMENT.

The Agreement for Exchange of Fire Protection and Rescue Services is an Automatic Aid agreement between the Fire Protection District of Los Angeles County and the City of Sierra Madre Fire Department. The agreement seeks to formalize and improve a verbal agreement that has historically existed between Sierra Madre Fire Department and Los Angeles County Fire Department.

Staff is recommending that the City Council approve the Agreement for Exchange of Fire Protection and Rescue Services and authorize the Fire Chief of the Sierra Madre Fire Department to execute documents on behalf of the City of Sierra Madre.

1h).

RECOMMENDATION TO AWARD A CONTRACT IN THE NOT-TO-EXCEED AMOUNT OF \$7,874 FOR THE REPLACEMENT OF THE AIR CONDITIONING UNIT TO HP MECHANICAL AND A CONTRACT FOR THE ASSOCIATED ROOF REPAIR IN A NOT-TO-EXCEED AMOUNT OF \$4,987 TO S-B-R INC.

The Public Works Department brought this item to your attention at your March 24th meeting. At that time, staff was instructed to seek more bids to confirm we were receiving an appropriate price for the work needing to be done. In the original staff report we received estimate numbers from the regular contractor we hire for our routine work at all city facilities.

The project is for the replacement of the air conditioning system above the jail area and to repair the flat foam roof under the compressor unit and the air ducts. Three bids were received for the air conditioning unit replacement. HP Mechanical was the lowest bidder with a bid amount of \$8,468. The roof contract is S.B.R. Inc. They are a trusted contractor we have used for most of our roof repairs. With all the unknowns of the damage under the foam, roof S.B.R., has guaranteed their bid to cover all repairs.

Staff recommends that the City Council award the bid of the HVAC project to HP Mechanical, Inc. in an amount not-to-exceed \$7,874.00 and award the roof repairs to S-B-R Inc., \$4,987.00.

Mayor Pro Tem, Gene Goss, asked that Item 1i) be pulled for separate discussion.

1j).

RECOMMENDATION TO ACCEPT THE EXISTING YUCCA TRAIL RAIL AND TIMBER DEBRIS STRUCTURE FROM THE LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS FOR MAINTENANCE.

In 2009 the Los Angeles County Department of Public Works (LACDPW) constructed a rail and timber structure on Yucca Trail above the Nature Friends facility in Sierra Madre's lower canyon area. The County has determined that the structure is no longer necessary and has advised staff that the County will remove the structure if the City does not accept it for maintenance. Noting that there is value in having the structure left in place, staff recommends that the City Council accept the structure for maintenance and direct staff to sign the Transfer Agreement in the Agenda, on behalf of the City.

Mayor Capoccia asked the Safety Director/Police Chief to discuss the purchase of the Police Vehicle.

Larry Giannone, Safety Director and Police Chief

The Police Chief remarked that the current vehicle is in need of repairs, including electrical system, front suspension and it is all outside of the warranty. The vehicle has high mileage. This vehicle is deemed unreliable for police work. We need to keep up on fleet – we have mutual aid agreement and if we need to send three cars outside of Sierra Madre, we need a reliable car for the City. We try to purchase a vehicle each year. We want a Ford Explorer. They work well for the City. They will outlast the Dodge. The cars are rotated each shift and they go 24/7.

Council Member, Rachelle Arizmendi, noted that a vehicle is budgeted for 2015-2016 year.

Renee Cassuto

Ms. Cassuto remarked that the \$40,000 Police Vehicle was budgeted and we don't want to sacrifice policing. It might be more effective and less expensive to have policemen on bikes and walking. Maybe get electric bikes. It puts the police in touch with residents more.

Mayor Capoccia closed public input. The Mayor feels we should not adjust the budget now – leave as published.

Council Member, John Harabedian moved and it was seconded by Mayor Pro Tem, Gene Goss, for approval of the Consent Calendar minus Item 1I. The motion passed by unanimous voice vote.

1J). WATER QUALITY REPORT, JUNE 2015

Staff recommends that the City Council receive and file this monthly report.

The City of Sierra Madre Water Department follows the water sampling and testing protocols as required by the Drinking Water Division (DWD) of the State Water Resources Control Board. Water is sampled at the locations and frequencies as approved by DWD. An annual water quality report is provided to all water customers with the Wistaria Vine publication. There were no violations of Maximum Contaminant Levels (MCL's) in the most recent year, 2014.

No City Council action is requested at this time, hence there is no financial impact associated with this report.

Mayor Pro Tem, Gene Goss, remarked that we still have a water quality issue. He asked for an update.

Bruce Inman, Director of Public Works, announced that a report will be in each month. Deputy Renoso sends a report to the State. We haven't given up on discoloration issue. We propose to divert water from MWD into spreading settling districts and spread imported water. To do this, we need to get approval from Raymond Basin and Water Quality Board. MWD does not meet standards of our basins. No guarantee, but maybe successful. We made contacts with Regional Board. We will have answers in a couple of months.

Mayor Pro Tem, Gene Goss, stated that if possible, he would hope for some answers by October. Will we have less flushing?

Mr. Inman noted that we should be able to move forward by October. We were advised we could have a short period of discoloration. We always need to flush, but less as water clears up. We use Water Department Water Tender – thanks to Fire Department.

Joe Renoso remarked that lab samples are done by Raymond Basin – 4 wells and tunnels.

Council Member, Denise Delmar, thanked Mr. Renoso and Mr. Inman for the information. We requested an update because of the discoloration of water in different areas in the City. We are trying to find the general cause so we can let the residents know. Iron is in the pipes. Flushing works, but it comes back a week later. Target areas so we have something to tell the residents.

Mr. Renoso stated that with the treatment process, we are hopeful it will coat the pipes.

Mayor Pro Tem, Gene Goss, asked what we know about those pipes.

Mr. Renoso stated that there have been main breaks on Michillinda and they are unlined. They are 90 years old.

Mayor Capoccia opened for public input.

Charley Kissinger

Mr. Kissinger remarked that since you added water back to our system, will diverters be returned?

Pat Alcorn, E. Grand View

Ms. Alcorn remarked that the impression is that Arcadia has not been the best neighbors.

Kim Kelly, Waterworks

Ms. Kelly noted that there is a percentage of water MWD lost to evaporation.

Caroline Brown, Alta Vista Drive

Ms. Brown remarked that Arcadia is sharing the aquifer with us. Most of us are getting water reports. Happy you are taking chloramine out. We had three sources of drinking water, Ground Water, Tunnel Water and MWD. Too bad we don't all have wells!

Mayor Capoccia closed public input portion.

Mr. Inman noted that consideration of evaporation – we don't get gallon for gallon. We will have to look into evaporation.

Mayor Capoccia noted that this is a receive and file agenda item.

2). CITY COUNCIL CONSIDERATION FOR THE FOLLOWING ACTIONS:

Vincent Gonzales, Director of Planning and Community Preservation, gave the staff report. He followed with a slide presentation of 186 W. Highland.

- 1). Resolution No. 15-46 for Historic Cultural Landmark Designation and Mills Act Contract.
- 2). Resolution No. 15-47 for a Certificate of Appropriateness. And
- 3). Resolution No. 15-48 for affordable housing incentives and a Tentative Parcel Map for the adaptive reuse and renovation of the property at 186 W. Highland Avenue

The applicant, HHP-Highland, LLC, has submitted entitlement requests to designate the former First Church of Christ Scientist building located at 186 W. Highland Avenue as a historic landmark, and to renovate the building for the purposes of adaptively reusing it as for-sale affordable housing units. A Project Narrative was included in the application materials that highlights the project details.

Staff recommends that the City Council consider approval of the following actions for the adaptive reuse and major renovation of the property located at 186 W. Highland Avenue:

- a. Historic Cultural Landmark designation;
- b. Mills Act Contract;
- c. Certificate of Appropriateness 15-02;
- d. Affordable Housing Incentives; and
- e. Tentative Parcel Map 15-01

This agenda item has explained each item in detail.

Staff recommends that the City Council approve the following actions:

- 1). Approve Resolution No. 15-46 "A RESOLUTION OF THE CITY COUNCIL OF SIERRA MADRE DESIGNATING THE FIRST CHURCH OF CHRIST SCIENTIST, LOCATED AT 186 WEST HIGHLAND AVENUE AS A LOCAL LANDMARK TO BE INCOLUDED IN THE SIERRA MADRE REGISTER OF HISTORIC CULTURAL LANDMARKS, AND RECOMMENDING CITY COUNCIL APPROVAL OF A MILLS ACT CONTRACT FOR THE PROPERTY".
- 2). Approve Resolution No. 15-47 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTIFICATE OF APPROPRIATENESS 15-02 FOR THE ADAPTIVE REUSE AND MAJOR RENOVATION OF THE PROPERTY LOCATED AT 186 WEST HIGHLAND AVENUE".
- 3). Approve Resolution No. 15-48 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE RECOMMENDING APPROVAL OF TENTATIVE PARCEL MAP 15-01 FOR A CONDOMINIUM DEVELOPMENT TO CONVERT THE EXISTING FIRST CHURCH OF CHRIST SCIENTIST FOR THE PURPOSE OF CONSTRUCTING AFFORDABLE HOUSING UNITS AT 186 WEST HIGHLAND AVENUE AND RECOMMENDING APPROVAL OF AFFORDABLE HOUSING INCENTIVES".

Staff recommends that the City Council approve the following actions:

- 1). Approve Resolution Nos. 15-46, 15-47, 15-02, 15-48 and approving Tentative Parcel Map 15-01.

Mayor Capoccia asked that Mr. Gonzalez move quickly through this agenda item because this item was thoroughly discussed at a previous meeting of the Planning Commission.

Council Member, John Harabedian remarked that the mechanics of the property tax benefit flows to each owner. Heritage Partners will manage Mills Act Contracts.

Mr. Gonzalez remarked that there will be CC&R's – the items will need to be paid for maintenance.

Council Member, Rachelle Arizmendi asked what the property tax difference would be for Mills Act?

Mr. Gonzalez stated \$1,800.00 per year – net savings would be \$5,400.00.

Mayor Capoccia opened for public input. There was none so the Mayor closed it right away. The Mayor remarked that this is a great project. If approved, the groundbreaking will be early next year.

Council Member, Denise Delmar, moved and it was seconded by Mayor Pro Tem, Gene Goss for approval of Resolution No. 15-46 Designating the property as a Local Historic Resource and approving a Mills Act Contract; approve Resolution No. 15-47 for Certificate of Appropriateness 15-02; and approve Resolution No. 15-48 granting the use of two (2) Housing Incentives and approving Tentative Parcel Map 15-01. The motion passed by unanimous voice vote.

3). CONSIDERATION OF APPOINTMENTS TO THE PLANNING COMMISSION

There are currently two vacancies on the Planning Commission. This item is on the agenda for the City Council's appointment of new Commissioners.

A total of five applications were received for the two vacancies:

Matthew Blain
Barry Gold
Leslee Hinton
John Hutt
John Vandavelde

It is recommended that the City Council provide staff with direction regarding the appointment of two Planning Commissioners.

Mayor Capoccia invited all applicants to speak, asked for public input and then asked the City Council for their recommendations.

The following applicants spoke:

Matthew Blain
Barry Gold
Leslee Hinton
John Hutt
John Vandevelde

They all expressed their desire to serve on the Planning Commission and asked the City Council for their approval.

Mayor Capoccia opened for public input.

Pat Alcorn, E. Grand View

Ms. Alcorn wanted to let the City Council know that she attended the General Plan Steering Committee Meetings and would highly recommend Leslee Hinton.

Mayor Capoccia closed public input. The Mayor asked the City Council Members to give their recommendations. They are as follows:

Council Member, Denise Delmar:

1. John Hutt
2. Leslee Hinton
3. Matthew Blain

Council Member, Rachelle Arizmendi:

1. John Hutt
2. Leslee Hinton
3. Matthew Blain

Council Member, John Harabedian:

1. John Hutt
2. John Vandevelde
3. Leslee Hinton

Mayor Pro Tem, Gene Goss:

1. John Hutt
2. Leslee Hinton
3. Matthew Blain

Mayor, John Capoccia, announced that we already have a majority so his vote isn't necessary.

Council Member, Rachele Arizmendi, moved and it was seconded by Mayor Pro Tem, Gene Goss, for the appointment of John Hutt, and Leslee Hinton to the Planning Commission. The motion passed by unanimous voice vote.

Mayor, John Capoccia, remarked that all are very well qualified.

4). CONSIDERATION OF APPOINTMENTS TO THE ENERGY, ENVIRONMENT AND NATURAL RESOURCES COMMISSION

There are currently three vacancies on the Energy, Environment and Natural Resources Commission (EENR). Normally, the Council's Resolution governing the appointment of Commissioners specifies that six applications be received for three vacancies. However, at the June 23rd meeting, the Council directed that this item be placed on the agenda due to the amount of time the commission has had vacancies. The Council may appoint one to three applicants. If fewer than three applicants are appointed, the Council can direct staff to continue soliciting applications for the vacancy.

A total of five applications were received for the six vacancies:

Renee Cossutta
Carolyn Joy Dasher
Christopher England
David Gordon
David Robinson

It is recommended that the City Council provide staff with direction regarding the appointment of Energy, Environment and Natural Resources Commissioners.

Mayor, John Capoccia, asked the applicants to speak at this time. The following applicants spoke:

Renee Cossutta
Carolyn Joy Dasher
David Gordon
David Robinson

Christopher England was not present.

Each applicant gave a brief background and asked for the City Council's consideration.

Mayor, John Capoccia, opened for public input.

Kim Kelly

Ms. Kelly remarked that she would really enjoy having Carolyn Joy Dasher and Renee Cossutta.

Mayor Capoccia closed public input portion, and asked the City Council for their recommendations:

Mayor Pro Tem, Gene Goss:

1. Carolyn Dasher
2. Renee Cossutta
3. David Robinson

Council Member, John Harabedian:

1. David Robinson
2. Renee Cossutta
3. Carolyn Dasher

Council Member, Rachelle Arizmendi:

1. Carolyn Dasher
2. Renee Cossutta
3. David Robinson

Council Member, Denise Delmar:

1. Carolyn Dasher
2. Renee Cossutta
3. David Gordon

Mayor, John Capoccia:

1. Christopher England
2. Carolyn Dasher
3. David Robinson

Council Member, John Harabedian, moved and it was seconded by Council Member, Denise Delmar, for approval of the appointments of Carolyn Dasher, Renee Cossutta and David Robinson. The motion passed by unanimous voice vote.

BREAK: The Mayor requested a break at 8:25 p.m. and the City Council reconvened at 8:30 p.m.

5). CONSIDERATION OF APPOINTMENT TO THE CITY COUNCIL'S LIBRARY SERVICES PROPOSAL REVIEW COMMITTEE.

Elaine Aguilar, City Manager, gave the staff report.

On June 23, 2015 meeting, the City Council appointed members to the Library Services Proposal Review Committee (Committee). Recently, the Council was approached by the Sierra Madre Historical Preservation Society (SMHPS), requesting an appointment to the Committee. This item is on the agenda at the Council's request, to permit the Council to consider making an additional Committee appointment, should the Council select to do so.

The Council previously took action to appoint the following seven individuals to the Library Services Proposal Review Committee:

- Council Members Arizmendi and Delmar (two appointees).
- The Chair and Vice Chair of the Library Board of Trustees (two appointees).
- The Chair of the Senior Commission (One appointee).
- Chair of the Community Services Commission (One appointee).
- President of the Friends of the Library (One appointee).

It is recommended that the City Council provide staff with direction regarding the appointment of Library Services Proposal Committee members.

Council Member, Rachelle Arizmendi, remarked that she is willing to step down.

Mayor, John Capoccia, opened for public input.

Leslee Ziff

Ms. Ziff remarked that she would appreciate a member from the Historical Society being considered for this appointment, and she would suggest Joan Spears.

Council Member, Denise Delmar, stated that many agreed that the Historical Society should be involved.

Council Member, John Harabedian, remarked that he felt Council Member Arizmendi could stay on.

Council Member, Rachelle Arizmendi, stated that she felt there was value to an odd number. It makes sense to have seven members to keep consistency.

Council Member, Rachelle Arizmendi, moved and it was seconded by Mayor Pro Tem, Gene Goss, for the appointment of Joan Spears to the Library Services Proposal Review Committee, and remove Council Member, Rachelle Arizmendi. The motion passed by unanimous voice vote.

6). AWARD OF PROFESSIONAL SERVICES CONTRACT TO SRI/RAFTELIS FOR PREPARATION OF CITY-WIDE CUSTOMER WATER BUDGETS AND REQUEST FOR AN ADDITIONAL APPROPRIATION OF WATER FUND RESERVES IN THE AMOUNT OF \$44,000.

Bruce Inman, Director of Public Works, gave the staff report.

The City Council considered a proposal to implement water budget based water conservation targets at its July 14th meeting and directed staff to return the matter for further discussion at tonight's meeting. The Council requested information regarding simplifying the water budget calculation, information regarding the "Plant Factors", and information regarding other options for encouraging water conservation. The Council also requested information regarding the water budget model utilized by the Irvine Ranch Water District.

Staff recommends that the City Council:

- 1) Award a professional services contract to SRI-Raftelis in an amount not to exceed \$29,261 for the preparation of citywide water budgets; and
- 2) Direct staff to obtain temporary staff from an agency at a cost not to exceed \$14,499 to provide telephone and customer assistance during the implementation period for the water budgets; and
- 3) Approve an additional appropriation of \$44,000 in Water Funds to cover these unbudgeted expenses.
- 4) Provide direction regarding the water budget methodology.

Sierra Madre did not meet its state-mandated 32% water use reduction in June 2015, missing the mark by about 3,348,500 gallons. The City's July conservation marks look similar, falling short of the goal again with month-to-date water production tracking at roughly 25% compared with the same period in 2013.

Mayor Pro Tem, Gene Goss, asked when the fines would be coming from the State, when will we be hit?

Mr. Inman stated that he can't give a time for penalties. The State will first tell us what we have to do, then penalties. We will try to do ourselves. Education is important.

Mayor Pro Tem, Gene Goss, asked if other cities are monitoring?

Mr. Inman stated that they haven't done. The State Board is understaffed, but acted quickly on Governor's request.

Council Member, John Harabedian, noted that water budgets are coming. Have other cities done what we are contemplating?

Mr. Inman stated, I don't know.

Council Member, John Harabedian, stated that with regard to “flow restrictors” – he finds it to be anti-American. If we go for it, have bad abusers addressed first. There are 60 homeowners. Can we pinpoint flow restrictors?

Mr. Inman noted that you needed to have specific criteria. There needs to be something in the Code.

City Attorney, Teresa Highsmith, stated that you have the authority to use flow restrictors, but at one time and use as standard across the board.

Council Member Harabedian would like them to be used for those who are extremely over-abusers. It is an interesting tool to use.

Mayor, John Capoccia, asked how many appeals went to second phase?

Mr. Inman stated, I don’t have an answer. Appeals are over 30.

Council Member, Denise Delmar, asked if staff has gone through all the appeals?

Mr. Inman stated, “All are in process”. They get the first appeal and are explained the next step.

Council Member, Denise Delmar, asked that staff give a report to the City Council on how many are over since second round. Please get that number to us.

Mayor, John Capoccia, asked that when you do the appeal, do they have allocation of 65 gallons per day, per person.

The City Manager remarked that we include outside factors.

Mayor, John Capoccia stated that he feels 65 gallon per day, per person is high. We are way down in our home. I am trying to think ahead. It was suggested that outside use should be down 30%. You went back to consultants on RFP – they could not break it down to that level.

Mr. Inman stated, “They said no”.

Mayor Capoccia opened for public input.

Charley Kissinger, Brookside Lane

Mr. Kissinger felt the City Council should be careful – it is tough to cut back on some. Don’t give extra for lawns. He expressed concern about lots near him that residents are not watering. It is a vacant hillside. I am watering the hillside. What those property owners are not using, could it go to us?

Caroline Brown, Alta Vista Drive

Ms. Brown remarked that Laguna Beach, in 2011, worked on a water budget. When you got water budget, you stayed in Tier 1. When we are in our allotment, we still pay Tier 2 and 3. Some use assessor parcel explanations. We are in penalty process. Would hope that some of us with low numbers would need help.

John Hutt

Mr. Hutt remarked that he definitely likes the water budget with a formula. Try to balance simplicity with equity. Use easy math. Model us after Irvine.

David Robinson

Mr. Robinson remarked that he likes the water budget. It is more equitable. I put in hard scape. Consider Size of House, Size of Lot and How many people reside in the home. We need to make choices. Drought tolerant plants can be attractive.

Mayor Capoccia closed public input portion.

Mayor, John Capoccia, remarked that he is very frustrated at addressing fairness. We could design a new plan – notify everyone of new process – with three scenarios. Have calculations and nail it. Ration water more, we are not rationing enough. Regarding the fairness issue, there are different ways to make it work. Past usage is unfair. If diligent, you will have a fair amount. People will do the right thing. We keep giving dispensations on Appeals. Should we wait and see how penalties evolve? I am afraid of allocations.

City Attorney, Teresa Highsmith, stated that Sierra Madre has a solid footage on fee rates. Penalties are different.

Mayor, John Capoccia feels we should be cautious. I think we should wait and see what happens after a couple billings. I can change my mind.

Council Member, Denise Delmar, remarked that she read it all again. We need to get our numbers down to the State's numbers. I am hesitant to do water budget. We have to go down to 55 gallons per day. Let's wait until we have two cycles of billing. Volunteers are helping with letters. I don't want to spend money now.

Mayor Capoccia noted that if we had AMI system, the residents could look at their meters and know what they are using. People think we should be investing in the infrastructure. Think hard and put money in the budget and rates using AMI system. To do now, can't do right.

Mayor Pro Tem, Gene Goss, completely agrees. Let's hear from the residents after two billings. I don't see a reason to move ahead right now. Go over abusers first. I am good with holding off.

Council Member, John Harabedian, feels what has been said is good. I am struggling with timing. I am hesitant to do water budget now. What are neighbors doing? They are not as diligent as we are. I am fine waiting on this. In the future, we might have a water budget. It doesn't address fairness issue. I am fine staying put.

Council Member, Rachelle Arizmendi, remarked on timing. Let's go through two cycles of billing. There is value to the work that has been done. At some point, we may have to consider a water budget. I am concerned about implementation. I concur, this is not the right time for it.

The City Manager, Elaine Aguilar, stated, "The City Council doesn't want to proceed with water budgets".

Council Member, Rachelle Arizmendi, asked that staff let them know after next billing cycle.

7). DISCUSSION OF FEDERAL LEGISLATIVE ADVOCACY SERVICES CONTRACT

Bruce Inman, Director of Public Works, gave the staff report.

On February 24, 2015, the City Council heard a presentation from staff and a representative of the City's legislative advocacy contractor, the Ferguson Group, (TFG). A copy of that staff report, as well as the minutes of that discussion were attached to the Agenda. On that date, the City council voted to give TFG a one-year contract, and to come back to the City Council in six months with a "hard look" at the contract.

Staff recommends that the City council authorize staff to send a letter to the Ferguson Group redefining the scope of services to be offered under the contract, reducing the annual fee to \$50,000, and continuing the amended contract until December 31, 2015.

The current ban on congressional earmarks has "dried up the well" that has been so productive for the City in the past. However, federal funds are still available to local agencies through competitive grant programs. It is in the area of federal and state grants that the City needs to be competitive if we are to be able to receive outside funding.

While remaining available to continue its lobbying efforts on behalf of the City for legislative relief efforts such as Conference of Mayors' NPDES reform. TFG has offered to modify its scope of services to provide grant identification and grant writing services for the City at both state and federal levels. In light of the reduced possibility of pursuing earmarks on behalf of the City, TFG has agreed to shift their primary focus to the pursuit of competitive grants on our behalf.

In order to proceed with grant identification and application, TFG needs direction as to specific projects or areas that the City wants them to focus on. One area that TFG is already focused on in legislative lobbying is reform of EPA/NPDES regulations on behalf of other client cities and the US Conference of Mayors. Specifically for Sierra Madre staff has asked TFG to concentrate on grant funding on NPDES projects which have a ground water replenishment benefit and projects that provide benefit in the form of diversifying the City's water supply sources.

Projects that come immediately to mind are the Sierra Vista Park storm-water capture/infiltration project from the Enhanced Watershed Management Plan and a new water supply well in the Main San Gabriel Basin.

TFG has offered to continue with their current legislative advocacy on behalf of Sierra Madre and add the pursuit of competitive grants to their scope of work at an annual fee of \$50,000 which is \$10,000 less than their current rate. As with other consultant services, the services provided by TFG can be considered an extension of existing staff. Preparation of a single capital project grant application (successful or not) can expend the equivalent of over \$10,000 in staff time. In addition, TFG staff have a greater familiarity with federal programs and processes and are therefore more likely to craft the applications in a manner that will make the applications more competitive.

Staff recommends that the City Council authorize staff to send a letter to the Ferguson Group redefining the scope of services to be offered under the contract, reducing the annual fee to \$50,000 and continuing the amended contract until December 31, 2015.

Council Member, John Harabedian, asked staff if the Ferguson Group has come to the City with grants in the last five months?

Mr. Inman stated, "Not specific leads".

The City Manager remarked that the Library is pursuing one.

Council Member, John Harabedian, stated that he is a little worried about not having competitive bids.

The City Manager stated that professional services do not require bidding process.

Council Member, Denise Delmar, questioned if they will do all the work or is staff involved.

Mr. Inman stated, "They rely on us to provide them with information."

Mayor Capoccia opened for public input and there was none.

Mayor, John Capoccia, stated, "Cancel it and go out to bid".

Council Member, Denise Delmar, asked if we could hire a grant writer?

Council Member, John Harabedian, remarked that he appreciates what the Ferguson Group has done for the City in the past. The landscape has changed. We are not receiving a return on our investment. Give them a five-day notice to terminate.

Council Member, Rachelle Arizmendi stated, "I am okay with cancelling".

The City Manager stated, "I will send a notice to cancel the contract".

8). DISCUSSION OF ROUTE 710 DRAFT ENVIRONMENTAL IMPACT
REPORT/ENVIRONMENTAL IMPACT STATEMENT AND "BEYOND THE 710" PROPOSAL

Elaine Aguilar, City Manager, gave the staff report.

The City Council has requested an update on the proceedings of the five Cities Alliance and the Connected Cities Coalition in regards to their opposition to the SR 710 North Extension.

Staff recommends that the City Council authorize sending the Shute, Mihaly Weinberger letter to Caltrans under a cover letter signed by the Mayor

On October 23, 2012, the City Council unanimously adopted Resolution No. 12-84 adopting a position against the tunnel alternative for the extension of the 710 freeway between I-10 and I-210. Since that time, Sierra Madre Council Members and staff have worked in collaboration with their counterparts in the cities of La Canada Flintridge, Glendale, Pasadena, and South Pasadena to review the environmental documentation for the 710 Extension and to develop a beneficial alternative to the 710 Extension. This group was formed under the name of the "5 Cities Alliance."

Council Member, John Harabedian, remarked that while reading through this – there are flaws in EIR. A cost benefit analysis came out and is flawed. I am in favor of sending a cover letter, reference support of cost analysis benefit.

Council Member Delmar remarked, it is amazing that they found so many flaws in the EIR.

Mayor Capoccia opened for community input. There was none. The Mayor asked staff to prepare the letter and he will sign it.

Council Member, John Harabedian, moved and it was seconded by Council Member, Rachelle Arizmendi, for support of writing the letter, with the amendment, and signed by the Mayor. The motion passed unanimously by voice vote.

9). STRATEGIC PLAN FROM MAY 6, 2015 RETREAT

Elaine Aguilar, City Manager, gave the staff report.

The City of Sierra Madre's elected leaders and management staff have met and participated in a Strategic Planning process since November of 2006. The most recent session was held on May 6, 2015 at the Youth Activity Center. The retreat was a noticed public meeting that was held from 8:30 a.m. to 3:00 p.m. As provided in the Brown Act, the agenda for this meeting was posted outside City Hall, on the City's website, and at the Youth Activity Center.

The City Manager reviewed the current status, and changes made.

The City Manager announced that the UUT Committee will meet twice in the month of August.

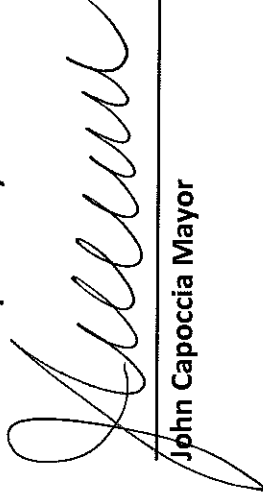
This is a receive and file agenda item.

FUTURE AGENDA ITEMS

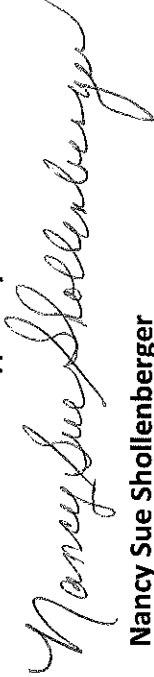
- 1) The City Manager announced that she will start agendizing each department's annual reports. The Fire Department will look at any "nuisances" in the City.

ADJOURNMENT:

Council Member, John Harabedian, moved and it was seconded by Council Member, Rachelle Arizmendi, for adjournment at 10:04 p.m. The motion passed by unanimous voice vote.


John Capoccia Mayor

Minutes taken and typed by:


Nancy Sue Shollenberger
City Clerk