

# AGENDA CITY COUNCIL MEETING

Tuesday, July 28, 2020  
6:30 PM

City Hall Council Chambers  
232 W. Sierra Madre Boulevard  
Sierra Madre, California 91024

*John Capoccia, Mayor*  
*Rachelle Arizmendi, Mayor Pro Tem*  
*Gene Goss, Council Member*  
*John Harabedian, Council Member*

*Sue Spears, City Clerk*  
*Michael Amerio City Treasurer*



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## COVID-19 NOTICE

As part of the City of Sierra Madre's COVID-19 transmission mitigation efforts, all City Council, Commission and Board meetings will be conducted virtually until further notice. The Brown Act provides the public with an opportunity to make public comments at any public meeting.

Public comment may be made by e-mail to [PublicComment@cityofsierramadre.com](mailto:PublicComment@cityofsierramadre.com) by 6:00PM. on the day of the meeting. Emails will be acknowledged at the Council meeting and filed into public record.

Any member of the public may also call into the meeting to provide their comments. To provide public comment by telephone, please call in when your topic of interest is being discussed by the City Council and provide your name and the agenda item number. You will be placed in the cue until the Mayor opens up the topic for public comment.

To participate in public comment, please call:

Phone Number: (669) 900-9128  
Meeting ID: 626-232-0232  
Password: 232242

The meeting will be streamed live on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), on Foothills Media website at <http://www.foothillsmmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

For more information, please contact Assistant City Clerk, Laura Aguilar in the City Clerk's Office via email at [LAguilar@cityofsierramadre.com](mailto:LAguilar@cityofsierramadre.com) or by telephone at (626) 355-7135.

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**CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:**

Mayor Capoccia, Mayor Pro Tem Arizmendi, Council Member Goss, Council Member Harabedian

**PLEDGE OF ALLEGIANCE AND INSPIRATION**

Council Member Harabedian

**APPROVAL OF MEETING AGENDA:**

Vote of the City Council to proceed with City business.

**APPROVAL OF MEETING MINUTES**

Approval of Minutes of the July 14, 2020 City Council Meeting

**MAYOR AND CITY COUNCIL REPORTS:**

Reporting of Council Members activities related to City business.

**PUBLIC COMMENT:**

The Council will listen to the public on any item on the agenda. In addition, the Council will also devote time for public comment on items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

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**ACTION ITEMS**

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**PRESENTATION**

Presentation of 2020 Sierra Madre Public Library Bookmark Contest Winners

**CONSENT**

**a) APPROVAL OF RESOLUTION 20-54 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**

It is recommended that the City Council approve Resolution 20-54 for approval of payment of City Warrants in the aggregate amount of \$373,732.97; Sierra Madre Library Warrants in the aggregate amount of \$20,588.21; and Payroll Transfer in the aggregate amount of \$428,241.27; for the fiscal year ending June 30, 2020 and 2021.

**b) FISCAL YEAR 2020-2021 BUDGET**

It is recommended that the City Council receive and file the budget book for Fiscal Year 2020-2021

**c) FISCAL YEAR 2020-2021 PURCHASE ORDERS OVER \$45,000**

It is recommended that the City Council approve the issuance of purchase orders over the amount of \$45,000.

**d) SECOND READING BY TITLE ONLY OF ORDINANCE 1428 AMENDING CHAPTER 17.34 (AFFORDABLE HOUSING) OF TITLE 17 (ZONING) OF THE SIERRA MADRE MUNICIPAL CODE TO CONFORM TO THE STATE DENSITY BONUS LAW**

It is recommended that the City Council conduct a second reading, by title only, of Ordinance 1428 amending Chapter 17.34 (Affordable Housing) of Title 17 (Zoning) of the Sierra Madre Municipal Code to conform to the recent revisions to the State Density Bonus Law.

**e) SECOND READING BY TITLE ONLY OF ORDINANCE 1429 AMENDING TITLE 2 OF THE SIERRA MADRE MUNICIPAL CODE REGARDING CITY COMMISSIONS**

It is recommended that the City Council conduct a second reading, by title only, reading to Ordinance 1429, therein amending Title 2 of the Sierra Madre Municipal Code regulating City Commissions.

**f) CONSIDERATION OF RESOLUTION 20-50, DESIGNATION OF VOTING DELEGATE AND ALTERNATE FOR 2020 LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE AND BUSINESS MEETING**

It is recommended that the City Council adopt Resolution 20-50, designating Council Member Harabedian as the City's Voting Delegate and Mayor Pro Tem Arizmendi as the alternate Voting Delegate at the 2020 League of California City's Annual Conference and Business Meeting.

**g) CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT FOR THE KERSTING COURT REFRESH PROJECT No. CS71901 FOR IN AN AMOUNT NOT TO EXCEED \$745,500**

It is recommended that the City Council approve the construction contract for the Kersting Court refresh project in an amount not to exceed \$745,500 to EC Construction and approve necessary budget amendments.

**h) FY 2020-21 CITY FEE SCHEDULE REVISIONS**

It is recommended that the City Council approves revisions to the FY 2020-21 Fee Schedule for reduction of rental fees for use of City Parks including then band shell and covered pavilion.

**i) DIRECTION TO THE PLANNING COMMISSION REGARDING SIERRA MADRE MUNICIPAL CODE CHAPTER 17.36 (C COMMERCIAL ZONE), CHAPTER 17.68 (PARKING) AND SECTION 17.60.041 (DESIGN REVIEW PERMIT)**

It is recommended that the City Council direct the City Attorney to draft a letter to the Planning Commission requesting the Planning Commission's recommendations regarding amendments to Sierra Madre Municipal Code Chapter 17.36 (C Commercial Zone), Chapter 17.68 (Parking) and Section 17.60.041 (Design Review Permit).

**j) CONSIDERATION OF RESOLUTION 20-47, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE REGARDING SIERRA MADRE POLICE DEPARTMENT AND RESPONSIBLE POLICING**

It is recommended that City Council approve Resolution 20-47 regarding Sierra Madre Police Department and responsible policing.

**k) CONSIDERATION OF RESOLUTION 20-53, A RESOLUTION OF THE CITY COUNCIL AUTHORIZING THE ISSUANCE OF OUTDOOR FACILITY PERMITS TO QUALIFYING BUSINESSES**

It is recommended that the City Council approve Resolution 20-53, authorizing the issuance of outdoor facility permits to qualifying businesses with no associated fees pursuant to Sierra Madre Executive Order 2020-03.

**PUBLIC HEARING**

**NONE.**

**DISCUSSION**

**1. CONSIDERATION OF ORDINANCE 1430 ADDING CHAPTER 8.19 (POOL MAINTENANCE) TO THE SIERRA MADRE MUNICIPAL CODE**

It is recommended that the City Council introduce and give first reading of Ordinance 1430 by title only to add Chapter 8.19 (Pool Maintenance) to Title 8 (Health and Safety) of the Sierra Madre Municipal Code.

**2. AUTHORIZATION TO SPEND UP TO \$51,580 IN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR THE SECOND ROUND OF THE COVID-19 SMALL BUSINESS GRANT PROGRAM**

It is recommended that the City Council authorize expenditures not to exceed \$51,580 in CDBG funds for the Covid-19 Small Business Grant Program.

**3. OUTDOOR CITY COUNCIL MEETING IN SEPTEMBER**

It is recommended that the City Council provide direction to Staff regarding an outdoor City Council meeting in September.

*Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.*

**AVAILABILITY OF AGENDA MATERIALS**

*Materials related to items on this agenda are available for public inspection on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.*

**LIVE BROADCASTS**

*Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.*

**MEETING ASSISTANCE**

*If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.*

**ADJOURNMENT**

*The City Council will adjourn to a Regular meeting at this same place on **September 8, 2020***