

**AGENDA  
REGULAR MEETING  
SIERRA MADRE CITY COUNCIL**

*Edward Garcia, Mayor  
Kelly Kriebs, Mayor Pro Tem  
Gene Goss, Council Member  
Kristine Lowe, Council Member  
Robert Parkhurst, Council Member*

*Michael Amerio, City Treasurer*

**Tuesday, June 27, 2023  
5:30 pm**

**City of Sierra Madre  
City Council Chambers  
232 W. Sierra Madre Boulevard  
Sierra Madre, California 91024**



**THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER**

The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative, public comment may be made by e-mail to [PublicComment@CityofSierraMadre.com](mailto:PublicComment@CityofSierraMadre.com) by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

**CODE OF CONDUCT**

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

## **CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL**

Mayor Garcia, Mayor Pro Tem Kriebs, Council Member Goss, Council Member Lowe, Council Member Parkhurst

## **PLEDGE OF ALLEGIANCE AND INSPIRATION**

Council Member Goss

## **APPROVAL OF MEETING AGENDA**

Vote of the City Council to proceed with City business.

## **APPROVAL FOR READING RESOLUTIONS AND ORDINANCES**

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

## **APPROVAL OF MEETING MINUTES.**

Approval of June 13, 2023, City Council Regular meeting minutes.

## **MAYOR AND CITY COUNCIL REPORTS**

Reporting of Council Members' activities related to City business.

## **PUBLIC PARTICIPATION CODE OF CONDUCT**

Your participation is welcomed and invited at all City Council meetings. The Council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

## **PUBLIC COMMENT**

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

### **Providing Public Comment for Items on the Meeting Agenda:**

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

### **Providing Public Comment for Topics not on the Meeting Agenda:**

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

### **Providing Public Comment:**

1. Any person wishing to provide public comment is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

## **PRESENTATION**

### **PROCLAMATION IN RECOGNITION OF JULY AS PARK AND RECREATION MONTH**

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## **ACTION ITEMS**

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### **CONSENT**

**a) CONSIDERATION OF RESOLUTION 23-51 APPROVING CERTAIN DEMANDS**

It is recommended that the City Council approve Resolution 23-51 approving payment of City Warrants in the aggregate amount of \$649,523.11; Sierra Madre Library Warrants in the aggregate amount of \$17,851.25; and Payroll Transfer in the aggregate amount of \$471,459.23; for the fiscal year ending June 30, 2023.

**b) NOTICE OF COMPLETION OF STREET IMPROVEMENT PROJECT FOR FISCAL YEAR 2022-2023**

It is recommended that the City Council accept the completed work by Hardy and Harper Inc., on behalf of the City, and direct staff to file a Notice of Completion with the Los Angeles County Clerk's Office.

**c) CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO CHRISTENSEN BROTHERS INC. FOR CONSTRUCTION OF THE 2023 DOWNTOWN WATER MAIN INSTALLATION SIDEWALK ENHANCEMENT AND STREET IMPROVEMENT PROJECT No. ST82302 IN AN AMOUNT NOT TO EXCEED \$2,160,000.00; AND APPROVE AN AMOUNT NOT TO EXCEED \$30,200 FOR THE PROJECT MANAGEMENT AND DAILY INSPECTION SERVICES FOR THE DOWNTOWN WATER MAIN INSTALLATION SIDEWALK ENHANCEMENT AND STREET IMPROVEMENT PROJECT No. ST82302**

It is recommended that the City Council award a construction contract to Christensen Brothers Inc., in an amount not to exceed \$2,160,000.00 for the 2023 Downtown Water Main Installation, Sidewalk Enhancement, and Street Improvement Project; and approve an amount not to exceed \$30,200 to West and Associates for the project management and daily inspection services for the 2023 Downtown Water Main Installation, Sidewalk Enhancement, and Street Improvement Project.

**d) CONSIDERATION OF AGREEMENT WITH COMMUNITY MEDIA OF THE FOOTHILLS FOR PROFESSIONAL RECORDING AND BROADCASTING SERVICES**

It is recommended that the City Council direct the City Manager to sign the new Professional Services Contract with Community Media of the Foothills for recording and broadcasting services.

**e) CONSIDERATION OF RESOLUTION 23-50, APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE CALIFORNIA HIGHWAY PATROL, THE CANNABIS TAX FUND GRANT OPPORTUNITY FOR WHICH THE CITY OF SIERRA MADRE IS ELIGIBLE; AND IF SELECTED, APPROVING THE EXECUTION OF STANDARD AGREEMENTS AND ANY AMENDMENTS THERETO, AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE**

It is recommended that the City Council approve Resolution 23-50, granting an award to the Sierra Madre Police Department from the California Highway Patrol (CHP), Cannabis Tax Fund Grant (CTFG) in the amount of \$121,950.06. The police department will use the grant funds for enforcement and education related to cannabis use and possession.

## **DISCUSSION**

### **1. CONSIDERATION OF APPOINTMENTS TO SERVE ON VARIOUS COMMISSIONS FOR A FOUR-YEAR TERM BEGINNING JULY 1, 2023**

It is recommended that the City Council discuss making appointments to the various commissions and provide staff with direction.

## **PUBLIC HEARING**

### **1. CONSIDERATION OF ADOPTION OF ORDINANCE No. 1467, AMENDING CHAPTER 9.32 (NOISE) OF TITLE 9 (PUBLIC PEACE, MORALS, AND WELFARE) OF THE SIERRA MADRE MUNICIPAL CODE**

It is recommended that the City Council hold a public hearing, and introduce for first reading Ordinance No. 1467, amending Chapter 9.32 (Noise) of Title 9 (Public Peace, Morals, and Welfare) of the Sierra Madre Municipal Code.

### **2. PUBLIC HEARING – TABULATION OF PROPOSITION 218 VOTE REGARDING THE AMENDMENT AND RATE INCREASE TO SOLID WASTE AGREEMENT WITH ATHENS SERVICES**

It is recommended that the City Council open the Public Hearing, receive testimony and ballots, and close the Public Hearing directing the City Clerk to tabulate the ballots and determine the result of the Proposition 218 process. If the determination by the City Clerk results in less than 50% plus one of all eligible voters voting “no”, the City Council may authorize the Mayor, City Clerk, and City Attorney to sign the signature page.

## **DISCUSSION**

### **1. CONSIDERATION OF ANNUAL DEPARTMENT MILITARY EQUIPMENT USE AND ACQUISITION REPORT**

It is recommended that the City Council approve the Police Department’s Annual Military Equipment Use and Acquisition Report per the guidelines of California Government Code § 7072 and compliance with Assembly Bill (AB) 481.

### **2. FISCAL YEAR 2021-2022 LEGISLATIVE SESSION UPDATE - PART 2**

It is recommended that the City Council receive and file this informational report.

**ACTION ITEMS**

*Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.*

**PUBLIC HEARING**

*The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.*

**AVAILABILITY OF AGENDA MATERIALS**

*Materials related to items on this agenda are available for public inspection on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com).*

**LIVE BROADCASTS**

*Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.*

**MEETING ASSISTANCE**

*If you require special assistance to participate in this meeting, please call the City Clerk's Office at (626) 355-7135 at least 48 hours prior to the meeting.*

**ADJOURNMENT**

*The City Council will adjourn to a meeting to take place at this same location on July 11, 2023.*