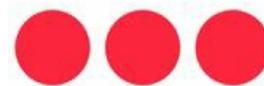


Daily Site Report

ALVERNO HEIGHTS ACADEMY - Special Coverage

05/06/2023 08:07am PDT - 05/07/2023 08:07am PDT



Time	Action	Details
02:50pm PDT 05/06/2023	#116937260 *Activity Log Entry Hector Lopez ALVERNO HEIGHTS ACADEMY - Special Coverage	
		<p>Comments 1430 Officer Lopez is on duty. Checking in with coordinator and getting additional information about the banquet</p> <p>Officer Signature </p>
03:44pm PDT 05/06/2023	#116939055 *Activity Log Entry Hector Lopez ALVERNO HEIGHTS ACADEMY - Special Coverage	
		<p>Comments Posted near the cafeteria. Closed the Highland gate at 15:20 per Iris' team. Everything is all clear at the moment. Nothing to report</p> <p>Officer Signature </p>
04:37pm PDT 05/06/2023	#116940819 *Activity Log Entry Hector Lopez ALVERNO HEIGHTS ACADEMY - Special Coverage	
		<p>Comments Posted near the from of the villa monitoring guests making sure rules are being followed. Nothing to report at this time</p> <p>Officer Signature </p>
06:20pm PDT 05/06/2023	#116944266 *Activity Log Entry Hector Lopez ALVERNO HEIGHTS ACADEMY - Special Coverage	
		<p>Comments Checking noise readings</p> <p>1802 Grandview Ave - 45.1 dBA</p> <p>1807 Michillinda Ave - 44.6 dBA</p> <p>1811 Highland Ave - 45.5 dBA</p> <p>1818 Wilson St - 42.8 dBA</p>

Picture 1



Picture 2



Picture 3



Picture 4



Officer Signature

A handwritten signature in blue ink, appearing to be 'HL', is written below the 'Officer Signature' label.

07:15pm PDT
05/06/2023

#116946406 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting noise readings

0701 Grandview Ave - 44.7 dBA

0705 Michillinda Ave - 46.6 dBA

0712 Highland Ave - 47.1 dBA

0733 Wilson St - 43.7 dBA

Picture 1



Picture 2



Picture 3



Picture 4



Officer Signature



08:29pm PDT
05/06/2023

#116949307 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting noise readings

0802 Grandview Ave - 45.4 dBA

0808 Michillinda Ave - 45.5 dBA

0814 Highland Ave - 42 dBA

0827 Wilson St - 53.9

Picture 1



Picture 2



Picture 3



Picture 4



Officer Signature

09:34pm PDT
05/06/2023

#116951923 *Activity Log Entry
Hector Lopez
ALVERNO HEIGHTS ACADEMY - Special Coverage

Comments

Conducting noise readings

0900 Wilson St - 43.2 dBA

0910 Grandview Ave - 46.4 dBA

0925 Michillinda Ave - 43.7 dBA

0932 Highland Ave - 58.2

Janise Savoie from 1713 W Montecito claims to hear the music from the wedding and called to make a complaint. DJ has been informed and music has been adjusted. Readings have not been over 59 dBAs

Picture 1



Picture 2



Picture 3



Picture 4



Officer Signature

A handwritten signature in blue ink, appearing to be 'A/L'.

Alverno Heights Academy Event Monitor Compliance Form



City of Sierra Madre
232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024
626.355.7135
www.cityofsierramadre.com

APPLICANT'S NAME [REDACTED]

IF ORGANIZED, PROVIDE CONTACT NAME

ADDRESS [REDACTED] CITY [REDACTED] STATE [REDACTED] ZIP CODE [REDACTED] PHONE [REDACTED]

EVENT MONITOR NAME Hector Lopez CELL PHONE 626-364-5994

LOCATION OF EVENT Alverno - Villa

DESCRIPTION OF EVENT
Wedding

DATE OF EVENTS 5-6-2023 OPENING AND CLOSING HOURS 3pm - 10pm

ESTIMATED ATTENDANCE 150 IS THERE SEATING? Yes No IF YES, TYPE OF SETTING Banquet

CHECK THOSE THAT APPLY.
 Recorded Music Live Music Serving Food Alcohol
 Other
Specify:

BUSINESS LICENSE N/A WILL ALCOHOL BEVERAGES BE SERVED Yes No
Please remember that the Sierra Madre Municipal Code does not allow the serving or selling of alcohol in public.

NAME(S) OF ADDITIONAL INSURED(S) REQUIRED N/A RELATIONSHIP TO INSURED

PRESENT OR PREVIOUS INSURANCE CARRIER ON FILE

LIMITS OF COVERAGE ON FILE

HAS ANY INSURANCE CARRIER CANCELLED OR REFUSED COVERAGE? NO

IF SO, EXPLAIN

PREVIOUS LOSSES

SECURITY AVAILABLE TYPE 2 Securitas / AAA NUMBER 2
Events involving alcohol must have security present.

DOES SECURITY FORCE HAVE POWER TO ARREST OR DETAIN? Yes No

Enclose a copy of security directions as separate attachment.

2-5 mins - SM
5-7 mins Arcadia

VSC Methodist
Arcadia

MEDICAL FACILITIES BEING UTILIZED (First aid stations, ambulance on premises)

AMBULANCE RESPONSE TIME

HOSPITAL DISTANCE

2.5 miles

EMERGENCY EVACUATION PLAN

In case of catastrophic emergency, i.e., fire, earthquake, bomb threat, etc.
Plan must be attached to application for consideration of approval.

How are you notified of the emergency? How will the crowd be warned? How are exits marked and directions posted? How will the crowd be dispersed from facility, park, parking area, etc.? (Attach separate sheet)

ON FILE

STREETS TO BE CLOSED (PLEASE ATTACH A MAP)

N/A

ARE YOU ADDITIONALLY APPLYING FOR SPECIAL EVENT INSURANCE?

N/A

ON FILE CO II

SPECIAL REQUESTS (Port-a-potties, trash cans, barricades, sprinklers off in the park, etc.)

Any interaction with Alverno Street or Security Guard?
If Yes, explain: N/A

ATTACHMENTS

- Fee (or fee waiver request for eligible events)
- Insurance Certificate
- Security Plan
- Emergency Evacuation Plan
- Street Map (for street closures)
- Site/Event Map
- List of Specific Special Requests

I hereby certify that I have read and will abide by all rules and regulations of the City of Sierra Madre. As a duly authorized representative of the sponsoring organization, and on behalf of sponsoring organization, I agree to defend and to hold harmless the City of Sierra Madre, together with its officers and employees, against any and all liability or claim thereof, for any injury, death or property damage allegedly suffered by any person, including sponsoring organization, its agents or employees, due to, caused by, or arising out of, the acts or omissions of the sponsoring organization, its agents or employees, or the negligent acts or omission of the City of Sierra Madre, its officers or employees, and occurring during and as a result of the exercise of the privileges, and the permission hereby being granted to sponsoring organization, its agents and employees.

SIGNATURE

DATE

5/6/2023

TITLE

Facilities Director

626-926-974

PHONE NUMBER

5/6/23

date: 5/6/23



City of Sierra Madre

232 W. Sierra Madre Blvd.
Sierra Madre, CA 91024
626.355.7135
www.cityofsierramadre.com

Event Monitor Checklist

Date: 5/16/23
Event Type: wedding

Number of Guests (not to exceed 200)

- How many guests attended: 150
- Police Department Calls for Service, if yes, explain:

Any interaction with Alverno Staff and/or Security Guard?

- If Yes, explain: NO

Any interaction with the Sierra Madre Police Department?

- If Yes, explain: NO

Any interaction with the Neighbors?

- If Yes, explain: Janise Savoie called to make a complaint about the music. DJ was informed and music was adjusted.

Number of Guests: 150

Event Time Monitoring

- Event Start Time: 3pm
- Event End time: 10pm

Gate Entering and Exiting Times

○ Gate Name:	<u>Wilson</u>	<u>Highland</u>	<u>Nicholsuda</u>
○ Gate Opening Time:	<u>8am</u>	<u>12:30pm</u>	<u>8am</u>
○ Gate Closing Time:	<u>3pm</u>	<u>3:20pm</u>	

Street Name	1 st Time and Reading	2 nd Time and Reading	3 rd Time and Reading	4 th Time and Reading
Michillinda Ave.	6:07 pm 44.6 dBA	07:05 pm 46.6 dBA	08:08 45.5 dBA	09:27 pm 43.7
Grandview Ave.	6:02 pm 45.1 dBA	07:01 pm 44.7 dBA	08:02 pm 45.4 dBA	09:32 58.2 dBA
Wilson St.	6:11 pm 45.5 dBA	07:33 pm 43.7 dBA	08:27 pm 57.9	09:00 pm 43.2 dBA
Highland Ave.	6:18 pm 42.8 dBA	07:12 pm 47.1 dBA	08:14 pm 42 dBA	09:18 pm 46.4 dBA

Noise Readings:

Noise conditions satisfied pursuant to

Section 3 of Conditional Use Permit No. 22-03

- If Not, explain: _____

Alcohol conditions satisfied pursuant to Section 4 of Conditional Use Permit No. 22-03

- If Not, explain: _____

Traffic and Parking conditions satisfied pursuant to Section 5 of Conditional Use Permit No. 22-03

- If Not, explain: _____

Vehicle Access condition satisfied pursuant to Section 6 of Conditional Use Permit No. 22-03

- If Not, explain: _____

Nighttime Lights conditions satisfied pursuant to Section 7 of Conditional Use Permit No. 22-03

City of Sierra Madre
242 W. Sierra Madre Blvd
Sierra Madre, CA 91024
626-354-5014

o If Not, explain: _____

Litter and Garbage conditions satisfied pursuant to Section 8 of Conditional Use Permit No. 22-03

o If Not, explain: _____

DATE OF EVENT: 6-10-2023

LOCATION OF EVENT: Alverno - Villa

DESCRIPTION OF EVENT: Wedding

DATE OF EVENT: 6-10-2023 OPENING AND CLOSING HOURS: 3pm - 10pm

NUMBER OF ATTENDEES: 150 IS THERE SEATING? Yes No TYPE OF SETTING: Banquet

TYPE OF MUSIC: Recorded Music Live Music Serving Food Alcohol

WILL ALCOHOLIC BEVERAGES BE SERVED? Yes No

NAME OF ADDITIONAL INSURANCE PROVIDER: N/A RELATIONSHIP TO INSURED: _____

IS THE EVENT A PREVIOUSLY INSURANCE COVERAGE? ON FILE

IS THERE COVERAGE? ON FILE

IS THE INSURANCE COVERAGE CANCELLED OR REQUIRES COVERAGE? NO

IS THERE COVERAGE? ON FILE

DOES ANYONE HAVE POWER TO ARREST OR DETAIN? Yes No

ATTACH A COPY of all applicable directions as separate attachment.