

MINUTES

Agenda - Regular Meeting of the Sierra Madre City Council,
Successor Agency and Public Finance Authority
Tuesday, September 26, 2017 – 6:30 p.m.
City Hall Council Chambers, 232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

Mayor, Rachele Arizmendi, opened the Regular Meeting of the Sierra Madre City Council, Successor Agency and Public Finance Authority at 5:30 p.m. The Mayor asked for public comment and there was none, therefore the Mayor immediately recessed to closed session. The City Council returned from closed session at 6:30 p.m. City Clerk, Melinda Carrillo, read the roll, noting that all City Council members were present.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:

Present: Mayor Rachele Arizmendi, Council Members Gene Goss, John Capoccia, and John Harabedian.
Absent: Mayor Pro Tem Denise Delmar
Also, Present: Gabe Engeland, City Manager
Teresa Highsmith, City Attorney
Marcie Medina, Assistant City Manager
Vincent Gonzalez, Director of Planning and Community Preservation
Chris Cimino, Director of Public Works
Jose Reynoso, Utility Services Director
Steve Heydorff, Fire Chief
Richard Snyder, Fire Captain
Joe Ortiz, Police Chief
James Carlson, Management Analyst
Miguel Hernandez, HR Manager
Laura Aguilar, Assistant City Clerk
Mike Amerio, City Treasurer
Melinda Carrillo, City Clerk

PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:

Mayor Rachele Arizmendi led the Pledge of Allegiance, and shared that she had just seen the musical, *Hamilton*, and asked us to reflect on the history of our nation and the founding of our country by reading the beginning of the Declaration of Independence.

REPORT FROM CLOSED SESSION:

City Attorney Highsmith reported City Council received a briefing from legal counsel regarding two separate matters of anticipated litigation. Council provided direction but no action was taken.

APPROVAL OF AGENDA AS PRESENTED:

Moved: Council Member John Harabedian
Seconded: Council Member Gene Goss
Ayes: Mayor Rachele Arizmendi, Council Members Gene Goss, John Capoccia, and John Harabedian
Noes: None
Absent: Mayor Pro Tem Denise Delmar
Abstain: None

MAYOR AND CITY COUNCIL REPORTS:

- 1) Council Member Capoccia stated that as our city's representative with the Mosquito and Vector Control Board, he reports that the West Nile Virus in our area is serious. As a representative for the COG, Council Member Capoccia reported they are searching for a new Executive Director.
- 2) Council Member Harabedian had nothing to report.
- 3) Council Member Goss had nothing to report.
- 4) Mayor Arizmendi gave her condolences to Mrs. Caldwell for the passing of her husband. L.A. County Mayors are trying to meet regionally to discuss topics such as housing, the funding for the homeless, and the Olympics in 2028. The Mayor announced the first Legacy Tree which will be on Auburn. The Kersting Court update will be discussed at the next Community Services Commission meeting.

PUBLIC COMMENT ON NON-AGENDA ITEMS:

- Jo Porter with *For the Love of Animals, Dog and Cat Rescue* showed two dogs up for rescue. More information for adopting these rescue dogs at www.farescue.org.
- Margie Simpson has noticed a huge mosquito problem and wants Council to be more aware of this problem in our city. * San Gabriel Vector Control will come out to assess the mosquito problem at your home.
- Ron Coleman asked how much water we waste from our water source to our water meter and asked about the CERT and training for citizens. * The CERT information will be put on our website. Staff will get information to Mr. Coleman regarding the water.

Mayor Arizmendi closed public comment.

AGENDA ACTION ITEMS:

* Gabriel Engeland, City Manager, gave the following report under the Consent Calendar.

1. CONSENT CALENDAR:

ADOPTION OF RESOLUTION 17-41 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS

Recommendation that the City Council approve Resolution 17-41 for ratifying payment of City Warrants in aggregate amount of \$1,291,034.83; Library warrants in the aggregate amount of \$18,813.63, and payroll transfer in the aggregate amount of \$300,351.42 for fiscal year ending June 2016 and 2017.

Mayor Arizmendi opened for public comment but none was given.

APPROVAL OF CONSENT CALENDAR:

Moved: Council Member John Capoccia

Seconded: Council Member Gene Goss

Ayes: Mayor Rachelle Arizmendi, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: Mayor Pro Tem Denise Delmar

Abstain: None

PUBLIC HEARING:

2. CITIZENS OPTION FOR PUBLIC SAFETY (COPS) GRANT FUNDING FOR FISCAL YEAR 2017-2018

Recommendation that the City Council conduct a Public Hearing, take testimony, accept the grant funds, and authorize appropriations and expenditures

* Joe Ortiz, Police Chief, presented.

Mayor Arizmendi opened for public hearing but none was given.

APPROVAL TO ACCEPT THE PUBLIC SAFETY GRANT FUNDS, AND AUTHORIZE APPROPRIATIONS AND EXPENDITURES:

Moved: Council Member John Harabedian

Seconded: Council Member John Capoccia

Ayes: Mayor Rachelle Arizmendi, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: Mayor Pro Tem Denise Delmar

Abstain: None

ITEMS FOR DISCUSSION:

3. CONSIDERATION OF APPOINTMENT TO PLANNING COMMISSION AND CONSIDERATION OF CHANGES TO THE BOARD/COMMISSIONER APPOINTMENT PROCESS

Recommendation that the City Council provide direction with appointments to fill one or both vacancies in the Planning Commission. It is also recommended that the City Council direct City staff to amend the commissioner/board member appointment process to allow City Council to consider appointments to fill board/commissioner vacancies once a minimum of 3 applications are received, regardless of the number of vacancies, and direct staff to return to a future meeting with an update to the board/commissioner appointment process.

* Laura Aguilar, Assistant City Clerk, presented.

Mayor Arizmendi opened for public comment but none was given.

* Direction was given to Staff to revise the current policy and make the changes to the policy for future appointments. Council will select and appoint two out the three applicants for the Planning Commission, Joe Catalano, Thomas Denison, and Val Usle.

* Thomas Denison was voted to the Planning Commission and the second applicant will be selected at the next meeting when Mayor Pro Tem Denise Delmar will vote. Mayor Arizmendi asked for this to be placed on the next meeting's Agenda.

APPROVAL TO APPOINT THOMAS DENISON AND JOE CATALANO TO THE PLANNING COMMISSION:

Moved: Council Member John Capoccia

Seconded: Mayor Rachelle Arizmendi

Ayes: Mayor Rachelle Arizmendi and Council Member John Capoccia

Noes: Council Members Gene Goss and John Harabedian

Absent: Mayor Pro Tem Denise Delmar

Abstain: None

APPROVAL TO APPOINT THOMAS DENISON TO FILL THE UNEXPIRED TERM OF THE PLANNING COMMISSION:

Moved: Council Member John Capoccia

Seconded: Council Member John Harabedian

Ayes: Mayor Rachelle Arizmendi, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: Mayor Pro Tem Denise Delmar

Abstain: None

4. REVIEW OF THE UPDATE OF THE CITY'S STREET PAVEMENT INVENTORY CONDITION REPORT AND APPROVE AN RFP FOR THE FISCAL YEAR 2017-2018 STREET IMPROVEMENT PROJECT

Recommendation that the City Council receive and file.

* Chris Cimino, Director of Public Works, presented.

Mayor Arizmendi opened for public comment.

- Ron Coleman wants the City to coordinate the construction of the water mains at the same time as the repayment of the road on Fairview.

Mayor Arizmendi closed public comment.

* City Council received and filed.

APPROVAL OF AN RFP FOR THE FISCAL YEAR 2017-2018 STREET IMPROVEMENT PROJECT:

Moved: Council Member John Harabedian

Seconded: Council Member Gene Goss

Ayes: Mayor Rachelle Arizmendi, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: Mayor Pro Tem Denise Delmar

Abstain: None

5. ORDINANCE 1392 AMENDING CHAPTER 3.08 OF THE CITY OF SIERRA MADRE MUNICIPAL CODE REGARDING PURCHASING PROCEDURES TO PROVIDE NEW PURCHASING LIMITS AND PROVIDE INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT

Recommendation that the City Council adopt Resolution 17-42; a Resolution of the City Council amending the calculation methodology for water conservation targets in accordance with the City's mandatory water conservation plan. It is also recommended that the City Council adopt Resolution 17-43 rescinding Resolution 16-23 and reverting water conservation target exceedance penalties to two-times the Tier 1 Rate.

* Jose Reynoso, Utility Services Director, presented.

Mayor Arizmendi opened for public comment.

- Barbara Lee Cline added that some residents conserve water and some ignore water conservation. * Director Reynoso stated that Water Conservation is not going away.
- Ron Coleman stated that billing every two months does not help when leaks happen. * Director Reynoso stated that after a meter reading the City may suspect a water leak and will contact the residence, and we will be looking into a program to go to monthly billing.
- Margie Simpson believes smart meters are great and efficient for water conservation. * Mayor Arizmendi stated that conservation targets were State mandated.

Mayor Arizmendi closed public comment.

APPROVAL OF RESOLUTION 17-42 AND RESOLUTION 17-43 RESCINDING RESOLUTION 16-23 AND REVERTING WATER CONSERVATION TARGET EXCEEDANCE PENALTIES TO TWO-TIMES THE TIER 1 RATE:

Moved: Mayor Rachelle Arizmendi

Seconded: Council Member John Capoccia

Ayes: Mayor Rachelle Arizmendi, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

Absent: Mayor Pro Tem Denise Delmar

Abstain: None

6. RESOLUTION 17-44 ELECTING TO BE SUBJECT TO THE UNIFORM CONSTRUCTION COST ACCOUNTING ACT

ORDINANCE 1392 AMENDING CHAPTER 3.08 OF THE CITY OF SIERRA MADRE MUNICIPAL CODE REGARDING PURCHASING PROCEDURES TO PROVIDE NEW PURCHASING LIMITS AND PROVIDE INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT

Recommendation that the City Council adopt Resolution 17-44 electing to be subject to the Uniform Construction Cost Accounting Act. And read Ordinance 1392, for first reading, by title only, amending Chapter 3.08 of the City of Sierra Madre Municipal Code regarding purchasing procedures to provide new purchasing limits and provide informal bidding procedures under the Uniform Public Construction Cost Accounting Act.

- Item #6 under Discussion was moved to the next City Council meeting per Staff request. The next meeting will be October 3, 2017 and the October 10th meeting will be cancelled.

NO NEW ITEMS PLACED FOR FUTURE AGENDA

CITY COUNCIL MEETING ADJOURNED AT 8:17 p.m.

Moved: Council Member John Harabedian

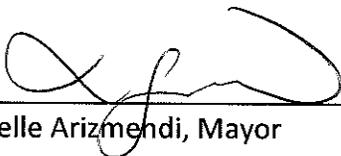
Seconded: Council Member Gene Goss

Ayes: Mayor Rachelle Arizmendi, Mayor Pro Tem Denise Delmar, Council Members Gene Goss, John Capoccia, and John Harabedian

Noes: None

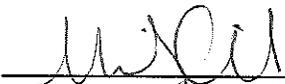
Absent: Mayor Pro Tem Denise Delmar

Abstain: None



Rachelle Arizmendi, Mayor

Minutes taken and typed by:



Melinda Carrillo, City Clerk