

# Alverno Villa - Event Monitor Checklist

The below portion to be completed by the Event Monitor

Event Date: 11/09/24  
 Event Monitor Name: PIERRE SURAPUTRA  
 Event Monitor Phone: 626-385-9049  
 Event Monitor Arrival Time: 3 PM  
 Event Monitor Departure Time: 10 PM  
 Event End Time: 10 PM  
 Number of Parking Attendants: 2  
 Final Gate Closing Time: 10 PM  
 Last person/guest leaving property: Inmanuel

This portion to be completed by AHA personnel

AHA Personnel Name: Andrea Bertolin  
 Event Type: Wedding  
 Event scheduled start time: 3 PM  
 Event scheduled end time: 10 PM  
 Gate Name: Wilson St. Gate open time: 8 AM  
 Gate Name: Michellinda Ave. Gate open time: 10 AM  
 Gate Name: Highland Ave. Gate open time: 11:30 AM  
 No. of rented events between 1/1/2024 12/31/2024: 24  
 No. of rented events this month: 2  
 Number of guests: approx 170

## Noise Levels

Street Name	1st Reading		2nd Reading		3rd Reading		4th Reading	
	Time	INT dB EXT						
Michellinda Avenue	3:22 PM	55.9	4:15 PM	61.2 56.1	4:55 PM	60.5 51.0	5:35 PM	61.7 57.8
Grandview Avenue	3:26 PM	48.2	4:13 PM	62.1 60.0	4:57 PM	68.7 52.4	5:38 PM	62.8 58.4
Wilson Street	3:28 PM	47.4 47.0	4:18 PM	55.3 47.2	5:00 PM	57.8 46.3	5:39 PM	50.3 44.4
Highland Avenue	3:34 PM	48.0 46.5	4:20 PM	44.4 41.9	5:03 PM	49.3 42.8	5:45 PM	47.4 45.8
* Munc started at 3:15 PM (MICH)			5:00 PM	67.9 55.3	6:00 PM	67.9 55.1	7:00 PM	64.7 57.7
* Garden featuring 4:00 PM (6V) M			6:03 PM	48.8 45.1	7:23 PM	56.2 51.1	8:44 PM	53.0 48.4
* Dinner at 6 PM			6:06 PM	52.0 48.6	7:30 PM	48.7 43.4	8:46 PM	45.8 48.2

Details:

Any interaction with:

Alverno staff and/or security guard?

Yes  No

If yes, please provide details \_\_\_\_\_

Briefed the security personnel on room as I arrived.

Sierra Madre Police Department?

Yes  No

If yes, please provide details \_\_\_\_\_

The neighbors?

Yes  No

If yes, please provide details \_\_\_\_\_

- Arrived at location at 3:10 pm.
- Received the ringing phone and met with security personnel to do briefing.
- Counselled the DJ about the appropriate level of sound expected.

Were the Conditional Use Permit #22-03 Conditions Satisfied?

Section 3 – Noise

Yes  No

If no, please provide details \_\_\_\_\_

Section 4 – Alcohol

Yes  No

If no, please provide details \_\_\_\_\_

Section 5 – Traffic / Parking

Yes  No

If no, please provide details \_\_\_\_\_

Section 6 – Vehicle Access

Yes  No

If no, please provide details \_\_\_\_\_

Section 7 – Nighttime Lights

Yes  No

If no, please provide details \_\_\_\_\_

Section 8 – Litter and Garbage

Yes  No

If not please provide details \_\_\_\_\_