

**AGENDA  
REGULAR MEETING  
SIERRA MADRE CITY COUNCIL,  
SUCCESSOR AGENCY, AND  
PUBLIC FINANCE AUTHORITY**

**Tuesday, February 12, 2019**

**6:30 pm**

**City Hall Council Chambers  
232 W. Sierra Madre Boulevard  
Sierra Madre, California 91024**

*Denise Delmar, Mayor  
John Harabedian, Mayor Pro Tem  
Rachelle Arizmendi, Council Member  
John Capoccia, Council Member  
Gene Goss, Council Member*

*Sue Spears, City Clerk  
Michael Amerio, City Treasurer*



**PUBLIC COMMENT**

The Council will listen to the public on any item on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting. Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

**PUBLIC COMMENT FOR ITEMS ON THE AGENDA:**

Persons wishing to speak on any item on the agenda will be called at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

Time shall be devoted to audience participation early on the agenda.

**CALL TO ORDER/ROLL CALL  
MEMBERS OF THE CITY COUNCIL**

Mayor Delmar, Mayor Pro Tem Harabedian, Council Member Arizmendi, Council Member Capoccia, and Council Member Goss

**PLEDGE OF ALLEGIANCE AND  
INVOCATION/INSPIRATION**

Council Member Gene Goss

**APPROVAL OF AGENDA**

Vote of the Council to proceed with City business.

**REPORT OUT FROM CLOSED SESSION**

City Attorney report from the closed session.

**APPROVAL OF MEETING MINUTES**

Approval of City Council minutes from the Regular meeting on January 22, 2019 and Special Meeting, Town Hall Forum on January 28, 2019.

**MAYOR AND CITY COUNCIL REPORTS**

Council Member activities relating to City business.

**PRESENTATION**

Gift to the Sierra Madre City Council from the students at St. Rita School

**PRESENTATION**

Gift to the City of Sierra Madre from the Sierra Madre Mountain Conservancy

**PRESENTATION**

Presentation from Southern California Edison Government Relations Manager Jeannette Soriano

**PUBLIC COMMENT**

Regarding items not on the Agenda.

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**ACTION ITEMS**

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1. **CONSENT**

**ADOPTION OF RESOLUTION 19-05 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS**

Recommendation that the City Council approve Resolution 19-05 for approval of payment of City warrants in aggregate amount of \$494,871.20; Library warrants in the aggregate amount of \$11,030.74, and payroll transfer in the aggregate amount of \$648,052.36 for the fiscal year ending June 2019.

**DISCUSSION**

2. **CONSIDERATION OF APPOINTMENTS TO THE SENIOR COMMUNITY COMMISSION AND COMMUNITY SERVICES COMMISSION**

Recommendation that the City Council provide direction.

**ACTION ITEMS**

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

**AVAILABILITY OF AGENDA MATERIALS**

Materials related to items on this agenda are available for public inspection on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.

**LIVE BROADCASTS**

Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

**MEETING ASSISTANCE**

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

**ADJOURNMENT**

The City Council will adjourn to a Public Hearing at this same place on Tuesday, February 26, 2019.



**CITY OF SIERRA MADRE**  
**CITY COUNCIL REGULAR MEETING MINUTES**

SIERRA MADRE CITY COUNCIL  
SUCCESSOR AGENCY AND  
PUBLIC FINANCE AUTHORITY

**Tuesday, January 22, 2019 - 6:30 pm**

Sierra Madre City Hall Council Chambers  
232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

**CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL**

Mayor Pro Tem John Harabedian called the meeting to order at 6:35 p.m. City Clerk Sue Spears called the roll.

Present: Mayor Denise Delmar (arrived 6:42 pm), Mayor Pro Tem John Harabedian, and Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss

Absent: None

Also Present: Gabe Engeland, City Manager  
Holly Whatley, Assistant City Attorney  
Laura Aguilar, Assistant City Clerk  
Mike Amerio, City Treasurer (arrived 6:41 pm)  
James Carlson, Management Analyst  
Chris Cimino, Director of Public Works  
Vincent Gonzalez, Planning & Community Preservation Director  
Colby Konisek, Finance Director  
Joe Ortiz, Police Chief  
Christine Smart, City Librarian  
Sue Spears, City Clerk

**PLEDGE OF ALLEGIANCE AND INVOCATION/INSPIRATION:**

Council Member Capoccia led the Pledge of Allegiance and introduced Josh Swanson, Pastor of Christ Church Sierra Madre, who delivered the invocation.

**APPROVAL OF AGENDA AS PRESENTED:**

Mayor Pro Tem Harabedian asked for a motion to approve the agenda as presented.

Council Member Capoccia asked for a readout on the CAFR (Consent Item 1f) and moved to approve the agenda as presented.

Council Member Goss seconded the motion to approve the agenda as presented.

Ayes: Mayor Pro Tem John Harabedian and Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss

Noes: None  
Absent: Mayor Denise Delmar

The motion to approve the agenda as presented was passed with four (4) yes votes and one (1) absent.

### **APPROVAL OF MINUTES:**

Mayor Pro Tem Harabedian asked for the approval of the Minutes of the Regular Council Meeting of January 8, 2019.

Council Member Goss moved to approve the Minutes of the Regular Council Meeting of January 8, 2019 as presented.

Mayor Pro Tem Harabedian seconded the motion to approve.

Ayes: Mayor Pro Tem John Harabedian and Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss  
Noes: None  
Absent: Mayor Denise Delmar  
Abstain: None

The motion to approve the Minutes of the Regular Council Meeting of January 8, 2019 as presented was passed with four (4) yes votes and one (1) absent.

### **REPORT ON THE CLOSED SESSION SPECIAL MEETING**

Assistant City Attorney Whatley said that there was no reportable actions taken.

### **MAYOR AND CITY COUNCIL REPORTS:**

- A. Mayor Denise Delmar was absent for "Mayor and City Council Reports".
- B. Mayor Pro Tem John Harabedian did not make a report.
- C. Council Member Rachelle Arizmendi did not make a report.
- D. Council Member John Capoccia reported that he attended last Saturday's memorial for Tim Osti, Sierra Madre resident, that was held at the Pasadena Nazarene Church and that the services were very moving.
- E. Council Member Gene Goss announced that the Sierra Madre Chamber of Commerce is sponsoring a Town Hall Forum on Monday, January 28, 2019, beginning at 6:00 p.m., in the Sierra Madre City Hall Council Chambers. He said that the topic is the proposed reorganization of the Sierra Madre Fire Department.

### **PRESENTATION – CLEAN POWER ALLIANCE**

Matthew Langer, Chief Operating Officer, Clean Power Alliance, gave a PowerPoint presentation, titled "*Clean Power Alliance*", that explained that the "*Clean Power Alliance*" "will (offered beginning February 2019) become your new energy partner by providing electricity procurement services for (Sierra Madre)

residents and businesses, leveraging the combined purchasing power of our member agencies to offer clean renewable energy at competitive rates.”

At 6:41 p.m. – City Treasurer Amerio arrived at the meeting.

At 6:42 p.m. – Mayor Delmar arrived at the meeting.

Mayor Delmar asked if any Member of the Council had questions on Mr. Langer’s presentation. Council Members did not ask any questions.

Mayor Delmar asked if anyone had questions on the *Clean Power Alliance*. The following residents asked questions that were answered by Mr. Langer:

- Robert Gjerde – Sierra Madre – asked where the *Clean Power Alliance* power comes from.
- Phil Cannon – Sierra Madre – asked (1) whether the *Clean Power Alliance* is a public corporation, is privately owned, or is a governmental entity and (2) requested an explanation on whether the power is being provided at a premium or at a discount.
- Allen Skiff – Sierra Madre – asked whether the PCIA (exit fee) charged by Southern California Edison is a typical charge.
- Marguerite Shuster – Sierra Madre – asked a question related to the total electrical bill in a situation in which a resident with solar power generates the exact amount of power that they use.
- Dee Alcorn – Sierra Madre – asked about the impact on the *Clean Power Alliance*’s rates if there is a decrease in the projected number of customers being served.

In response to two questions by Mayor Pro Tem Harabedian, Mr. Langer responded that the “*Clean Power Alliance*” can provide clean power at lower rates because of their small organization that has lower overhead (than SCE), the smart risk management, and that the value is in competitive pricing. He also said that the “*Clean Power Alliance*” price per KWH is posted on their website.

Mayor Delmar requested to City Manager Engeland that a link to the “*Clean Power Alliance*” website be placed on the City of Sierra Madre website.

Mayor Delmar brought the issue back to Council for discussion. No further discussion occurred.

#### **PUBLIC COMMENT ON NON-AGENDA ITEMS:**

Mayor Delmar opened the meeting for Public Comment on items not on the agenda.

- John Swanson – Pastor at Christ Church Sierra Madre (formerly Congregational Church), said that (1) the Church has recently undergone some renovations/changes, including a name change to Christ Church and (2) it is his desire for the Church to be a benefit to the community and be “good neighbors” as well.

- Michael Geva – Sierra Madre, had questions about his water meter, the amount being charged, and the infrastructure charge. Mayor Delmar suggested to him that he schedule a meeting with City Manager Engeland.
- Phil Cannon – Sierra Madre, said that (1) he has no objection to the “infrastructure charge” on his water bill, but is not sure what it is used for, (2) he read about “False Alarm Registration Services” on the City of Sierra Madre website, but is not sure what it is, and (3) regarding fees charged to residents/businesses for false alarm calls, there is an inconsistency regarding the posted rates.
- Brett Johnson – Sierra Madre, commented on the proposed reorganization of the Sierra Madre Fire Department and asked the Council to delay the process pending more community input.
- Robert Gjerde – Sierra Madre, said that he had conducted a social media poll on the proposed Sierra Madre Fire Department and was surprised by the results.
- Margaret Vellturo – Sierra Madre, asked about what would happen if Sierra Madre had a disaster such as a windstorm or big earthquake.

Mayor Delmar asked if anyone else would like to come forward to speak on items not on the agenda. Seeing no one come forward, Mayor Delmar closed Public Comment.

Mayor Delmar asked City Manager Engeland to respond to some of the issues raised during Public Comment as follows:

- Water Bill – Meter Charge – (1) the size of the meter for a residence is determined by the engineer, not the City, (2) in some instances, the City has been able to assist homeowners to calculate a more appropriate meter size for their residence, thus allowing the meter to be downsized, (3) even if you do not use the water but have a larger meter, the user has access in capacity to a higher volume of water more quickly and more repeatedly that puts more strain on the system, and (4) the entire system is designed to provide water service based on a number of factors, one of which is called peaking, the availability of water on demand.
- Water Bill – Infrastructure Charge – (1) the report on the City’s infrastructure projects is on the City’s website, (2) this year, \$2.1M was spent on infrastructure replacement, (3) planned for next year is \$1.2M for infrastructure replacement, and (3) as early as two years ago, only \$200,000 was being spent on infrastructure repairs, which is why a high percentage of the pipes are failing, leaking, and needing replacement.
- Proposed Fire Department Reorganization – The Public Town Hall Meeting being held on Monday, January 28, 2019 @ 6:00 p.m. in Council Chambers is an opportunity for residents to get more information and ask any questions. Council Member Capoccia gave his telephone number (626) 355-6407 and encouraged anyone who would like to discuss this issue to contact him directly.

## **AGENDA ACTION ITEMS:**

### **1. CONSENT CALENDAR:**

City Clerk Spears gave the following reports under the Consent Calendar:

- a) ADOPTION OF RESOLUTION 19-04 OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE APPROVING CERTAIN DEMANDS - Recommendation that the City Council approve Resolution 19-04 for approval of payment of City warrants in aggregate amount of \$547,891.14; Library warrants in the aggregate amount of \$1,614.93, and payroll transfer in the aggregate amount of \$297,79930 for the fiscal year ending June 2019.
- b) TREASURER'S REPORT – QUARTER ENDING 9-30-2018 - Recommendation that the City Council receive and file.
- c) SECOND READING OF ORDINANCE 1408 AMENDING TITLE 10 (“VEHICLES AND TRAFFIC”), SECTION 10.12.030 (“RESERVED”), TO READ “SHARED MOBILITY DEVICE,” PROHIBITING SHARED MOBILITY DEVICES AND BUSINESSES - Recommendation that the City Council introduce and give second reading, by title only, waiving further reading, of Ordinance 1408, an Ordinance of the City Council amending Title 10 (“Vehicles and Traffic”), Chapter 10.12 (“Administration and Enforcement”), Section 10.12.030 (“Reserved”) of the Sierra Madre Municipal Code, to read “Shared Mobility Device”, prohibiting a shared mobility device from being abandoned or offered for use in the public right-of-way or on public property.
- d) AUTHORIZATION TO BID FISCAL YEAR 2018-2019 STREET RESURFACING PROJECT - Recommendation that the City Council direct staff to advertise the Fiscal Year 2018-2019 Street Resurfacing Project for construction bids, with construction work scheduled to begin March 2019.
- e) RECOMMENDATION TO APPROVE A NOTICE OF COMPLETION FOR THE FISCAL YEAR 2018-2019 WATER MAIN REPLACEMENT PROJECT - Recommendation that the City Council approve a Notice of Completion for the Fiscal Year 2018-2019 Water Main Replacement Project and direct staff to file the Notice with the Los Angeles County Clerk.
- f) COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE FISCAL YEAR ENDING JUNE 30, 2018 - Recommendation that the City Council receive and file.
- g) CALIFORNIA ASSEMBLY BILL 1600 ANNUAL COMPLIANCE REPORT - Recommendation that the City Council receive and file.

Mayor Delmar said that the Council would first discuss Consent Item 1f and asked if any Member of the Council had any questions on this item.

Council Member Capoccia commented about positive nature of the City's financial status overall and requested comment about the state of the City and its finances.

Finance Director Konisek gave a report on the City's "*Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2018*", in which the independent auditors issued the statement

with an unmodified opinion, with no exceptions noted, as follows:

- On internal controls - there were no deficiencies or material weaknesses reported by the auditors nor were there any instances of non-compliance with required laws or provisions that, if found, would have required disclosure to the Council under government accounting standards.
- A Certificate for Achievement for Excellence in Financial Reporting was awarded to the City

by the Government Finance Officers Association for the previous year's CAFR dated June 30, 2017. It is customary that the award for the previous year be included in this year's CAFR. As a follow-up, Staff has applied for a certificate review for this year's CAFR ending June 30, 2018 and that Management believes that it will be awarded.

- The General Fund concluded the year (ending 6-30-18) with a surplus of \$1,324,075.
- The Water Fund also ended the year (ending 6-30-18) with a surplus of \$1,112,723.
- The Sewer Fund ended the year (ending 6-30-18) with a deficit of (\$105,319). However, this is an improvement from the prior year (ending 6-30-17), when the Sewer Fund showed a deficit of (\$460,000).
- Overall, the City's net position increased by \$3,158,931. Factors contributing to the surplus included the introduction of zero-based budgeting and tighter control of operating expenses.
- The General Fund ending balance (as of June 30, 2018) is \$8.8M.

Mayor Delmar asked if any Member of the Council had any questions on the CAFR.

In response to a question from Mayor Pro Tem Harabedian regarding the actuarial assumptions used by the City and CalPERS, Director Konisek said that the City is subject to the assumptions that CalPERS makes, without input from the City.

In response to a question from Council Member Capoccia regarding the source of the \$5M being prepaid to CalPERS, City Manager Engeland said that \$2M of that would come from Unassigned Reserves and that the remaining \$3M would come multiple sources, as well as \$500,000 to set up the other account.

In response to a question from Council Member Capoccia regarding projections about the City's finances in the next budget cycle, City Manager Engeland stated that this amount of budget surplus is not expected to be repeatable, although annual surpluses are anticipated moving forward, with the exception of the 2021 fiscal year. Additionally, he said that he expects the City's financial situation will remain strong. Although, City Manager Engeland noted that the City will have (1) ongoing liabilities with CalPERS (even with the payment), (2) increased spending that is mandated by the State (such as storm water spending – comes from the General Fund and will increase over time), (3) increased personnel costs based on Council decisions over time, and (4) compensation.

Council Member Capoccia commented that the City's finances are in great shape at the moment, as very few cities can say that. He stated that he is proud of what everyone has done to get to this point and thanked City Manager Engeland and Director Konisek.

Council Member Arizmendi congratulated the Team, stating that this is not the typical report that we hear from other cities, especially nowadays.

In response to a question from Council Member Arizmendi regarding the Sewer Fund balance at the end of fiscal year 2019 (ending 6-30-19) (given the Sewer Fund deficit as of 6-30-18), City Manager Engeland said that (1) it is expected that the Sewer Fund will be operating with a surplus, as this CAFR (6-30-18) does not anticipate any rate increases and (2) the biggest change resulted (upon completion of an in-depth audit of the sewer system) with additional residents who had been

receiving sewer service and had not been previously charged for it, and (3) is the reflection being seen in the CAFR, along with some reduced expenditures, but a lot of it in the future will go on the revenue side.

Mayor Delmar opened the meeting for Public Comment on the Consent Item 1f.

- Dee Alcorn, Sierra Madre, offered attaboys to the Council for the City's financial condition and said that he is impressed with state of the City's finances.

Mayor Delmar asked if anyone else would like to speak on this item. Seeing no one, Mayor Delmar closed Public Comment and brought the Consent Item 1f back to the Council for comment. No additional comment/discussion occurred.

Mayor Delmar asked if any Member of the Council had questions on Consent Items 1a, 1b, 1c, 1d, 1e, or 1g. Council Members did not ask any questions.

Mayor Delmar opened the meeting for Public Comment on the Consent Items 1a, 1b, 1c, 1d, 1e, or 1g. Seeing no one, Mayor Delmar closed Public Comment and brought the matter back to the Council for discussion. No additional discussion occurred.

Council Member Arizmendi made a motion to approve Consent Items 1a – 1g as presented.

Mayor Pro Tem Harabedian seconded the motion for approval.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, and Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss  
Noes: None  
Absent: None  
Abstain: None

The motion to approve Consent Calendar Items 1a – 1g as presented was passed unanimously.

- 2. PUBLIC HEARING - CONSIDERATION OF URGENCY ORDINANCE 1409-U, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE, ESTABLISHING AN INTERIM MORATORIUM PURSUANT TO GOVERNMENT CODE SECTION 65858 PROHIBITING "SHARED MOBILITY DEVICES" - Recommendation that the City Council conduct a Public Hearing, introduce and read, by title only, waiving further reading, Urgency Ordinance 1409-U, establishing an interim moratorium on the prohibition of shared mobility devices from being placed, abandoned, or offered for use in the public right-of-way or on public property, and declaring the urgency thereof.**

Mayor Delmar opened the issues for Public Hearing.

Planning & Community Preservation Director Gonzalez gave a report on this item, with the recommendation that the City Council take the following action:

- Adopt Urgency Ordinance 1704-9 establishing an interim moratorium for 45 days prohibiting shared mobility devices and direct staff to update the relevant provisions of the Municipal

Code to implement regulations taking into account the public health, safety, and welfare of the residents and visitors to Sierra Madre.

The “Summary” from Staff Report dated January 22, 2019, states: *“The interim moratorium as drafted prohibits shared mobility devices from being placed, abandoned, or offered for use in the public right-of-way or on public property by a private entity. The intent of this action is to be proactive and to minimize City exposure to the problems associated with current trends in active transportation prior to having the devices proliferate in Sierra Madre as an unregulated land use and public nuisance.*

- *On December 11, 2018, the City Council of the City of Sierra Madre adopted a 45-day interim moratorium (Urgency Ordinance 1407-U) prohibiting shared mobility devices with dockless technology from being offered for use by a private entity and abandoned in the public right-of-way or on public property anywhere in the City. Urgency Ordinance 1407-U is set to expire on January 25, 2019.*
- *On January 8, 2019, the City Council introduced for first reading Ordinance 1408 and conducted a second reading of such Ordinance on January 22, 2019 prohibiting shared mobility devices as described above. The effective date of Ordinance 1408 is February 21, 2019. This results in a 27-day gap between the expiration of Ordinance 1407-U and the effective date of Ordinance 1408.*
- *In order to avoid this gap, Staff is recommending that a second Interim Moratorium be adopted and would remain effect through March 8, 2019, ensuring complete protection in the event a private entity offering shared mobility devices attempted to operate in the City of Sierra Madre.”*

Mayor Delmar asked if any Member of the Council had questions on this item.

In response to a question by Council Member Capoccia, City Manager Engeland confirmed that the purpose of this urgency ordinance is to close the 27-day gap between two previously approved ordinances regarding “shared mobility devices.”

Mayor Delmar said that this is a Public Hearing and asked if anyone would like to come forward to comment on this item. Seeing no one, Mayor Delmar closed Public Comment and brought the matter back to the Council for discussion.

Discussion occurred and there was consensus on establishing an interim moratorium on the prohibition of shared mobility devices from being placed, abandoned, or offered for use in the public right-of-way or on public property, and declaring the urgency thereof.

Council Member Capoccia made a motion to approve Urgency Ordinance 1409-U as written.

Council Member Goss seconded the motion for approval.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, and Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss

Noes: None

Absent: None

Abstain: None

The motion to approve Urgency Ordinance 1409-U was passed unanimously.

**3. DISCUSSION – SHORT-TERM RENTALS – Recommendation that the City Council provide staff with direction.**

Planning & Community Preservation Director Gonzalez reported on this item, including a PowerPoint presentation titled “Short-Term Rentals,” as follows:

- The definition of a “short-term rental” refers to a rental whereby a residence or portion of a residence is rented to a tenant for a period of less than 30 days.
- Short-term rentals are currently legal in Sierra Madre, with the exception of second units, .
- The Code does not prohibit short-term rentals in any zoning district and, therefore, the following may be used for short-term rental purposes: (a) primary residence structure, (b) a portion of a residential structure (bedroom), (c) a unit within a condominium/ townhome complex, (d) apartment, (e) a portion of a mixed-use building, and (f) any structure not defined as a second-unit.
- Current Code prohibits “second units,” also referred to as an “accessory dwelling unit” from use as a short-term rental as follows: (a) no second unit shall be used as a “short-term rental” and (b) applies to detached or attached short-term rentals if it “provides complete independent living facilities.”

Director Gonzalez said that Staff is seeking City Council direction regarding short-term rentals, including the following as potential options:

- Take no action.
- Direct Staff to work with the Planning Commission to prohibit short-term rentals.
- Direct Staff to work with the Planning Commission to prepare a new Chapter – “Short-Term Rentals” to Title 17 of the Sierra Madre Municipal Code allowing short-term rentals and to develop regulations to monitor their use.

Mayor Delmar asked if any Member of the Council had questions on this item.

In response to Council Members’ questions as to whether short-term rentals are a problem or an issue that needs to be addressed, City Manager Engeland said that Staff receives approximately one (1) – two (2) resident complaints per month and those are generally because (1) residents do not know that short-term rentals are legal in Sierra Madre, (2) residents express concern for their safety because they do not know the tenants and (3) parking.

Mayor Delmar opened the meeting for Public Comment on this item.

- Margaret Vallturo – Sierra Madre, (1) shared her positive experiences with short-term rentals of her home and (2) expressed her support for continuing to allow short-term rentals in Sierra Madre.
- Allen Skiff, Sierra Madre, expressed his opposition to allowing Airbnb rentals in residential neighborhoods in Sierra Madre.

Mayor Delmar asked if anyone else would like to come forward to speak on this item. Seeing no one, Mayor Delmar closed Public Comment and brought the matter back to the Council for discussion.

Discussion occurred and there was consensus among the Council to keep the current Codes regarding short-term rentals in place, with comments as follows: (1) let's keep a light touch and not overregulate it, (2) short-term rentals do fulfill a need, (3) do not see this as a problem, (4) taxing short-term rentals might encourage the practice, and (5) bandwidth to regulate it.

Staff was provided direction to (1) keep the current Codes regarding short-term rentals in place and (2) to make sure that the commissioners on the various Sierra Madre Commissions are informed that short-term rentals are legal in Sierra Madre.

**ADJOURNMENT:**

Mayor Delmar asked for a motion to adjourn.

Council Member Arizmendi made a motion to adjourn the meeting.

The motion to adjourn was seconded by Mayor Pro Tem Harabedian.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, and Council Members Rachelle Arizmendi, John Capoccia, and Gene Goss.

Noes: None

Absent: None

Abstain: None

The motion to adjourn was passed unanimously.

THIS SIERRA MADRE CITY COUNCIL REGULAR MEETING WAS ADJOURNED at 8:25 p.m. to a Regular Meeting to be held on Tuesday, February 12, 2019, in the Sierra Madre City Hall Council Chambers.

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Denise Delmar, Mayor

Minutes taken and prepared by:

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Sue Spears, City Clerk



**CITY OF SIERRA MADRE**  
**SPECIAL CITY COUNCIL MEETING MINUTES**

SIERRA MADRE CITY COUNCIL  
SUCCESSOR AGENCY AND  
PUBLIC FINANCE AUTHORITY

**TOWN HALL FORUM**

**Monday, January 28, 2019 - 6:00 pm**

Sierra Madre City Hall Council Chambers  
232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

**CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL**

Mayor Denise Delmar called the meeting to order at 6:00 p.m. Assistant City Clerk Laura Aguilar called the roll.

Present: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, and Council Members Rachelle Arizmendi, John Capoccia (arrived 6:02), and Gene Goss

Absent: None

Also Present: Gabe Engeland, City Manager  
Laura Aguilar, Assistant City Clerk  
James Carlson, Management Analyst  
Chris Cimino, Director of Public Works  
Miguel Hernandez, Human Resources Manager  
Kurt Norwood, Interim Fire Chief  
Joe Ortiz, Police Chief  
Christine Smart, Library Services Manager  
Mike Amerio, City Treasurer, arrived 7:13 pm

**WELCOME AND INTRODUCTION**

Mayor Denise Delmar opened the meeting and asked Assistant City Clerk Aguilar to take roll. Mayor Denise Delmar, Mayor Pro Tem John Harabedian, Council Member Rachelle Arizmendi, and Council Member Gene Goss were present at 6:00 pm. Council Member John Capoccia arrived at 6:02 pm.

**OPENING REMARKS**

Susan Henderson of the Sierra Madre Chamber of Commerce

**PRESENTATION IN CONSIDERATION OF FIRE DEPARTMENT REORGANIZATION**

City Manager Gabe Engeland gave the presentation with Power Point.

**PUBLIC COMMENT**

Members of the public were allowed to speak two minutes at the podium. Members of the public shared their experiences with Sierra Madre Fire Department both past and present.

- 1) Glenn Lambdin
- 2) Bruce Jones
- 3) Robert Gjerde
- 4) Phil Cannon
- 5) Chuck Curry
- 6) Barbara Warner
- 7) Barbara Vellturo
- 8) Joe Foster
- 9) Beth Copti
- 10) Mary Giner Schaffer
- 11) Mike Adams
- 12) Joan Maguire
- 13) Gayle Proctor
- 14) Phil Cannon
- 15) Gayle Proctor
- 16) Bud Switzer
- 17) Robert Taylor
- 18) Gayle Proctor
- 19) David Johnson
- 20) Robert Gjerde
- 21) Laura Hodge
- 22) Barbara Vellturo

Council Member Rachelle Arizmendi left the meeting at 7:41 pm

**CLOSING REMARKS**

Mayor Pro Tem John Harabedian  
Susan Henderson, Sierra Madre Chamber of Commerce

**ADJOURNMENT:**

Mayor Delmar asked for a motion to adjourn.

Mayor Pro Tem John Harabedian made a motion to adjourn the meeting.

The motion to adjourn was seconded by Council Member John Capoccia.

Ayes: Mayor Denise Delmar, Mayor Pro Tem John Harabedian, and John Capoccia, and Gene Goss.  
Noes: None  
Absent: Council Member Rachelle Arizmendi  
Abstain: None

The motion to adjourn was passed unanimously by those present; 4-0-1-0

THIS SIERRA MADRE CITY COUNCIL SPECIAL MEETING WAS ADJOURNED at 7:50 p.m. to a Regular Meeting to be held on Tuesday, February 12, 2019, in the Sierra Madre City Hall Council Chambers.

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Denise Delmar, Mayor

Minutes taken and prepared by:

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Laura Aguilar, Assistant City Clerk

**RESOLUTION NUMBER 19-05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIERRA MADRE  
APPROVING CERTAIN DEMANDS**

**WHEREAS**, the following demands have been reviewed and approved by the Finance Director; and,

**WHEREAS**, the Finance Director has verified that appropriated funds are available for payment thereof; and,

**WHEREAS**, the register of audited demands has been submitted to the City Council for approval; and

**WHEREAS**, City Warrants are the payment of bills, invoices and contractual obligations incurred by the City of Sierra Madre during the period enumerated therein, based on the approved fiscal year budget and existing budgetary authority, Municipal Code authority, or prior policy direction by the City Council; and

**WHEREAS**, Payroll Transfer is the transfer of funds to cover the payroll costs for all City employees for the period enumerated therein.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Sierra Madre does hereby approve payment of City Warrants in the aggregate amount of \$494,871.20; Sierra Madre Library Warrants in aggregate amount of \$11,030.74 and Payroll Transfer in the aggregate amount of \$648,052.36 for the fiscal year ending June 30, 2019.

**APPROVED AND ADOPTED** this 12<sup>th</sup> day of February, 2019.

\_\_\_\_\_  
Mayor, City of Sierra Madre, California

I hereby certify that the foregoing Resolution Number 19-05 was adopted by the City Council of the City of Sierra Madre at a regular meeting held on the 12<sup>th</sup> day of February, 2019.

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
City Clerk, City of Sierra Madre, California

**FOR CITY COUNCIL AGENDA**\_\_\_\_\_

**AGENDA ITEM#\_1A\_**

**City of Sierra Madre  
Department of Finance  
Warrant Register Recap  
City Council Meeting of February 12, 2019**

**CITY OF SIERRA MADRE AND SIERRA MADRE LIBRARY**

|                                     |              |
|-------------------------------------|--------------|
| City of Sierra Madre Warrants ..... | \$494,871.20 |
| Sierra Madre Library Warrants ..... | \$11,030.74  |
| Payroll #2 and #3 Transfers.....    | \$648,052.36 |

**Warrant Register 02/12/19****Attachment 1A**

| Fiscal Year | Description                      | Amount     | Page # |
|-------------|----------------------------------|------------|--------|
| FY 1819     | Manual Warrants                  | 50,437.41  | 1-3    |
| FY 1819     | General Warrants - Utility Bills | 5,170.99   | 4      |
| FY 1819     | General Warrants                 | 439,262.80 | 5-10   |
|             | Total                            | 494,871.20 |        |

|         |                  |           |    |
|---------|------------------|-----------|----|
| FY 1819 | Library Warrants | 11,030.74 | 11 |
|         | Total            | 11,030.74 |    |

|                 |  |            |  |
|-----------------|--|------------|--|
| Date: 1/24/2019 | Payroll #2 Electronic Tansfers<br>From: City of Sierra Madre-General Acct.<br>To: City of Sierra Madre-Payroll Acct. | 344,392.34 |  |
| Date: 2/7/2019  | Payroll #2 Electronic Tansfers<br>From: City of Sierra Madre-General Acct.<br>To: City of Sierra Madre-Payroll Acct. | 303,660.02 |  |
|                 | Total  | 648,052.36 |  |



Packet: APPKT04412 - MAN12319  
Vendor Set: 01 - Vendor Set 01

Check Date: 01/25/2019

| Vendor Number            | Vendor Name                   |                                   |  |                   | Vendor Total        |
|--------------------------|-------------------------------|-----------------------------------|--|-------------------|---------------------|
| Bank Code                | Payment Type                  | Invoice #                         | Invoice Description                          | Account Number    | Distribution Amount |
| <a href="#">VEN03221</a> | ALHAMBRA POLICE DEPARTMENT    |                                   |  |                   | <b>10.00</b>        |
| APBWEST                  | Check                         | <a href="#">INV023925</a>         | Range Fee Officer Shaw                       | 10000.50000.52205 | 10.00               |
| <a href="#">0122</a>     | ARNOLD'S FRONTIER HARDWARE    |                                   |  |                   | <b>267.01</b>       |
| APBWEST                  | Check                         | <a href="#">87773</a>             | FY 18-19 FACILITY MAINTENANCE SUPPLIES       | 60001.83200.53200 | 32.28               |
|                          |                               | <a href="#">87779</a>             | FY 18-19 FACILITY MAINTENANCE SUPPLIES       | 60001.83200.53200 | 8.41                |
|                          |                               | <a href="#">87828</a>             | FY 18-19 FACILITY MAINTENANCE SUPPLIES       | 60001.83200.53200 | 9.83                |
|                          |                               | <a href="#">87930</a>             | FY 18-19 FACILITY MAINTENANCE SUPPLIES       | 60001.83200.53200 | 22.97               |
|                          |                               | <a href="#">87933</a>             | FY 18-19 STREET MAINTENANCE SUPPLIES         | 10000.83500.53206 | 25.14               |
|                          |                               | <a href="#">87937</a>             | FY 18-19 FACILITY MAINTENANCE SUPPLIES       | 60001.83200.53200 | 5.45                |
|                          |                               | <a href="#">88050</a>             | FY 18-19 FACILITY MAINTENANCE SUPPLIES       | 60001.83200.53200 | 9.12                |
|                          |                               | <a href="#">88051</a>             | FY 18-19 WATER MAINTENANCE SUPPLIES          | 71000.81100.53200 | 12.02               |
|                          |                               | <a href="#">88058</a>             | FY 18-19 STREET MAINTENANCE SUPPLIES         | 10000.83500.53206 | 5.25                |
|                          |                               | <a href="#">88059</a>             | FY 18-19 WATER MAINTENANCE SUPPLIES          | 71000.81100.53200 | 51.59               |
|                          |                               | <a href="#">88061</a>             | FY 18-19 FACILITY MAINTENANCE SUPPLIES       | 60001.83200.53200 | 12.45               |
|                          |                               | <a href="#">88072</a>             | FY 18-19 FACILITY MAINTENANCE SUPPLIES       | 60001.83200.53200 | 10.67               |
|                          |                               | <a href="#">88081</a>             | FY 18-19 FACILITY MAINTENANCE SUPPLIES       | 60001.83200.53200 | 6.56                |
|                          |                               | <a href="#">88179</a>             | FY 18-19 WATER MAINTENANCE SUPPLIES          | 71000.81100.53200 | 6.88                |
|                          |                               | <a href="#">88193</a>             | FY 18-19 FACILITY MAINTENANCE SUPPLIES       | 60001.83200.53200 | 31.98               |
|                          |                               | <a href="#">88237</a>             | FY 18-19 FACILITY MAINTENANCE SUPPLIES       | 60001.83200.53200 | 16.41               |
| <a href="#">0129</a>     | AT&T                          |                                   |  |                   | <b>220.03</b>       |
| APBWEST                  | Check                         | <a href="#">8180291-024166101</a> | Service 1/04/19 - 2/03/19                    | 10000.50000.55005 | 220.03              |
| <a href="#">1488</a>     | FEDEX OFFICE                  |                                   |  |                   | <b>244.43</b>       |
| APBWEST                  | Check                         | <a href="#">370100019848</a>      | A Frame Posters for Library                  | 10000.90000.53999 | 244.43              |
| <a href="#">VEN01500</a> | INLAND WATER WORKS SUPPLY CO. |                                   |  |                   | <b>2,163.99</b>     |
| APBWEST                  | Check                         | <a href="#">S1018604.001</a>      | Distribution supplies                        | 71000.81100.53200 | 2,163.99            |
| <a href="#">1454</a>     | JDS TANK TESTING & REPAIR INC |                                   |  |                   | <b>140.00</b>       |
| APBWEST                  | Check                         | <a href="#">12547</a>             | Monthly Inspection of UST System             | 60000.83100.55001 | 140.00              |
| <a href="#">VEN03210</a> | KNOWBE4                       |                                   |  |                   | <b>3,500.16</b>     |
| APBWEST                  | Check                         | <a href="#">INV44539</a>          | Security Awareness Training/Content Download | 60003.30000.52200 | 3,500.16            |
| <b>Report Total:</b>     |                               |                                   |  |                   | <b>6,545.62</b>     |



City of Sierra Madre, CA

# Check Approval Register

Page 2

Packet: APPKT04419 - January 28 Mountain View  
Vendor Set: 01 - Vendor Set 01

Check Date: 01/29/2019

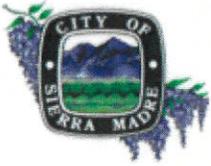
| Vendor Number              | Vendor Name         | Invoice #                | Invoice Description    | Account Number           | Distribution Amount |
|----------------------------|---------------------|--------------------------|------------------------|--------------------------|---------------------|
| Fund: 10000 - GENERAL FUND |                     |                          |                        |                          |                     |
| <a href="#">1497</a>       | MOUNTAIN VIEWS NEWS |                          |                        |                          |                     |
| APBWEST                    | Check               | <a href="#">CM140545</a> | Publication of Notices | 10000.12000.52206        | 791.25              |
|                            |                     |                          |                        | <b>Fund 10000 Total:</b> | <b>791.25</b>       |
|                            |                     |                          |                        | <b>Report Total:</b>     | <b>791.25</b>       |



Packet: APPKT04434 - MAN20519  
 Vendor Set: 01 - Vendor Set 01

Check Date: 02/05/2019

| Vendor Number        | Vendor Name                     |                           |  |                   | Vendor Total        |
|----------------------|---------------------------------|---------------------------|--|-------------------|---------------------|
| Bank Code            | Payment Type                    | Invoice #                 | Invoice Description                            | Account Number    | Distribution Amount |
| <u>0823</u>          | BANK OF AMERICA                 |                           |  |                   | 4,412.66            |
| APBWEST              | Check                           | <a href="#">CM0000385</a> | HGL - Refund                                   | 60003.30000.53402 | -420.00             |
|                      |                                 | <a href="#">INV023993</a> | DC - Lodging for Command College               | 10000.50000.53402 | 623.76              |
|                      |                                 | <a href="#">INV023994</a> | CC - Lunch for Interview Raters                | 60007.70100.53999 | 22.15               |
|                      |                                 | <a href="#">INV023995</a> | CC - CWEA Membership dues Dony King            | 72000.81200.53409 | 87.00               |
|                      |                                 | <a href="#">INV023996</a> | CC - CWEA Membership dues James McGowan        | 72000.81200.53409 | 275.00              |
|                      |                                 | <a href="#">INV023997</a> | VG - ACEC CA Publications - Reference Material | 10000.40000.53102 | 266.76              |
|                      |                                 | <a href="#">INV023998</a> | VG - Clare Lin - Attendance APA Conference     | 10000.40000.53402 | 568.00              |
|                      |                                 | <a href="#">INV023999</a> | GE - League of CA Cities Conf.- Meals          | 10000.12000.53402 | 25.26               |
|                      |                                 | <a href="#">INV024000</a> | GE - League of CA Cities Conference - Parking  | 10000.12000.53402 | 72.00               |
|                      |                                 | <a href="#">INV024001</a> | GE - League of CA Cities - Airfare             | 10000.12000.53402 | 177.98              |
|                      |                                 | <a href="#">INV024002</a> | GE - League of CA Cities Conf - Lodging        | 10000.12000.53402 | 464.68              |
|                      |                                 | <a href="#">INV024003</a> | GE - League of CA Cities Conf - Transportaiton | 10000.12000.53402 | 16.65               |
|                      |                                 | <a href="#">INV024004</a> | KN - Gas Dryer                                 | 10000.61000.56009 | 676.98              |
|                      |                                 | <a href="#">INV024005</a> | KN - Area C Fire Chiefs Lunch Meeting          | 10000.61000.53402 | 53.99               |
|                      |                                 | <a href="#">INV024006</a> | JR - GRS for meter AMI Meter Program           | 71000.81100.53801 | 45.56               |
|                      |                                 | <a href="#">INV024007</a> | JR - 2 attendees American Groundwater Conf.    | 10000.82000.53402 | 400.00              |
|                      |                                 |                           |  | 71000.81100.53402 | 400.00              |
|                      |                                 | <a href="#">INV024008</a> | JR - USB Adaptor for laptop/tablet             | 71000.81100.53801 | 26.13               |
|                      |                                 | <a href="#">INV024009</a> | JR - Tablet for meter change program           | 71000.81100.53801 | 179.79              |
|                      |                                 | <a href="#">INV024010</a> | JR - Case & screen protector for table         | 71000.81100.53801 | 27.89               |
|                      |                                 | <a href="#">INV024011</a> | JR - GPS for laptop water meter AMI program    | 71000.81100.53801 | 38.75               |
|                      |                                 | <a href="#">INV024012</a> | RS - Senior Monthly Birthday Celebration       | 37006.72000.53999 | 24.63               |
|                      |                                 | <a href="#">INV024013</a> | RS - Senior Birthday Celebration               | 37006.72000.53999 | 33.99               |
|                      |                                 | <a href="#">INV024014</a> | RS - Senior Resource Guide design              | 37006.72000.52200 | 64.00               |
|                      |                                 | <a href="#">INV024015</a> | CS - Childrens Chinese Books                   | 10000.90000.53406 | 163.71              |
|                      |                                 | <a href="#">INV024016</a> | CS - Webinar registration                      | 10000.90000.53402 | 98.00               |
| <u>VEN03195</u>      | GREATAMERICA FINANCIAL SERVICES |                           |  |                   | 437.98              |
| APBWEST              | Check                           | <a href="#">24058816</a>  | LASERCARE HP MFP                               | 60003.30000.53210 | 437.98              |
| <u>VEN03051</u>      | T A RIVARD INC                  |                           |  |                   | 38,250.00           |
| APBWEST              | Check                           | <a href="#">CM0000388</a> | Retention                                      | 71000.00000.23500 | -4,250.00           |
|                      |                                 | <a href="#">IN#6-1567</a> | 2018-19 Water Main replacement Project Spc #1  | 71000.81100.56011 | 42,500.00           |
| <b>Report Total:</b> |                                 |                           |  |                   | <b>43,100.64</b>    |



Packet: APPKT04429 - UB21219  
Vendor Set: 01 - Vendor Set 01

Check Date: 02/05/2019

| Vendor Number        | Vendor Name                  | Invoice #                           | Invoice Description                             | Account Number    | Vendor Total        |
|----------------------|------------------------------|-------------------------------------|---|-------------------|---------------------|
| Bank Code            | Payment Type                 |                                     |   |                   | Distribution Amount |
| <u>0129</u>          | AT&T                         |                                     |   |                   | 201.37              |
| APBWEST              | Check                        | <a href="#">818 246-3783 591 4</a>  | Fire Service 1/23 - 2/22/2019                   | 10000.50000.55005 | 201.37              |
| <u>VEN02792</u>      | FRONTIER CALIFORNIA INC      |                                     |   |                   | <b>674.14</b>       |
| APBWEST              | Check                        | <a href="#">310-169-9845-01906</a>  | Phone High Speed Internet 1/16/19 - 2/15/19     | 60003.30000.55005 | 89.98               |
|                      |                              | <a href="#">626-355-0264-01249</a>  | Police 1/04/19 - 2/03/19                        | 10000.50000.55005 | 204.14              |
|                      |                              | <a href="#">INV023991</a>           | 310-001-5763-1199-5 Service1/28 - 2/27/2019     | 10000.50000.55005 | 139.32              |
|                      |                              | <a href="#">INV023992</a>           | 209-151-5743-051199-5 service 1/28 - 2/27/201   | 10000.50000.55005 | 240.70              |
| <u>1749</u>          | PACIFIC TELEMAGEMENT SERVICE |                                     |   |                   | <b>82.64</b>        |
| APBWEST              | Check                        | <a href="#">2010066</a>             | PD Pay Phone 2/01/19 - 2/28/19                  | 60003.30000.55005 | 82.64               |
| <u>0384</u>          | SOUTHERN CALIF. EDISON CO.   |                                     |   |                   | <b>904.01</b>       |
| APBWEST              | Check                        | <a href="#">3-001-2592-11 Janua</a> | Library - Service 1/03 - 2/02/19                | 60001.83200.55003 | 904.01              |
| <u>1439</u>          | TIME WARNER CABLE            |                                     |   |                   | <b>945.67</b>       |
| APBWEST              | Check                        | <a href="#">0027467012019</a>       | Fire Station TV 2/01/19 - 2/28/19               | 10000.61000.52200 | 60.35               |
|                      |                              | <a href="#">0179789011719</a>       | Police - LA County ISD Wan Groiup 1/27 - 2/26/2 | 10000.50000.52200 | 287.37              |
|                      |                              | <a href="#">0192683011519</a>       | Library Modem 1/26/19 - 2/24/19                 | 10000.90000.52200 | 199.98              |
|                      |                              | <a href="#">0192691011519</a>       | Rec Center Modem 1/25/19 - 2/24/19              | 60003.30000.52200 | 189.98              |
|                      |                              | <a href="#">164625010219</a>        | PD TV 1/12/19 - 2/11/19                         | 10000.50000.52200 | 207.99              |
| <u>0642</u>          | VERIZON WIRELESS - LA        |                                     |   |                   | <b>2,363.16</b>     |
| APBWEST              | Check                        | <a href="#">9823034966</a>          | Service 12/26/18 - 1/25/19                      | 60003.30000.55005 | 2,363.16            |
| <b>Report Total:</b> |                              |                                     |   |                   | <b>5,170.99</b>     |



Packet: APPKT04430 - GEN21219
Vendor Set: 01 - Vendor Set 01

Check Date: 02/05/2019

Table with columns: Vendor Number, Bank Code, Vendor Name, Payment Type, Invoice #, Invoice Description, Account Number, Distribution Amount, Vendor Total. Includes entries for AIRGAS USA, ALLSTAR FIRE EQUIPMENT, INC., AMAZON, ARAMARK UNIFORM & CAREER APPAREL GROUP INC, ARNOLD'S FRONTIER HARDWARE, ARROW AUTOMOTIVE SERVICE, and AXONTECH LLC.

| Vendor Number            | Vendor Name                                 | Bank Code   | Payment Type              | Invoice #                           | Invoice Description                             | Account Number    | Vendor Total        |
|--------------------------|---|-------------|---------------------------|-------------------------------------|---|-------------------|---------------------|
|                          |   |             |                           |                                     |   |                   | Distribution Amount |
|                          |   | APBWEST     | Check                     | <a href="#">7826</a>                | FY 18-19 BPO- MON DATTO SVC                     | 60003.30000.52200 | 649.00              |
|                          |   |             |                           | <a href="#">7827</a>                | FY 18-19 BPO- MON DATTO SVC                     | 60003.30000.52200 | 649.00              |
| <a href="#">VEN02212</a> | BLACK & WHITE EMERGENCY VEHICLES            |             |                           |                                     |   |                   | <b>692.98</b>       |
|                          |   | APBWEST     | Check                     | <a href="#">2842</a>                | LED Brake/Tail/Turn Red/M4 LED Flasher Red      | 60000.83100.53208 | 550.63              |
|                          |   |             |                           | <a href="#">2853</a>                | Code 3 Surface Mount Amber LED #5107            | 60000.83100.53208 | 142.35              |
| <a href="#">1200</a>     | BLUE DIAMOND MATERIALS                      |             |                           |                                     |   |                   | <b>552.14</b>       |
|                          |   | APBWEST     | Check                     | <a href="#">1403408</a>             | 300064 AC 3/8 Fine                              | 10000.83500.53206 | 242.30              |
|                          |   |             |                           | <a href="#">1404340</a>             | 300064 AC 3/8 Fine                              | 10000.83500.53206 | 255.09              |
|                          |   |             |                           | <a href="#">1404565</a>             | 300141 Emulson Buckets                          | 10000.83500.53206 | 54.75               |
| <a href="#">1487</a>     | BOB WONDRIES FORD                           |             |                           |                                     |   |                   | <b>4,898.21</b>     |
|                          |   | APBWEST     | Check                     | <a href="#">1172533</a>             | 1172533   | 60000.83100.53208 | 17.57               |
|                          |   |             |                           | <a href="#">1175638</a>             | Cylinder - #2092                                | 60000.83100.53208 | 105.62              |
|                          |   |             |                           | <a href="#">574058</a>              | PD car repair #2090                             | 60000.83100.53208 | 4,775.02            |
| <a href="#">VEN03240</a> | BRANDI BULLMAN                              |             |                           |                                     |   |                   | <b>300.00</b>       |
|                          |   | APBWEST     | Check                     | <a href="#">INV023918</a>           | Reimbursement for SCLS and PALS re-certificatio | 10000.64000.52205 | 300.00              |
| <a href="#">VEN03072</a> | CA DEPT OF TAX AND FEE ADMINISTRATION       |             |                           |                                     |   |                   | <b>1,127.03</b>     |
|                          |   | APBWEST     | Check                     | <a href="#">44-009742</a>           | Underground Storage Tank Maintenance Fee Re     | 60000.83100.55001 | 778.91              |
|                          |   |             |                           | <a href="#">57-425204</a>           | Government Entity Diesel Fuel Tax Return        | 60000.83100.55001 | 348.12              |
| <a href="#">0169</a>     | CITY ELECTRIC SUPPLY                        |             |                           |                                     |   |                   | <b>17.84</b>        |
|                          |   | APBWEST     | Check                     | <a href="#">PDA/007998</a>          | FY 18-19 ELECTRICAL SUPPLIES/ FACILITY          | 60001.83200.53200 | 17.84               |
| <a href="#">VEN01220</a> | CITY NATIONAL BANK                          |             |                           |                                     |   |                   | <b>155,768.13</b>   |
|                          |   | AP EFT WEST | Electronic Funds Transfer | <a href="#">Loan Servicing #354</a> | Lease with Option to Purchase #10-001           | 50001.30000.58004 | 7,879.17            |
|                          |   |             |                           |                                     |   | 50001.30000.58005 | 83,163.03           |
|                          |   |             |                           |                                     |   | 60000.30000.58004 | 1,213.72            |
|                          |   |             |                           |                                     |   | 60000.30000.58005 | 12,810.61           |
|                          |   |             |                           |                                     |   | 72000.30000.58004 | 4,387.93            |
|                          |   |             |                           |                                     |   | 72000.30000.58005 | 46,313.67           |
| <a href="#">0795</a>     | CITY OF GLENDALE                            |             |                           |                                     |   |                   | <b>38,322.50</b>    |
|                          |   | APBWEST     | Check                     | <a href="#">103</a>                 | Verdugo Dispatch Services- EMS 70%              | 10000.64000.52100 | 26,825.75           |
|                          |   |             |                           | <a href="#">103a</a>                | Verdugo Dispatch Services- EMS 30%              | 10000.61000.52100 | 11,496.75           |
| <a href="#">1084</a>     | CLEAN ENERGY                                |             |                           |                                     |   |                   | <b>207.23</b>       |
|                          |   | APBWEST     | Check                     | <a href="#">CE12158225</a>          | CNG 1   | 60000.83100.55001 | 207.23              |
| <a href="#">0171</a>     | CLINICAL LABORATORY OF SAN BERNARDINO, INC. |             |                           |                                     |   |                   | <b>1,860.00</b>     |
|                          |   | APBWEST     | Check                     | <a href="#">966611</a>              | Water samples                                   | 71000.81100.52200 | 1,860.00            |
| <a href="#">1167</a>     | COMMUNITY MEDIA OF THE FOOTHILLS            |             |                           |                                     |   |                   | <b>2,551.00</b>     |
|                          |   | APBWEST     | Check                     | <a href="#">361</a>                 | FY 18-19 SIERRA MADRE PRODUCTION SERVICE        | 60003.30000.52100 | 2,551.00            |
| <a href="#">VEN03236</a> | CORESTRENGTHS, TOTAL SDI                    |             |                           |                                     |   |                   | <b>2,372.77</b>     |
|                          |   | APBWEST     | Check                     | <a href="#">169464</a>              | Team Building Workshop                          | 60007.70100.52100 | 2,372.77            |
| <a href="#">VEN02871</a> | CYBERREEF SOLUTIONS INC                     |             |                           |                                     |   |                   | <b>299.78</b>       |
|                          |   | APBWEST     | Check                     | <a href="#">2794</a>                | Service 1/01/19 - 1/31/19                       | 10000.50000.52200 | 299.78              |
| <a href="#">0841</a>     | DAPEER, ROSENBLIT & LITVAK,LLP              |             |                           |                                     |   |                   | <b>4,231.96</b>     |
|                          |   | APBWEST     | Check                     | <a href="#">15299</a>               | Specialized Legal Services                      | 10000.40000.52201 | 723.40              |
|                          |   |             |                           | <a href="#">15411</a>               | Specialized Legal Services                      | 10000.40000.52201 | 3,508.56            |
| <a href="#">0190</a>     | DECCO AWARDS INC                            |             |                           |                                     |   |                   | <b>289.63</b>       |
|                          |   | APBWEST     | Check                     | <a href="#">18-11606</a>            | Desk Plates, Name Badges                        | 10000.11000.53999 | 289.63              |
| <a href="#">1584</a>     | DENRAM PRODUCTS CORP                        |             |                           |                                     |   |                   | <b>656.10</b>       |
|                          |   | APBWEST     | Check                     | <a href="#">17520</a>               | Business Cards                                  | 60002.30000.53102 | 340.35              |
|                          |   |             |                           | <a href="#">18106</a>               | Business Cards                                  | 60002.30000.53102 | 315.75              |
| <a href="#">1681</a>     | DEPT OF CONSERVATION                        |             |                           |                                     |   |                   | <b>169.77</b>       |
|                          |   | APBWEST     | Check                     | <a href="#">INV023981</a>           | Oct - Dec 2018                                  | 10000.00000.23206 | 169.77              |
| <a href="#">VEN03180</a> | DICKS AUTO SUPPLY                           |             |                           |                                     |   |                   | <b>18.62</b>        |
|                          |   | APBWEST     | Check                     | <a href="#">163361</a>              | Vehicle maintenance supplies                    | 60000.83100.53208 | 18.62               |
| <a href="#">VEN02997</a> | DYNAMIC BUILDING MAINT INC                  |             |                           |                                     |   |                   | <b>2,919.00</b>     |
|                          |   | APBWEST     | Check                     | <a href="#">20</a>                  | FY18-19 DYNAMIC BUILDING MAINTENANCE            | 60001.83200.52200 | 2,919.00            |
| <a href="#">VEN03151</a> | EUROFINS EATON ANALYTICAL LLC               |             |                           |                                     |   |                   | <b>25.00</b>        |
|                          |   | APBWEST     | Check                     | <a href="#">LO430688</a>            | Heterotrophic Plate Count                       | 71000.81100.52200 | 25.00               |
| <a href="#">VEN01177</a> | EYEMED                                      |             |                           |                                     |   |                   | <b>11.49</b>        |
|                          |   | APBWEST     | Check                     | <a href="#">INV023922</a>           | #9810110 - City of Sierra Madre Feb. 2019       | 60007.00000.21603 | 11.49               |
| <a href="#">1462</a>     | FASCHING'S CAR WASH                         |             |                           |                                     |   |                   | <b>216.35</b>       |
|                          |   | APBWEST     | Check                     | <a href="#">Nov/Dec Charges</a>     | FY 18-19 BLANKET PO                             | 10000.50000.52302 | 216.35              |
| <a href="#">0209</a>     | FEDERAL EXPRESS CORPORATION                 |             |                           |                                     |   |                   | <b>100.28</b>       |

| Vendor Number            | Vendor Name                    | Bank Code | Payment Type | Invoice #                       | Invoice Description                            | Account Number    | Distribution Amount | Vendor Total     |
|--------------------------|--------------------------------|-----------|--------------|---------------------------------|--|-------------------|---------------------|------------------|
|                          |                                | APBWEST   | Check        | <a href="#">6-434-78806</a>     | Postage Return of Testing Materials - P.D.     | 60007.70100.53101 | 100.28              |                  |
| <a href="#">1455</a>     | FIRST TRANSIT INC              |           |              |                                 |  |                   |                     | <b>12,373.17</b> |
|                          |                                | APBWEST   | Check        | <a href="#">1539130</a>         | Dial a ride Services                           | 37004.70000.52203 | 12,373.17           |                  |
| <a href="#">0551</a>     | FOOTHILL LOCK & KEY            |           |              |                                 |  |                   |                     | <b>402.56</b>    |
|                          |                                | APBWEST   | Check        | <a href="#">22824</a>           | Recombinate Electronic Safe Lock & Keys        | 60001.83200.53200 | 357.56              |                  |
|                          |                                |           |              | <a href="#">54285</a>           | Rekey Trunk Lock Cyclinder - #2092             | 60000.83100.53208 | 45.00               |                  |
| <a href="#">VEN02778</a> | FORMLA LANDSCAPING INC         |           |              |                                 |  |                   |                     | <b>859.61</b>    |
|                          |                                | APBWEST   | Check        | <a href="#">30914</a>           | FY 18-19 CITY HALL LANDSCAPE MAINTENANCE       | 10000.83300.52200 | 859.61              |                  |
| <a href="#">VEN03106</a> | GLOBAL POWER GROUP INC         |           |              |                                 |  |                   |                     | <b>7,365.19</b>  |
|                          |                                | APBWEST   | Check        | <a href="#">58799</a>           | Generator Repair                               | 60000.83100.53208 | 7,365.19            |                  |
| <a href="#">1639</a>     | GMS ELEVATOR SERVICES INC      |           |              |                                 |  |                   |                     | <b>350.00</b>    |
|                          |                                | APBWEST   | Check        | <a href="#">94692</a>           | FY 18-19 ELEVATOR MAINTENANCE                  | 60001.83200.52200 | 175.00              |                  |
|                          |                                |           |              | <a href="#">95158</a>           | FY 18-19 ELEVATOR MAINTENANCE                  | 60001.83200.52200 | 175.00              |                  |
| <a href="#">0226</a>     | GRAINGER INC.                  |           |              |                                 |  |                   |                     | <b>625.16</b>    |
|                          |                                | APBWEST   | Check        | <a href="#">9056665145</a>      | Rain Jackets                                   | 60001.83200.53200 | 535.85              |                  |
|                          |                                |           |              | <a href="#">9060156859</a>      | Rain Jacket                                    | 60001.83200.53200 | 89.31               |                  |
|                          |                                |           |              | <a href="#">9060156867</a>      | Rain Jacket                                    | 60001.83200.53200 | 89.31               |                  |
|                          |                                |           |              | <a href="#">9060156875</a>      | Return Rain Jacket                             | 60001.83200.53200 | -89.31              |                  |
| <a href="#">1337</a>     | HARDY & HARPER, INC.           |           |              |                                 |  |                   |                     | <b>51,642.06</b> |
|                          |                                | APBWEST   | Check        | <a href="#">20999-RET Final</a> | Retention Due                                  | 38007.00000.23500 | 51,642.06           |                  |
| <a href="#">0814</a>     | HDL, COREN & CONE              |           |              |                                 |  |                   |                     | <b>1,980.00</b>  |
|                          |                                | APBWEST   | Check        | <a href="#">0026182-IN</a>      | FY 18-19 PROF SVCS/PROP TAX CONSULTANTS        | 60002.30000.52100 | 1,980.00            |                  |
| <a href="#">VEN02874</a> | HOWARD R. ROMERO               |           |              |                                 |  |                   |                     | <b>1,000.00</b>  |
|                          |                                | APBWEST   | Check        | <a href="#">SMF007</a>          | Medical Director                               | 10000.64000.52200 | 1,000.00            |                  |
| <a href="#">1334</a>     | HP MECHANICAL INC.             |           |              |                                 |  |                   |                     | <b>753.00</b>    |
|                          |                                | APBWEST   | Check        | <a href="#">2294</a>            | FY 2018-2019 HVAC maintenance                  | 60001.83200.56010 | 170.00              |                  |
|                          |                                |           |              | <a href="#">2307</a>            | FY 2018-2019 HVAC maintenance                  | 60001.83200.56010 | 583.00              |                  |
| <a href="#">VEN01500</a> | INLAND WATER WORKS SUPPLY CO.  |           |              |                                 |  |                   |                     | <b>2,371.77</b>  |
|                          |                                | APBWEST   | Check        | <a href="#">S1019492.002</a>    | Distribution supplies                          | 71000.81100.53200 | 608.82              |                  |
|                          |                                |           |              | <a href="#">S1019681.002</a>    | Distribution supplies                          | 71000.81100.53200 | 1,265.82            |                  |
|                          |                                |           |              | <a href="#">S1019699.001</a>    | Distribution supplies                          | 71000.81100.53200 | 24.09               |                  |
|                          |                                |           |              | <a href="#">S1019699.002</a>    | Distribution supplies                          | 71000.81100.53200 | 371.75              |                  |
|                          |                                |           |              | <a href="#">S1019699.003</a>    | Distribution supplies                          | 71000.81100.53200 | 101.29              |                  |
| <a href="#">0937</a>     | INTERSTATE BATTERY SYSTEM OF   |           |              |                                 |  |                   |                     | <b>1,192.43</b>  |
|                          |                                | APBWEST   | Check        | <a href="#">50143477</a>        | Vehiucle Batteries                             | 60000.83100.53208 | 367.76              |                  |
|                          |                                |           |              | <a href="#">50143793</a>        | Battery - #2097                                | 60000.83100.53208 | 207.42              |                  |
|                          |                                |           |              | <a href="#">50143877</a>        | Battery - #5208                                | 60000.83100.53208 | 207.42              |                  |
|                          |                                |           |              | <a href="#">50144107</a>        | Battery - #4000                                | 60000.83100.53208 | 272.49              |                  |
|                          |                                |           |              | <a href="#">50144142</a>        | Battery - #5110                                | 60000.83100.53208 | 137.34              |                  |
| <a href="#">1454</a>     | JDS TANK TESTING & REPAIR INC  |           |              |                                 |  |                   |                     | <b>140.00</b>    |
|                          |                                | APBWEST   | Check        | <a href="#">12776</a>           | Monthly Inspection of UST System               | 60000.83100.55001 | 140.00              |                  |
| <a href="#">1452</a>     | JENNIFER K. PETERSON           |           |              |                                 |  |                   |                     | <b>90.71</b>     |
|                          |                                | APBWEST   | Check        | <a href="#">INV023987</a>       | Mileage Reimbursement - Grant Writing Class    | 60002.30000.53402 | 90.71               |                  |
| <a href="#">VEN03238</a> | KURT NORWOOD                   |           |              |                                 |  |                   |                     | <b>250.00</b>    |
|                          |                                | APBWEST   | Check        | <a href="#">INV023919</a>       | Reimbursement Paramedic license renewal        | 10000.61000.52205 | 250.00              |                  |
| <a href="#">1280</a>     | L.A. COUNTY AUDITOR-CONTROLLER |           |              |                                 |  |                   |                     | <b>52.00</b>     |
|                          |                                | APBWEST   | Check        | <a href="#">19ME0020</a>        | Dept of Medical Examinter - Coroner CD Process | 10000.50000.53304 | 52.00               |                  |
|                          |                                |           |              | <a href="#">CM0000387</a>       | Delete duplicate entry                         | 10000.50000.53304 | -52.00              |                  |
|                          |                                |           |              | <a href="#">INV023990</a>       | 19ME0020                                       | 10000.50000.53304 | 52.00               |                  |
| <a href="#">1717</a>     | LACMTA                         |           |              |                                 |  |                   |                     | <b>360.00</b>    |
|                          |                                | APBWEST   | Check        | <a href="#">103198</a>          | Senior Disable Tap Cards                       | 37006.72000.52200 | 78.00               |                  |
|                          |                                |           |              | <a href="#">103198a</a>         | Senior Disable Tap Cards                       | 37004.70000.52001 | 282.00              |                  |
| <a href="#">0515</a>     | LANDSCAPE WAREHOUSE            |           |              |                                 |  |                   |                     | <b>1,146.85</b>  |
|                          |                                | APBWEST   | Check        | <a href="#">2581643</a>         | FY 18-19 IRRIGATION SUPPLIES                   | 10000.83300.53001 | 80.45               |                  |
|                          |                                |           |              | <a href="#">2581663</a>         | FY 18-19 IRRIGATION SUPPLIES                   | 10000.83300.53001 | 120.71              |                  |
|                          |                                |           |              | <a href="#">2581889</a>         | FY 18-19 IRRIGATION SUPPLIES                   | 10000.83300.53001 | 28.46               |                  |
|                          |                                |           |              | <a href="#">2581894a</a>        | Return Rain jacket                             | 10000.83300.53001 | -115.27             |                  |
|                          |                                |           |              | <a href="#">2582254</a>         | FY 18-19 IRRIGATION SUPPLIES                   | 10000.83300.53001 | 101.73              |                  |
|                          |                                |           |              | <a href="#">2582379</a>         | FY 18-19 IRRIGATION SUPPLIES                   | 10000.83300.53001 | 15.02               |                  |
|                          |                                |           |              | <a href="#">2582734</a>         | Water Department supplies                      | 71000.81100.52303 | 367.48              |                  |
|                          |                                |           |              | <a href="#">2582833</a>         | FY 18-19 IRRIGATION SUPPLIES                   | 10000.83300.53001 | 184.56              |                  |

| Vendor Number            | Vendor Name                           | Bank Code | Payment Type | Invoice #                     | Invoice Description                           | Account Number    | Distribution Amount | Vendor Total     |
|--------------------------|---------------------------------------|-----------|--------------|-------------------------------|---|-------------------|---------------------|------------------|
|                          |                                       | APBWEST   | Check        | <a href="#">3309662</a>       | FY 18-19 IRRIGATION SUPPLIES                  | 10000.83300.53001 | 106.14              |                  |
|                          |                                       |           |              | <a href="#">3309839</a>       | FY 18-19 IRRIGATION SUPPLIES                  | 10000.83300.53001 | 257.57              |                  |
| <a href="#">VEN01628</a> | LAW ENFORCEMENT MEDICAL SERVICES, INC |           |              |                               |   |                   |                     | <b>220.00</b>    |
|                          |                                       | APBWEST   | Check        | <a href="#">14136</a>         | Blood Withdrawal/Dry Run                      | 10000.50000.53304 | 220.00              |                  |
| <a href="#">0271</a>     | LAWN MOWER CORNER                     |           |              |                               |   |                   |                     | <b>20.79</b>     |
|                          |                                       | APBWEST   | Check        | <a href="#">14004</a>         | Rebuild Honda Carbureter                      | 71000.81100.53205 | 20.79               |                  |
| <a href="#">0277</a>     | LIEBERT CASSIDY WHITMORE              |           |              |                               |   |                   |                     | <b>1,010.50</b>  |
|                          |                                       | APBWEST   | Check        | <a href="#">1472272</a>       | FY 18-19 Legal Services Billing               | 60007.70100.52201 | 1,010.50            |                  |
| <a href="#">1065</a>     | MAIL BOX & POSTAL                     |           |              |                               |   |                   |                     | <b>19.29</b>     |
|                          |                                       | APBWEST   | Check        | <a href="#">11234</a>         | Postage                                       | 10000.50000.53101 | 19.29               |                  |
| <a href="#">VEN02633</a> | MARK DUSON                            |           |              |                               |   |                   |                     | <b>120.00</b>    |
|                          |                                       | APBWEST   | Check        | <a href="#">INV023974</a>     | EMT Recertification reimbursement             | 10000.61000.52205 | 120.00              |                  |
| <a href="#">1690</a>     | MERCHANTS LANDSCAPE SVC INC           |           |              |                               |   |                   |                     | <b>12,000.00</b> |
|                          |                                       | APBWEST   | Check        | <a href="#">53272</a>         | Exterior Landscape Maintenance                | 10000.81201.52200 | 212.40              |                  |
|                          |                                       |           |              |                               |   | 10000.83300.52200 | 6,810.00            |                  |
|                          |                                       |           |              |                               |   | 32002.83000.52200 | 560.40              |                  |
|                          |                                       |           |              |                               |   | 32003.83000.52200 | 172.80              |                  |
|                          |                                       |           |              |                               |   | 32005.83000.52200 | 524.40              |                  |
|                          |                                       |           |              |                               |   | 32006.83000.52200 | 105.60              |                  |
|                          |                                       |           |              |                               |   | 32007.83000.52200 | 655.20              |                  |
|                          |                                       |           |              |                               |   | 32008.83000.52200 | 992.40              |                  |
|                          |                                       |           |              |                               |   | 38005.83500.52200 | 595.20              |                  |
|                          |                                       |           |              |                               |   | 60001.83200.52200 | 1,371.60            |                  |
| <a href="#">VEN01176</a> | METLIFE SMALL MARKET                  |           |              |                               |   |                   |                     | <b>129.82</b>    |
|                          |                                       | APBWEST   | Check        | <a href="#">INV023923</a>     | KM05736666-0001 Feb. 2019                     | 60007.00000.21603 | 129.82              |                  |
| <a href="#">VEN03229</a> | MICHAEL BAKER INTERNATIONAL INC       |           |              |                               |   |                   |                     | <b>718.75</b>    |
|                          |                                       | APBWEST   | Check        | <a href="#">1033287</a>       | Planning consultant                           | 10000.40000.52200 | 373.75              |                  |
|                          |                                       |           |              | <a href="#">1036241</a>       | Planning consultant                           | 10000.40000.52200 | 345.00              |                  |
| <a href="#">1278</a>     | MICHAEL E POWERS & ASSOC INC.         |           |              |                               |   |                   |                     | <b>8,064.80</b>  |
|                          |                                       | APBWEST   | Check        | <a href="#">6541</a>          | Stackers and installation                     | 60001.83200.52301 | 1,294.91            |                  |
|                          |                                       |           |              | <a href="#">6542</a>          | Council Chamber Chairs                        | 40000.83000.52200 | 6,769.89            |                  |
| <a href="#">0702</a>     | MIGUEL HERNANDEZ                      |           |              |                               |   |                   |                     | <b>138.00</b>    |
|                          |                                       | APBWEST   | Check        | <a href="#">INV023976</a>     | Reimbursement - Transportaitn RM Academy      | 60007.70100.53402 | 138.00              |                  |
| <a href="#">1608</a>     | MUNICIPAL MAINTENANCE EQUIP IN        |           |              |                               |   |                   |                     | <b>4,189.42</b>  |
|                          |                                       | APBWEST   | Check        | <a href="#">0130856-IN</a>    | Vehicle maintenance                           | 60000.83100.53208 | 3,430.08            |                  |
|                          |                                       |           |              | <a href="#">0131549-IN</a>    | Vehicle maintenance                           | 60000.83100.53208 | 519.32              |                  |
|                          |                                       |           |              | <a href="#">0131670-IN</a>    | Vehicle maintenance                           | 60000.83100.53208 | 240.02              |                  |
| <a href="#">0307</a>     | MYERS-STEVENSON & CO. INC.            |           |              |                               |   |                   |                     | <b>533.14</b>    |
|                          |                                       | APBWEST   | Check        | <a href="#">1304513</a>       | FF Insurance - January 2019                   | 10000.61000.51205 | 266.57              |                  |
|                          |                                       |           |              | <a href="#">1304514</a>       | FF Insurance - February 2019                  | 10000.61000.51205 | 266.57              |                  |
| <a href="#">VEN03239</a> | NATALIE CORRADO                       |           |              |                               |   |                   |                     | <b>100.00</b>    |
|                          |                                       | APBWEST   | Check        | <a href="#">INV023979</a>     | Parking Permit #1344 - Refund                 | 10000.50000.52999 | 100.00              |                  |
| <a href="#">1642</a>     | NBS                                   |           |              |                               |   |                   |                     | <b>4,073.64</b>  |
|                          |                                       | APBWEST   | Check        | <a href="#">1218000482</a>    | Downtown Business Assesment District Consult: | 32006.83000.52200 | 2,036.82            |                  |
|                          |                                       |           |              |                               |   | 32007.83000.52200 | 2,036.82            |                  |
| <a href="#">0786</a>     | OFFICE DEPOT, INC                     |           |              |                               |   |                   |                     | <b>854.59</b>    |
|                          |                                       | APBWEST   | Check        | <a href="#">255573944001</a>  | FY 18-19 BLANKET PO                           | 10000.50000.53100 | 84.58               |                  |
|                          |                                       |           |              | <a href="#">256158918001</a>  | Police - Return Deskpads                      | 10000.50000.53100 | -11.80              |                  |
|                          |                                       |           |              | <a href="#">258345511001a</a> | Planning Office Supplies                      | 10000.40000.53100 | 19.29               |                  |
|                          |                                       |           |              | <a href="#">25834551101</a>   | FY 18-19 BPO-OFFICE SUPPLIES                  | 71000.32000.53100 | 54.74               |                  |
|                          |                                       |           |              | <a href="#">260148556001</a>  | FY 18-19 BPO-OFFICE SUPPLIES                  | 60002.30000.53100 | 84.29               |                  |
|                          |                                       |           |              | <a href="#">260164370001</a>  | Office Supplies                               | 60002.30000.53100 | 245.20              |                  |
|                          |                                       |           |              | <a href="#">262058285001</a>  | Office Supplies                               | 60002.30000.53100 | 7.33                |                  |
|                          |                                       |           |              | <a href="#">262058559001</a>  | Office Supplies                               | 60002.30000.53100 | 273.74              |                  |
|                          |                                       |           |              | <a href="#">262058560001</a>  | Office Supplies                               | 60002.30000.53100 | 19.92               |                  |
|                          |                                       |           |              | <a href="#">262058561001</a>  | Office Supplies                               | 60002.30000.53100 | 22.29               |                  |
|                          |                                       |           |              | <a href="#">264067440001</a>  | FY 18-19 BPO-OFFICE SUPPLIES                  | 71000.32000.53100 | 41.29               |                  |
|                          |                                       |           |              | <a href="#">264067440001a</a> | Office Supplies                               | 60002.30000.53100 | 13.72               |                  |
| <a href="#">0323</a>     | PASADENA HUMANE SOCIETY               |           |              |                               |   |                   |                     | <b>2,464.08</b>  |
|                          |                                       | APBWEST   | Check        | <a href="#">JAN2019CtySM</a>  | FY 18-19 BPO- ANIMAL CONTROL                  | 10000.50000.52004 | 2,464.08            |                  |
| <a href="#">VEN01254</a> | PERRY GOTH                            |           |              |                               |   |                   |                     | <b>128.55</b>    |

| Vendor Number            | Vendor Name                                    | Bank Code | Payment Type | Invoice #                      | Invoice Description                              | Account Number    | Distribution Amount | Vendor Total     |
|--------------------------|--|-----------|--------------|--------------------------------|--|-------------------|---------------------|------------------|
|                          |  | APBWEST   | Check        | <a href="#">INV023975</a>      | Reimbursement - food for personnel - fire N. Lin | 10000.61000.53999 |                     | 128.55           |
| <a href="#">VEN01608</a> | PHOENIX GROUP INFORMATION SYSTEMS              |           |              |                                |  |                   |                     | <b>1,765.50</b>  |
| <a href="#">0336</a>     |  | APBWEST   | Check        | <a href="#">122018200</a>      | FY 18-19 BPO- PARKING CITATION SVCS              | 10000.50000.52200 |                     | 1,765.50         |
|                          | POST ALARM SYSTEMS                             |           |              |                                |  |                   |                     | <b>527.10</b>    |
|                          |  | APBWEST   | Check        | <a href="#">1122122</a>        | FY 18-19 ALARM MONITORING                        | 60001.83200.52200 |                     | 47.50            |
|                          |  |           |              | <a href="#">1125183</a>        | FY 18-19 ALARM MONITORING                        | 60001.83200.52200 |                     | 42.00            |
|                          |  |           |              | <a href="#">1128077</a>        | FY 18-19 ALARM MONITORING                        | 60001.83200.52200 |                     | 50.87            |
|                          |  |           |              | <a href="#">1128247</a>        | FY 18-19 ALARM MONITORING                        | 60001.83200.52200 |                     | 38.00            |
|                          |  |           |              | <a href="#">1130669</a>        | FY 18-19 ALARM MONITORING                        | 60001.83200.52200 |                     | 48.92            |
|                          |  |           |              | <a href="#">1133583</a>        | FY 18-19 ALARM MONITORING                        | 60001.83200.52200 |                     | 43.26            |
|                          |  |           |              | <a href="#">1136459</a>        | FY 18-19 ALARM MONITORING                        | 60001.83200.52200 |                     | 52.40            |
|                          |  |           |              | <a href="#">1136607</a>        | FY 18-19 ALARM MONITORING                        | 60001.83200.52200 |                     | 39.15            |
|                          |  |           |              | <a href="#">1137257</a>        | FY 18-19 ALARM MONITORING                        | 60001.83200.52200 |                     | 165.00           |
| <a href="#">0447</a>     | RAYMOND BASIN MANAGEMENT BOARD                 |           |              |                                |  |                   |                     | <b>666.83</b>    |
|                          |  | APBWEST   | Check        | <a href="#">12-18-0006</a>     | lab fees, sampling, and administration           | 71000.81100.52100 |                     | 666.83           |
| <a href="#">0346</a>     | RED WING SHOES                                 |           |              |                                |  |                   |                     | <b>123.17</b>    |
|                          |  | APBWEST   | Check        | <a href="#">20190110014862</a> | FY 18-19 SAFETY BOOTS                            | 60001.83200.53303 |                     | 123.17           |
| <a href="#">0267</a>     | REGIONAL TAP SERVICE CENTER                    |           |              |                                |  |                   |                     | <b>15.00</b>     |
|                          |  | APBWEST   | Check        | <a href="#">6008344</a>        | Reg SV Student                                   | 37004.70000.52001 |                     | 15.00            |
| <a href="#">0691</a>     | RIO HONDO COLLEGE                              |           |              |                                |  |                   |                     | <b>228.00</b>    |
|                          |  | APBWEST   | Check        | <a href="#">S19-40-ZSRM</a>    | K. Bailey - PAC 042 Supervisory                  | 10000.50000.52005 |                     | 228.00           |
| <a href="#">0552</a>     | RKA CONSULTING GROUP                           |           |              |                                |  |                   |                     | <b>4,065.00</b>  |
|                          |  | APBWEST   | Check        | <a href="#">28378</a>          | FY 18-19 Street Improvement project design       | 38012.83500.56010 |                     | 4,065.00         |
| <a href="#">VEN02895</a> | ROBERT J. GUERRERO                             |           |              |                                |  |                   |                     | <b>1,045.91</b>  |
|                          |  | APBWEST   | Check        | <a href="#">22471</a>          | Background Investigation                         | 60007.70101.52106 |                     | 1,045.91         |
| <a href="#">VEN01670</a> | ROGERS, ANDERSON, MALODY & SCOTT, LLP          |           |              |                                |  |                   |                     | <b>4,850.00</b>  |
|                          |  | APBWEST   | Check        | <a href="#">59655</a>          | FY 18-19 BPO -AUDIT SVCS                         | 60002.30000.52100 |                     | 4,850.00         |
| <a href="#">VEN01559</a> | SAN GABRIEL VALLEY POLICE CHIEFS'S ASSOCIATION |           |              |                                |  |                   |                     | <b>250.00</b>    |
|                          |  | APBWEST   | Check        | <a href="#">INV023983</a>      | 2019-2020 Dues                                   | 10000.50000.53409 |                     | 250.00           |
| <a href="#">1443</a>     | SHRED-IT USA LLC                               |           |              |                                |  |                   |                     | <b>391.56</b>    |
|                          |  | APBWEST   | Check        | <a href="#">8126376396</a>     | FY 18-19 BLANKET PO                              | 10000.50000.52200 |                     | 391.56           |
| <a href="#">VEN01256</a> | SKY BLUEPRINT & SUPPILES INC                   |           |              |                                |  |                   |                     | <b>49.17</b>     |
|                          |  | APBWEST   | Check        | <a href="#">871068</a>         | Copies   | 71000.81100.52200 |                     | 49.17            |
| <a href="#">VEN02444</a> | SUPERIOR COURT OF CA, CO OF L. A.              |           |              |                                |  |                   |                     | <b>2,208.50</b>  |
|                          |  | APBWEST   | Check        | <a href="#">INV023985</a>      | FY 18-19 BPO- REVENUE DISTRIBUTION               | 10000.50000.52200 |                     | 2,208.50         |
| <a href="#">1588</a>     | SWRCB ACCOUNTING OFFICE                        |           |              |                                |  |                   |                     | <b>15,810.50</b> |
|                          |  | APBWEST   | Check        | <a href="#">LW-1019967</a>     | WATER SYSTEM FEES FY 18-19                       | 71000.81100.52001 |                     | 15,810.50        |
| <a href="#">VEN03234</a> | TAYLOR RIECHEL                                 |           |              |                                |  |                   |                     | <b>41.00</b>     |
|                          |  | APBWEST   | Check        | <a href="#">INV023980</a>      | Parking Citation #244125791 Dismissed            | 10000.50000.52999 |                     | 41.00            |
| <a href="#">0422</a>     | THOMSON REUTERS - WEST                         |           |              |                                |  |                   |                     | <b>562.29</b>    |
|                          |  | APBWEST   | Check        | <a href="#">839644921</a>      | CA Vehicle & Penal Code 2019                     | 10000.50000.53406 |                     | 562.29           |
| <a href="#">0403</a>     | TRIANGLE TRUCK PARTS                           |           |              |                                |  |                   |                     | <b>235.53</b>    |
|                          |  | APBWEST   | Check        | <a href="#">330560</a>         | FY 18-19 TRUCK EQUIPMENT AND PARTS               | 60000.83100.53208 |                     | 235.53           |
| <a href="#">1799</a>     | TYLER TECHNOLOGIES INC                         |           |              |                                |  |                   |                     | <b>537.50</b>    |
|                          |  | APBWEST   | Check        | <a href="#">025-248537</a>     | FY 18-19 BPO MONTHLY FEES                        | 71000.32000.52200 |                     | 180.00           |
|                          |  |           |              | <a href="#">025-249023</a>     | Sensus Analytics                                 | 72000.32000.52200 |                     | 45.00            |
|                          |  |           |              |                                |  | 71000.00000.43028 |                     | 312.50           |
| <a href="#">VEN03034</a> | VALBRIDGE PROPERTY ADVISORS                    |           |              |                                |  |                   |                     | <b>9,300.00</b>  |
|                          |  | APBWEST   | Check        | <a href="#">3490</a>           | Property appraisal                               | 10000.40000.52200 |                     | 9,300.00         |
| <a href="#">1390</a>     | VALLEY POWER SYSTEMS                           |           |              |                                |  |                   |                     | <b>675.24</b>    |
|                          |  | APBWEST   | Check        | <a href="#">131752</a>         | Smoke Test/Aire Leack Test - #5134               | 60000.83100.52200 |                     | 675.24           |
| <a href="#">0158</a>     | VULCAN MATERIALS COMPANY                       |           |              |                                |  |                   |                     | <b>568.46</b>    |
|                          |  | APBWEST   | Check        | <a href="#">72076900</a>       | Cold Mix   | 71000.81100.53206 |                     | 568.46           |
| <a href="#">0335</a>     | WATERLINE TECHNOLOGIES                         |           |              |                                |  |                   |                     | <b>2,178.13</b>  |
|                          |  | APBWEST   | Check        | <a href="#">5442549</a>        | Chlorine Gas Water Treatment                     | 71000.81100.53209 |                     | 2,928.13         |
|                          |  |           |              | <a href="#">5442671</a>        | Refund of Cylinder Deposit                       | 71000.81100.53209 |                     | -750.00          |
| <a href="#">VEN02000</a> | WEBIPLEX, INC.                                 |           |              |                                |  |                   |                     | <b>3,995.00</b>  |
|                          |  | APBWEST   | Check        | <a href="#">2951</a>           | FY 18-19 BLANKET PO                              | 10000.50000.52200 |                     | 3,995.00         |
| <a href="#">0425</a>     | WILLDAN ASSOCIATES                             |           |              |                                |  |                   |                     | <b>41,541.79</b> |
|                          |  | APBWEST   | Check        | <a href="#">002-20347</a>      | Plan Check and Inspection services               | 10000.40000.52100 |                     | 18,983.89        |
|                          |  |           |              | <a href="#">002-20348</a>      | Plan Check and Inspection services               | 10000.40000.52100 |                     | 22,557.90        |

Packet: APPKT04430 - GEN21219  
Vendor Set: 01 - Vendor Set 01

Check Date: 02/05/2019

Page 10

| Vendor Number | Vendor Name       |                  |                     |                      | Vendor Total        |
|---------------|-------------------|------------------|---------------------|----------------------|---------------------|
| Bank Code     | Payment Type      | Invoice #        | Invoice Description | Account Number       | Distribution Amount |
| <u>0429</u>   | XEROX CORPORATION |                  |                     |                      | 402.35              |
| APBWEST       | Check             | <u>095710938</u> | BPO- COPIER LEASE   | 60003.30000.53210    | 402.35              |
|               |                   |                  |                     | <b>Report Total:</b> | <b>439,262.80</b>   |



Packet: APPKT04428 - LIB21219
Vendor Set: 01 - Vendor Set 01

Check Date: 02/05/2019

Table with columns: Vendor Number, Vendor Name, Bank Code, Payment Type, Invoice #, Invoice Description, Account Number, Distribution Amount, Vendor Total. Includes entries for AMAZON, BAKER & TAYLOR, INC., DEMCO SOFTWARE, OFFICE DEPOT, INC., OVERDRIVE INC, PERRY LOPEZ, PETTY CASH FUND-LIBRARY, SIERRA MADRE PLAYHOUSE, and WORLD BOOK SCHOOL AND LIBRARY.



# City of Sierra Madre Agenda Report

*Denise Delmar, Mayor*  
*John Harabedian, Mayor Pro Tem*  
*Rachelle Arizmendi, Council Member*  
*John Capoccia, Council Member*  
*Gene Goss, Council Member*

*Sue Spears, City Clerk*  
*Michael Amerio, City Treasurer*

TO: Honorable Mayor and Members of the City Council

FROM: Laura M. Aguilar, Assistant City Clerk *LM*

REVIEWED BY: Gabe Engeland, City Manager

DATE: February 12, 2019

**SUBJECT: CONSIDERATION OF APPOINTMENTS TO THE SENIOR COMMUNITY COMMISSION AND COMMUNITY SERVICES COMMISSION**

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## **STAFF RECOMMENDATION**

It is recommended that the City Council provide staff with direction regarding appointments to the Senior Community Commission and Community Services Commission.

## **ALTERNATIVES**

1. Council may appoint one commissioner to each respective commission from the three applications received and direct staff to solicit applications to fill the second vacancy.
2. Council may appoint two commissioners to each respective commission from the applications received.
3. Council may reject the applications received and direct staff to solicit additional applications to fill the two vacancies.

## **SUMMARY**

Both the Senior Community Commission and Community Services Commission each have two vacancies. These vacancies have adversely affected the commissions' abilities to conduct City business since often times it is difficult to hold a quorum of members. Each respective commission is scheduled to meet once per month.

Members of the Senior Community Commission and Community Services Commission are appointed by the City Council to serve three-year terms; commissioners may serve up to two full-terms.

The Senior Community Commission's vacancies occurred with the unexpected passing of Commissioner Fran Garbaccio in late 2017. The second vacancy occurred with the completion of Commissioner Suzanne Decker's term on June 30, 2018.

The Community Services Commission had an unexpected vacancy when Commissioner Meredith Keith resigned prior to the completion of her term. If the Council makes an appointment this evening, the term will complete Commissioner Keith's vacated position; term ending June 30, 2020. Upon completion of the partial term, the appointed commissioner would then become eligible for two, consecutive, three-year terms. The second position was vacated when Youth Commissioner Owen Braudrick completed his term on June 30, 2019. This vacancy may be filled by a person under the age of 18 for a one-year term and may serve up to two consecutive terms.

The selection process is summarized below.

- All applications to fill Board or Commission vacancies are forwarded to the City Council for its review. At a regular or special meeting the City Council may interview the applicants and provide their recommendation(s) to the Mayor.
- At the same meeting, or a subsequent meeting, the Mayor submits to the City Council, for its approval the names of the applicants proposed to fill each vacancy. The appointment requires a majority vote of approval of the Council. If the Council does not approve a proposed appointment, any Council member may propose an alternative applicant.

The City advertised the vacancies through the electronic newsletter *Village View*, and the City's website.

The applicants for the Senior Community Commission are (in alphabetical order):

- Isabel Bronzina
- Marlene Enmark
- Patricia J. Krok

The applicants for the Community Services Commission are (in alphabetical order):

- Liza Kerrigan
- London Koprowski (youth)
- Karen Rowinsky

### **FINANCIAL REVIEW**

There is no fiscal impact related to this agenda item.

**PUBLIC NOTICE PROCESS**

This item has been noticed through the regular agenda notification process. Copies of the report are available via the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), at the City Hall public counter, and the Sierra Madre Public Library.

Attachments: (6)

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JAN 15 2018

CITY OF SIERRA MADRE



City of Sierra Madre

232 W. Sierra Madre Blvd.  
Sierra Madre, CA 91024

626.355.7135 Fax 626.355.2251  
www.cityofsierramadre.com

# Application for Commissions, Boards and Committees

Please note: All information provided on this front page is subject to disclosure under the Public Records Act and will be posted on the City's website.

## PERSONAL INFORMATION

|                               |                         |
|-------------------------------|-------------------------|
| NAME<br>ISABEL DRONZINA       | DATE<br>1/14/19         |
| CITY OF RESIDENCE<br>PASADENA | YEARS AS RESIDENT<br>21 |

## COMMISSION/COMMITTEE

COMMISSION/BOARD/COMMITTEE FOR WHICH YOU ARE APPLYING

SENIOR COMMISSION

Why are you interested in serving as a member of this commission / board / committee?

I REGULARLY PARTICIPATE IN EVENTS SPONSORED BY CITY OF SIERRA MADRE  
 I SERVE AS A VOLUNTEER AT THE SENIOR LUNCH PROGRAM IN THE CITY OF SIERRA MADRE  
 I KNOW A FEW SENIORS IN THIS COMMUNITY  
 I BELIEVE IN SERVING OTHERS  
 I'M RETIRED AND WOULD LIKE TO PARTICIPATE IN A PURPOSEFUL AND MEANINGFUL ACTIVITY  
 I BELIEVE I HAVE THE TRAINING AND EXPERIENCE TO HELP DEALING WITH THE CHALLENGES OF AN AGING POPULATION.

What specific attitudes, skills, and expertise do you think you have to enhance the work of the commission / board / committee?

COMPASSION; CARING; INTELLIGENCE; TRAINING IN BEREAVEMENT COUNSELING; TRAINING IN DEATH/DYING; COLLEGE DEGREES IN SOCIOLOGY, PSYCHOLOGY, SOCIAL WORK, GERONTOLOGY; OUTREACH WORK WITH SENIORS AND SENIOR CENTERS; DISCHARGE PLANNING FOR SENIORS GOING FROM HOSPITAL TO DIFFERENT FACILITIES DEPENDING ON LEVEL OF CARE AND PERSONAL RESOURCES.

## SERVICE HISTORY

Are you currently, or have you ever been a member of any City of Sierra Madre Commission, Board, or Committee?

Yes  No

|   |                  |
|---|------------------|
| NAME OF COMMISSION, BOARD, OR COMMITTEE | DATES OF SERVICE |
| NAME OF COMMISSION, BOARD, OR COMMITTEE | DATES OF SERVICE |

You are invited to attach additional information or submit supplemental information which you feel may assist the City Council in its evaluation. Supplemental information is subject to disclosure under the Public Records Act.

# Application for Commissions, Boards, and Committees



**City of Sierra Madre**

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## PERSONAL INFORMATION

|                                       |                                 |
|---------------------------------------|---------------------------------|
| NAME <b>MARLENE ENMARK</b>            | DATE <b>7-10-'18</b>            |
| CITY OF RESIDENCE <b>SIERRA MADRE</b> | YEARS AS RESIDENT <b>39 YRS</b> |

## COMMISSION/COMMITTEE

COMMISSION/BOARD/COMMITTEE FOR WHICH YOU ARE APPLYING  
**SENIOR COMMISSION**

Why are you interested in serving as a member of this commission / board / committee?  
**My mission state<sup>ment</sup> would read - I want the opportunity to work with a group whose intent is to promote unity between our seniors and city officials. Open doors where seniors needs are addressed - making sure they know they have a voice that is heard -**

What specific attitudes, skills, and expertise do you think you have to enhance the work of the commission / board / committee?  
**I have worked since age of 14 in <sup>or</sup> form on another in sales to public relations and leadership positions as business office manager of Long Beach Community hospital - group supervisor RPL for 12 years etc etc; Life experiences have taught me compassion for all people - I have excellent instincts and unafraid to use them when appropriate - (Wish I had better penmanship)**

## SERVICE HISTORY

Are you currently, or have you ever been a member of any City of Sierra Madre Commission, Board, or Committee?  
 Yes  No

|   |                  |
|---|------------------|
| NAME OF COMMISSION, BOARD, OR COMMITTEE | DATES OF SERVICE |
| NAME OF COMMISSION, BOARD, OR COMMITTEE | DATES OF SERVICE |

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## PERSONAL INFORMATION

|  |                                |
|--|--------------------------------|
| NAME<br><b>PATRICIA J. KROK</b>          | DATE<br><b>7.1.18</b>          |
| CITY OF RESIDENCE<br><b>SIERRA MADRE</b> | YEARS AS RESIDENT<br><b>28</b> |

## COMMISSION/COMMITTEE

COMMISSION/BOARD/COMMITTEE FOR WHICH YOU ARE APPLYING  
**SENIOR COMMISSION**

Why are you interested in serving as a member of this commission / board / committee?

**VERY ACTIVE IN SIERRA MADRE FOR 28 YEARS - ENJOY THE SENIOR ACTIVITIES & PROGRAMS, FEEL MY LIFE & VOLUNTEER SKILLS CAN ENHANCE CURRENT PROGRAMS & EVENTS AND MAYBE DEVELOPE OTHERS. ENJOY WORKING WITH LIKE-MINDED PEOPLE, (OLD FOLKS LIKE ME!)**

What specific attitudes, skills, and expertise do you think you have to enhance the work of the commission / board / committee?

- EVENT PLANNING SKILLS
- FUNDRAISING SKILLS
- WORKING WELL WITH OTHERS
- COMPLETE GOALS/TASKS IN A TIMELY MANNER
- EXCELLENT TIME-MANAGEMENT PRACTICES
- WORK WITHIN A BUDGET
- WILLING TO SHARE COOKIES & DONUTS
- HATE PRINTING!

## SERVICE HISTORY

Are you currently, or have you ever been a member of any City of Sierra Madre Commission, Board, or Committee?

Yes  No

|   |                  |
|---|------------------|
| NAME OF COMMISSION, BOARD, OR COMMITTEE | DATES OF SERVICE |
|---|------------------|

|   |                  |
|---|------------------|
| NAME OF COMMISSION, BOARD, OR COMMITTEE | DATES OF SERVICE |
|---|------------------|

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Patricia J. Krok----more stuff---

- Served on the Board of Directors for the Chamber of Commerce, Sierra Madre, 1992-2002

Organized the first non-profit's participation in Memorial Park for Wistaria Day

- Coordinated volunteers at Wistaria Vine

- Served on the Pioneer Days Committee 1997

Organized events in town and at Ward's Ranch.

- Active member of the Sierra Madre Civic Club since 1992. Chairing committees, & event planning.

- Donate foods/baked goods/ raffle prizes for community events as well as clean up duty.

- Volunteered for events: Friends of the Library, Historical Preservation Society, Rose Float Assoc., 4<sup>th</sup> of July committee.

- No wonder I'm so tired all the time!

*Pat*

# Application for Commissions, Boards, and Committees



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## PERSONAL INFORMATION

|                              |                        |
|------------------------------|------------------------|
| NAME<br><i>Liza Kerrigan</i> | DATE<br><i>11/5/18</i> |
|------------------------------|------------------------|

|  |                                      |
|--|--------------------------------------|
| CITY OF RESIDENCE<br><i>Sierra Madre</i> | YEARS AS RESIDENT<br><i>18 years</i> |
|--|--------------------------------------|

## COMMISSION/COMMITTEE

COMMISSION/BOARD/COMMITTEE FOR WHICH YOU ARE APPLYING  
*Community Service*

Why are you interested in serving as a member of this commission / board / committee?  
*I have lived in Sierra Madre for almost 18 years & attended many City Council Reviews. I feel it's time I participate and help Sierra Madre with contribution of time*

What specific attitudes, skills, and expertise do you think you have to enhance the work of the commission / board / committee?  
*I am trained as an architect. I have worked on committee's in the Pasadena art alliance to promote art/architecture in the community. Anything that works to enhance community/the environment I'd be happy to contribute to working on. I am applying for the position of Community Service.*

## SERVICE HISTORY

Are you currently, or have you ever been a member of any City of Sierra Madre Commission, Board, or Committee?  
 Yes  No

|   |                  |
|---|------------------|
| NAME OF COMMISSION, BOARD, OR COMMITTEE | DATES OF SERVICE |
|---|------------------|

|   |                  |
|---|------------------|
| NAME OF COMMISSION, BOARD, OR COMMITTEE | DATES OF SERVICE |
|---|------------------|

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# Application for Commissions, Boards, and Committees



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DEC 24 2018

CITY OF SIERRA MADRE

## PERSONAL INFORMATION

|  |                                   |
|--|-----------------------------------|
| NAME<br><b>London Koprowski</b>          | DATE<br><b>12-18-18</b>           |
| CITY OF RESIDENCE<br><b>Sierra Madre</b> | YEARS AS RESIDENT<br><b>1 1/2</b> |

## COMMISSION/COMMITTEE

COMMISSION/BOARD/COMMITTEE FOR WHICH YOU ARE APPLYING  
**youth commissioner**

Why are you interested in serving as a member of this commission / board / committee?  
**yes I am because I have always enjoyed giving back/helping the community and have always wanted to be part of a group such as this one. Being youth commissioner would give me experience and would broaden what it is like being a leader and making an impact on the community**

What specific attitudes, skills, and expertise do you think you have to enhance the work of the commission / board / committee?  
**I am very...  
-determined -always pushing and trying  
-caring -a leader  
-inspirational -I also am coclasspreisident of the Freshmen class.  
and know how to take charge  
-I love helping and can have many people help and join in**

## SERVICE HISTORY

Are you currently, or have you ever been a member of any City of Sierra Madre Commission, Board, or Committee?  
 Yes  No

|   |                  |
|---|------------------|
| NAME OF COMMISSION, BOARD, OR COMMITTEE | DATES OF SERVICE |
| NAME OF COMMISSION, BOARD, OR COMMITTEE | DATES OF SERVICE |

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## PERSONAL INFORMATION

|                                   |                        |
|-----------------------------------|------------------------|
| NAME<br>Karen Rowinsky            | DATE<br>08/31/2018     |
| CITY OF RESIDENCE<br>Sierra Madre | YEARS AS RESIDENT<br>3 |

## COMMISSION/COMMITTEE

COMMISSION/BOARD/COMMITTEE FOR WHICH YOU ARE APPLYING

### Community Services

Why are you interested in serving as a member of this commission / board / committee?

We moved to SoCal four years ago from the Kansas City area to be close to my daughter and her family. We spent a year exploring the area to find a place that felt like home. We felt an instant connection to Sierra Madre and bought a property so that my husband and I could live in the front house and my daughter, her husband, and our three granddaughters live in the back house. The girls, currently 6 and 4 year old twins, have taken up much of my time but in the last year I've begun to make connections in the community. I've always been involved in the community I've lived. Most of my involvement has been in the workplace or neighborhood. I'm now ready to find my place here and since I have the time to devote, I thought the Community Services Commission would be a good fit for me.

What specific attitudes, skills, and expertise do you think you have to enhance the work of the commission / board / committee?

I've worked with groups, committees, and boards my whole professional career. Most of my work has been in health care and community education. I've served on two national boards, the International Childbirth Education Association and the National Association for Women's Health. I developed, organized, and sometimes presented, community health programs for a hospital for over ten years. I've facilitated community and support groups. I've worked on planning committees for hospital units, community services, workshops, and conferences. I've taken leadership roles in local, state, and national associations. I've had a particular interest in what makes people "tick" and how to increase cooperation and get things done. My training as a social worker and work as a psychotherapist has prepared me to be sensitive to diverse populations and needs. I'm curious how people come to their ideas/beliefs. I realize I'm relatively new to Sierra Madre but I think this curiosity, experience, organizational skills, and my sense of humor will make up for my lack of history.

## SERVICE HISTORY

Are you currently, or have you ever been a member of any City of Sierra Madre Commission, Board, or Committee?

Yes       No

|   |                  |
|---|------------------|
| NAME OF COMMISSION, BOARD, OR COMMITTEE | DATES OF SERVICE |
| NAME OF COMMISSION, BOARD, OR COMMITTEE | DATES OF SERVICE |

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