



SIERRA MADRE POLICE DEPARTMENT

242 W Sierra Madre Blvd.
Sierra Madre, CA 91024 / (626)355-1414

SIERRA MADRE POLICE DEPARTMENT CCW DOCUMENT CHECKLIST

Required Documents:

1. BOF 4012 Application (Rev. 8/2022)
2. Birth Certificate or Passport Valid California Driver License or California Identification Card
3. DROS Form (Firearm Registration)
4. Proof of Residency (City of Sierra Madre Address Required e.g. Utility Bill)
5. Social Security Card
6. Military Discharge Papers (if applicable)
7. Marriage / Divorce Decree (if applicable)
8. (3) Letters of Recommendation (from Non-Family Members)
9. Any other pertinent documents as required and/or requested

Letters of Recommendation should have the name and contact information for the person providing the recommendation.

Applicants for Concealed Carry Permit (CCW) shall have the following documents as directed upon submittal to the Sierra Madre Police Department. The Sierra Madre Police Department employee (a.k.a. CCW Processor) will verify the documents are submitted at the time received. The CCW Processor will provide you with an Incident Number (Insert Incident Number Below).

Incident Number: _____

Your application will be delivered to the Professional Standards Supervisor for review. The Professional Standards Supervisor will examine the application and documents submitted further. The Professional Standards Supervisor may require other pertinent documents as required. All correspondence associated with the SMPD CCW process should be directed by email to: CCW@cityofsierramadre.com