

**AGENDA  
REGULAR MEETING  
SIERRA MADRE CITY COUNCIL**

*Kelly Kriebs, Mayor  
Robert Parkhurst, Mayor Pro Tem  
Edward Garcia, Council Member  
Gene Goss, Council Member  
Kristine Lowe, Council Member*

*Michael Amerio, City Treasurer*

**Tuesday, September 24, 2024  
5:30 pm**

**City of Sierra Madre  
City Council Chambers  
232 W. Sierra Madre Boulevard  
Sierra Madre, California 91024**



The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative to attending the meeting in person, public comment may be made by e-mail to [PublicComment@CityofSierraMadre.com](mailto:PublicComment@CityofSierraMadre.com) by 3:00 PM on the day of the meeting. E-mails will be acknowledged at the Council meeting, filed into public record, and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum).

**CODE OF CONDUCT**

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations that disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

## **CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL**

Mayor Kriebs, Mayor Pro Tem Parkhurst, Council Member Garcia, Council Member Goss, Council Member Lowe

## **PLEDGE OF ALLEGIANCE AND INSPIRATION**

Mayor Pro Tem Parkhurst

## **APPROVAL OF MEETING AGENDA**

Vote of the City Council to proceed with City business.

## **APPROVAL FOR READING RESOLUTIONS AND ORDINANCES**

Vote of the Council to read all Ordinances and Resolutions by title only and waive the reading in full.

## **APPROVAL OF MEETING MINUTES**

Approval of the September 10, 2024 City Council meeting minutes.

## **REPORT OUT FROM CLOSED SESSION**

No Closed Sessions since Council last adjourned their meeting.

## **MAYOR AND CITY COUNCIL REPORTS**

Reporting of Council Members' activities related to City business.

## **PUBLIC PARTICIPATION CODE OF CONDUCT**

Your participation is welcomed and invited at all City Council meetings. The Council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters, or other large objects shall be brought into the Council Chambers or other meeting places if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

## **PUBLIC COMMENT**

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comments made from the podium will be recognized by the City Council and entered into public record.

### **Providing Public Comment for Items on the Meeting Agenda**

Persons wishing to speak on any item on the agenda will be called during the designated comment period. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

### **Provide Public Comment for Topics not on the Meeting Agenda**

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

### **Providing Public Comment**

1. Any person wishing to provide public comment is asked to complete a comment card. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue.

## **PRESENTATIONS**

- 1. CERTIFICATES OF RECOGNITION OF SIERRA MADRE GIRLS' SOFTBALL 14U USA B-DIVISION 2024 NATIONAL CHAMPIONS**
- 2. PROCLAMATION IN RECOGNITION OF PASSIONIST COMMUNITY CENTENIAL ANNIVERSARY**

## **ACTION ITEMS**

*Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.*

## **CONSENT**

- a) CONSIDERATION OF RESOLUTION 24-56 APPROVING CERTAIN DEMANDS**  
It is recommended that the City Council approve Resolution 24-56 approving payment of City warrants in the aggregate amount of \$297,946.92; Sierra Madre Library warrants in the aggregate amount of \$23,884.50; and payroll transfer in the aggregate amount of \$551,253.66; for the fiscal year ending June 30, 2025.
- b) APPROVAL OF CITY'S BIENNIAL CONFLICT OF INTEREST CODE**  
It is recommended that the City Council review and approve the City's biennial Conflict of Interest Code as required by the Political Reform Act.
- c) CONSIDERATION OF AB 1600 ANNUAL COMPLIANCE REPORT FY 2023-2024**  
It is recommended the City Council receive and file the annual AB 1600 Compliance Report for fiscal year 2023-2024 in accordance with California Government Code 66006.
- d) CONSIDERATION OF AB 1600 FIVE-YEAR COMPLIANCE REPORT FOR PERIOD ENDING JUNE 30,2023**  
It is recommended the City Council receive and file the Development Impact Fees Five-Year Compliance Report for period ending June 30, 2023 in accordance with California Government Code 66001.
- e) SECOND READING AND ADOPTION OF ORDINANCE No. 1473 AMENDING SECTION 8.06.010 (PROHIBITED WHERE) OF CHAPTER 8.06 (SMOKING) OF TITLE 8 (HEALTH AND SAFETY) OF THE SIERRA MADRE MUNICIPAL CODE REGULATING SMOKING IN CERTAIN PUBLIC PLACES**  
It is recommended that the City Council conduct its second reading and adopt Ordinance No. 1473 amending Section 8.06.010(Prohibited Where) of Chapter 8.06 (Smoking) of Title 8 (Health and Safety) of the Sierra Madre Municipal Code prohibiting smoking in parks and on trails
- f) CONSIDERATION OF RESOLUTION 24-57 DESIGNATING STREETS TO BE INCLUDED IN THE FY 2024-25 STREET REHABILITATION PROGRAM.**  
It is recommended that the City Council approve Resolution 24-57 designating certain streets for the FY 2024-25 Street Rehabilitation Program.

## **DISCUSSION**

### **1. CONSIDERATION OF AWARD OF GENERAL CONTRACTOR SERVICES CONTRACT TO AMG & ASSOCIATES, INC., FOR THE SIGNIFICANT LIBRARY IMPROVEMENT PROJECT NO. FC82306 IN AN AMOUNT NOT TO EXCEED \$10,547,000, AND ADOPTION OF THE 2024-2025 BUDGET ADJUSTMENT APPROPRIATING THE AMOUNT PROJECTED**

It is recommended that the City Council approve Resolution 24-58 amending the 2024-25 Fiscal Year Budget to include \$1,800,000 from General Fund Reserves for the Library Meaningful Improvements Capital Improvement Project; and that the City Council award a professional general contractor services contract to AMG & Associates, Inc., which includes a base bid of \$9,542,000, in the amount of \$45,000 and a 10% contingency of \$960,000 for a total not to exceed amount of \$10,547,000.

### **2. FORMATION OF AD HOC COMMITTEE FOR LIBRARY MEANINGFUL IMPROVEMENT PROJECT COMMUNICATIONS**

It is recommended that the City Council form a Library Construction Ad Hoc Committee to ensure effective communication between stakeholders and monitor the progress of the Sierra Madre Library Meaningful Construction Project.

## **PUBLIC HEARING**

*The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.*

## **AVAILABILITY OF AGENDA MATERIALS**

*Materials related to items on this agenda are available for public inspection on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com).*

## **LIVE BROADCASTS**

*Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.*

## **MEETING ASSISTANCE**

*If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours before the meeting.*

## **ADJOURNMENT**

*The City Council will adjourn to a meeting to take place on October 8, 2024.*