

**AGENDA  
SPECIAL  
CITY COUNCIL MEETING**

**Tuesday, December 8, 2020  
4:00 PM**

**City of Sierra Madre  
City Council Chambers  
232 W. Sierra Madre Boulevard  
Sierra Madre, California 91024**

*John Capoccia, Mayor  
Rachelle Arizmendi, Mayor Pro Tem  
Gene Goss, Council Member  
John Harabedian, Council Member*

*Edward Garcia, Council Member Elect  
Kelly Kriebs, Council Member Elect  
Robert Parkhurst, Council Member Elect*

*Sue Spears, City Clerk  
Michael Amerio City Treasurer*



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As part of the City of Sierra Madre's COVID-19 transmission mitigation efforts, the December 8, 2020 City Council meeting will be conducted virtually.

The Brown Act provides the public with an opportunity to make public comments at any public meeting. Public comment may also be made by e-mail to [PublicComment@CityofSierraMadre.com](mailto:PublicComment@CityofSierraMadre.com) by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting and filed into public record.

Any member of the public may also call into the meeting to provide their comments. To provide public comment by telephone, please call in when your topic of interest is being discussed by the City Council and provide your name and the agenda item number. You will be placed in the cue until the Mayor opens up the topic for public comment.

To participate in public comment, please call:

Phone Number: (669) 900-9128  
Meeting ID: 626-232-0232  
Password: 232242

The meeting will be streamed live on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

For more information please contact the City Clerk's Office via email at

[Laguilar@cityofsierramadre.com](mailto:Laguilar@cityofsierramadre.com) or [Jpeterson@cityofsierramadre.com](mailto:Jpeterson@cityofsierramadre.com) or by telephone at (626)355-7135 for more information.

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**CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL:**

Mayor Capoccia, Mayor Pro Tem Arizmendi, Council Member Goss, Council Member Harabedian

**PLEDGE OF ALLEGIANCE AND INSPIRATION**

Mayor Capoccia

**APPROVAL OF MEETING AGENDA:**

Vote of the City Council to proceed with City business.

**APPROVAL OF MEETING MINUTES:**

Approval of November 10, 2020 City Council Minutes

**MAYOR AND CITY COUNCIL REPORTS:**

Reporting of Council Members activities related to City business.

**PUBLIC COMMENT:**

The Council will listen to the public on any item on the agenda. In addition, the Council will also devote time for public comment on items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Each speaker will be limited to three continuous minutes, which may not be delegated. These rules will be enforced but may be changed by appropriate City Council action.

**PRESENTATION**

**PRESENTATION ON CITY COUNCIL ACCOMPLISHMENTS**

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**ACTION ITEMS**

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**CONSENT**

**a) CONSIDERATION OF RESOLUTION 20-74 APPROVING CERTAIN DEMANDS**

It is recommended that the City Council of the City of Sierra Madre does hereby ratify payment of City Warrants in the aggregate amount of \$1,067,577.60; Sierra Madre Library Warrants in aggregate amount of \$1,123.03; and Payroll Transfer in the aggregate amount of \$409,269.31 for the fiscal year ending June 30, 2021.

**b) CONSIDERATION OF RESOLUTION 20-77 APPROVING CERTAIN DEMANDS**

It is recommended that the City Council of the City of Sierra Madre does hereby approve payment of City Warrants in the aggregate amount of \$127,927.64; Sierra Madre Library Warrants in the aggregate amount of \$3,897.89; and Payroll Transfer in the aggregate amount of \$405,010.03; for the fiscal year ending June 30, 2021.

**c) SECOND READING BY TITLE ONLY OF ORDINANCE 1432 AMENDING SECTION 17.08.020 (WORDS, TERMS, PHRASES DEFINED), SECTION 17.20.020 (DEFINITIONS), AND CHAPTER 17.68 (PARKING) OF TITLE 17 (ZONING) OF THE SIERRA MADRE MUNICIPAL CODE**

It is recommended that the City Council conduct a second reading of Ordinance No. 1432, amending Section 17.08.020 (Words, Terms, Phrases Defined), Section 17.20.020 (Definitions), and Chapter 17.68 (Parking) of Title 17 (Zoning) of the Sierra Madre Municipal Code

**d) CONSIDERATION OF RESOLUTION 20-75 AMENDING THE ADMINISTRATIVE DESIGN REVIEW PERMIT APPEAL FEE AND APPEAL REQUEST FORM**

It is recommended that the City Council approve Resolution 20-75 amending the appeal fee and approving the appeal request form for Administrative Design Review Permits.

**e) CONSIDERATION OF ADOPTION OF RESOLUTION 20-76 TERMINATING THE LOCAL EMERGENCY DUE TO THE BOBCAT WILDFIRE.**

It is recommended that the City Council adopt City Council Resolution 20-76 proclaiming the termination of the local emergency due to the bobcat wildfire.

**f) CONSIDERATION OF ADOPTION OF RESOLUTION 20-73 SETTING THE DATE, TIME AND PLACE FOR REGULAR CITY COUNCIL MEETINGS FOR THE DURATION OF THE EMERGENCY DECLARATION.**

It is recommended that the City Council adopt Resolution 20-73 setting the date, time and place for regular City Council meetings for the duration of the Covid 19 Emergency Declaration.

**DISCUSSION**

**1. CONSIDERATION OF RESOLUTION No. 20-79, A RESOLUTION OF THE CITY COUNCIL RECITING THE FACTS OF THE GENERAL MUNICIPAL ELECTION HELD NOVEMBER 3, 2020, DECLARING THE RESULTS AND SUCH MATTERS AS PROVIDED BY LAW; AND**

**CONSIDERATION OF ORDINANCE No. 1436, AN ORDINANCE OF THE VOTERS**

It is recommended that the City Council adopt Resolution 20-79 reciting the facts of the General Municipal Election held on November 3, 2020, declaring the result and such matters as provided by law; and

Adopt Ordinance 1436, an Ordinance of the voters of Sierra Madre approving Ballot Measure "AC", making the Office of the City Clerk appointive.

**2. CONSIDERATION OF ORDINANCE 1437 VESTING AUTHORITY TO APPOINT THE CITY CLERK IN THE CITY MANAGER**

It is recommended that the City Council consider and introduce with first reading Ordinance 1437 vesting the authority to appoint the City Clerk in the City Manager.

3. **RECOGNITION OF SERVICE TO JOHN CAPOCCIA, JOHN HARABEDIAN AND SUE SPEARS**
4. **OATH OF OFFICE TO NEWLY ELECTED OFFICIALS**
5. **CITY COUNCIL SELECTION OF MAYOR AND MAYOR PRO TEMPORE**

It is recommended that the City Council select a Mayor and Mayor Pro Tem to serve for the period beginning December 8, 2020 until December 14, 2021. These appointments will directly impact the City's liaison appointment to the Los Angeles County Sanitation District, as the City's primary voting delegate for this agency is the Mayor and the alternate delegate is the Mayor Pro Tem.

#### **ACTION ITEMS**

*Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.*

#### **AVAILABILITY OF AGENDA MATERIALS**

*Materials related to items on this agenda are available for public inspection on the City's website at [www.cityofsierramadre.com](http://www.cityofsierramadre.com), and during normal business hours at City Hall, 232 W. Sierra Madre Blvd. and at the Sierra Madre Public Library, 440 W. Sierra Madre Blvd.*

#### **LIVE BROADCASTS**

*Regular City Council meetings are broadcasted live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.*

#### **MEETING ASSISTANCE**

*If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.*

#### **ADJOURNMENT**

*The City Council will adjourn to a Regular meeting to take place on **JANUARY 12, 2020**.*