

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL**

*Edward Garcia, Mayor
Kelly Kriebs, Mayor Pro Tem
Gene Goss, Council Member
Kris Lowe, Council Member
Robert Parkhurst, Council Member*

Michael Amerio, City Treasurer

**Tuesday, January 10, 2023
5:30 pm**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER

The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative, public comment may be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Garcia, Mayor Pro Tem Kriebs, Council Member Goss, Council Member Lowe, Council Member Parkhurst

PLEDGE OF ALLEGIANCE AND INSPIRATION

Mayor Garcia

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

COUNCIL REPORT OUT FROM CLOSED SESSIONS

Report of any action taken in Closed Session from January 10, 2023 Special meeting.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

APPROVAL OF MEETING MINUTES

Approval of December 13, 2022 City Council Regular meeting minutes.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

Providing Public Comment for Items on the Meeting Agenda:

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

Providing Public Comment for Topics not on the Meeting Agenda:

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Providing Public Comment:

1. Any person wishing to provide public comment is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

ACTION ITEMS

CONSENT

a) CONSIDERATION OF RESOLUTION 23-07 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 23-07 ratifying payment of City Warrants in the aggregate amount of \$201,800.38; Sierra Madre Library Warrants in the aggregate amount of \$3,213.19; and Payroll Transfer in the aggregate amount of \$440,013.00 for the Fiscal Year ending June 30, 2023.

b) CONSIDERATION OF RESOLUTION 23-08 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 23-08 ratifying payment of City Warrants in the aggregate amount of \$205,356.11; Sierra Madre Library Warrants in the aggregate amount of \$13,024.21; and Payroll Transfer in the aggregate amount of \$474,652.95 or the Fiscal Year ending June 30, 2023.

c) CONSIDERATION OF RESOLUTION 23-09 TO APPROPRIATE \$391,085 OF THE AMERICAN RESCUE PLAN ACT (ARPA) FUNDS TO USE ON ELIGIBLE PROJECTS AND PROGRAMS

It is recommended that the City Council approve Resolution 23-09 to appropriate \$391,085 of the American Rescue Plan Act (ARPA) Funds for use on eligible projects and programs.

d) CONSIDERATION OF ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) FOR THE FISCAL YEAR ENDING JUNE 30, 2022

It is recommended that the City Council receive and file the Annual Financial Report (ACFR) and attached reports for the Fiscal Year ending June 30, 2022.

e) CONSIDERATION OF RESOLUTION 23-11 AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION OF THE GRANT FUNDS FROM THE STATE OF CALIFORNIA BUDGET ACT OF 2021 (SB 129)

It is recommended that the City Council approve Resolution 23-11 authorizing the Grant Application, Acceptance, and Execution of the Grant Funds from the State of California Budget Act of 2021 (SB 129).

f) CONSIDERATION OF AWARD OF CONSTRUCTION CONTRACT TO HARDY & HARPER, INC., FOR CONSTRUCTION OF THE FISCAL YEAR 2022-2023 STREET IMPROVEMENT PROJECT No. ST82302 IN AN AMOUNT NOT TO EXCEED \$860,000.00; AND TO APPROVE AN AMOUNT NOT TO EXCEED \$16,200 FOR THE PROJECT MANAGEMENT AND DAILY INSPECTION SERVICES FOR THE 2022-2023 STREET IMPROVEMENT PROJECT

It is recommended that the City Council award a construction contract to Hardy & Harper, Inc., in an amount not to exceed \$860,000.00 for the Fiscal Year 2022-2023 Street Improvement Project; and to approve an amount not to exceed \$16,200.00 for the project management and daily inspection services for the 2022-2023 Street Improvement Project.

g) CONSIDERATION OF AWARD OF BID FOR A WATER MAIN LINING PROJECT, IN AN AMOUNT NOT TO EXCEED \$125,000.00 TO ADVANTAGE RELINE

It is recommended that the City Council award a construction contract to Advantage Reline in an amount not to exceed \$125,000.00 for the lining of 400 feet of 6-inch water main from Camillo Street to Acacia Street.

h) CONSIDERATION OF APPROVAL TO INCREASE AN OPEN PURCHASE ORDER BY \$50,000 TO \$95,000 FOR WESTERN WATER WORKS FOR THE REMAINDER OF THE FISCAL YEAR 2022-2023

It is recommended that the City Council authorize an increase to the Purchase Order for Western Water Works by \$50,000 to \$95,000 for the necessary purchases of supplies and equipment essential for water distribution main and service repairs.

i) CONSIDERATION OF RESOLUTIONS 23-04, 23-05, 23-06, AND 23-10 RELATING TO LIAISON APPOINTMENTS AND APPOINTMENTS TO THE LOS ANGELES COUNTY SANITATION DISTRICT, SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS, LEAGUE OF CALIFORNIA CITIES, AND SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

It is recommended that the City Council approve City Council liaisons and/or voting delegates to serve on various boards, commissions, and associations. It is also recommended that the City Council approve Resolution 23-04 designating a Voting Delegate and Alternate Voting Delegate to The Los Angeles County Sanitation District; Resolution 23-05 designating a Voting Delegate and Alternate Voting Delegate to San Gabriel Valley Council of Governments; Resolution 23-06 designating a Voting Delegate and Alternate Voting Delegate to League of California Cities; and Resolution 23-10 designating a Voting Delegate and Alternate Voting Delegate to Southern California Association of Governments.

PUBLIC HEARING

1. HISTORIC LANDMARK DESIGNATION AND MILLS ACT CONTRACT FOR THE PICKARD-HOOVER RESIDENCE LOCATED AT 500 NORTH MICHILLINDA AVENUE

It is recommended that the City Council hold a public hearing, consider all pertinent testimony, and approve the historic designation of the Pickard-Hoover Residence and approve a Mills Act Contract for the Restoration and Rehabilitation of the Pickard-Hoover Residence by adopting Resolution 23-03.

DISCUSSION

1. CONSIDERATION OF APPOINTMENT TO FILL CURRENT AND ANTICIPATED VACANCIES ON THE PLANNING COMMISSION BOARD

It is recommended that the City Council provide staff with direction regarding the appointment to the Planning Commission to fill a partial-term vacancy for the period of July 2022 through June 30, 2026; and to consider an appointment for a full term beginning July 1, 2023, and concluding June 30, 2027.

2. REVIEW OF 4-WAY STOP WARRANT ANALYSIS FOR STREET INTERSECTIONS OF ORANGE GROVE AVENUE AND MOUNTAIN TRAIL AVENUE/SAN CARLOS ROAD AND AT ORANGE GROVE AVENUE AND RANCHO ROAD

It is recommended that the City Council directs that a four-way stop be implemented at East Orange Grove Avenue and Mountain Trail Avenue/San Carlos Road, in accordance with the Traffic Engineer's report.

3. CONSIDERATION OF SB 330 PRELIMINARY APPLICATION REGARDING RESIDENTIAL SUBDIVISION LOCATED AT 700 N SUNNYSIDE AVENUE

It is recommended that the City Council receive and file the SB 330 preliminary application proceedings for the contemplated 50-lot residential subdivision proposed for 700 N. Sunnyside Avenue.

4. CERTIFICATION OF PETITION SIGNATURES FOR REFERENDUM TO REPEAL CITY COUNCIL ORDINANCE No. 1461; (1) APPROVING A ZONING MAP AMENDMENT; (2) APPROVING A SPECIFIC PLAN; AND (3) APPROVING A DEVELOPMENT AGREEMENT FOR THE MEADOWS AT BAILEY CANYON PROJECT LOCATED AT 700 NORTH SUNNYSIDE AVENUE IN THE CITY OF SIERRA MADRE, CALIFORNIA

It is recommended that the City Council certify the results of petition signatures circulated by proponents of a referendum to repeal City Council Ordinance No. 1461; and discuss and provide City staff with direction related to the certification of the referendum.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a meeting to take place at this same location on January 24, 2023.