

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL**

*Edward Garcia, Mayor
Kelly Kriebs, Mayor Pro Tem
Gene Goss, Council Member
Kristine Lowe, Council Member
Robert Parkhurst, Council Member*

Michael Amerio, City Treasurer

**Tuesday, May 23, 2023
5:30 pm**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



**Teleconference:
Mayor Edward Garcia from
Convict Lake Resort
2000 Convict Lake Road
Mammoth Lakes, CA. 93546**

**THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST
CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER**

The Brown Act provides the public with an opportunity to make public comments at any public meeting; As an alternative, public comment may be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Garcia, Mayor Pro Tem Kriebs, Council Member Goss, Council Member Lowe, Council Member Parkhurst

PLEDGE OF ALLEGIANCE AND INSPIRATION

Mayor Pro Tem Kriebs

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

APPROVAL OF MEETING MINUTES.

Approval of May 9, 2023, City Council Regular meeting minutes.

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

PUBLIC PARTICIPATION CODE OF CONDUCT

Your participation is welcomed and invited at all City Council meetings. The council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

Providing Public Comment for Items on the Meeting Agenda:

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

Providing Public Comment for Topics not on the Meeting Agenda:

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Providing Public Comment:

1. Any person wishing to provide public comment is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

PRESENTATION

RECOGNITION OF SIERRA MADRE CIVIC CLUB'S CONTRIBUTIONS TOWARDS MAINTENANCE AND BEAUTIFICATION OF THE CIVIC CENTER WISTARIA VINE AND ROTUNDA GARDEN

PRESENTATION OF ANNUAL PHILANTHROPIC DONATIONS FROM SIERRA MADRE CIVIC CLUB

SIERRA MADRE OLDER AMERICAN AWARD PRESENTATION TO CLEM AND NINA BARTOLAI

ACTION ITEMS

CONSENT

a) CONSIDERATION OF RESOLUTION 23-39 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 23-39 approving payment of City Warrants in the aggregate amount of \$964,951.52; Sierra Madre Library Warrants in the aggregate amount of \$12,152.45; and Payroll Transfer in the aggregate amount of \$475,519.11; for the fiscal year ending June 30, 2023.

b) TREASURER'S REPORT – QUARTER ENDING MARCH 31, 2023

It is recommended that the City Council receive and file the Treasurer's Report for the cash and investment portfolio for the quarter ending March 31, 2023.

c) ACCEPTANCE OF MONSANTO SETTLEMENT

It is recommended that the City Council accept the Monsanto Settlement for \$126,770.

d) CONSIDERATION OF RESOLUTION 23-36, ESTABLISHING THE ANNUAL SPECIAL TAXES FOR COMMUNITY FACILITIES DISTRICT NO. 1 AND ANNUAL ASSESSMENTS FOR EAST BONITA AVENUE SEWER IMPROVEMENT AND EAST MIRA MONTE AVENUE SEWER IMPROVEMENT AND LEVYING OF SPECIAL TAXES AND ASSESSMENTS FOR THE FISCAL YEAR 2023-2024

It is recommended that the City Council approve Resolution 23-36, establishing the Fiscal Year 2023-2024 special taxes for Community Facilities District No. 1 and annual assessments for East Bonita Avenue Sewer Improvement and Mira Monte Avenue Sewer Improvement and orders levy of special taxes and assessments for the Fiscal Year commencing July 1, 2023, and ending June 30, 2024.

e) COST SHARING AGREEMENT FOR THE MAY 9, 2023 SIERRA MADRE SPECIAL MUNICIPAL ELECTION

It is recommended the City Council approve the May 9, 2023, Sierra Madre Special Municipal Election Cost Sharing Agreement between the City of Sierra Madre and NUWI-Sierra Madre LLC (NUWI) in the amount of \$100,000. In addition, NUWI agrees to pay additional costs should the special election final invoice exceed \$325, 000.

PUBLIC HEARING

1. CONSIDERATION OF RESOLUTION 23-40, APPROVING GENERAL PLAN AMENDMENT 23-01 TO INCLUDE A LINK TO THE LOCAL HAZARD MITIGATION PLAN IN THE SAFETY ELEMENT

It is recommended that the City Council hold a public hearing to consider Resolution 23-40, approving the General Plan Amendment 23-01 (GPA 23-01), and update the Safety Element of the General Plan to include a link to the Local Hazard Mitigation Plan (LHMP) in the Safety Element.

CEQA FINDINGS

This action is not a project for purposes of 15 CCR 15378(b)(5) in that It is an administrative activity that will not result in direct or indirect physical changes in the environment.

2. CONSIDERATION OF RESOLUTION 23-31, CONDITIONALLY APPROVING A TENTATIVE PARCEL MAP 22-01 (TPM 22-01); A REQUEST TO SUBDIVIDE THE PROPERTY FOR A CONDOMINIUM PROJECT LOCATED AT 182 WEST HIGHLAND AVENUE

It is recommended that the City Council hold a public hearing to consider all pertinent testimony and consider approval of the application for Tentative Parcel Map 22-01 (TPM 22-01) by adopting City Council Resolution 23-31.

CEQA FINDINGS

The project qualifies for a Class 15 (Minor Land Division) and Class 3 (New Construction or Conversion of Small Structures) Categorical Exemption under Section 15315 and 15303 of Article 19 Categorical Exemptions of the California Environmental Quality Act (CEQA) as the project constitutes (i) division of the land of four or less parcels, is in conformance with the Sierra Madre General Plan and zoning requirements, does not require variances or exceptions, maintains accessibility and availability of services, is not part of a larger parcel division undertaken within two years prior the date of application, and does not have an average slope greater than twenty percent; and (ii) new construction of multifamily residential structures totaling no more than six dwelling units within an urbanized area.

3. CONSIDERATION OF RESOLUTION 23-34, DESIGNATING THE OSGOOD HOUSE AS A HISTORIC CULTURAL LANDMARK, TO BE INCLUDED IN THE SIERRA MADRE REGISTER OF DESIGNATED HISTORIC LANDMARKS FOR THE PROPERTY LOCATED AT 615, 617, AND 619 WEST MONTECITO AVENUE; AND CONSIDERATION OF RESOLUTION 23-35, APPROVING A MILLS ACT CONTRACT FOR THE RESTORATION AND REHABILITATION OF THE OSGOOD HOUSE LOCATED AT 615, 617, AND 619 WEST MONTECITO AVENUE

It is recommended that the City Council hold a public hearing to consider all pertinent testimony, and approve the designation for historic cultural landmark status of the Osgood House, an existing multifamily residential property located at 615, 617, and 619 West Montecito Avenue, by adopting City Council Resolution 23-34 and consider the approval of a Mills Act Contract for the Restoration and Rehabilitation of the Osgood House by adopting City Council Resolution 23-35.

CEQA FINDINGS

The proposed requests for rehabilitation and restoration are in conformance with the Secretary of the Interior's Standards for Treatment of Historic Properties. As such, the proposed work is categorically exempt from further review under the California Environmental Quality Act (CEQA Guidelines Section 15331). This section exempts projects that are limited to the maintenance, repair, stabilization, rehabilitation, restoration, preservation, conservation, or reconstruction of historical resources in a manner consistent with the Secretary of the Interior's Standards. Furthermore, the proposed requests are further exempt from CEQA review pursuant to Section 15301 as it involves no expansion of the existing use.

DISCUSSION

1. RESOLUTION 23-37, A RESOLUTION OF INTENT TO LEVY AND CONFIRMING THE REPORT FOR THE CITY COUNCIL OF THE CITY OF SIERRA MADRE FOR THE DOWNTOWN LANDSCAPING AND LIGHTING MAINTENANCE ASSESSMENT DISTRICT

It is recommended that the City Council adopt Resolution 23-37, confirming the Engineer's reports, and set June 13, 2023, as a date for a public hearing on the matter of the Downtown Landscaping and Lighting Maintenance Assessment District for the Fiscal Year commencing July 1, 2023, ending June 30, 2024.

2. RESOLUTION 23-41, A RESOLUTION RECITING THE FACTS OF THE SPECIAL MUNICIPAL ELECTION HELD ON MAY 9, 2023, DECLARING THE RESULT AND SUCH MATTERS AS PROVIDED BY LAW

It is recommended that the City Council adopt Resolution 23-41, reciting the facts of the Special Municipal Election held on May 9, 2023, declaring the result and such matters as provided by law.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's Office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a meeting to take place at this same location on June 13, 2023.