

**AGENDA
REGULAR MEETING
SIERRA MADRE CITY COUNCIL**

*Edward Garcia, Mayor
Kelly Kriebs, Mayor Pro Tem
Gene Goss, Council Member
Kristine Lowe, Council Member
Robert Parkhurst, Council Member*

Michael Amerio, City Treasurer

**Tuesday, October 10, 2023
5:30 pm**

**City of Sierra Madre
City Council Chambers
232 W. Sierra Madre Boulevard
Sierra Madre, California 91024**



THIS MEETING WILL BE CONDUCTED IN COMPLIANCE WITH THE MOST CURRENT LOS ANGELES COUNTY PUBLIC HEALTH OFFICER'S ORDER

The Brown Act provides the public with an opportunity to make public comments at any public meeting. Public comment may also be made by e-mail to PublicComment@CityofSierraMadre.com by 3:00 PM on the day of the meeting. Emails will be acknowledged at the Council meeting, filed into public record, and scanned onto the City website for public review.

The meeting will be streamed live on the City's website at www.cityofsierramadre.com, on Foothills Media website at <http://www.foothillsmedia.org/sierramadre> and broadcast on Government Access Channel 3 (Spectrum)

CODE OF CONDUCT

The purpose of a City Council meeting is to conduct City business. Members of the public that behave in a manner that interrupts or obstructs the Council's ability to conduct City business may be asked to leave the meeting. Any and all demonstrations which disrupt, interrupt, or obstruct the Council's ability to conduct City business are prohibited. No signs, posters or other large objects shall be brought into the Council Chambers or other meeting place if doing so would disrupt, disturb or otherwise impede the orderly course of the meeting.

CALL TO ORDER/ROLL CALL MEMBERS OF THE CITY COUNCIL

Mayor Garcia, Mayor Pro Tem Kriebs, Council Member Goss, Council Member Lowe, Council Member Parkhurst

PLEDGE OF ALLEGIANCE AND INSPIRATION

Council Member Gene Goss

APPROVAL OF MEETING AGENDA

Vote of the City Council to proceed with City business.

APPROVAL FOR READING RESOLUTIONS AND ORDINANCES

Vote of the City Council to read all Ordinances and Resolutions by title only and waive the reading in full.

APPROVAL OF MEETING MINUTES

Approval of September 26, 2023, City Council Regular meeting minutes

MAYOR AND CITY COUNCIL REPORTS

Reporting of Council Members' activities related to City business.

PUBLIC PARTICIPATION CODE OF CONDUCT

Your participation is welcomed and invited at all City Council meetings. The Council requests that participants refrain from making personal, slanderous, profane, or disruptive remarks. A person who continues to disrupt the orderly conduct of the meeting after being warned by the Mayor or designee to cease the disruption may be precluded from further participation in the meeting. No signs, posters, or other large objects shall be brought into the Council Chambers or other meeting places if doing so would disrupt, disturb, or otherwise impede the orderly course of the meeting.

PUBLIC COMMENT

The Council will listen to the public on any item on the agenda. In addition, the Council will devote time for public comment on items not on the agenda. Addressing the City Council from the audience is not permitted; all comments addressing the Council must be made from the podium. Only public comment made from the podium will be recognized by the City Council and entered into public record.

Providing Public Comment For Items on the Meeting Agenda

Persons wishing to speak on any item on the agenda will be called during the comment period at the time the agenda item is brought forward. Persons wishing to speak on closed session items have a choice of doing so either immediately prior to the closed session or at the time for comments on items at the open session.

Provide Public Comment for Topics not on the Meeting Agenda

Time shall be devoted to provide public comments for items not on the agenda. Under the Brown Act, Council is prohibited from taking action on items not on the agenda, but the matter may be referred to staff or to a subsequent meeting.

Providing Public Comment

1. Any person wishing to provide public comment is asked to complete a comment card. Please include your name and address. Each speaker will be limited to up to three continuous minutes, which may not be delegated or deferred.
2. The City provides a podium for public comment. Comments addressed to the Council shall occur during the appropriate time on the agenda and should not be construed as an opportunity for dialogue. Each speaker will be limited to three continuous minutes, which may not be delegated or deferred.

PRESENTATION

CALIFORNIA LEGISLATIVE UPDATES PRESENTED BY ASSEMBLYMEMBER CHRIS HOLDEN, DISTRICT 41

PRESENTATION OF CERTIFICATE OF RECOGNITION TO POSTAL CARRIER JOANN MENDIVIL FOR HEROIC ACTS.

PRESENTATION ON GENASYS AND RAVE, CRITICAL COMMUNICATION SAFETY SYSTEMS

UPDATE ON THE STATUS OF THE LIBRARY MEANINGFUL IMPROVEMENT PROJECT

ACTION ITEMS

CONSENT

a) CONSIDERATION OF RESOLUTION 23-65 APPROVING CERTAIN DEMANDS

It is recommended that the City Council approve Resolution 23-65 approving payment of City Warrants in the aggregate amount of \$187,072.04; Sierra Madre Library Warrants in the aggregate amount of \$12,500.02; and Payroll Transfer in the aggregate amount of \$521,808.44; for the fiscal year ending June 30, 2024.

b) CONSIDERATION OF AWARD OF BID TO KING OFFICE SERVICES, FOR THE MOVING AND STORAGE SERVICES OF THE EXISTING LIBRARY IN AN AMOUNT NOT TO EXCEED \$134,660.00.

It is recommended that the City Council award a moving and storage contract to King Office Services, in an amount not to exceed \$134,660.00 for relocating and providing storage for the Sierra Madre Public Library for up to two years.

c) CONSIDERATION OF RENEWAL OF THE INTER-CON CONTRACT

It is recommended that the City Council authorize the City Manager to approve and sign the contract renewal with Inter-Con Security Systems to continue parking enforcement in the business district and additional parking enforcement for overnight parking.

d) CONSIDERATION OF APPROVAL OF AN INSTRUCTIONAL SERVICES AGREEMENT WITH RIO HONDO COMMUNITY COLLEGE

It is recommended that the City Council approve the Instructional Services Agreement (ISA) and authorize the City Manager, or their designee, to enter into the agreement with Rio Hondo Community College, on behalf of the Sierra Madre Fire Department, for instructional training.

e) CONSIDERATION OF AWARD OF BID TO PERFORMANCE PIPELINE TECHNOLOGIES FOR A WATER MAIN LINING PROJECT IN AN AMOUNT NOT TO EXCEED \$107,552.00.

It is recommended that the City Council award a construction contract to Performance Pipeline Technologies in an amount not to exceed \$107,552.00 for the lining of 326 feet of 16-inch water main and 190 feet of 10-inch main at the City's Tunnels facility/upper Woodland Dr.

f) CONSIDERATION TO INCREASE THE AMOUNT OF THE AGREEMENT WITH IB CONSULTING LLC. BY \$5,000.00 FOR THE COMPLETION OF THE WATER AND WASTEWATER RATE STUDY

It is recommended that the City Council award the increase to the Professional Service Contract to IB Consulting LLC for the Water and Wastewater Rate Study in the amount of \$5,000.

g) RECOMMENDATION TO REJECT ALL BIDS FOR SIERRA MADRE CONSTRUCTION MANAGEMENT SERVICES FOR THE LIBRARY'S MEANINGFUL IMPROVEMENT PROJECTS

It is recommended that the City Council reject all bids received on September 29, 2023, for the Sierra Madre Library Significant Improvement Construction Management Services.

PUBLIC HEARING

1. CONSIDERATION OF ADOPTION OF ORDINANCE NO. 1469 AMENDING TITLE 15.24 OF THE SIERRA MADRE MUNICIPAL CODE RELATING TO THE ADOPTION AND AMENDMENTS TO THE 2022 CALIFORNIA FIRE CODE AND FIRE SPRINKLER REQUIREMENTS

It is recommended that the City Council introduce and approve Urgency Ordinance No. 1469 by title only, amending the 2022 California Fire Code and International Fire Code amendments.

DISCUSSION

1. PRESENTATION FROM CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE

There is no action required. It is recommended that the City Council receive and file this informational report.

ACTION ITEMS

Regardless of staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject, or continue such item.

PUBLIC HEARING

The appellant and/or applicant will each be provided a total of ten (10) minutes to address their item. A portion of their allotted time may be reserved for rebuttal or a summary conclusion at the close of public comment. All other speakers will be limited to a total of three continuous minutes, which cannot be delegated. These rules will be enforced but may be changed by appropriate City Council action.

AVAILABILITY OF AGENDA MATERIALS

Materials related to items on this agenda are available for public inspection on the City's website at www.cityofsierramadre.com.

LIVE BROADCASTS

Regular City Council meetings are broadcast live on Cable Channel 3 and rebroadcast on Wednesday and Saturday at 5:30 p.m.

MEETING ASSISTANCE

If you require special assistance to participate in this meeting, please call the City Clerk's office at (626) 355-7135 at least 48 hours prior to the meeting.

ADJOURNMENT

The City Council will adjourn to a meeting to take place on October 24, 2023